

Mayor
Derek Easterling
City Manager
Jeff Drobney
City Clerk, MMC
Debra Taylor



Council
Mayor Pro-Tem, Chris Henderson
James Eaton
Tracey Viars
Pat Ferris
David Blinkhorn

**City Council
Work Session
Special Call Meeting Agenda
July 22, 2019 6:00 PM
Council Chambers**

- I. INVOCATION**
- II. PLEDGE OF ALLEGIANCE**
- III. CALL TO ORDER**
- IV. ANNOUNCEMENTS**
- V. PRESENTATIONS**
- VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
 - A. DISCUSSION ONLY: Draft Citywide Budget for FY 2019-2020
- IX. COMMITTEE AND BOARD REPORTS**
- X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.
- XI. CONSENT AGENDA**

DEPARTMENT REPORTS
- XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director
- XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief
LINDA DAVIS, 911 Communications Director
- XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, CO-IT Director
JOSHUA GUERRERO, CO-IT Director

XV. PUBLIC WORKS

Director

XVI. RECREATION AND CULTURE

RICHARD BANZ, Museum Director
STEVE ROBERTS, Parks and Recreation Director
ANN PARSONS, Smith-Gilbert Gardens Director

XVII. COMMUNITY DEVELOPMENT

ROBERT FOX, Economic Development Director
DARRYL SIMMONS, Zoning Administrator
SCOTT BANKS, Building Official

XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR

XIX. CITY MANAGER'S REPORT (Jeff Drobney)

XX. MAYOR'S REPORT

XXI. COUNCIL COMMENTS

XXII. EXECUTIVE SESSION - Land, Legal, Personnel

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

XXIII. ADJOURN



**Regular Meeting Agenda
7/22/2019 6:00 PM
Council Chambers**

Title of Item:	DISCUSSION ONLY: Draft Citywide Budget for FY 2019-2020
Agenda Comments:	
Funding Line(s)	

ATTACHMENTS:

Description

Draft Budget

Upload Date

7/12/2019

Type

Backup Material



DRAFT OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2019-2020

Mayor Derek Easterling
Mayor Pro-Tem Chris Henderson
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MAYOR

Derek Easterling

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**COUNCIL**

Mayor Protem Chris Henderson

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Memo

To: Mayor and Council

From: Jeff Drobney, City Manager
Gina Auld, Finance Director

Date: July 10, 2019

Re: FY 2020 Recommended Budget

Mayor and Council,

Staff is presenting for your consideration the FY 2020 Recommended Budget totaling \$24,365,606. Fiscal Year 2020 refers to the period of time between October 1, 2019, and September 30, 2020. This submittal is based on information obtained and revised throughout the initial phases of the budgeting process.

Revenue projections are based on historical data, collections year-to-date, property assessments performed by the Cobb County Tax Assessor's Office, and other sources. Expenditures are based on departmental requests and adjustments consistent with the adopted Strategic Plan, city goals and each department's function, needs and goals.

Property taxes remain the City's largest source of revenue. A projected increase in property tax revenue is driven by new development and re-valuations by the Cobb County Tax Assessor. In most cases, residents with the Floating Homestead Exemption will not see an increase. Steady growth and conservative budgeting has allowed Kennesaw to keep the same millage rate of 8 mills since FY 08. This budget anticipates the millage rate will remain unchanged for the 12th consecutive year.

The City's fiscal stewardship has helped it to achieve a solid bond rating. Rating agency Standard & Poor's gives Kennesaw a rating of A1 with a stable outlook. Of note, the A1 rating is a strong rating and is the highest within the A-rated category. The A1 rating reflects the city's sizeable and rapidly growing tax base that benefits from proximity to Atlanta (Aa1 stable) and the institutional presence



of Kennesaw State University (A1 stable). The rating also incorporates Kennesaw's healthy, albeit largely restricted, financial position, affordable debt burden, and a very low pension liability.

The State of Georgia requires every local government to adopt a balanced operating budget. This process includes setting the millage rate, advertising and conducting public hearings, and adhering to Generally Accepted Accounting Principles (GAAP). This recommended budget has been balanced.



FY 2019-2020 Proposed Budget

BUDGET SUMMARY

FUND	100	GENERAL FUND REVENUE
DEPT	1100	MAYOR & COUNCIL
DEPT	1320	CITY MANAGER
DEPT	1510	FINANCE
DEPT	1530	LEGAL SERVICES
DEPT	2000	COURT SERVICES
DEPT	8000	DEBT SERVICE
DEPT	9000	RESERVES
DEPT	9100	OPERATING TRANSFERS
DEPT	1535	INFORMATION TECHNOLOGY
DEPT	1540	HUMAN RESOURCES
DEPT	1565	BUILDING MAINTENANCE
DEPT	3200	POLICE
DEPT	3400	CORRECTIONS
FUND	210	ASSET FORFEITURE
FUND	211	TREASURY EQUITABLE SHARING
DEPT	4000	PUBLIC WORKS
DEPT	4200	STREETS
FUND	540	SANITATION
FUND	560	STORM WATER
DEPT	6100	PARKS & RECREATION
DEPT	7200	BUILDING SERVICES
DEPT	7400	PLANNING & ZONING
DEPT	7500	ECONOMIC DEVELOPMENT
FUND	760	KDDA
FUND	780	KDA
FUND	215	911 EMERGENCY
FUND	556	SOUTHERN MUSEUM
FUND	557	SMITH-GILBERT GARDENS
FUND	275	HOTEL/MOTEL
FUND	276	IMPACT FEES
FUND	285	CEMETERY
FUND	301	CAPITAL PROJECTS
FUND	310	SPLOST
FUND	600	PSIF
FUND	700	URA
FUND	565	STREET LIGHTS

FY 2019-2020 Proposed Budget Assumptions

Budget Highlights

- No millage rate increase
- Overall Tax Revenue budgeted at 3.5% increase
- \$600,685 to fund City's reserve account; reserve previously budgeted in City Manager's budget (Working Capital Transfer line item), but now shown in a separate reserve budget (department 9000)
- \$200,000 allocated city-wide for 2% cost of living adjustment (COLA) for all staff
- \$130,000 allocated for a one-time merit recognition payment to all Fulltime employees - \$750 for service of one year or longer as of 1 October 2019 and \$350 for service of less than one year as of 1 October 2019.
- Salary budgets in all departments include budgeting the cost of employees selling sick & vacation time as allowed by City policy, based on historic trends

Revenues Highlights

- Due to changes in the TAVT disbursement formula enacted by the Georgia Legislature it is projected that TAVT will decline by nearly 50% or \$600,000. Given the uncertain nature of the impact the new legislation will have neither the county or the State of Georgia could provide accurate financials. TAVT - The Title Ad Valorem Tax (TAVT) law effective since March 1, 2013, redefined the collection and disbursement of motor vehicle taxes. Unlike the disbursement of ad valorem tax which is based on millage rates, the TAVT disbursement formulas are based on census data for counties and municipalities, and student enrollment for schools. With the enactment of HB 329 from the 2017-2018 regular General Assembly session, changes have been made regarding the way TAVT is disbursed as follows: For the time period of January 1, 2019, through June 30, 2019, the calculation of TAVT disbursement is the same as completed in previous years. However, beginning July 1, 2019, the state and local governments' split has been set indefinitely at 35% and 65% respectively. Of the 65% local split, there will no longer include a 'true-up' provision nor three separate 'buckets.' Disbursement of TAVT will be dependent on the residence address of the buyer. The municipalities and any independent school district will only receive TAVT proceeds when a vehicle sale occurs to a registered owner within the municipality's legal boundary.
- Hotel Motel Tax - due to the fire and closing of the Intown Suites Hotel/Motel tax is projected to decrease by approximately \$29,000 (59%)
- Senior Tax Exemption – Any resident over 65 years of age is exempt from City of Kennesaw ad valorem property tax for the property on which they reside. This exemption has been in place since 1959 and for FY 20 the total dollar amount not being collected into the General Fund is projected to total \$921,550. This is a 26.4% increase over FY 19 when the amount totaled \$728,766 and a 187% increase since 2012 when the amount totaled \$320,576. With the youngest baby boomers (age 54) being born in 1965 and with 10,000 people a day turning 65 years of age the impact of the 100% senior exemption will continue to grow and have a large impact on the General Fund. The dollar amount will surpass \$1 million in FY 2021 and given present growth rates will surpass \$2 million within 5 years.

Expenditure Highlights

Personnel

Requests for twelve new full time positions and three new part-time positions were received from the departments. There were additional requests to unfreeze five full time positions and two part time positions. Positions that are being recommended for funding are listed below. The total budgeted impact of salary and benefits of new fulltime positions for FY 2020 is approximately \$285,000.

FY 2019-2020 Proposed Budget Assumptions

Three reclassification requests are being recommended for FY 2020. These are justified due to changing job duties and for consistency with industry standards and market realities. The total budgeted impact of all reclassifications is approximately \$20,000.

It is also being recommended to unfreeze one fulltime position (Code Enforcement Inspector) and one part-time position (Records Clerk – City Clerk’s Office). The total budgeted impact for salary and benefits is approximately \$76,000.

Position changes/additions:

New Positions:	Org chart updates:
Police: <ul style="list-style-type: none"> 1 Sergeant over Specialized Units 1 Crime Analyst Finance: <ul style="list-style-type: none"> 1 Accounting Manager 	City Clerk Unfreeze Part-time Records Clerk Building Services: 1 Unfreeze Code Enforcement Inspector IT IT Tech (convert PT IT Tech position to FT) Facilities Combine 2 PT positions into 1 FT Custodian (no budget impact)

Department	Reclassification due to change job responsibilities
Building Services	Assistant Building Official to Ass't Building Official/Ass't Manager Code Enforcement
Building Services	Permit Tech Lead to Permit Tech Lead/Code Coordinator
Finance	Business License Clerk to Business License Manager

Use of Court Project Fund and Court Service Improvement Funds as outlined:

Court Project Fund – \$243,637		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
IT	Replacement server following long term plan	\$21,000
IT	Enterprise Class storage for DR site	\$43,000
Police	Interceptor Utility - Patrol	\$70,000
Police	Interceptor Utility - Patrol	\$70,000

FY 2019-2020 Proposed Budget Assumptions

Police	H&K UMP Rifle (6)	\$5,000
Police	Taser Upgrade	\$34,637
Court Services Improvement Fund –		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Police	Body Camera System	\$197,346
Police	Ford F-150 Quad Cab Admin	\$41,000
Police	Active Shooter Response Kits	\$5,442
Police	Rifle Optics	\$2,842
Police	Rapid ID	\$4,000
Police	Speed Detection Lasers	\$3,000
Police	Patrol Rifle Replacement	\$35,000
Police	Spillman NIBRS Module	\$16,484

- Impact Fees
 - **Parks & Recreation Impact Fees:**
 - Inclusive Playground \$50,000
 - Expanded Playground at Wren's Ridge \$25,000
 - Update the Parks & Recreation Master Plan \$45,000
 - **Police Impact Fees:**
 - LPR (2) \$37,568
 - Flock LPR \$5,000

Capital Improvement Plan

Highlights:

- Other General Fund Capital Outlay not funded by CPF and CSIF:
 - \$27,000 Zero Turn Mower x 2 with bagger system (Public Works Budget)
 - \$25,000 Ford F-250 for Public Works Crew (Public Works Budget)
 - \$10,000 Gator Utility Vehicle (Parks and Recreation Budget)
 - \$10,000 Toro Utility Vehicle (Parks and Recreation Budget)
 - \$28,000 City carpool vehicle (City Manager Budget)
 - \$28,000 Vehicle for code enforcement officer (Building Services Budget)
 - \$70,000 Interceptor Utility for Police Sergeant over Specialized Units (Police Budget)

FY 2019-2020 Proposed Budget Assumptions

- \$70,000 Interceptor Utility for Patrol (Police Budget)
- \$76,000 Interceptor Utility (2) for Admin (Police Budget)
- \$15,080 Business License software (Finance Budget)
- Capital Outlay in non-General Fund budgets:
 - \$300,000 Street Sweeper (Stormwater Fund)
 - \$22,000 Ford Escape for use by Stormwater Manager (Stormwater Fund)
 - \$8,900 Repository Collections Modular Artwork Racking (Museum Fund)
- General Fund Grants:
 - CDBG \$184,281 (*100% grant – no match required*)
 - LMIG \$300,997 (*total project cost \$391,296; 30% match of \$90,299 budgeted*)

General Fund Revenues

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
	Total Taxes	17,262,687	17,882,224	17,698,710	15,491,077	88%	18,438,546	739,836	4%
	Total Licenses and Permits	415,300	454,615	441,550	779,609	177%	457,450	15,900	4%
	Total Intergovernmental	1,353,742	1,222,667	1,260,000	1,271,095	101%	1,255,278	(4,722)	0%
	Total Charges for Services	883,505	734,196	863,571	442,337	51%	837,431	(26,140)	-3%
	Total Fines & Forfeitures	998,000	1,075,478	1,110,000	736,767	66%	1,185,000	75,000	7%
	Total Investment Income	452,353	(98,201)	451,900	704,715	156%	451,440	(460)	0%
	Total Contributions & Donations	25,000	500	25,000	4,599	18%	50,000	25,000	100%
	Total Miscellaneous	141,600	156,976	143,286	104,877	73%	150,100	6,814	5%
	Total Capital Leases	80,000	51,557	315,000	169,587	54%	297,000	(18,000)	-6%
	Total Transfers In	615,277	529,300	599,054	575,000	96%	688,610	89,556	15%
	Use of PY Reserves	-	-	339,813	-	0%	554,751	214,938	63%
Grand Total Revenues and Other Financing Sources		22,227,464	22,009,312	23,247,884	20,279,664	87%	24,365,606	1,117,722	5%

General Fund Revenues

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.0000.31.110000.0000	REAL PROP-CUR YEAR	\$ 7,212,645	\$ 7,448,218	\$ 7,600,000	\$ 7,977,552	105%	\$ 8,256,766	\$ 656,766	9%
100.0000.31.110100.0000	BOND MILLAGE PROPERTY TAX	1,589,062	1,662,102	1,775,000	1,813,143	102%	1,876,603	101,603	6%
100.0000.31.111000.0000	REAL PROP-PUB UTIL-CUR Y	108,000	116,241	123,920	126,784	102%	127,000	3,080	2%
100.0000.31.120000.0000	REAL PROP-PRIOR YEAR	40,000	61,658	40,000	41,735	104%	42,000	2,000	5%
100.0000.31.120100.0000	BOND MILLAGE PROP TAX-PY	6,000	19,595	6,000	14,955	249%	15,000	9,000	150%
100.0000.31.121000.0000	REAL PROP-PUB UTIL-PY	-	10	-	1	0%	-	-	0%
100.0000.31.130000.0000	PERS PROP-CUR YEAR	806,000	846,120	857,533	957,475	112%	1,005,349	147,816	17%
100.0000.31.130500.0000	ALTERNATIVE AD VALOREM TAX	-	10,742	10,000	9,140	91%	9,000	(1,000)	-10%
100.0000.31.131000.0000	PERS PROP-MOTOR VEH-CUR	172,400	129,124	117,126	74,207	63%	120,748	3,622	3%
100.0000.31.131100.0000	TITLE ADVALOREM TRUE-UP	549,000	598,912	589,000	410,117	70%	-	(589,000)	-100%
100.0000.31.131200.0000	TAVT 2ND THIRD DISTRIBUTION	253,000	276,855	247,000	207,082	84%	-	(247,000)	-100%
100.0000.31.131300.0000	TAVT 3RD THIRD DISTRIBUTION	270,000	295,589	264,000	221,095	84%	-	(264,000)	-100%
100.0000.31.132000.0000	PERS PROP-MOBILE HM-CUR	13,000	12,719	11,551	11,779	102%	12,000	449	4%
100.0000.31.134000.0000	INTANGIBLE	195,000	245,261	231,000	146,948	64%	200,000	(31,000)	-13%
100.0000.31.135000.0000	RAILROAD EQUIPMENT TAX	430	440	430	-	0%	430	-	0%
100.0000.31.139000.0000	TAVT DISTRIBUTION	-	-	-	-	0%	600,000	600,000	100%
100.0000.31.140000.0000	PERS PROP-PRIOR YEAR	5,000	49,152	5,000	16,188	324%	20,000	15,000	300%
100.0000.31.150000.0000	PROPERTY NOT ON DIGEST	100	21	100	38	38%	100	-	0%
100.0000.31.150100.0000	PROPERT TAX NOD BOND	50	4	50	7	14%	50	-	0%
100.0000.31.160000.0000	REAL ESTATE TRANSFER	48,000	90,438	59,000	60,826	103%	80,000	21,000	36%
100.0000.31.171000.0000	FRANCHISE TAX-GA POWER	655,000	637,240	630,000	689,143	109%	675,000	45,000	7%
100.0000.31.171100.0000	FRANCHISE TAX--COBB EMC	560,000	554,995	550,000	577,857	105%	565,000	15,000	3%
100.0000.31.173000.0000	FRANCHISE TAX-GAS	175,000	186,565	180,000	108,530	60%	190,000	10,000	6%
100.0000.31.175000.0000	FRANCHISE TAX-TELV CABLE	290,000	279,377	280,000	135,007	48%	270,000	(10,000)	-4%
100.0000.31.176000.0000	FRANCHISE TAX-TELEPHONE	25,000	29,605	35,000	35,963	103%	35,000	-	0%
100.0000.31.177000.0000	BELL SOUTH PAY STATION	-	-	-	20	0%	-	-	0%
100.0000.31.178000.0000	FRANCHISE TAX - VIDEO	105,000	90,951	93,000	47,410	51%	90,000	(3,000)	-3%
100.0000.31.421000.0000	BEER TAX	290,000	263,428	270,000	156,467	58%	270,000	-	0%
100.0000.31.422000.0000	WINE TAX	70,000	73,381	70,000	48,342	69%	73,000	3,000	4%
100.0000.31.423000.0000	LIQUOR TAX	30,000	23,005	30,000	19,292	64%	30,000	-	0%
100.0000.31.430000.0000	LOCAL OPTION MIXED DRINK	130,000	110,749	100,000	71,404	71%	110,000	10,000	10%
100.0000.31.610000.0000	BUSINESS & OCCUPATION	1,395,000	1,402,407	1,350,000	1,369,516	101%	1,450,000	100,000	7%
100.0000.31.620000.0000	INSURANCE PREMIUM TAX	2,100,000	2,192,680	2,000,000	-	0%	2,150,000	150,000	8%
100.0000.31.630000.0000	FINANCIAL INSTITUTIONS	95,000	103,173	105,000	102,091	97%	105,000	-	0%
100.0000.31.910000.0000	PEN & INT-GENERAL PROP	60,000	51,021	55,000	27,786	51%	45,000	(10,000)	-18%
100.0000.31.940000.0000	PEN & INT-BUSINESS	4,000	4,854	2,000	1,941	97%	3,000	1,000	50%
100.0000.31.950000.0000	PEN & INT-FIFA	4,000	4,138	5,000	2,881	58%	4,500	(500)	-10%
100.0000.32.310000.0000	BUSINESS LICENSE PENALTY	7,000	11,454	7,000	8,354	119%	8,000	1,000	14%

General Fund Revenues

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
	Total Taxes	17,262,687	17,882,224	17,698,710	15,491,077	88%	18,438,546	739,836	4%
100.0000.32.110000.0000	ALCOHOLIC BEVERAGES	145,000	149,975	150,000	157,550	105%	162,750	12,750	9%
100.0000.32.190000.0000	OTHER (REGULATORY FEES)	2,100	7,050	3,000	2,250	75%	4,000	1,000	33%
100.0000.32.220100.0000	BUILDING PERMITS	193,000	180,897	216,000	483,672	224%	200,000	(16,000)	-7%
100.0000.32.220200.0000	REINSPECTION FEES	2,000	7,130	3,500	4,425	126%	4,000	500	14%
100.0000.32.220400.0000	NPDES EROSION PERMITS	400	1,290	1,100	356	32%	1,100	-	0%
100.0000.32.220500.0000	TECHNOLOGY FEE	12,000	20,651	12,000	56,055	467%	20,000	8,000	67%
100.0000.32.221000.0000	ZONING & LAND USE	3,500	9,508	3,700	5,900	159%	3,800	100	3%
100.0000.32.221100.0000	ELECTRICAL PERMITS	19,600	20,518	17,000	13,741	81%	15,500	(1,500)	-9%
100.0000.32.221200.0000	PLUMBING PERMITS	11,500	14,827	10,800	14,845	137%	12,000	1,200	11%
100.0000.32.221300.0000	HVAC PERMITS	16,500	26,560	15,000	22,122	147%	17,000	2,000	13%
100.0000.32.221400.0000	GRADING PERMITS	2,400	3,492	2,200	2,192	100%	2,200	-	0%
100.0000.32.221500.0000	OCCUPANCY PERMITS	1,900	3,700	1,900	3,810	201%	3,500	1,600	84%
100.0000.32.221600.0000	DRIVEWAY PERMITS	200	-	300	-	0%	300	-	0%
100.0000.32.221700.0000	FENCING PERMITS	-	600	500	549	110%	1,000	500	100%
100.0000.32.221800.0000	TREE PERMITS	-	-	-	3,532	0%	5,000	5,000	100%
100.0000.32.222100.0000	MOBILE HOME MOVING	300	785	300	1,495	498%	500	200	67%
100.0000.32.223000.0000	SIGN	4,500	7,017	4,100	5,915	144%	4,500	400	10%
100.0000.32.292100.0000	DEMOLITION PERMITS	400	615	150	1,200	800%	300	150	100%
	Total Licenses and Permits	415,300	454,615	441,550	779,609	177%	457,450	15,900	4%
100.0000.33.136000.0000	FED GRANT - FEMA/DIRECT	-	8,440	-	-	0%	-	-	0%
100.0000.33.704000.0000	JUSTICE ASSISTANCE GRANT	-	3,625	-	-	0%	-	-	0%
100.0000.33.705000.0000	COBB CO.--489 PAYMENT	754,572	754,573	760,000	770,760	101%	770,000	10,000	1%
100.0000.33.706000.0000	COBB CO--CDBG GRANT	300,170	164,486	200,000	199,338	100%	184,281	(15,719)	-8%
100.0000.33.707000.0000	DEPARTMENT OF JUSTICE REVENUE	10,000	2,996	-	-	0%	-	-	0%
100.0000.33.709000.0000	LMIG REVENUE	289,000	288,547	300,000	300,997	100%	300,997	997	0%
	Total Intergovernmental	1,353,742	1,222,667	1,260,000	1,271,095	101%	1,255,278	(4,722)	0%
100.0000.34.133000.0000	ENGINEER/PLAN REVIEW FEES	64,200	40,973	42,000	162,847	388%	42,000	-	0%
100.0000.34.134000.0000	ARBORIST REVIEW FEES	450	2,183	500	2,000	400%	700	200	40%
100.0000.34.191000.0000	OTHER-ELECTION QUAL FEE	1,080	720	1,296	-	0%	1,296	-	0%
100.0000.34.212000.0000	SPEC POL SVC-ACCIDENT REP	40,000	44,946	40,000	28,838	72%	40,000	-	0%
100.0000.34.231000.0000	DET & COR SVC-FINGERPRINT	3,000	680	1,000	463	46%	760	(240)	-24%
100.0000.34.315000.0000	CHARGEPOINT REVENUE	-	168	-	729	0%	900	900	100%
100.0000.34.736000.0000	RENTAL	16,800	22,300	22,800	15,200	67%	22,800	-	0%
100.0000.34.750000.0000	PROGRAM FEES	235,000	161,450	235,000	114,241	49%	235,000	-	0%

General Fund Revenues

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.0000.34.750500.0000	MEN'S SOFTBALL LEAGUE	-	3,700	-	-	0%	-	-	0%
100.0000.34.751000.0000	TOURNAMENT FEES	-	2,400	-	-	0%	-	-	0%
100.0000.34.751500.0000	SUMMER CAMP FEES	125,000	148,223	125,000	16,920	14%	125,000	-	0%
100.0000.34.752000.0000	SPORT CAMP FEES	85,000	100,741	85,000	19,235	23%	85,000	-	0%
100.0000.34.752500.0000	ACTIVITY CAMP USER FEES	8,500	6,262	8,500	717	8%	8,500	-	0%
100.0000.34.753000.0000	GIRL'S SOFTBALL USER FEES	6,000	3,247	6,000	2,869	48%	6,000	-	0%
100.0000.34.754000.0000	COMM CLASSES USER FEE	33,000	16,753	33,000	8,863	27%	33,000	-	0%
100.0000.34.754500.0000	BASEBALL USER FEES	31,000	32,011	31,000	17,514	56%	31,000	-	0%
100.0000.34.755000.0000	SOCCER USER FEES	34,000	27,483	34,000	3,327	10%	7,000	(27,000)	-79%
100.0000.34.756000.0000	FOOTBALL USER FEES	1,000	-	-	-	0%	-	-	0%
100.0000.34.770000.0000	SPLASH PAD USER FEES	26,000	29,492	26,000	-	0%	26,000	-	0%
100.0000.34.790000.0000	EVENT INCOME	171,475	90,215	171,475	47,743	28%	171,475	-	0%
100.0000.34.930000.0000	BAD CHECK FEES	2,000	249	1,000	831	83%	1,000	-	0%
	Total Charges for Services	883,505	734,196	863,571	442,337	51%	837,431	(26,140)	-3%
100.0000.35.117000.0000	COURT-MUNICIPAL	675,000	684,944	750,000	488,745	65%	800,000	50,000	7%
100.0000.35.191000.0000	CT. SERVICES IMPROV FUND	230,000	278,953	255,000	177,159	69%	275,000	20,000	8%
100.0000.35.191500.0000	COURT PROJECT FUND	93,000	111,581	105,000	70,864	67%	110,000	5,000	5%
	Total Fines & Forfeitures	998,000	1,075,478	1,110,000	736,767	66%	1,185,000	75,000	7%
100.0000.36.100000.0000	INTEREST REVENUES	450,000	(100,554)	450,000	316,607	70%	450,000	-	0%
100.0000.36.103000.0000	INTEREST KDDA LOAN	2,353	2,353	1,900	1,317	69%	1,440	(460)	-24%
100.0000.36.300000.0000	UNREALZD GN/LOSS ON INVES	-	-	-	386,791	0%	-	-	0%
	Total Investment Income	452,353	(98,201)	451,900	704,715	156%	451,440	(460)	0%
100.0000.37.100300.0000	SWIFT CANTRELL FOUNDATION	25,000	-	25,000	-	0%	50,000	25,000	100%
100.0000.37.100500.0000	DONATION - POLICE DEPT.	-	500	-	4,599	0%	-	-	0%
	Total Contributions & Donations	25,000	500	25,000	4,599	18%	50,000	25,000	100%
100.0000.38.100200.0000	COMMUNITY CTR RENTAL	63,000	58,178	63,000	52,890	84%	63,000	-	0%
100.0000.38.100400.0000	MISC PARK/REC RENTAL	18,000	19,321	18,000	13,478	75%	18,000	-	0%
100.0000.38.100500.0000	WATER TNK CELL TOWER RENT	34,000	36,186	36,186	21,108	58%	36,000	(186)	-1%
100.0000.38.900000.0000	OTHER (MISCELLANEOUS REV)	10,600	14,402	10,000	10,809	108%	13,000	3,000	30%
100.0000.38.920000.0000	INSURANCE RECOVERIES	1,000	16,064	1,000	3,320	332%	5,000	4,000	400%
100.0000.38.941500.0000	KDA SUPPORT FOR ED STAFF	10,000	10,000	10,000	-	0%	10,000	-	0%
100.0000.39.210000.0000	SALE OF GEN FIXED ASSETS	5,000	1,900	5,000	3,271	65%	5,000	-	0%
100.0000.39.230000.0000	SALE OF SCRAP METAL	-	55	100	-	0%	100	-	0%
100.0000.39.340000.0000	PREMIUMS ON BONDS SOLD	-	870	-	-	0%	-	-	0%

General Fund Revenues

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
	Total Miscellaneous	141,600	156,976	143,286	104,877	73%	150,100	6,814	5%
100.0000.39.350000.0000	CAPITAL LEASES	80,000	51,557	315,000	169,587	54%	297,000	(18,000)	-6%
	Total Capital Leases	80,000	51,557	315,000	169,587	54%	297,000	(18,000)	-6%
100.0000.39.110000.0000	TRANSFERS IN-KDDA	5,000	-	-	-	0%	-	-	0%
100.0000.39.112000.0000	TRANSFER IN-SANITATION FD	500,000	500,000	500,000	500,000	100%	500,000	-	0%
100.0000.39.112100.0000	TRANSFER IN - STORM WATER FUND	25,000	25,000	75,000	75,000	100%	125,000	50,000	67%
100.0000.39.113500.0000	TRANSFER IN - E911	80,977	-	24,054	-	0%	63,610	39,556	164%
100.0000.39.114500.0000	TRANSFER IN - KDA	4,300	4,300	-	-	0%	-	-	0%
	Total Transfers In	615,277	529,300	599,054	575,000	96%	688,610	89,556	15%
100.0000.39.110500.0000	TRANSFER IN - CSIF	-	-	150,000	-	0%	305,114	155,114	103%
100.0000.39.110600.0000	TRANSFER IN - CPF	-	-	153,277	-	0%	243,637	90,360	59%
100.0000.39.400000.0000	USE OF PY RESERVES	-	-	36,536	-	0%	6,000	(30,536)	-84%
	Use of PY Reserves	-	-	339,813	-	0%	554,751	214,938	63%
Grand Total Revenues and Other Financing Sources		22,227,464	22,009,312	23,247,884	20,279,664	87%	24,365,606	1,117,722	5%

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Mayor & Council

Operating Budget Comments

Fiscal Year 2018 Budget: \$435,730

Fiscal Year 2019 Budget: \$408,723

Fiscal Year 2020 Budget: \$467,229

The highlights of the recommended budget include the following:

- An increase of \$20,000 in election expense, due to elections planned for FY 20
- An increase of \$3,200 in other maintenance due to need to relocate records to offsite storage
- An increase of \$2,500 in travel for newly elected officials if needed (required training)
- An increase of \$3,200 for meeting expenses
- An increase of \$1,300 for professional development for newly elected officials if needed
- An increase of \$26,000 in regular employees due to COLA and funding of PT Records Clerk

Position Summary

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 8

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 9

(Unfreeze and fund PT Records Clerk/Administrative Specialist)

Budget Report
Mayor Council

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1100.51.110000.0000	REGULAR EMPLOYEES	\$ 218,584	\$ 188,095	\$ 208,406	143,546	69%	\$ 235,260	\$ 26,854	13%
100.1100.51.120000.0000	TEMPORARY EMPLOYEES	-	10,587	-	-	0%	-	-	0%
100.1100.51.130000.0000	OVERTIME	-	133	-	23	0%	-	-	0%
100.1100.51.145000.0000	HOLIDAY BONUS PAYMENT	400	200	350	350	100%	500	150	43%
100.1100.51.170000.0000	VACATION PAY	8,782	11,554	8,951	2,932	33%	9,228	277	3%
100.1100.51.210000.0000	GROUP INSURANCE	21,762	11,332	21,762	5,788	27%	21,762	-	0%
100.1100.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	17,424	16,073	16,655	11,233	67%	18,742	2,087	13%
100.1100.51.240000.0000	RETIREMENT CONTRIBUTIONS	26,159	36,676	22,180	13,583	61%	22,569	389	2%
100.1100.51.270000.0000	WORKER'S COMPENSATION	783	743	452	301	67%	485	33	7%
100.1100.52.224000.0000	OTHER MAINTENANCE	3,200	3,257	3,600	3,320	92%	6,800	3,200	89%
100.1100.52.310000.0000	INS, OTHER THAN EMP BEN	19,307	12,569	18,378	12,252	67%	16,833	(1,545)	-8%
100.1100.52.311000.0000	CLAIM DEDUCTIBLES	1,000	-	1,000	-	0%	1,000	-	0%
100.1100.52.325000.0000	POSTAGE	600	264	600	204	34%	600	-	0%
100.1100.52.340000.0000	PRINTING & BINDING	500	135	500	-	0%	500	-	0%
100.1100.52.350000.0000	TRAVEL	16,474	3,842	17,074	1,763	10%	19,745	2,671	16%
100.1100.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	10,265	6,885	10,500	10,017	95%	10,800	300	3%
100.1100.52.362000.0000	PROFESSIONAL MEMBERSHIPS	620	375	655	100	15%	655	-	0%
100.1100.52.363000.0000	MEETING EXPENSES	9,800	3,789	6,800	2,926	43%	10,100	3,300	49%
100.1100.52.371000.0000	PROFESSIONAL DEVELOPMENT	6,670	2,885	12,460	3,605	29%	13,750	1,290	10%
100.1100.52.393000.0000	ELECTION EXPENSE	20,000	18,008	-	-	0%	20,000	20,000	100%
100.1100.52.395000.0000	MILEAGE REIMBURSEMENT	500	-	500	-	0%	500	-	0%
100.1100.52.510000.0000	SUPPORT FOR COMM ORGANIZ	4,800	1,510	5,450	2,250	41%	5,450	-	0%
100.1100.52.530000.0000	YOUTH COUNCIL	1,300	1,075	1,950	-	0%	1,950	-	0%
100.1100.52.620000.0000	AWARDS	2,000	1,703	4,000	149	4%	4,000	-	0%
100.1100.53.110000.0000	GENERAL SUPPLIES & MAT	-	9	-	-	0%	-	-	0%
100.1100.53.111000.0000	OFFICE SUPPLIES	3,300	1,620	3,300	1,101	33%	3,300	-	0%
100.1100.53.111100.0000	COPY PAPER	800	345	800	193	24%	800	-	0%
100.1100.53.117000.0000	CLOTHING	-	-	-	-	0%	1,200	1,200	100%
100.1100.53.117100.0000	GENERAL CLOTHING	-	-	1,200	124	10%	-	(1,200)	-100%
100.1100.53.119000.0000	OTHER MATERIAL & SUPPLY	2,000	827	2,000	53	3%	2,000	-	0%
100.1100.53.140000.0000	BOOKS & PERIODICALS	100	-	100	-	0%	100	-	0%
100.1100.53.160000.0000	SMALL EQUIPMENT	2,600	875	3,100	-	0%	3,100	-	0%
100.1100.53.180000.0000	MISCELLANEOUS	1,000	36	1,000	-	0%	500	(500)	-50%
100.1100.55.105000.0000	CONTINGENCY	35,000	-	35,000	-	0%	35,000	-	0%
	TOTAL EXPENDITURES	\$ 435,730	\$ 335,402	\$ 408,723	\$ 215,812	53%	\$ 467,229	\$ 58,506	14%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1100				
	100.1100.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	235,260
			Sum	235,260
	100.1100.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	500
			Sum	500
	100.1100.51.170000.00000			
		VACATION PAY	VAC PAY	9,228
			Sum	9,228
	100.1100.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.1100.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	18,742
			Sum	18,742
	100.1100.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	5,372
		RETIREMENT CONTRIBUTION	RETIREMENT CONTIBUTION	17,197
			Sum	22,569
	100.1100.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	485
			Sum	485
	100.1100.52.224000.00000			
		OTHER MAINTENANCE	RELOCATING RECORDS TO STATE SITE	6,800
			Sum	6,800
	100.1100.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	16,833
			Sum	16,833
	100.1100.52.311000.00000			
		CLAIM DEDUCTIBLES	ONE CLAIM DEDUCTIBLE	1,000
			Sum	1,000
	100.1100.52.325000.00000			
		POSTAGE	POSTAGE	600
			Sum	600
	100.1100.52.340000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PRINTING & BINDING	PRINTING & BINDING	500
			Sum	500
	100.1100.52.350000.00000			
		TRAVEL	CALEA RENEWAL (MAYOR) IN KENTUCKY	700
		TRAVEL	AS NEEDED	1,000
		TRAVEL	\$1500 EA X 6 (HOTEL, AIR, PER DIEM, GAS	9,000
		TRAVEL	CHAMBER FLY-IN (MAYOR)	2,000
		TRAVEL	CLERKS TRAINING + POSSIBLE MANDATOR	5,500
		TRAVEL	STATE MANDATED FOR 3 NEW OFFICIALS	1,545
			Sum	19,745
	100.1100.52.361000.00000			
		ORGANIZATIONAL MEMBERS	CMA DUES	500
		ORGANIZATIONAL MEMBERS	GMA DUES (2% INCREASE)	10,300
			Sum	10,800
	100.1100.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	IIMC FOR CLERKS	350
		PROFESSIONAL MEMBERSHIP	GMCA FOR CLERKS	125
		PROFESSIONAL MEMBERSHIP	COSTCO M'SHIP (INCL CITY AT-LARGE)	180
			Sum	655
	100.1100.52.363000.00000			
		MEETING EXPENSES	WORK SESSION, MEETING SUPPLIES, RENT	4,000
		MEETING EXPENSES	STATE OF THE CITY	1,200
		MEETING EXPENSES	MAYOR BUSINESS MEETINGS	1,000
		MEETING EXPENSES	CMA (HOSTING, SUMMER AND XMAS)	900
		MEETING EXPENSES	M&C RETREAT FACILITATOR, FOOD, DRIN	3,000
			Sum	10,100
	100.1100.52.371000.00000			
		PROFESSIONAL DEVELOPME	CLERKS TRAINING (POSSIBLE MANDATED)	3,400
		PROFESSIONAL DEVELOPME	POSSIBLE 3 NEW ELECTED MANDATED TR	1,150
		PROFESSIONAL DEVELOPME	\$950 EA M&C	5,700
		PROFESSIONAL DEVELOPME	LEADERSHIP COBB (ONE ELECTED OFFICIA	3,500
			Sum	13,750
	100.1100.52.393000.00000			
		ELECTION EXPENSE	ELECTION: MAYOR, POSTS 1 & 2	20,000
			Sum	20,000
	100.1100.52.395000.00000			
		MILEAGE REIMBURSEMENT	MILEAGE REIMBURSEMENT STAFF	500
			Sum	500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1100.52.510000.00000			
		SUPPORT FOR COMM ORGA	\$700 EA FOR SPECIAL EVENTS	5,450
		SUPPORT FOR COMM ORGA	KBA, CHAMBER, MUSEUM, SGG	0
		Sum		5,450
	100.1100.52.530000.00000			
		YOUTH COUNCIL	\$650 EA TUITION FOR 3 STUDENTS	1,950
		Sum		1,950
	100.1100.52.620000.00000			
		AWARDS	AWARDS, CITY PINS	4,000
		Sum		4,000
	100.1100.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	3,300
		Sum		3,300
	100.1100.53.111100.00000			
		COPY PAPER	COPY PAPER	800
		Sum		800
	100.1100.53.117000.00000			
		CLOTHING	\$200 EA FOR ELECTED OFFICIALS	1,200
		Sum		1,200
	100.1100.53.119000.00000			
		OTHER MATERIAL & SUPPLY	POSSIBLE NEW HEADSHOTS, MATS, CARD	2,000
		OTHER MATERIAL & SUPPLY	NAMEPLATES FOR 3 NEWLY ELECTED	0
		Sum		2,000
	100.1100.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS AND PERIODICALS	100
		Sum		100
	100.1100.53.160000.00000			
		SMALL EQUIPMENT	3 IPHONES AND 3 IPADS	3,100
		SMALL EQUIPMENT	TO REPLACE AGING EQUIP/NEWLY ELECTE	0
		Sum		3,100
	100.1100.53.180000.00000			
		MISCELLANEOUS	MISCELLANEOUS	500
		Sum		500
	100.1100.55.105000.00000			
		CONTINGENCY	CONTINGENCY	35,000
		Sum		35,000
		Grand Total		467,229

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the city. Responsible for directing the day to day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications, human resources and GIS. The City of Kennesaw's Geographic Information Systems (GIS) supports a wide-range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

Goals & Objectives

- Implementing the City's strategic plan: The City's Strategic Plan (adopted in 2017) includes seven strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects: SPLOST is one of the strategic priority areas and is a top priority for the City Manager's Office. SPLOST provides funding for much needed transportation and capital improvement projects, and allows the City to implement these projects quicker than if they had to be planned using only General Fund dollars. Projects from the 2005 and 2011 SPLOST lists are in the final stages of completion, and the first tier of 2016 projects are under construction or have been completed.
- Effective budget development: Budget development continues to be a challenging priority for the City Manager. It is our goal annually to develop a fiscally responsible budget while effectively managing the city's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the City Manager evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where

insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Working to reduce the TAN
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 5 year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2018 Budget: \$718,020

Fiscal Year 2019 Budget: \$716,287

Fiscal Year 2020 Budget: \$754,272

The highlights of the recommended budget include the following:

- A decrease of \$20,000 in tuition reimbursement due to program changes and current program use

Capital Outlay items include:

- \$28,000 City fleet vehicle to replace 2006 Envoy

Position Summary

Fiscal Year 2018 Total Authorized Positions: 8

Fiscal Year 2019 Total Authorized Positions: 8

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 6

- One position (GIS Technician) is frozen

CITY OF KENNESAW
Budget Report
City Manager

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1320.51.110000.0000	REGULAR EMPLOYEES	\$ 400,928	\$ 357,999	\$ 421,970	\$ 231,890	55%	\$ 468,615	\$ 46,645	11%
100.1320.51.145000.0000	HOLIDAY BONUS PAYMENT	1,100	1,000	1,050	900	86%	1,100	50	5%
100.1320.51.150000.0000	INTERNS	-	-	-	2,750	0%	-	-	0%
100.1320.51.170000.0000	VACATION PAY	25,632	26,390	27,297	8,167	30%	28,386	1,089	4%
100.1320.51.210000.0000	GROUP INSURANCE	65,285	61,227	65,285	32,010	49%	65,285	-	0%
100.1320.51.215000.0000	GROUP INSURANCE-RETIREE	8,350	-	-	-	0%	-	-	0%
100.1320.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	32,716	28,856	34,449	17,307	50%	38,105	3,656	11%
100.1320.51.240000.0000	RETIREMENT CONTRIBUTIONS	37,030	39,819	41,736	24,891	60%	41,278	(458)	-1%
100.1320.51.250000.0000	TUITION REIMBURSEMENTS	75,000	29,516	60,000	1,227	2%	40,000	(20,000)	-33%
100.1320.51.270000.0000	WORKER'S COMPENSATION	1,277	1,211	737	491	67%	791	54	7%
100.1320.52.310000.0000	INS, OTHER THAN EMP BEN	7,252	4,721	6,903	4,602	67%	6,322	(581)	-8%
100.1320.52.325000.0000	POSTAGE	11,585	3,138	625	76	12%	625	-	0%
100.1320.52.332000.0000	MARKETING	7,270	4,442	24,120	16,491	68%	25,000	880	4%
100.1320.52.340000.0000	PRINTING & BINDING	8,980	1,885	1,400	100	7%	1,400	-	0%
100.1320.52.350000.0000	TRAVEL	6,690	991	6,690	1,399	21%	9,000	2,310	35%
100.1320.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	4,680	3,860	4,635	3,100	67%	4,635	-	0%
100.1320.52.362000.0000	PROFESSIONAL MEMBERSHIPS	2,705	1,397	2,700	2,173	80%	3,650	950	35%
100.1320.52.363000.0000	MEETING EXPENSES	2,500	2,509	2,500	1,193	48%	3,800	1,300	52%
100.1320.52.364000.0000	SUBSCRIPTIONS	240	165	240	183	76%	280	40	17%
100.1320.52.370000.0000	EDUCATION & TRAINING	1,100	200	2,100	500	24%	2,500	400	19%
100.1320.52.371000.0000	PROFESSIONAL DEVELOPMENT	4,900	2,965	2,950	1,845	63%	4,200	1,250	42%
100.1320.52.610000.0000	EMPLOYEE TEAM BUILDING	1,600	647	1,600	53	3%	1,800	200	13%
100.1320.53.111000.0000	OFFICE SUPPLIES	1,200	1,210	1,200	604	50%	1,200	-	0%
100.1320.53.111100.0000	COPY PAPER	800	313	800	111	14%	1,000	200	25%
100.1320.53.118000.0000	OPERATING MATERIALS/SUPP	1,100	584	1,700	650	38%	1,700	-	0%
100.1320.53.119200.0000	SIGNAGE	7,500	-	3,000	2,000	67%	3,000	-	0%
100.1320.53.140000.0000	BOOKS & PERIODICALS	100	-	100	-	0%	100	-	0%
100.1320.53.171000.0000	FLOWERS	500	300	500	150	30%	500	-	0%
	TOTAL EXPENDITURES	\$ 718,020	\$ 575,345	\$ 716,287	\$ 354,862	50%	\$ 754,272	\$ 37,985	5%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1320				
	100.1320.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	468,615
			Sum	468,615
	100.1320.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,100
			Sum	1,100
	100.1320.51.170000.00000			
		VACATION PAY	VAC PAY	28,386
			Sum	28,386
	100.1320.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	65,285
			Sum	65,285
	100.1320.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	38,105
			Sum	38,105
	100.1320.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	11,183
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	30,095
			Sum	41,278
	100.1320.51.250000.00000			
		TUITION REIMBURSEMENTS	TUITION REIMB	40,000
			Sum	40,000
	100.1320.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	791
			Sum	791
	100.1320.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	6,322
			Sum	6,322
	100.1320.52.325000.00000			
		POSTAGE	US MAIL PRESORT/BULK PERMIT	225
		POSTAGE	GIS STANDARD POSTAGE	100
		POSTAGE	CM OFFICE STANDARD POSTAGE	300
			Sum	625
	100.1320.52.332000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MARKETING	MEDIA TRACKING	5,000
		MARKETING	PROMOTIONAL MATERIALS	1,000
		MARKETING	CITY MARKETING	6,300
		MARKETING	SOCIAL MEDIA HUB/TRACKING	3,000
		MARKETING	WEBSITE MAINTENANCE	1,200
		MARKETING	CONSTANT CONTACT	1,000
		MARKETING	VIDEO/PHOTO EQUIPMENT	4,500
		MARKETING	ED AND OTHER ADS	3,000
			Sum	25,000
	100.1320.52.340000.00000			
		PRINTING & BINDING	MARKETING BROCHURES	600
		PRINTING & BINDING	PRINTING OF PAFR	800
			Sum	1,400
	100.1320.52.350000.00000			
		TRAVEL	SAFETY TRAINING HOTEL/PERDIEM (MH)	3,050
		TRAVEL	MISC DEPARTMENT TRAVEL	450
		TRAVEL	BG 3CMA CONFERENCE TRAVEL	1,500
		TRAVEL	JD FUEL STATE CONFERENCE TRAVEL	200
		TRAVEL	JD & MH GMA HOTEL/MEALS	2,000
		TRAVEL	MH GCCMA FALL/SPRING HOTEL, MEALS	600
		TRAVEL	JD GCCMA FALL/SPRING HOTEL, MEALS	600
		TRAVEL	BG & DMS GA COMMUNICATORS CONF T	600
			Sum	9,000
	100.1320.52.361000.00000			
		ORGANIZATIONAL MEMBERS	KBA MEMBERSHIP - ANNUAL RENEWAL	85
		ORGANIZATIONAL MEMBERS	COBB CHAMBER MEMBERSHIP DUES	2,000
		ORGANIZATIONAL MEMBERS	COBB TRAVEL/TOURISM DUES	2,500
		ORGANIZATIONAL MEMBERS	JD LEADERSHIP COBB ALUMNI	50
			Sum	4,635
	100.1320.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	JD ICMA DUES	1,300
		PROFESSIONAL MEMBERSHIP	BG 3CMA DUES	400
		PROFESSIONAL MEMBERSHIP	JD GCCMA DUES	125
		PROFESSIONAL MEMBERSHIP	MH GCCMA DUES	125
		PROFESSIONAL MEMBERSHIP	MH ICMA DUES	1,200
		PROFESSIONAL MEMBERSHIP	PS URISA MEMBERSHIP	500
			Sum	3,650
	100.1320.52.363000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MEETING EXPENSES	GOV 101 CITIZENS ACADEMY	1,000
		MEETING EXPENSES	HOST CCMA LUNCHEON	500
		MEETING EXPENSES	KBA MONTHLY JD, MH, BG	520
		MEETING EXPENSES	DCA/ARC/CHAMBER MEETINGS, 1ST MON	1,070
		MEETING EXPENSES	MISC MEETINGS/EVENTS	210
		MEETING EXPENSES	WAKE UP KBA	500
		Sum		3,800
	100.1320.52.364000.00000			
		SUBSCRIPTIONS	MDJ PRINT & DIGITAL SUBSCRIPTION	190
		SUBSCRIPTIONS	ANNUAL FEE - DEPT CREDIT CARDS	40
		SUBSCRIPTIONS	ANNUAL FEE - DEPT COSTCO VISAS	50
		Sum		280
	100.1320.52.370000.00000			
		EDUCATION & TRAINING	GENERAL DEPT TRAINING	500
		EDUCATION & TRAINING	PR - ADOBE TRAINING	1,000
		EDUCATION & TRAINING	PR - ONLINE TUTORIAL CLASSES AS NEEDED	1,000
		Sum		2,500
	100.1320.52.371000.00000			
		PROFESSIONAL DEVELOPMENT	3CMA CONF REGISTRATION BG	800
		PROFESSIONAL DEVELOPMENT	GA COMMUNICATORS CONF REGISTRATION	600
		PROFESSIONAL DEVELOPMENT	ICMA CONF REGISTRATION JD	700
		PROFESSIONAL DEVELOPMENT	MH GCCMA FALL/SPRING CONF REG	700
		PROFESSIONAL DEVELOPMENT	JD GCCMA FALL/SPRING CONF REG	700
		PROFESSIONAL DEVELOPMENT	SAFETY TRAINING CONF REGISTRATION M	700
		Sum		4,200
	100.1320.52.610000.00000			
		EMPLOYEE TEAM BUILDING	CM BIRTHDAY CARDS	300
		EMPLOYEE TEAM BUILDING	CM CARDS FOR NEW HIRES	300
		EMPLOYEE TEAM BUILDING	DEPT HEAD PLANNING RETREAT	1,200
		Sum		1,800
	100.1320.53.111000.00000			
		OFFICE SUPPLIES	GENERAL DEPT SUPPLIES - STOCK	800
		OFFICE SUPPLIES	GIS SUPPLIES	400
		Sum		1,200
	100.1320.53.111100.00000			
		COPY PAPER	CM OFFICE COPY PAPER	300
		COPY PAPER	GIS PLOTTER PAPER	600
		COPY PAPER	GIS 11X17 PAPER	100

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	1,000
	100.1320.53.118000.00000			
		OPERATING MATERIALS/SUP	WATER - CM OFFICE MEETINGS	300
		OPERATING MATERIALS/SUP	MISC DEPT SUPPLIES	300
		OPERATING MATERIALS/SUP	GIS SUPPLIES	300
		OPERATING MATERIALS/SUP	KCAC NAMETAGS, SHIRTS, ETC	100
		OPERATING MATERIALS/SUP	DEPT FURNITURE REPLACEMENTS	600
		OPERATING MATERIALS/SUP	MARQUEE SITE LEASE GDOT	100
			Sum	1,700
	100.1320.53.119200.00000			
		SIGNAGE	SIGNAGE	3,000
			Sum	3,000
	100.1320.53.140000.00000			
		BOOKS & PERIODICALS	DEPARTMENT REFERENCE MATERIALS	100
			Sum	100
	100.1320.53.171000.00000			
		FLOWERS	FUNERAL/ILLNESS FLOWER ARRANGEMEN	500
			Sum	500
			Grand Total	754,272

CITY OF KENNESAW
Budget Report City Manager Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1010.54.220000.0000	VEHICLES	\$ 30,000	\$ 24,420	\$ -	\$ -	\$ -	\$ 28,000	\$ 28,000	100%
	TOTAL EXPENDITURES	\$ 30,000	\$ 24,420	\$ -	\$ -	\$ -	\$ 28,000	\$ 28,000	100%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1010	100.1010.54.220000.00000	VEHICLES	CITY VEHICLE FOR EMPLOYEES BUSINESS	28,000
			Sum	28,000
			Grand Total	28,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Director of Finance. The department includes four divisions with three funded through the General Fund. These three divisions are Financial Reporting, Sanitation, Payroll and Purchasing. The fourth division, Sanitation, is funded through the Sanitation Fund. All four divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State Purchasing Laws and Sanitation billing and collection.

Goals & Objectives

- Maintain financial integrity of accounting records and transactions.
- Compliance with GASB reporting requirements.
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance).
- Maintain and/or improvement of Bond Rating.
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective.
- Provide timely and transparent information for both financial and purchasing transactions.
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended 9/30/19 by the Government Finance Officers Association (GFOA)
- Continue to increase General Fund reserves until positive unassigned fund balance equals no less than two months of regular operating expenditures as recommended by the Government Finance Officers Association (GFOA)
- Continue to reduce TAN borrowing (TAN borrowing has decreased 40% in last 6 years)
- Offer vendors the option to be paid via ACH

Department Highlights

- Developed an online payment and reporting portal for businesses to renew their business license and report and remit their excise taxes
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended 9/30/18 by the Government Finance Officers Association (GFOA)
- Issued a Request for Proposal for banking services which resulted in a higher yield and a higher earnings credit that offsets all bank charges
- Held the second property tax sale resulting in the collection of delinquent taxes
- Increased General Fund reserves resulting in a positive unassigned fund balance for the first time since the recession from 2008-2014

Operating Budget Comments

Fiscal Year 2018 Budget: \$785,730

Fiscal Year 2019 Budget: \$795,488

Fiscal Year 2020 Budget: \$915,197

The highlights of the recommended budget include the following:

- Increase in regular employees is due to the hiring of a new accountant, including salary and benefits, and reclassification of Business License Manager
- Other professional services decreased by \$15,500 due to actuary services being contracted every other year.
- Professional memberships decreased by \$2,500 due to change in types of training required.
- A decrease of \$1,305 in education and due to one-time job-related training and professional development programs for employees within the Finance department
- A decrease of \$4,200 in furniture and fixtures due to one-time purchase in FY 19

Capital Outlay items include:

- \$15,080 Business License software

Position Summary

Fiscal Year 2018 Total Authorized Positions: 20

Fiscal Year 2019 Total Authorized Positions: 20

Fiscal Year 2019 Total Funded Positions: 18

Fiscal Year 2020 Total Authorized Positions: 12

Fiscal Year 2020 Total Funded Positions: 12

- Two positions (Utility Billing Clerk and Support Clerk) are funded through the Sanitation fund
- 9 Court positions have been placed under the City Manager
- 1 new position (Accounting Manager) is authorized and funded in FY 2020

Budget Report
Finance

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1510.51.110000.0000	REGULAR EMPLOYEES	\$ 405,758	\$ 405,482	\$ 408,965	\$ 260,604	64%	\$ 538,134	\$ 129,169	32%
100.1510.51.130000.0000	OVERTIME	-	250	-	117	0%	-	-	0%
100.1510.51.145000.0000	HOLIDAY BONUS PAYMENT	1,650	1,700	1,700	1,400	82%	1,900	200	12%
100.1510.51.170000.0000	VACATION PAY	26,431	23,106	27,643	14,285	52%	29,445	1,802	7%
100.1510.51.210000.0000	GROUP INSURANCE	87,047	94,055	87,047	50,671	58%	87,047	-	0%
100.1510.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	33,189	31,842	35,520	20,462	58%	43,565	8,045	23%
100.1510.51.240000.0000	RETIREMENT CONTRIBUTIONS	46,623	56,804	47,514	28,145	59%	47,065	(449)	-1%
100.1510.51.270000.0000	WORKER'S COMPENSATION	1,442	1,368	832	555	67%	893	61	7%
100.1510.52.122000.0000	ACCOUNTING AUDITING SERV	51,000	33,500	38,500	35,825	93%	38,500	-	0%
100.1510.52.125000.0000	OTHER PROFESSIONAL SERV	18,427	13,614	33,927	30,797	91%	18,427	(15,500)	-46%
100.1510.52.310000.0000	INS, OTHER THAN EMP BEN	12,148	9,165	11,563	7,709	67%	10,591	(972)	-8%
100.1510.52.325000.0000	POSTAGE	11,700	16,639	12,766	8,812	69%	13,400	634	5%
100.1510.52.340000.0000	PRINTING & BINDING	4,650	6,326	5,200	1,025	20%	5,200	-	0%
100.1510.52.350000.0000	TRAVEL	3,000	1,631	3,298	849	26%	3,320	22	1%
100.1510.52.362000.0000	PROFESSIONAL MEMBERSHIPS	970	985	3,400	2,775	82%	900	(2,500)	-74%
100.1510.52.363000.0000	MEETING EXPENSES	815	770	1,160	792	68%	1,160	-	0%
100.1510.52.370000.0000	EDUCATION & TRAINING	2,180	1,763	6,255	805	13%	4,950	(1,305)	-21%
100.1510.52.395500.0000	PROP TAX COLLECTION EXP	39,600	40,834	38,400	27,770	72%	40,000	1,600	4%
100.1510.52.396000.0000	MERCHANT FEES	24,000	24,742	21,500	14,780	69%	25,000	3,500	16%
100.1510.52.397000.0000	DISCOUNTS	(400)	(758)	(600)	(355)	59%	(600)	-	0%
100.1510.53.110000.0000	GENERAL SUPPLIES & MAT	-	148	-	-	0%	-	-	0%
100.1510.53.111000.0000	OFFICE SUPPLIES	2,300	2,062	2,300	1,100	48%	2,300	-	0%
100.1510.53.111100.0000	COPY PAPER	1,000	630	1,000	510	51%	1,000	-	0%
100.1510.53.160500.0000	GENL OFFICE SMALL EQUIP	350	176	1,998	48	2%	1,600	(398)	-20%
100.1510.53.160600.0000	FURNITURE & FIXTURES	11,550	7,865	5,500	1,071	19%	1,300	(4,200)	-76%
100.1510.53.180000.0000	MISCELLANEOUS	300	179	100	-	0%	100	-	0%
	TOTAL EXPENDITURES	\$ 785,730	\$ 774,878	\$ 795,488	\$ 510,551	64%	\$ 915,197	\$ 119,709	15%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1510				
	100.1510.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	538,134
			Sum	538,134
	100.1510.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,900
			Sum	1,900
	100.1510.51.170000.00000			
		VACATION PAY	VAC PAY	29,445
			Sum	29,445
	100.1510.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	87,047
			Sum	87,047
	100.1510.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	43,565
			Sum	43,565
	100.1510.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	42,993
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,072
			Sum	47,065
	100.1510.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	893
			Sum	893
	100.1510.52.122000.00000			
		ACCOUNTING AUDITING SER	ADDITIONAL STREETLIGHT FUND	5,000
		ACCOUNTING AUDITING SER	ANNUAL AUDIT PER BID	33,500
			Sum	38,500
	100.1510.52.125000.00000			
		OTHER PROFESSIONAL SERV	SAVE VERIFICATION	300
		OTHER PROFESSIONAL SERV	CERT OF ACH IN FIN REPORTING FEE	435
		OTHER PROFESSIONAL SERV	MONTHLY DOCUMENT SHREDDING	192
		OTHER PROFESSIONAL SERV	INTERN	2,500
		OTHER PROFESSIONAL SERV	ANNUAL OPEB VALUATION FEE	15,000
			Sum	18,427
	100.1510.52.310000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	10,591
			Sum	10,591
	100.1510.52.325000.00000			
		POSTAGE	\$700 PER MONTH	8,400
		POSTAGE	PROP TAX BILLS/DEL NOTICES	5,000
			Sum	13,400
	100.1510.52.340000.00000			
		PRINTING & BINDING	OCCUP TAX CERTIF - 2500/BOX 2 BOXES	800
		PRINTING & BINDING	ENVELOPES - RETURN QTY 3000	250
		PRINTING & BINDING	ALCOHOL SIGNS	100
		PRINTING & BINDING	CHECK STOCK - 7 BOXES	1,200
		PRINTING & BINDING	LIQ BY DRINK & HOTEL MOTEL TAX FORM	250
		PRINTING & BINDING	ENVELOPES - NO WINDOW QTY 3000	300
		PRINTING & BINDING	PROPERTY TAX BILLS	2,000
		PRINTING & BINDING	ENVELOPES - WINDOW QTY 3000	300
			Sum	5,200
	100.1510.52.350000.00000			
		TRAVEL	DC SPRING GABTO CONF	460
		TRAVEL	CH SPRING GATO CONF	700
		TRAVEL	DC FALL GABTO CONF	460
		TRAVEL	GA/JC FALL GOVT CONF	600
		TRAVEL	LK SPRING GLGPA CONF	550
		TRAVEL	LK FALL GLGPA CONF	550
			Sum	3,320
	100.1510.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	DC GATO	35
		PROFESSIONAL MEMBERSHIP	LK GLGPA	50
		PROFESSIONAL MEMBERSHIP	AICPA	275
		PROFESSIONAL MEMBERSHIP	GSCPA	315
		PROFESSIONAL MEMBERSHIP	GFOA	225
			Sum	900
	100.1510.52.363000.00000			
		MEETING EXPENSES	STAFF RECOGNITION LUNCHEES	500
		MEETING EXPENSES	CONFERENCE DOOR PRIZES	200
		MEETING EXPENSES	VARIOUS	100
		MEETING EXPENSES	KBA STATE OF THE CITY MEETING	60
		MEETING EXPENSES	SOFTWARE CONVERSION MEALS/SNACKS	300
			Sum	1,160

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1510.52.370000.00000			
		EDUCATION & TRAINING	JC FALL CONF FEE	300
		EDUCATION & TRAINING	LEADERSHIP TRAINING DC	1,000
		EDUCATION & TRAINING	LK GLGPA SPRING CONF FEE	425
		EDUCATION & TRAINING	LK GLGPA FALL CONF FEE	400
		EDUCATION & TRAINING	GA FALL CONF FEE	300
		EDUCATION & TRAINING	DCOX GABTO FALL CONF FEE	125
		EDUCATION & TRAINING	DCOX GABTO FALL CONF FEE	125
		EDUCATION & TRAINING	PROP TAX GATO CONF FEE	350
		EDUCATION & TRAINING	GMA MUNICIPAL REV TRAINING \$75 PER S	750
		EDUCATION & TRAINING	LEADERSHIP TRAINING JC	1,000
		EDUCATION & TRAINING	GA GSCPA/KSU AA FORUM FEE	175
			Sum	4,950
	100.1510.52.395500.00000			
		PROP TAX COLLECTION EXP	COBB CTY COLLECTION EXP	40,000
			Sum	40,000
	100.1510.52.396000.00000			
		BANK CHARGES	BANK CHARGES	25,000
			Sum	25,000
	100.1510.52.397000.00000			
		DISCOUNTS	VENDOR DISCOUNTS	-600
			Sum	-600
	100.1510.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	2,300
			Sum	2,300
	100.1510.53.111100.00000			
		COPY PAPER	COPY PAPER	1,000
			Sum	1,000
	100.1510.53.160500.00000			
		GENL OFFICE SMALL EQUIP	PHONE HEADSETS 4 X \$400 LK,LY,DW,JW	1,600
			Sum	1,600
	100.1510.53.160600.00000			
		FURNITURE & FIXTURES	BL CLERK CHAIR	350
		FURNITURE & FIXTURES	FRONT DESK CHAIR	350
		FURNITURE & FIXTURES	DRY ERASE BOARD	250
		FURNITURE & FIXTURES	ADDITIONAL CHAIR	350
			Sum	1,300
	100.1510.53.180000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MISCELLANEOUS	CONTINGENCY	100
			Sum	100
			Grand Total	915,197

CITY OF KENNESAW
Budget Report Finance Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1015.54.245000.0000	SOFTWARE	\$ -	\$ -	\$ 17,000	\$ 10,000	-59%	\$ 15,000	\$ (2,000)	-12%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ 17,000	\$ 10,000	59%	\$ 15,000	\$ (2,000)	-12%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1015	100.1015.54.245000.00000	SOFTWARE	BL SOFTWARE	15,000
			Sum	15,000
			Grand Total	15,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Legal

Operating Budget Comments

Fiscal Year 2018 Budget: \$450,200

Fiscal Year 2019 Budget: \$410,200

Fiscal Year 2020 Budget: \$346,500

The highlights of the recommended budget include the following:

- A decrease of \$70,000 in legal services based on projected trends

Position Summary

Fiscal Year 2018 Total Authorized Positions: 0

Fiscal Year 2019 Total Authorized Positions: 0

Fiscal Year 2019 Total Funded Positions: 0

Fiscal Year 2020 Total Funded Positions: 0

CITY OF KENNESAW
Budget Report
Legal

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to	Budget FY19 to FY20 % Change
100.1530.52.121000.0000	LEGAL SERVICES	\$ 435,000	\$ 432,259	\$ 395,000	\$ 150,447	38%	\$ 325,000	\$ (70,000)	-18%
100.1530.52.331000.0000	LEGAL PUBLICATION	7,200	6,574	7,200	4,422	61%	7,500	300	4%
100.1530.52.365000.0000	ORDINANCE CODIFICATION	8,000	2,334	8,000	6,425	80%	14,000	6,000	75%
	TOTAL EXPENDITURES	\$ 450,200	\$ 441,167	\$ 410,200	\$ 161,294	39%	\$ 346,500	\$ (63,700)	-16%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1530				
	100.1530.52.121000.00000			
		LEGAL SERVICES	LEGAL SERVICES	325,000
			Sum	325,000
	100.1530.52.331000.00000			
		LEGAL PUBLICATION	LEGAL PUBLICATION	7,500
			Sum	7,500
	100.1530.52.365000.00000			
		ORDINANCE CODIFICATION	ORDINANCE CODIFICATION	14,000
			Sum	14,000
			Grand Total	346,500

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely and impartial processing of cases brought before the court in accordance to local and state law. The City of Kennesaw Municipal Court is committed to promote excellence, integrity and competence while ensuring the public's trust in the Judicial System.

Department Highlights

Since October 1, 2017 Kennesaw Municipal Court has processed over 16,000 citations which includes 581 Failure to Appear citations served by Warrant Officers. Approximately 650 cases have been successfully closed early with full compliance through probation. Kennesaw Municipal Court offers a diversion program for first time offenders. More than 100 people have been accepted into the program since October 1st. The program has several requirements but most importantly focuses on educating offenders on the dangers of drug and alcohol abuse and after completion of the program allows the offenders to have the charge restricted from their criminal history.

Operating Budget Comments

Fiscal Year 2018 Budget: \$384,475

Fiscal Year 2019 Budget: \$399,599

Fiscal Year 2020 Budget: \$402,830

The highlights of the recommended budget include the following:

- An increase of \$1,595 in Other Profession Services related to increased need for interpreter services for non-English speaking court appearances.

Position Summary

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 9

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 9

Budget Report
Court

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.2000.51.110000.0000	REGULAR EMPLOYEES	\$ 157,965	\$ 156,237	\$ 160,516	\$ 106,847	67%	\$ 164,184	\$ 3,668	2%
100.2000.51.130000.0000	OVERTIME	2,200	1,640	2,200	1,403	64%	2,000	(200)	-9%
100.2000.51.145000.0000	HOLIDAY BONUS PAYMENT	600	600	600	600	100%	600	-	0%
100.2000.51.160000.0000	BALIFFS	13,500	13,230	13,500	8,170	61%	13,865	365	3%
100.2000.51.170000.0000	VACATION PAY	10,827	12,743	9,542	5,686	60%	9,731	189	2%
100.2000.51.210000.0000	GROUP INSURANCE	32,642	30,559	32,642	19,273	59%	32,642	-	0%
100.2000.51.215000.0000	GROUP INSURANCE-RETIREE	-	2,924	3,899	-	0%	3,000	(899)	-23%
100.2000.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	14,630	14,146	14,696	9,334	64%	14,636	(60)	0%
100.2000.51.240000.0000	RETIREMENT CONTRIBUTIONS	18,662	21,419	23,231	13,683	59%	22,905	(326)	-1%
100.2000.51.270000.0000	WORKER'S COMPENSATION	618	586	357	238	67%	383	26	7%
100.2000.52.121000.0000	LEGAL SERVICES	80,000	78,819	79,795	51,362	64%	80,000	205	0%
100.2000.52.125000.0000	OTHER PROFESSIONAL SERV	9,080	7,254	9,080	3,253	36%	10,675	1,595	18%
100.2000.52.221000.0000	EQUIPMENT MAINTENANCE	3,400	185	205	204	99%	250	45	22%
100.2000.52.224000.0000	OTHER MAINTENANCE	2,150	1,293	2,150	936	44%	2,150	-	0%
100.2000.52.310000.0000	INS, OTHER THAN EMP BEN	16,951	11,035	16,136	10,757	67%	14,779	(1,357)	-8%
100.2000.52.325000.0000	POSTAGE	1,200	1,104	1,300	789	61%	1,300	-	0%
100.2000.52.340000.0000	PRINTING & BINDING	3,000	2,111	3,500	1,010	29%	3,500	-	0%
100.2000.52.350000.0000	TRAVEL	2,500	779	2,500	-	0%	2,500	-	0%
100.2000.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	600	210	600	90	15%	580	(20)	-3%
100.2000.52.371000.0000	PROFESSIONAL DEVELOPMENT	1,150	225	1,150	450	39%	1,150	-	0%
100.2000.52.395000.0000	ENERGY-GASOLINE	300	185	200	27	14%	200	-	0%
100.2000.52.420000.0000	SOFTWARE FEE	8,400	11,620	17,000	9,598	56%	17,000	-	0%
100.2000.53.110000.0000	GENERAL SUPPLIES & MAT	500	-	500	-	0%	500	-	0%
100.2000.53.111000.0000	OFFICE SUPPLIES	1,200	1,328	2,000	649	32%	2,000	-	0%
100.2000.53.111100.0000	COPY PAPER	600	582	700	307	44%	700	-	0%
100.2000.53.117100.0000	GENERAL CLOTHING	500	440	300	180	60%	300	-	0%
100.2000.53.118500.0000	COURT MATERIALS/SUPPLIES	400	-	400	-	0%	400	-	0%
100.2000.53.119000.0000	OTHER MATERIAL & SUPPLY	160	-	400	360	90%	400	-	0%
100.2000.53.140000.0000	BOOKS & PERIODICALS	440	116	200	-	0%	200	-	0%
100.2000.53.180000.0000	MISCELLANEOUS	300	313	300	-	0%	300	-	0%
	TOTAL EXPENDITURES	\$ 384,475	\$ 371,683	\$ 399,599	\$ 245,204	61%	\$ 402,830	\$ 3,231	1%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
2000				
	100.2000.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	164,184
			Sum	164,184
	100.2000.51.130000.00000			
		OVERTIME	OVERTIME	2,000
			Sum	2,000
	100.2000.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.2000.51.160000.00000			
		BALIFFS	SOL ASST BAILIFF 47 COURT DATES X \$11	5,405
		BALIFFS	2 REGULAR BAILIFFS 47 COURT DATES X \$	8,460
			Sum	13,865
	100.2000.51.170000.00000			
		VACATION PAY	VAC PAY	9,731
			Sum	9,731
	100.2000.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	32,642
			Sum	32,642
	100.2000.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	3,000
			Sum	3,000
	100.2000.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	14,636
			Sum	14,636
	100.2000.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,409
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	21,496
			Sum	22,905
	100.2000.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	383
			Sum	383
	100.2000.52.121000.00000			
		LEGAL SERVICES	SOLICITOR AND COURT APPT. ATTORNIES	80,000
			Sum	80,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.2000.52.125000.00000			
		OTHER PROFESSIONAL SERV	SPANISH INT. 47 COURT DATES X \$125	5,875
		OTHER PROFESSIONAL SERV	OTHER LANGUAGE INT. 24 X \$200	4,800
			Sum	10,675
	100.2000.52.221000.00000			
		EQUIPMENT MAINTENANCE	SCANNER RENEWAL	250
			Sum	250
	100.2000.52.224000.00000			
		OTHER MAINTENANCE	ACCESS OFFSITE STORAGE	2,150
			Sum	2,150
	100.2000.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	14,779
			Sum	14,779
	100.2000.52.325000.00000			
		POSTAGE	POSTAGE	1,300
			Sum	1,300
	100.2000.52.340000.00000			
		PRINTING & BINDING	PRINTING AND BINDING	3,500
			Sum	3,500
	100.2000.52.350000.00000			
		TRAVEL	COURT CLERK TRAINING	500
		TRAVEL	GCIC SYMPOSIUM/SAVANNAH	1,000
		TRAVEL	JUDGES TRAINING	1,000
			Sum	2,500
	100.2000.52.361000.00000			
		ORGANIZATIONAL MEMBERS	COUNCIL MUN CT JUDGES 3 X 150	450
		ORGANIZATIONAL MEMBERS	COURT CLKS ASSOC 2 X 50	100
		ORGANIZATIONAL MEMBERS	TAC ASSOC	30
			Sum	580
	100.2000.52.371000.00000			
		PROFESSIONAL DEVELOPME	PROFESSIONAL DEVELOPMENT	1,150
			Sum	1,150
	100.2000.52.395000.00000			
		ENERGY-GASOLINE	GASOLINE FOR WARRANT OFFICERS	200
			Sum	200
	100.2000.52.420000.00000			
		SOFTWARE FEE	COURTWARE	17,000
			Sum	17,000
	100.2000.53.110000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		GENERAL SUPPLIES & MAT	GENERAL SUPPLIES & MATERIAL	500
			Sum	500
	100.2000.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	2,000
			Sum	2,000
	100.2000.53.111100.00000			
		COPY PAPER	COPY PAPER	700
			Sum	700
	100.2000.53.117100.00000			
		GENERAL CLOTHING	GENERAL CLOTHING	300
			Sum	300
	100.2000.53.118500.00000			
		COURT MATERIALS/SUPPLIES	COURT MATERIAL & SUPPLIES	400
			Sum	400
	100.2000.53.119000.00000			
		OTHER MATERIAL & SUPPLY	OTHER MATERIAL AND SUPPLIES	400
			Sum	400
	100.2000.53.140000.00000			
		BOOKS & PERIODICALS	CODE BOOK UPDATES	200
			Sum	200
	100.2000.53.180000.00000			
		MISCELLANEOUS	MISCELLANEOUS	300
			Sum	300
			Grand Total	402,830

CITY OF KENNESAW
Budget Report
Debt Service Operating Transfers

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.8000.58.110400.0000	PRINCIPAL - SERIES 2004	\$ 360,000	\$ 360,000	\$ 375,000	\$ 375,000	100%	\$ 390,000	\$ 15,000	4%
100.8000.58.110500.0000	PRINCIPAL - SERIES 2005	235,000	235,000	245,000	245,000	100%	260,000	15,000	6%
100.8000.58.120000.0000	PRINCIPAL-CAPITAL LEASE	246,553	240,700	306,725	170,151	55%	272,974	(33,751)	-11%
100.8000.58.200000.0000	INTEREST	31,133	29,966	28,500	30,000	105%	30,000	1,500	5%
100.8000.58.210400.0000	INTEREST - SERIES 2004	218,154	217,907	203,013	105,369	52%	187,254	(15,759)	-8%
100.8000.58.210500.0000	INTEREST - SERIES 2005	162,637	162,449	152,749	78,898	52%	142,346	(10,403)	-7%
100.8000.58.220000.0000	INTEREST-CAPITAL LEASE	14,329	14,751	11,422	11,246	98%	13,263	1,841	16%
100.8000.58.400000.0000	ISSUANCE COSTS	18,000	17,622	17,622	-	0%	8,000	(9,622)	-55%
	TOTAL DEBT SERVICE	\$ 1,285,806	\$ 1,278,395	\$ 1,340,031	\$ 1,015,664	76%	\$ 1,303,837	\$ (36,194)	-3%
100.9100.61.102000.0000	TRANSFERS TO-KDDA	\$ 434,632	\$ 429,632	\$ 438,280	\$ 410,840	94%	\$ 436,144	\$ (2,136)	0%
100.9100.61.107000.0000	TRANSFERS OUT-MUSEUM	530,269	500,819	554,567	531,025	96%	543,425	(11,142)	-2%
100.9100.61.108000.0000	TRANSFERS OUT-CEMETERY	7,000	0	40,000	0	0%	7,665	(32,335)	-81%
100.9100.61.109000.0000	TRANSFERS OUT SGG	375,872	365,493	385,946	305,283	79%	378,701	(7,245)	-2%
100.9100.61.109600.0000	TRANSFERS OUT - URA	576,878	576,877	576,192	448,531	78%	393,737	(182,455)	-32%
	TOTAL TRANSFERS OUT	\$ 1,924,651	\$ 1,872,821	\$ 1,994,985	\$ 1,695,680	85%	\$ 1,759,672	\$ (235,313)	-12%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
8000				
	100.8000.58.110400.00000			
		PRINCIPAL - SERIES 2004	PRINCIPAL - SERIES 2004	390,000
			Sum	390,000
	100.8000.58.110500.00000			
		PRINCIPAL - SERIES 2005	PRINCIPAL - SERIES 2005	260,000
			Sum	260,000
	100.8000.58.120000.00000			
		PRINCIPAL-CAPITAL LEASE	Equipment for Intl Dump Truck/*22% of \$	4,271
		PRINCIPAL-CAPITAL LEASE	2015 Ford Explorer (BLD. SRVC)	4,773
		PRINCIPAL-CAPITAL LEASE	(1) SUV (P.W.) & (1) F-250 (P.W.)/(2) F-	15,884
		PRINCIPAL-CAPITAL LEASE	Kennesaw 800 MHz radios	89,859
		PRINCIPAL-CAPITAL LEASE	(7) 2014 Ford Taurus (Police) & (1) 2015	52,423
		PRINCIPAL-CAPITAL LEASE	City Vehicle/Truck for Bldg Truck	7,140
		PRINCIPAL-CAPITAL LEASE	2017 GMC Terrain Vehicle C.M.	4,666
		PRINCIPAL-CAPITAL LEASE	(2) 2019 F250 Trucks (P.W.) & (4) Police	27,519
		PRINCIPAL-CAPITAL LEASE	2019 GMC Cannon Ext Cab (Bld Maint)	3,678
		PRINCIPAL-CAPITAL LEASE	2016 F-250Maintenance Truck (P&R)	3,361
		PRINCIPAL-CAPITAL LEASE	2020 PW Ford F-250	5,000
		PRINCIPAL-CAPITAL LEASE	City veh for employees' business travel	5,600
		PRINCIPAL-CAPITAL LEASE	New CE position vehicle	5,600
		PRINCIPAL-CAPITAL LEASE	Admin Interceptor (PD)	7,600
		PRINCIPAL-CAPITAL LEASE	New Sgt positon over spec unit vehicle	14,000
		PRINCIPAL-CAPITAL LEASE	Patrol Interceptor Utility vehicle (PD)	14,000
		PRINCIPAL-CAPITAL LEASE	Admin Interceptor (PD)	7,600
			Sum	272,974
	100.8000.58.200000.00000			
		INTEREST	INTEREST TANS	30,000
			Sum	30,000
	100.8000.58.210400.00000			
		INTEREST - SERIES 2004	INTEREST - SERIES 2004	187,254
			Sum	187,254
	100.8000.58.210500.00000			
		INTEREST - SERIES 2005	INTEREST - SERIES 2005	142,346
			Sum	142,346

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.8000.58.220000.00000			
		INTEREST-CAPITAL LEASE	(2) 2019 F250 Trucks (P.W.) & (4) Police	5,085
		INTEREST-CAPITAL LEASE	2017 GMC Terrain Vehicle C.M.	712
		INTEREST-CAPITAL LEASE	Equipment for Intl Dump Truck/*22% of \$	720
		INTEREST-CAPITAL LEASE	City Vehicle/Truck for Bldg Truck	1,055
		INTEREST-CAPITAL LEASE	2016 F-250Maintenance Truck (P&R)	316
		INTEREST-CAPITAL LEASE	(7) 2014 Ford Taurus (Police) & (1) 2015	2,945
		INTEREST-CAPITAL LEASE	Kennesaw 800 MHz radios	1,022
		INTEREST-CAPITAL LEASE	(1) SUV (P.W.) & (1) F-250 (P.W.)/(2) F-	470
		INTEREST-CAPITAL LEASE	2015 Ford Explorer (BLD. SRVC)	211
		INTEREST-CAPITAL LEASE	2019 GMC Cannon Ext Cab (Bld Maint)	727
			Sum	13,263
	100.8000.58.400000.00000			
		ISSUANCE COSTS	TAN ISSUANCE COST	8,000
			Sum	8,000
			Grand Total	1,303,837

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
9100				
	100.9100.61.102000.00000			
		TRANSFERS TO-KDDA	TRAN OUT TO KDDA FOR DEBT SERV 2001	436,144
			Sum	436,144
	100.9100.61.107000.00000			
		TRANSFERS OUT-MUSEUM	TRAN OUT TO MUSEUM	543,425
			Sum	543,425
	100.9100.61.108000.00000			
		TRANSFERS OUT-CEMETERY	TRAN OUT TO CEMETERY	7,665
			Sum	7,665
	100.9100.61.109000.00000			
		TRANSFERS OUT SGG	TRAN OUT TO SGG	378,701
			Sum	378,701
	100.9100.61.109600.00000			
		TRANSFERS OUT - URA	TRANSFERS OUT - URA	393,737
			Sum	393,737
			Grand Total	1,759,672

CITY OF KENNESAW
Budget Report
Reserves

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.9000.61.611000.0000	WORKING CAPITAL RESERVE	\$ -	\$ -	\$ 594,530	\$ -	0%	\$ 600,685	\$ 6,155	1%
100.9000.61.611500.0000	CSIF RESERVE	-	-	71,445	-	0%	275,000	203,555	285%
100.9000.61.612000.0000	CPF RESERVE	-	-	105,000	-	0%	110,000	5,000	5%
	TOTAL	\$ -	\$ -	\$ 770,975	\$ -	0%	\$ 985,685	\$ 214,710	28%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
9000	100.9000.61.611000.00000	WORKING CAPITAL RESERVE		600,685
			Sum	600,685
	100.9000.61.611500.00000	CSIF RESERVES		275,000
			Sum	275,000
	100.9000.61.612000.00000	CPF RESERVES		110,000
			Grand Total	985,685

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge technologies and technology-based services in a timely, high-quality, cost-effective manner to all clients of city government. Information Technology is a vital component in every department's service delivery methods. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

Goals & Objectives

- The IT Department strives every day to provide a 24/365 quality coverage for all city departments and employees with emphasis to improving their ability to provide outstanding customer service to our citizens.
- Complete build out the disaster recovery site at our Public Works building
- Refine current plans and strategies for downtown augmentation related to Depot Park, to include improved WIFI service for citizen's use.
- Continue on-going efforts to identify areas for strategic placement for WIFI implementations through (Economic Development, CM, Planning and Zoning) – smart city initiative
- Work with operating departments to identify and actively pursue new technologies to improve general operations and specific projects (All Departments).

Department Highlights

- Replacement of outdate servers
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the easy of recovery in case of disaster

Operating Budget Comments

Fiscal Year 2018 Budget: \$988,106

Fiscal Year 2019 Budget: \$999,981

Fiscal Year 2020 Budget: \$1,097,429

The recommended budget for the department increases \$7,678. The highlights of the recommended budget include the following:

- An increase of \$52,000 in software maintenance related to increased costs for Spillman and CivicRec and required upgrade for GEMS
- An increase of \$18,859 in computers for replacement computers and equipment for new employees

- An increase of \$19,000 in regular employees due to conversion from PT IT technician to fulltime status.

Capital Requests in the IT Department include:

- \$43,000 for disaster recovery servers to continue implementation of the department's Emergency Operations/Continuity Plan
- \$21,000 for replacement servers to continue implementation plan to update servers

Position Summary

Fiscal Year 2018 Total Authorized Positions: 4

Fiscal Year 2019 Total Authorized Positions: 4

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 4

Fiscal Year 2020 Total Funded Positions: 3

- One position (Technology Director) is frozen
- One position, IT Technician, is being converted from part-time to fulltime

Budget Report
Information Technology

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1535.51.110000.0000	REGULAR EMPLOYEES	\$ 160,513	\$ 126,598	\$ 161,254	\$ 83,524	52%	\$ 180,511	\$ 19,257	12%
100.1535.51.145000.0000	HOLIDAY BONUS PAYMENT	600	400	600	400	67%	550	(50)	-8%
100.1535.51.170000.0000	VACATION PAY	8,951	8,887	9,220	7,226	78%	9,403	183	2%
100.1535.51.210000.0000	GROUP INSURANCE	21,762	31,323	21,762	20,054	92%	21,762	-	0%
100.1535.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	13,010	9,892	13,087	6,642	51%	14,571	1,484	11%
100.1535.51.240000.0000	RETIREMENT CONTRIBUTIONS	9,955	12,836	10,051	5,993	60%	10,001	(50)	0%
100.1535.51.270000.0000	WORKER'S COMPENSATION	577	547	333	222	67%	357	24	7%
100.1535.52.133000.0000	OTHER TECHNICAL SERVICES	10,300	9,153	20,200	5,419	27%	20,200	-	0%
100.1535.52.232100.0000	COPIER LEASE	43,500	36,223	47,000	18,993	40%	47,000	-	0%
100.1535.52.310000.0000	INS, OTHER THAN EMP BEN	4,804	3,127	4,573	3,049	67%	4,188	(385)	-8%
100.1535.52.320000.0000	COMMUNICATIONS	-	400	-	-	0%	-	-	0%
100.1535.52.321000.0000	TELEPHONE EXPENSES	40,500	39,546	44,000	25,723	58%	45,800	1,800	4%
100.1535.52.322000.0000	PORTABLE PHONE	72,000	70,980	71,000	19,079	27%	74,008	3,008	4%
100.1535.52.324200.0000	CONNECTIVITY FEES	87,000	86,804	87,470	55,759	64%	88,368	898	1%
100.1535.52.325000.0000	POSTAGE	600	324	600	76	13%	600	-	0%
100.1535.52.340000.0000	PRINTING & BINDING	11,000	7,698	11,000	9,467	86%	11,000	-	0%
100.1535.52.350000.0000	TRAVEL	4,000	1,044	4,000	1,192	30%	4,000	-	0%
100.1535.52.362000.0000	PROFESSIONAL MEMBERSHIPS	500	200	500	200	40%	500	-	0%
100.1535.52.363000.0000	MEETING EXPENSES	175	-	175	15	9%	175	-	0%
100.1535.52.370000.0000	EDUCATION & TRAINING	5,000	2,403	5,000	-	0%	5,000	-	0%
100.1535.52.420000.0000	HARDWARE MAINTENANCE	20,000	12,799	40,635	13,535	33%	37,145	(3,490)	-9%
100.1535.52.420500.0000	SOFTWARE MAINTENANCE	304,946	268,855	278,376	217,533	78%	330,376	52,000	19%
100.1535.52.421000.0000	WEB SITE HOSTING	5,755	5,821	3,875	1,201	31%	4,875	1,000	26%
100.1535.52.430000.0000	VEHICLE REPAIRS & MAINT	500	39	500	36	7%	500	-	0%
100.1535.52.450000.0000	RADIO REPAIRS & MAINT	17,100	9,132	28,590	184	1%	26,100	(2,490)	-9%
100.1535.53.111000.0000	OFFICE SUPPLIES	200	86	200	107	54%	200	-	0%
100.1535.53.111100.0000	COPY PAPER	200	-	200	32	16%	200	-	0%
100.1535.53.113000.0000	COMPUTER SUPPLIES	64,533	61,925	56,350	19,427	34%	61,750	5,400	10%
100.1535.53.117000.0000	CLOTHING	300	-	300	85	28%	300	-	0%
100.1535.53.118000.0000	OPERATING MATERIALS/SUPP	30,500	29,391	34,690	13,179	38%	34,690	-	0%
100.1535.53.159500.0000	COMPUTERS	49,325	43,908	44,440	8,571	19%	63,299	18,859	42%
100.1535.53.170000.0000	OTHER SUPPLIES	-	56	-	-	0%	-	-	0%
	TOTAL EXPENDITURES	\$ 988,106	\$ 880,397	\$ 999,981	\$ 536,925	54%	\$ 1,097,429	\$ 97,448	10%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1535				
	100.1535.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	180,511
			Sum	180,511
	100.1535.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	550
			Sum	550
	100.1535.51.170000.00000			
		VACATION PAY	VAC PAY	9,403
			Sum	9,403
	100.1535.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.1535.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	14,571
			Sum	14,571
	100.1535.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,402
			Sum	10,001
	100.1535.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	357
			Sum	357
	100.1535.52.133000.00000			
		OTHER TECHNICAL SERVICES	Vendor Assistance	19,000
		OTHER TECHNICAL SERVICES	ANDI SITES MONTHLY WEBSITE SUPPORT	1,200
			Sum	20,200
	100.1535.52.232100.00000			
		COPIER LEASE	SHARP/CTI COPIER LEASE	27,000
		COPIER LEASE	SHARP COST PER COPY	20,000
			Sum	47,000
	100.1535.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
			Sum	4,188
	100.1535.52.321000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		TELEPHONE EXPENSES	PAETEC / WINDSTREAM TEL/INTERNET	23,500
		TELEPHONE EXPENSES	ATT/BIRCH/WINDSTREAM POTS LINES	18,500
		TELEPHONE EXPENSES	NET2 ATLANTA	3,800
			Sum	45,800
	100.1535.52.322000.00000			
		PORTABLE PHONE	IT FT	300
		PORTABLE PHONE	FT COMMUNICATIONS MONTHLY SERVICE	588
		PORTABLE PHONE	PD NEW SARGENT MONTHLY SERVICE	588
		PORTABLE PHONE	CUSTODIAN MONTHL SERVICE	456
		PORTABLE PHONE	FT COMMUNICATIONS	300
		PORTABLE PHONE	IT FT MONTHLY SERVICE	588
		PORTABLE PHONE	PD NEW SARGENT	300
		PORTABLE PHONE	CITY WIDE CELL PHONE BILL	70,000
		PORTABLE PHONE	BS code	300
		PORTABLE PHONE	BS MONTHLY SERVICE	588
			Sum	74,008
	100.1535.52.324200.00000			
		CONNECTIVITY FEES	3 PD JETPACK WITH MONTHY SERVICE	1,368
		CONNECTIVITY FEES	VERIZON AIR CARDS PD CARS	24,000
		CONNECTIVITY FEES	6 IPADS WITH CELL CARDS	3,000
		CONNECTIVITY FEES	COMCAST 1 GB CONECTIVITY	60,000
			Sum	88,368
	100.1535.52.325000.00000			
		POSTAGE	FEDEX/POSTAGE	600
			Sum	600
	100.1535.52.340000.00000			
		PRINTING & BINDING	TONER FOR SMALL PRINTERS	11,000
			Sum	11,000
	100.1535.52.350000.00000			
		TRAVEL	SPILLMAN CONFERENCE	2,500
		TRAVEL	GMIS CONVENTION HOTEL & GAS	1,500
			Sum	4,000
	100.1535.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	GMIS MEMBERSHIP	500
			Sum	500
	100.1535.52.363000.00000			
		MEETING EXPENSES	STATE OF THE CITY JOSHUA/ RICK	175
			Sum	175

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1535.52.370000.00000			
		EDUCATION & TRAINING	TRAINING CLASS FOR RICK MS EXCHANGE	2,000
		EDUCATION & TRAINING	TRAINING FOR JOSHUA CISCO CCENT CER	3,000
			Sum	5,000
	100.1535.52.420000.00000			
		HARDWARE MAINTENANCE	MORPHOTRUST SUPPORT FINGERPRINTIN	2,525
		HARDWARE MAINTENANCE	ASTROPHYSICS ANUAL MAINT CONTRACT	4,200
		HARDWARE MAINTENANCE	L3 YEARLY MAINT. WARRANTY (RECORDE	8,000
		HARDWARE MAINTENANCE	3 YR MAINT BARRACUDA WEB FILTER	3,000
		HARDWARE MAINTENANCE	3 YR MAINT BARRACUDA SPAM FILTER	3,000
		HARDWARE MAINTENANCE	INTERDEV BARRACUDA BACKUP DATA TO	1,100
		HARDWARE MAINTENANCE	CH ENTERPRISE STORAGE MAINT. TIG	5,700
		HARDWARE MAINTENANCE	PRESIDIO SMARTNET&FIREWALL MAINT C	7,220
		HARDWARE MAINTENANCE	INTERDEV BARRACUDA INSTANT REPLACE	2,400
			Sum	37,145
	100.1535.52.420500.00000			
		SOFTWARE MAINTENANCE	RTA (RON TURLEY) FOR PW	850
		SOFTWARE MAINTENANCE	Additional License for KEY SCAN	1,100
		SOFTWARE MAINTENANCE	ANNUAL L3 S/W MAINT. CONTRACT	4,200
		SOFTWARE MAINTENANCE	SCHNEIDER ELEC. (TELEVENT) WEATHER S	5,500
		SOFTWARE MAINTENANCE	LOGIC CONCEPT (PINPOINT) MAINT CONT	5,300
		SOFTWARE MAINTENANCE	ANNUAL FLEET MAINT S/W (FUELMASER	1,150
		SOFTWARE MAINTENANCE	MCCI ANNUAL SOFTWARE SUPPORT	900
		SOFTWARE MAINTENANCE	TOWER SUPPORT	7,800
		SOFTWARE MAINTENANCE	GFI MAIL ARCHIVER	1,200
		SOFTWARE MAINTENANCE	ANNUAL SPILLMAN MAINT.	72,000
		SOFTWARE MAINTENANCE	SOFT INTELLIGENCE (COUNTER POINT)	475
		SOFTWARE MAINTENANCE	PAST PERFECT SUPPORT & UPDATES	550
		SOFTWARE MAINTENANCE	ANNUAL VEEAM BACKUP S/W MAINT CO	1,650
		SOFTWARE MAINTENANCE	PHOTO SHOP LICENSE UPGRADE (GOVC)	8,000
		SOFTWARE MAINTENANCE	SPECTOR SOFT ANNUAL LICENSE RENEWA	7,500
		SOFTWARE MAINTENANCE	SYSaid (HELP DESK S/W SUPPORT)	750
		SOFTWARE MAINTENANCE	TREND MICRO LICENSE OFFICE SCAN/SCA	4,180
		SOFTWARE MAINTENANCE	VM WARE YEARLY SUPPORT	5,760
		SOFTWARE MAINTENANCE	IP CONFIGURE 100 CAMERAS (CDWG)	6,345
		SOFTWARE MAINTENANCE	BACKUP EXEC 2012 MAINT	1,215
		SOFTWARE MAINTENANCE	ANNUAL LF MAINT FOR CODE MCCI	1,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SOFTWARE MAINTENANCE	REACH SOFTWARE COOMUNICATIONS	2,000
		SOFTWARE MAINTENANCE	CIVIC REC SOFTWARE	15,000
		SOFTWARE MAINTENANCE	GEMS AB SUITE UPGRADE	15,000
		SOFTWARE MAINTENANCE	PONTEM RECURRING SUPPORT	1,000
		SOFTWARE MAINTENANCE	PONTEM CEMETARY WEBPORTAL	8,000
		SOFTWARE MAINTENANCE	1 ANNUAL ADOBE SUITE COMMUNNICATI	1,000
		SOFTWARE MAINTENANCE	50 MS EXCHANGE LICENSES	3,000
		SOFTWARE MAINTENANCE	INCODE PROPERTY TAX	9,651
		SOFTWARE MAINTENANCE	IWORQ	15,000
		SOFTWARE MAINTENANCE	LF LICENSES - MAINT (MCCI)	5,800
		SOFTWARE MAINTENANCE	ESRI ARC EDITOR MAINT (STORMWATER)	2,500
		SOFTWARE MAINTENANCE	FIXED ASSET MAINT	400
		SOFTWARE MAINTENANCE	GEMS S/W SUPPORT	83,000
		SOFTWARE MAINTENANCE	AP TECH MAINT SECURE CHECK	1,500
		SOFTWARE MAINTENANCE	UNISYS (GEMS FILE MAINT)	700
		SOFTWARE MAINTENANCE	UNISYS (MSG FORMS, EOM SUPPORT&EA	2,500
		SOFTWARE MAINTENANCE	ESRI MAINT CONTRACT	12,000
		SOFTWARE MAINTENANCE	ESRI S/W (FILEMAKER & TRIGLOBAL)	2,500
		SOFTWARE MAINTENANCE	RSI SHADOW	2,200
		SOFTWARE MAINTENANCE	COBB COUNTY CITY AERIAL PHOTOS	5,500
		SOFTWARE MAINTENANCE	NOVUS SOLUTIONS SUPPORT (NOVUS AG	4,700
			Sum	330,376
	100.1535.52.421000.00000			
		WEB SITE HOSTING	SMALL ORANGE SKATEPARK	600
		WEB SITE HOSTING	SITEGROUND KENNESAW WEB HOSTING	1,600
		WEB SITE HOSTING	.gov.gov	450
		WEB SITE HOSTING	GODADDY DOMAIN NAMES AND SERVICE	2,000
		WEB SITE HOSTING	HOST GATOR WEBHOSTING	225
			Sum	4,875
	100.1535.52.430000.00000			
		VEHICLE REPAIRS & MAINT	TRUCK MAINT. REPAIRS	500
			Sum	500
	100.1535.52.450000.00000			
		RADIO REPAIRS & MAINT	L-3 REPAIR OF RECORDERS	6,600
		RADIO REPAIRS & MAINT	L-3 REPLACEMENTS \$2,400 EACH	19,000
		RADIO REPAIRS & MAINT	BS BODY CAM	500
			Sum	26,100
	100.1535.53.111000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OFFICE SUPPLIES	MISC. OFFICE SUPPLIES	200
			Sum	200
	100.1535.53.111100.00000			
		COPY PAPER	COPY PAPER	200
			Sum	200
	100.1535.53.113000.00000			
		COMPUTER SUPPLIES	FINANCE MONITORS	600
		COMPUTER SUPPLIES	FINANCE DESK PHONE	300
		COMPUTER SUPPLIES	IT MONITORS	600
		COMPUTER SUPPLIES	COMMUNICATIONS DESK PHONE	300
		COMPUTER SUPPLIES	COMMUNICATIONS DESKTOP MONITOR	250
		COMPUTER SUPPLIES	20 4TB HD's to complete cityhall storage	14,000
		COMPUTER SUPPLIES	BS DESKTOP MONITOR CODE ENFORCEME	250
		COMPUTER SUPPLIES	BS DESK PHONE CODE ENFORCEMENT	300
		COMPUTER SUPPLIES	TV's COMMUNICATION	1,300
		COMPUTER SUPPLIES	8MOUNTS FOR PD TOUGHBOOK REPLACE	8,000
		COMPUTER SUPPLIES	BS WIRELLES PRINTER CODE ENFORCEME	1,500
		COMPUTER SUPPLIES	Scanner for Finance TAX OFFICE	1,000
		COMPUTER SUPPLIES	TOUGHBOOK PARTS	5,000
		COMPUTER SUPPLIES	10 REPLACEMENT MONITORS @ \$200 EA	2,000
		COMPUTER SUPPLIES	HARD DRIVES & SERVER MEMORY	13,000
		COMPUTER SUPPLIES	PC PARTS	2,500
		COMPUTER SUPPLIES	4 REPLACEMENT SWITCHES	7,600
		COMPUTER SUPPLIES	CIVILIAN PD MONITOR AND DESKPHONE	550
		COMPUTER SUPPLIES	New Barcoding Hardware for Spillman	2,700
			Sum	61,750
	100.1535.53.117000.00000			
		CLOTHING	CLOTHING W/CITY LOGO	300
			Sum	300
	100.1535.53.118000.00000			
		OPERATING MATERIALS/SUP	FONTIS WATER	120
		OPERATING MATERIALS/SUP	CABLING, CD, LABELS MISC SUPPLIES	5,000
		OPERATING MATERIALS/SUP	MISC. REPAIRS	3,000
		OPERATING MATERIALS/SUP	UPS POWER & POWER STRIPS	4,500
		OPERATING MATERIALS/SUP	4 OUTDOOR CAMERAS	2,500
		OPERATING MATERIALS/SUP	DESK PHONES 2 SPARES	540
		OPERATING MATERIALS/SUP	INTERNET FOR RICK AND JOSHUA	1,900
		OPERATING MATERIALS/SUP	COMCAST TV BOXES (ALL BUILDINGS)	17,130

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	34,690
	100.1535.53.159500.00000			
		COMPUTERS	BS DESKTOP PC	1,500
		COMPUTERS	CILILIAN PD DESK TOP COMPUTER	1,500
		COMPUTERS	Six Replacement Servers for 1,3,5 year	22,000
		COMPUTERS	3 REP SERVERS FOR NON SUPP. 2003	13,500
		COMPUTERS	FINANCE DESKTOP PC	1,500
		COMPUTERS	IT FULL TIME DESKTOP PC	1,500
		COMPUTERS	BM IPADS FOR IWORQS	1,600
		COMPUTERS	BS IPAD	799
		COMPUTERS	REPLACEMENT COMPUTERS	17,400
		COMPUTERS	COMMUNICATIONS LAPTOP	2,000
			Sum	63,299
			Grand Total	1,097,429

CITY OF KENNESAW
Budget Report Information Technology Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1020.54.240000.0000	COMPUTERS- CITY OF KENNESAW	\$ 51,541	\$ 50,841	\$ 65,000	\$ 30,065	-46%	\$ 64,000	\$ (1,000)	-2%
	TOTAL EXPENDITURES	\$ 51,541	\$ 50,841	\$ 65,000	\$ 30,065	46%	\$ 64,000	\$ (1,000)	-2%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
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1020

100.1020.54.240000.00000

COMPUTERS- CITY OF KENNE	Enterprise Storage Device - disaster rec	43,000
COMPUTERS- CITY OF KENNE	Replacement Servers (per replacement pla	21,000
Sum		64,000
Grand Total		64,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

Operating Budget Comments

Fiscal Year 2018 Budget: \$259,289

Fiscal Year 2019 Budget: \$325,953

Fiscal Year 2020 Budget: \$371,589

The highlights of the recommended budget include the following:

- An increase in personal services (salary and benefits) related to the filling of HR Generalist position filled in third quarter of FY 19 budget
- A decrease of \$4,700 in other professional services

Capital Outlay items include:

- \$55,000 for HCM software to reduce paper submittals and labor intensive processing in an effort to improve overall staff efficiency and to allow employees to better manage time off requests, personnel action forms, benefits, etc.

Position Summary

Fiscal Year 2018 Total Authorized Positions: 2

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 3

Fiscal Year 2020 Total Funded Positions: 3

CITY OF KENNESAW
Budget Report
Human Resources

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1540.51.110000.0000	REGULAR EMPLOYEES	\$ 123,833	\$ 122,081	\$ 173,234	\$ 73,233	42%	\$ 216,617	\$ 43,383	25%
100.1540.51.130000.0000	OVERTIME	300	-	300	-	0%	300	-	0%
100.1540.51.145000.0000	HOLIDAY BONUS PAYMENT	400	400	400	400	100%	600	200	50%
100.1540.51.170000.0000	VACATION PAY	7,695	6,188	9,123	11,807	129%	8,552	(571)	-6%
100.1540.51.210000.0000	GROUP INSURANCE	21,762	23,991	34,762	11,907	34%	34,762	-	0%
100.1540.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	10,115	9,524	14,004	6,372	46%	17,294	3,290	23%
100.1540.51.240000.0000	RETIREMENT CONTRIBUTIONS	8,689	8,578	8,783	5,124	58%	8,599	(184)	-2%
100.1540.51.270000.0000	WORKER'S COMPENSATION	453	430	262	175	67%	281	19	7%
100.1540.52.123100.0000	PRE-EMPLOYMENT PHYSICALS	3,993	3,675	5,445	1,890	35%	8,000	2,555	47%
100.1540.52.125000.0000	OTHER PROFESSIONAL SERVICES	20,500	1,200	20,200	16,444	81%	15,500	(4,700)	-23%
100.1540.52.310000.0000	INS, OTHER THAN EMP BENEFITS	2,448	1,594	2,330	1,553	67%	2,134	(196)	-8%
100.1540.52.325000.0000	POSTAGE	-	106	-	78	0%	-	-	0%
100.1540.52.331000.0000	LEGAL PUBLICATION	300	291	250	-	0%	250	-	0%
100.1540.52.332000.0000	MARKETING	1,400	751	1,400	1,225	87%	3,000	1,600	114%
100.1540.52.350000.0000	TRAVEL	1,300	-	1,000	-	0%	1,000	-	0%
100.1540.52.361000.0000	ORGANIZATIONAL MEMBRSHIP	10	-	10	-	0%	50	40	400%
100.1540.52.362000.0000	PROFESSIONAL MEMBERSHIPS	349	561	408	-	0%	408	-	0%
100.1540.52.363000.0000	MEETING EXPENSES	950	650	900	130	14%	900	-	0%
100.1540.52.370000.0000	EDUCATION & TRAINING	2,000	-	1,800	-	0%	1,800	-	0%
100.1540.52.610000.0000	EMPLOYEE TEAM BUILDING	9,000	8,789	8,800	4,615	52%	8,800	-	0%
100.1540.52.620000.0000	AWARDS	6,000	2,132	4,000	1,049	26%	4,000	-	0%
100.1540.52.630000.0000	WELLNESS	34,100	27,583	33,200	21,661	65%	33,200	-	0%
100.1540.53.111000.0000	OFFICE SUPPLIES	3,692	3,664	5,342	502	9%	5,542	200	4%
	TOTAL EXPENDITURES	\$ 259,289	\$ 222,188	\$ 325,953	\$ 158,164	49%	\$ 371,589	\$ 45,636	14%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1540				
	100.1540.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	216,617
			Sum	216,617
	100.1540.51.130000.00000			
		OVERTIME	OT	300
			Sum	300
	100.1540.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.1540.51.170000.00000			
		VACATION PAY	VAC PAY	8,552
			Sum	8,552
	100.1540.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	34,762
			Sum	34,762
	100.1540.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	17,294
			Sum	17,294
	100.1540.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
			Sum	8,599
	100.1540.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	281
			Sum	281
	100.1540.52.123100.00000			
		PRE-EMPLOYMENT PHYSICAL	NEW HIRES	5,000
		PRE-EMPLOYMENT PHYSICAL	POST ACCIDENT TESTING	500
		PRE-EMPLOYMENT PHYSICAL	VOLUNTEERS AND INTERNS	2,000
		PRE-EMPLOYMENT PHYSICAL	RANDOM (DOT)	500
			Sum	8,000
	100.1540.52.125000.00000			
		OTHER PROFESSIONAL SERVI	LEADERSHIP TRAINING	3,500
		OTHER PROFESSIONAL SERVI	QUARTERLY LEADERSHIP TRAINING	2,000
		OTHER PROFESSIONAL SERVI	NON-EXEMPT TRAINING	10,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	15,500
	100.1540.52.310000.00000			
		INS, OTHER THAN EMP BENE	PROPERTY & LIABILITY INSURANCE	2,134
			Sum	2,134
	100.1540.52.331000.00000			
		LEGAL PUBLICATION	LEGAL PUBLICATIONS	250
			Sum	250
	100.1540.52.332000.00000			
		MARKETING	STAFFING - ADVERTISEMENT	3,000
			Sum	3,000
	100.1540.52.350000.00000			
		TRAVEL	HR CONFERENCES	1,000
			Sum	1,000
	100.1540.52.361000.00000			
		ORGANIZATIONAL MEMBRSH	BANKCARD FEES	50
			Sum	50
	100.1540.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	GLGPA	50
		PROFESSIONAL MEMBERSHIP	HR ATLANTA	149
		PROFESSIONAL MEMBERSHIP	HR NATIONAL	209
			Sum	408
	100.1540.52.363000.00000			
		MEETING EXPENSES	HR MEETING EXPENSES	900
			Sum	900
	100.1540.52.370000.00000			
		EDUCATION & TRAINING	TRAINING HR STAFF	1,800
			Sum	1,800
	100.1540.52.610000.00000			
		EMPLOYEE TEAM BUILDING	CITY PICNIC	2,300
		EMPLOYEE TEAM BUILDING	CITY APPRECIATION	2,300
		EMPLOYEE TEAM BUILDING	HOLIDAY LUNCHEON	4,200
			Sum	8,800
	100.1540.52.620000.00000			
		AWARDS	CITY RETIREE GIFTS	2,000
		AWARDS	EMPLOYEE COMMITTEE MISC	2,000
			Sum	4,000
	100.1540.52.630000.00000			
		WELLNESS	WELLNESS CHALLENGE - PRIZES	1,000
		WELLNESS	EAP	5,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		WELLNESS	CITY WELLNESS INCENTIVE PLAN	25,000
		WELLNESS	FLU SHOTS	2,200
			Sum	33,200
	100.1540.53.111000.00000			
		OFFICE SUPPLIES	BUSINESS CARDS	200
		OFFICE SUPPLIES	OFFICE SHREDDING SERVICE	192
		OFFICE SUPPLIES	HR OFFICE SUPPLIES	2,550
		OFFICE SUPPLIES	HR GENERALIST FURNITURE	2,600
			Sum	5,542
			Grand Total	371,589

CITY OF KENNESAW
Budget Report Human Resources Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1012.54.245000.0000	SOFTWARE	\$ -	\$ -	\$ -	\$ -	0%	\$ 55,000	\$ 55,000	100%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	0%	\$ 55,000	\$ 55,000	100%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1012	100.1012.54.240000.00000	SOFTWARE	HUMAN CAPITAL MGT (HCM) SOFTWARE	55,000
			Sum	55,000
			Grand Total	55,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consist of three (3) facilities maintenance personnel. An Electrician- who has oversight for all electric work; a HVAC Mechanic – who has oversight for all the air conditions and heating equipment throughout the entire City and; a Building Mechanic- who is skilled in all aspect of facilities maintenance and has complete oversight of new construction and the renovation and upkeep of City owned buildings. When necessary the team comes together to handle major projects of various sizes. The team's functions are to perform a variety of non-technical maintenance duties in City owned and lease buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw's real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City's space needs by planning, designing and constructing operationally efficient properties.

Department Highlights

- 90% of the interior lights at Museum to LED
- Converted 50 fixtures to LED lights in City Hall
- Changed 2 water fountains in the Community Center to bottle fill stations
- Changed 1 water fountain in Museum to bottle fill station
- Finished bringing the Hiram-Butler House electrical systems up to current codes
- Created Generator testing protocols for CLEA certification for 911

Operating Budget Comments

Fiscal Year 2018 Budget: \$1,103,790

Fiscal Year 2019 Budget: \$1,133,746

Fiscal Year 2020 Budget: \$1,268,895

The highlights of the recommended budget include the following:

- An increase of \$111,000 in building repairs/maintenance related to required maintenance and facility upkeep – many of the city facilities need interior paint, replace carpet that is 12-15 years old, hvac/plumbing/mechanical repair, maintenance and replace.
- \$30,000 for furniture and fixtures - office furniture throughout the city is 20+ years old and is in need of replacing in various departments plus furniture is needed for new employees

Position Summary

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 9

Fiscal Year 2020 Total Authorized Positions: 8

Fiscal Year 2020 Total Funded Positions: 8

CITY OF KENNESAW
Budget Report
Building Maintenance

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1565.51.110000.0000	REGULAR EMPLOYEES	\$ 308,416	\$ 283,149	\$ 317,668	\$ 167,316	53%	\$ 311,024	\$ (6,644)	-2%
100.1565.51.130000.0000	OVERTIME	6,825	5,107	6,825	2,450	36%	6,825	-	0%
100.1565.51.145000.0000	HOLIDAY BONUS PAYMENT	1,100	1,350	1,700	1,500	88%	1,450	(250)	-15%
100.1565.51.170000.0000	VACATION PAY	14,987	10,568	15,437	15,229	99%	15,993	556	4%
100.1565.51.210000.0000	GROUP INSURANCE	87,047	100,575	87,047	59,127	68%	87,047	-	0%
100.1565.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	25,373	21,771	26,135	13,491	52%	25,650	(485)	-2%
100.1565.51.240000.0000	RETIREMENT CONTRIBUTIONS	22,280	26,675	31,532	18,601	59%	31,160	(372)	-1%
100.1565.51.270000.0000	WORKER'S COMPENSATION	11,495	10,903	6,633	4,422	67%	7,119	486	7%
100.1565.52.125000.0000	OTHER PROFESSIONAL SERV	6,000	6,075	-	-	0%	-	-	0%
100.1565.52.210000.0000	CLEANING	2,100	-	3,100	-	0%	3,100	-	0%
100.1565.52.211000.0000	DISPOSAL	2,050	2,050	250	-	0%	250	-	0%
100.1565.52.220500.0000	REPAIRS/MAINT--BUILDINGS	57,500	44,187	76,400	19,893	26%	187,400	111,000	145%
100.1565.52.232000.0000	RENTAL OF EQUIP & VEHCL	1,515	47	3,300	322	10%	3,300	-	0%
100.1565.52.310000.0000	INS, OTHER THAN EMP BEN	14,272	9,291	13,586	9,057	67%	12,444	(1,142)	-8%
100.1565.52.311000.0000	CLAIM DEDUCTIBLES	2,000	46	2,000	-	0%	2,000	-	0%
100.1565.52.363000.0000	MEETING EXPENSES	-	15	-	-	0%	-	-	0%
100.1565.52.370000.0000	EDUCATION & TRAINING	1,399	560	1,399	-	0%	1,399	-	0%
100.1565.52.371500.0000	SAFETY COMMITTEE	30,450	14,623	21,000	5,952	28%	21,000	-	0%
100.1565.52.430000.0000	VEHICLE REPAIRS & MAINT	2,600	977	2,600	351	14%	2,600	-	0%
100.1565.52.440000.0000	EQUIPMENT REPAIRS & MAINT	5,250	47	7,250	924	13%	7,250	-	0%
100.1565.53.111000.0000	OFFICE SUPPLIES	500	138	1,000	541	54%	1,000	-	0%
100.1565.53.112000.0000	JANITORIAL SUPPLIES	50,000	30,341	50,000	14,908	30%	50,000	-	0%
100.1565.53.116000.0000	EQUIPMENT PARTS	1,950	1,291	2,950	635	22%	2,950	-	0%
100.1565.53.117200.0000	UNIFORMS	3,025	1,873	3,525	487	14%	3,525	-	0%
100.1565.53.118000.0000	OPERATING MATERIALS/SUPP	51,675	52,119	57,132	38,161	67%	57,132	-	0%
100.1565.53.121000.0000	WATER/SEWERAGE	26,668	32,478	26,668	12,506	47%	26,668	-	0%
100.1565.53.121500.0000	NATURAL GAS	21,972	16,911	21,972	11,172	51%	21,972	-	0%
100.1565.53.122500.0000	STORMWATER UTILITY	19,677	18,850	19,000	18,790	99%	19,000	-	0%
100.1565.53.123000.0000	ENERGY-ELECTRICITY	310,149	255,368	310,149	147,382	48%	310,149	-	0%
100.1565.53.123100.0000	STREET LIGHTING	-	291	-	1,367	0%	2,000	2,000	100%
100.1565.53.127000.0000	ENERGY-GASOLINE/DIESEL	3,838	2,673	3,838	1,465	38%	3,838	-	0%
100.1565.53.132000.0000	GENERAL FOOD EXPENSE	4,770	4,431	3,500	3,556	102%	3,500	-	0%
100.1565.53.160600.0000	BLDG MAINT SMALL EQUIP	6,000	321	10,000	2,404	24%	10,000	-	0%
100.1565.53.180000.0000	MISCELLANEOUS	907	907	150	-	0%	150	-	0%
100.1565.53.230000.0000	FURNITURE & FIXTURES	-	-	-	-	0%	30,000	30,000	100%
	TOTAL EXPENDITURES	\$ 1,103,790	\$ 956,008	\$ 1,133,746	\$ 572,008	50%	\$ 1,268,895	\$ 105,149	9%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1565				
	100.1565.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	311,024
			Sum	311,024
	100.1565.51.130000.00000			
		OVERTIME	OT	6,825
			Sum	6,825
	100.1565.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,450
			Sum	1,450
	100.1565.51.170000.00000			
		VACATION PAY	VAC PAY	15,993
			Sum	15,993
	100.1565.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	87,047
			Sum	87,047
	100.1565.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	25,650
			Sum	25,650
	100.1565.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	30,095
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,065
			Sum	31,160
	100.1565.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,119
			Sum	7,119
	100.1565.52.210000.00000			
		CLEANING	CITY HALL	600
		CLEANING	P&R	500
		CLEANING	MUSEUM	500
		CLEANING	PUBLIC WORKS	200
		CLEANING	911	300
		CLEANING	SGG	400
		CLEANING	POLICE/JAIL	600
			Sum	3,100

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1565.52.211000.00000			
		DISPOSAL	DISPOSAL	250
			Sum	250
	100.1565.52.220500.00000			
		REPAIRS/MAINT--BUILDINGS	BOBBIE GRANT	5,750
		REPAIRS/MAINT--BUILDINGS	BEN ROBERT COM. CENTER	5,750
		REPAIRS/MAINT--BUILDINGS	CONTRACTED PROJECTS	68,900
		REPAIRS/MAINT--BUILDINGS	GENERAL MAINT. & REPAIRS	17,250
		REPAIRS/MAINT--BUILDINGS	CITY HALL	5,750
		REPAIRS/MAINT--BUILDINGS	CITY WIDE REPAIRS & MAINT	50,000
		REPAIRS/MAINT--BUILDINGS	MUSEUM	5,750
		REPAIRS/MAINT--BUILDINGS	SWIFT CANTRELL PARK	5,750
		REPAIRS/MAINT--BUILDINGS	SGG	5,750
		REPAIRS/MAINT--BUILDINGS	MUSEUM - COBB ENERGY GALLERY	11,000
		REPAIRS/MAINT--BUILDINGS	ADAM PARK	5,750
			Sum	187,400
	100.1565.52.232000.00000			
		RENTAL OF EQUIP & VEHICLE	RENTAL LIFTS	1,100
		RENTAL OF EQUIP & VEHICLE	RENTAL TOOLS	1,100
		RENTAL OF EQUIP & VEHICLE	SPECIAL RENTAL EQUIP. - EVENTS	1,100
			Sum	3,300
	100.1565.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	12,444
			Sum	12,444
	100.1565.52.311000.00000			
		CLAIM DEDUCTIBLES	CLAIM DECUCTION FOR 5 VEHICLES	2,000
			Sum	2,000
	100.1565.52.370000.00000			
		EDUCATION & TRAINING	LOCAL HVAC TRAIN COURSE	466
		EDUCATION & TRAINING	LOCAL ELECTRIC TRAIN COURSE	466
		EDUCATION & TRAINING	OSHA TRAINING	467
			Sum	1,399
	100.1565.52.371500.00000			
		SAFETY COMMITTEE	POLICE SAFETY ITEMS	6,500
		SAFETY COMMITTEE	POLICY BOOK PRINTING	500
		SAFETY COMMITTEE	FIRST AID REPLACE KITS / REFILL	1,000
		SAFETY COMMITTEE	PERSONNEL SAFETY BOOTS / SHOES	6,000
		SAFETY COMMITTEE	QUARTLEY SAFETY DRAWING	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SAFETY COMMITTEE	CITY HALL SAFETY ITEMS	500
		SAFETY COMMITTEE	P&R SAFETY ITEMS	3,000
		SAFETY COMMITTEE	PUBLIC WORKS SAFETY ITEMS	3,500
		SAFETY COMMITTEE	CPR / AED BATTERIES / SUPPLIES	0
			Sum	21,000
	100.1565.52.430000.00000			
		VEHICLE REPAIRS & MAINT	REPAIR/MAINT 5 VEHICLES	2,600
			Sum	2,600
	100.1565.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. SMALL MOTORS	1,814
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. ELEC. EQUIP.	1,812
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. 6 VACUUM, 2 SCRUBBERS	1,812
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. 1 BUFFER	1,812
			Sum	7,250
	100.1565.53.111000.00000			
		OFFICE SUPPLIES	YEARLY OFFICE SUPPLIES	1,000
			Sum	1,000
	100.1565.53.112000.00000			
		JANITORIAL SUPPLIES	POLICE/JAIL	1,000
		JANITORIAL SUPPLIES	P&R	10,000
		JANITORIAL SUPPLIES	PUBLIC WORKS	3,000
		JANITORIAL SUPPLIES	BOBBY GRANT	1,000
		JANITORIAL SUPPLIES	CITY HALL	7,000
		JANITORIAL SUPPLIES	MUSEUM	6,000
		JANITORIAL SUPPLIES	ADAMS PARK	7,000
		JANITORIAL SUPPLIES	SGG	3,000
		JANITORIAL SUPPLIES	SWIFT-CANTRELL PARK	9,000
		JANITORIAL SUPPLIES	911	3,000
			Sum	50,000
	100.1565.53.116000.00000			
		EQUIPMENT PARTS	CITY HALL	375
		EQUIPMENT PARTS	SGG	250
		EQUIPMENT PARTS	JAIL	250
		EQUIPMENT PARTS	P&R	450
		EQUIPMENT PARTS	MUSEUM	375
		EQUIPMENT PARTS	ANNUAL	500
		EQUIPMENT PARTS	BOBBY GRANT	250
		EQUIPMENT PARTS	911	250

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EQUIPMENT PARTS	OTHER HVAC FILTERS	250
			Sum	2,950
	100.1565.53.117200.00000			
		UNIFORMS	CARE/MAINT EMPLOYEE UNIFORMS	3,525
			Sum	3,525
	100.1565.53.118000.00000			
		OPERATING MATERIALS/SUP	MUSEUM PEST CONTROL	2,100
		OPERATING MATERIALS/SUP	MUSEUM SECURITY SYSTEM MONITORIN	1,000
		OPERATING MATERIALS/SUP	SWIFT/CANTRELL PEST CONTROL	600
		OPERATING MATERIALS/SUP	SCOUT HUT TERMITE BOND	1,920
		OPERATING MATERIALS/SUP	SGG PEST CONTROL	1,080
		OPERATING MATERIALS/SUP	MUSEUM SECURITY SYSTEM ANNUAL	300
		OPERATING MATERIALS/SUP	CITY HALL GEN. MAINT. AGREEMENT	2,750
		OPERATING MATERIALS/SUP	PUBLIC WORKS PEST CONTROL	5,032
		OPERATING MATERIALS/SUP	ADAMS PARK PEST CONTROL	250
		OPERATING MATERIALS/SUP	DEPOT/COMM. HOUSE FIRE EXT. ANNUAL	250
		OPERATING MATERIALS/SUP	DEPOT TERMITE BOND	850
		OPERATING MATERIALS/SUP	MUSEUM TERMITE BOND	1,440
		OPERATING MATERIALS/SUP	MUSEUM FIRE SUPPRESS. ANNUAL	1,800
		OPERATING MATERIALS/SUP	ELEVATOR INSPECTIONS	3,450
		OPERATING MATERIALS/SUP	PW FIRE SUPPRESS. ANNUAL	1,100
		OPERATING MATERIALS/SUP	COM. CTR. FIRE SUPPRESS. ANNUAL	1,100
		OPERATING MATERIALS/SUP	CITY HALL FIRE SUPPRES. ANNUAL	3,700
		OPERATING MATERIALS/SUP	CITY HALL HVAC MAINT. AGREEMENT	3,750
		OPERATING MATERIALS/SUP	MUSEUM FIRE EXT. ANNUAL	1,000
		OPERATING MATERIALS/SUP	PW FIRE EXT. ANNUAL	500
		OPERATING MATERIALS/SUP	COM. CENTER HVAC MAINT. AGREEMENT	2,500
		OPERATING MATERIALS/SUP	DEPOT PEST CONTROL	780
		OPERATING MATERIALS/SUP	BOBBY GRANT FIRE EXT. ANNUAL	540
		OPERATING MATERIALS/SUP	P&R FIRE EXT. ANNUAL	500
		OPERATING MATERIALS/SUP	CITY HALL ELEVATOR MAINT. AGREEMEN	3,000
		OPERATING MATERIALS/SUP	MUSEUM ELEVATOR MAINT. AGREEMENT	3,300
		OPERATING MATERIALS/SUP	PW GENERATOR MAINT. AGREEMENT	2,500
		OPERATING MATERIALS/SUP	ANNUAL BACKFLOW PREVENTOR TESTIN	1,000
		OPERATING MATERIALS/SUP	SGG FIRE EXT. ANNUAL	250
		OPERATING MATERIALS/SUP	CITY HALL PEST CONTROL	1,000
		OPERATING MATERIALS/SUP	SGG SECURITY SYS MONITORING	2,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OPERATING MATERIALS/SUP	MUSEUM HVAC MAINT AGREEMENT	4,250
		OPERATING MATERIALS/SUP	CITY HALL FIRE SUPPRESS. ANNUAL	500
		OPERATING MATERIALS/SUP	BOBBY GRANT PEST CONTROL	540
			Sum	57,132
	100.1565.53.121000.00000			
		WATER/SEWERAGE	PUBLIC WORKS	2,778
		WATER/SEWERAGE	DEPOT	572
		WATER/SEWERAGE	COMMUNITY HOUSE	1,523
		WATER/SEWERAGE	BOBBY GRANT	726
		WATER/SEWERAGE	P&R	14,215
		WATER/SEWERAGE	CITY SIGNS & PLAZA	1,405
		WATER/SEWERAGE	CITY HALL	5,449
			Sum	26,668
	100.1565.53.121500.00000			
		NATURAL GAS	P&R	2,635
		NATURAL GAS	BOBBY GRANT	1,592
		NATURAL GAS	CITY HALL/JAIL	5,573
		NATURAL GAS	THOMPSON PROPERTY	1,302
		NATURAL GAS	COMMUNITY HOUSE	1,473
		NATURAL GAS	DEPOT	1,582
		NATURAL GAS	PUBLIC WORKS	6,190
		NATURAL GAS	SGG	1,625
			Sum	21,972
	100.1565.53.122500.00000			
		STORMWATER UTILITY	SW UTILITY PER COK BILLING DEPT	19,000
			Sum	19,000
	100.1565.53.123000.00000			
		ENERGY-ELECTRICITY	PLAZA	1,428
		ENERGY-ELECTRICITY	BOBBY GRANT	7,729
		ENERGY-ELECTRICITY	COMMUNITY CENTER	30,730
		ENERGY-ELECTRICITY	SWIFT PAD	30,320
		ENERGY-ELECTRICITY	DEPOT/UNDERPASS	6,041
		ENERGY-ELECTRICITY	PUBLIC WORKS	20,017
		ENERGY-ELECTRICITY	MISC. PARKING LIGHTS/MARQUEE SIGN	10,154
		ENERGY-ELECTRICITY	COMMUNNITY HOUSE	1,472
		ENERGY-ELECTRICITY	THOMPSON PROPERTY	351
		ENERGY-ELECTRICITY	POTTERY BARN	3,563
		ENERGY-ELECTRICITY	ADAMS PARK/KEENE ST.	100,209

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		ENERGY-ELECTRICITY	CITY HALL	98,135
			Sum	310,149
	100.1565.53.123100.00000			
		STREET LIGHTING	Street Light Power	2,000
			Sum	2,000
	100.1565.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	FUEL FOR 5 TRUCKS 7 SMALL GAS EQUIPM	3,838
			Sum	3,838
	100.1565.53.132000.00000			
		GENERAL FOOD EXPENSE	FOOD	650
		GENERAL FOOD EXPENSE	BOTTLED WATER	1,000
		GENERAL FOOD EXPENSE	COFFEE	1,850
			Sum	3,500
	100.1565.53.160000.00000	FURNITURE CITY WIDE		30,000
		Sum		30,000
1565.53.160600.00000				
	BLDG MAINT SMALL EQUIP	HVAC HAND TOOLS	500	
	BLDG MAINT SMALL EQUIP	ELECTRICAL HAND TOOLS	500	
	BLDG MAINT SMALL EQUIP	MUSUEM	1,000	
	BLDG MAINT SMALL EQUIP	SGG	1,000	
	BLDG MAINT SMALL EQUIP	P&R	1,000	
	BLDG MAINT SMALL EQUIP	SMALL HAND TOOL REPLACEMENT	1,000	
	BLDG MAINT SMALL EQUIP	COMMERCIAL GRADE CARPET CLEANER	1,900	
	BLDG MAINT SMALL EQUIP	SPIN BONNET CARPET CLEANER	3,100	
		Sum	10,000	
1565.53.180000.00000				
	MISCELLANEOUS	MISC. EXPENSES	150	
		Sum	150	
		Grand Total	1,268,895	

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Police

Kennesaw Police Department is staffed by sixty-seven full time police officers and seven civilian support staff. Each member is charged with meeting the department mission. "It is the mission of the Kennesaw Police Department to assure the community is safe from crime and public disorder by focusing on the prevention of crime along with reducing the fear of crime." Each year the command staff establishes annual departmental goals congruent with our mission and current trends. For 2019-2020 the following goals have been established.

Goals and Objectives

- Provide the highest quality level of public safety and professionalism to all that we serve.
- Provide the most effective and efficient equipment and technology for our staff to utilize.
- Provide opportunities for education and training that accurately reflect the need for our community.
- Provide an atmosphere that fosters empowerment and problem solving from all levels to support those we serve.
- Provide an exceptional agency succession plan coupled with career growth opportunities.

Department Highlights

- Helped 29 families with a total of 66 kids with Jerry Worthan Fund.
- "Tip A Cop" at Longhorn Steakhouse raised \$2500.00 for Special Olympics'.
- Raised \$500.00 At Big Shanty Days for Special Olympics'.
- Cops on a Donuts raised \$2165.00 for Special Olympics'.
- The Department assisted YMCA to hand out lunches and socialize with kids in Woodlands Mobile Home Park and Lakeside Visa. Over 100 lunches were given out
- Five (5) new officers were hired since January 14, 2019.

Operating Budget Comments

Fiscal Year 2018 Budget: \$6,569,702

Fiscal Year 2019 Budget: \$6,970,041

Fiscal Year 2020 Budget: \$7,485,635

The recommended budget for the department increases \$. The highlights of the recommended budget include the following:

- A decrease of \$6,550 in Other Professional Services due to FY 19 cost of promotional assessment for Sergeants and Lieutenants
- An increase in User Fees of \$5,000 for intergovernmental agreement with Cobb County for maintenance of 800MHZ radio system

- An increase of \$12,000 in Education and Training due to increased cost of ammunition and to provide increased training for officers to maintain professional proficiencies.
- An increase of \$16,000 in Radio Maintenance and Repair for upgrades to portable radios to allow for GPS tracking and next generation upgrades
- An increase of \$3,400 in Police Materials/Supplies for digital storage devices for electronic evidence as recommended by the United States Secret Service
- An increase of \$16,000 in Fuel due to increased costs of fuel prices
- An increase of \$296,813 in Police small equipment related to continuation of taser upgrades and purchase of new rifle optics, speed detection lasers and active shooter response kits – these expenses will be funded through the Court Services Improvement Fund and Court Project Fund.

Capital Outlay items include:

- \$70,000 for new interceptor utility for Specialized Unit Sergeant
- \$41,000 F-150 Quad cab truck
- \$210,000 3 SUV Interceptors for Patrol
- \$76,000 for 2 SUV Interceptors for Admin Patrol

Impact Fees Include:

- \$37,568 (2) LPR
- \$5,000 Flock LPR

Position Summary

Fiscal Year 2019 Total Authorized Positions: 79

Fiscal Year 2019 Total Funded Positions: 79

Fiscal Year 2020 Total Authorized Positions: 81

Fiscal Year 2020 Total Funded Positions: 81

- 2 new positions (Specialized Unit Sergeant & Crime Analyst) are authorized and funded in FY 2020

CITY OF KENNESAW
Budget Report
Police

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.3200.51.110000.0000	REGULAR EMPLOYEES	\$ 3,799,943	\$ 3,766,309	\$ 4,057,427	\$ 2,565,578	63%	\$ 4,169,740	\$ 112,313	3%
100.3200.51.130000.0000	OVERTIME	115,000	114,311	120,000	62,664	52%	120,000	-	0%
100.3200.51.130500.0000	POLICE ONCALL	85,000	64,460	85,000	42,339	50%	85,000	-	0%
100.3200.51.145000.0000	HOLIDAY BONUS PAYMENT	14,100	12,850	14,450	14,000	97%	15,350	900	6%
100.3200.51.170000.0000	VACATION PAY	222,271	214,847	248,292	177,522	71%	244,290	(4,002)	-2%
100.3200.51.210000.0000	GROUP INSURANCE	729,016	805,244	755,016	500,398	66%	755,016	-	0%
100.3200.51.215000.0000	GROUP INSURANCE-RETIREE	24,813	17,004	22,672	9,250	41%	9,300	(13,372)	-59%
100.3200.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	324,078	307,313	346,176	211,946	61%	354,530	8,354	2%
100.3200.51.240000.0000	RETIREMENT CONTRIBUTIONS	353,718	395,665	377,540	222,779	59%	448,815	71,275	19%
100.3200.51.270000.0000	WORKER'S COMPENSATION	155,360	144,024	89,650	59,767	67%	96,225	6,575	7%
100.3200.52.123100.0000	PRE-EMPLOYMENT PHYSICALS	7,500	5,405	7,500	2,830	38%	7,500	-	0%
100.3200.52.125000.0000	OTHER PROFESSIONAL SERV	8,000	-	24,550	16,524	67%	18,000	(6,550)	-27%
100.3200.52.231400.0000	DEPT. OF JUSTICE OPERATING EXPENSE	10,000	-	7,500	-	0%	6,000	(1,500)	-20%
100.3200.52.310000.0000	INS, OTHER THAN EMP BEN	149,473	97,295	142,275	94,850	67%	130,315	(11,960)	-8%
100.3200.52.311000.0000	CLAIM DEDUCTIBLES	-	7,952	5,000	-	0%	-	(5,000)	-100%
100.3200.52.324100.0000	USER FEES--800 MHZ RADIO	55,000	44,531	55,000	48,111	87%	60,000	5,000	9%
100.3200.52.325000.0000	POSTAGE	2,700	782	2,700	368	14%	2,700	-	0%
100.3200.52.340000.0000	PRINTING & BINDING	2,500	2,237	2,500	1,707	68%	3,000	500	20%
100.3200.52.350000.0000	TRAVEL	6,700	5,719	7,500	5,858	78%	8,000	500	7%
100.3200.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	3,000	1,741	4,000	1,534	38%	4,500	500	13%
100.3200.52.363000.0000	MEETING EXPENSES	2,000	2,194	2,000	1,168	58%	2,000	-	0%
100.3200.52.370000.0000	EDUCATION & TRAINING	37,000	35,784	43,000	22,392	52%	55,000	12,000	28%
100.3200.52.371000.0000	PROFESSIONAL DEVELOPMENT	8,000	3,500	8,000	1,500	19%	8,000	-	0%
100.3200.52.430000.0000	VEHICLE REPAIRS & MAINT	58,650	52,131	60,000	29,688	49%	60,000	-	0%
100.3200.52.440000.0000	EQUIPMENT REPAIRS & MAINT	63,250	39,634	83,750	37,736	45%	85,000	1,250	1%
100.3200.52.450000.0000	RADIO REPAIRS & MAINT	9,000	3,084	9,000	3,260	36%	25,524	16,524	184%
100.3200.52.601500.0000	HONOR GUARD TEAM	1,000	930	1,000	-	0%	1,000	-	0%
100.3200.52.610000.0000	EMPLOYEE TEAM BUILDING	3,000	273	5,500	2,702	49%	5,500	-	0%
100.3200.53.111000.0000	OFFICE SUPPLIES	4,300	4,446	4,500	3,107	69%	4,500	-	0%
100.3200.53.111100.0000	COPY PAPER	2,000	861	2,000	153	8%	2,000	-	0%
100.3200.53.116500.0000	TIRES	12,000	11,517	12,000	7,249	60%	12,000	-	0%
100.3200.53.117200.0000	UNIFORMS	75,000	73,180	75,000	61,438	82%	75,000	-	0%
100.3200.53.118000.0000	OPERATING MATERIALS/SUPP	12,000	6,298	11,450	5,219	46%	12,000	550	5%
100.3200.53.118100.0000	POLICE MATERIALS/SUPPLIES	38,500	24,970	40,076	15,599	39%	43,500	3,424	9%
100.3200.53.119900.0000	CANINE								
100.3200.53.127000.0000	ENERGY-GASOLINE/DIESEL	100,000	138,901	94,000	76,858	82%	110,000	16,000	17%

CITY OF KENNESAW
Budget Report
Police

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.3200.53.132000.0000	WATER	2,000	1,228	2,000	231	12%	2,000	-	0%
100.3200.53.160100.0000	POLICE SMALL EQUIPMENT	68,830	47,043	132,017	10,187	8%	428,830	296,813	225%
100.3200.53.160500.0000	GENL OFFICE SMALL EQUIP	3,000	827	8,000	1,220	15%	13,500	5,500	69%
100.3200.53.171000.0000	FLOWERS	1,000	661	1,000	198	20%	1,000	-	0%
100.3200.53.180000.0000	MISCELLANEOUS	1,000	39	1,000	704	70%	1,000	-	0%
	TOTAL EXPENDITURES	\$ 6,569,702	\$ 6,455,190	\$ 6,970,041	\$ 4,318,633	62%	\$ 7,485,635	\$ 515,594	7%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
3200	100.3200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	4,169,740
			Sum	4,169,740
	100.3200.51.130000.00000			
		OVERTIME	Overtime	120,000
			Sum	120,000
	100.3200.51.130500.00000			
		POLICE ONCALL	Police On Call	85,000
			Sum	85,000
	100.3200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	15,350
			Sum	15,350
	100.3200.51.170000.00000			
		VACATION PAY	VAC PAY	244,290
			Sum	244,290
	100.3200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	755,016
			Sum	755,016
	100.3200.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	9,300
			Sum	9,300
	100.3200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	354,530
			Sum	354,530
	100.3200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	23,189
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	425,626
			Sum	448,815
	100.3200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	96,225
			Sum	96,225
	100.3200.52.123100.00000			
		PRE-EMPLOYMENT PHYSICAL	EVALUATIONS, POLYGRAPH, MEDIACAL	0
		PRE-EMPLOYMENT PHYSICAL	EXAMS, AND DRUG TESTING	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PRE-EMPLOYMENT PHYSICAL	INCLUDING PHYSICALS, PSYCHOLOGICAL	0
		PRE-EMPLOYMENT PHYSICAL	OF POLICE DEPARTMENT CANDIDATES	0
		PRE-EMPLOYMENT PHYSICAL	FUNDING TO COVER PRE EMPLOYMENT SC	7,500
			Sum	7,500
	100.3200.52.125000.00000			
		OTHER PROFESSIONAL SERV	PROMOTIONAL ASSESSMETNST TO BE CO	18,000
		OTHER PROFESSIONAL SERV	AND ASSESSORS	0
		OTHER PROFESSIONAL SERV	IN HOUSE FOR SERGEANTS AND LIEUTENA	0
		OTHER PROFESSIONAL SERV	COST ASSOCIATED WITH PROCESS, FACILI	0
			Sum	18,000
	100.3200.52.231400.00000			
		DEPT. OF JUSTICE OPERATIN	DOJ RESERVE OF \$11K. BUDGET \$6K FY20	6,000
			Sum	6,000
	100.3200.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	130,315
			Sum	130,315
	100.3200.52.324100.00000			
		USER FEES--800 MHZ RADIO	FUNDING UTILIZED TO MAINATAIN USER	60,000
		USER FEES--800 MHZ RADIO	AND COBB COUNTY FOR USE OF THE 800	0
		USER FEES--800 MHZ RADIO	RADIO FREQUENCY	0
		USER FEES--800 MHZ RADIO	AGREEMENT BETWEEN THE CITY OF KENN	0
			Sum	60,000
	100.3200.52.324200.00000			
		CONNECTIVITY FEES	CORRECTION	0
		CONNECTIVITY FEES	CORRECTION	0
		CONNECTIVITY FEES	CORRECTION	0
			Sum	0
	100.3200.52.325000.00000			
		POSTAGE	FUNDING UTILIZED FOR POSTAGE FOR	2,700
		POSTAGE	OFFICIAL DEPARTMEN USE	0
			Sum	2,700
	100.3200.52.340000.00000			
		PRINTING & BINDING	ETC	0
		PRINTING & BINDING	CITATIONS, DOOR HANGERS, BUSINESS CA	0
		PRINTING & BINDING	AND PUBLICATIONS, TO INCLUDE FORMS,	0
		PRINTING & BINDING	PROFESSIONAL PRINTING OF DEPT. MANU	0
		PRINTING & BINDING	FUNDING FROM THIS LINE IS UTILIZED FO	3,000
			Sum	3,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3200.52.350000.00000			
		TRAVEL	TRAINING EVENTS, CONFERENCES, AND O	0
		TRAVEL	FUNDING FOR TRAVEL FOR STAFF TO AND	8,000
		TRAVEL	TOWN MEETING	0
			Sum	8,000
	100.3200.52.361000.00000			
		ORGANIZATIONAL MEMBERS	AND TRAINING FOR DEPARTMENT PERSO	0
		ORGANIZATIONAL MEMBERS	IN THEIR INDIVIDUAL JOB ASSIGNMENTS	0
		ORGANIZATIONAL MEMBERS	FBI, IACP, GACP, NACP, GAPAC, ROCCIC	0
		ORGANIZATIONAL MEMBERS	ORGANIZATIONS, WHICH OFFER RESOURC	0
		ORGANIZATIONAL MEMBERS	MEMBERSHIPS TO PROFESSIONAL AND CI	0
		ORGANIZATIONAL MEMBERS	FUNDING FROM THIS LINE SUPPORT	4,500
			Sum	4,500
	100.3200.52.363000.00000			
		MEETING EXPENSES	COBB CHAMBER,	0
		MEETING EXPENSES	ORGANIZATIONAL LUNCHEONS, GACP, KB	0
		MEETING EXPENSES	FUNDING FROM THIS LINE IS UTILIZED FO	2,000
			Sum	2,000
	100.3200.52.370000.00000			
		EDUCATION & TRAINING	PERSONNEL	0
		EDUCATION & TRAINING	DEVELOPEMENT AND TRAINING FOR DEP	0
		EDUCATION & TRAINING	TRAINING AMMUNITION	21,215
		EDUCATION & TRAINING	LESS LETHAL / TASER TRAINING	6,980
		EDUCATION & TRAINING	FUNDING UTILIZED TO SUPPORT STANDA	26,805
			Sum	55,000
	100.3200.52.371000.00000			
		PROFESSIONAL DEVELOPME	FUNDING TO ALLOW FO RMATERIAL FOR	8,000
		PROFESSIONAL DEVELOPME	MATEN LUNCHESES, CCLEA LUNCHESES, SAFE	0
		PROFESSIONAL DEVELOPME	DINNER, GACP	0
		PROFESSIONAL DEVELOPME	ADVANCE TRAINING CLASSES, LUNCHESES	0
			Sum	8,000
	100.3200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	VEHICLES.	0
		VEHICLE REPAIRS & MAINT	MAINTAIN THE DEPARTMENTS FLEET OF P	0
		VEHICLE REPAIRS & MAINT	FUNDING FROM THIS LINE IS UTILIZED TO	60,000
			Sum	60,000
	100.3200.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	PAIRIN	2,400

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EQUIPMENT REPAIRS & MAI	DATA WORKS	2,512
		EQUIPMENT REPAIRS & MAI	SYNERGISTIC LPR	3,000
		EQUIPMENT REPAIRS & MAI	GTA	600
		EQUIPMENT REPAIRS & MAI	VIRTUAL ACADEMY	5,000
		EQUIPMENT REPAIRS & MAI	POWER DMS	4,755
		EQUIPMENT REPAIRS & MAI	ROCIC	300
		EQUIPMENT REPAIRS & MAI	CRIME REPORT	1,188
		EQUIPMENT REPAIRS & MAI	PALATINE	1,295
		EQUIPMENT REPAIRS & MAI	NEWS LIBRARY.COM	240
		EQUIPMENT REPAIRS & MAI	LOUD SERCURITY	623
		EQUIPMENT REPAIRS & MAI	CELL BRITE	4,000
		EQUIPMENT REPAIRS & MAI	ACCESS	1,500
		EQUIPMENT REPAIRS & MAI	SURVEY MONKEY	149
		EQUIPMENT REPAIRS & MAI	RAPID ID	2,512
		EQUIPMENT REPAIRS & MAI	OCEANS	2,661
		EQUIPMENT REPAIRS & MAI	GUARDIAN	8,700
		EQUIPMENT REPAIRS & MAI	LEADS ON LINE	4,162
		EQUIPMENT REPAIRS & MAI	3SI	432
		EQUIPMENT REPAIRS & MAI	SPILLMAN ANALYTICE / AVL	8,300
		EQUIPMENT REPAIRS & MAI	FUNDING FROM THIS LINE MAINTAINS DE	15,671
		EQUIPMENT REPAIRS & MAI	CONTRACTS / EQUIPMENT AND SERVICE R	0
		EQUIPMENT REPAIRS & MAI	CONTRACTS	0
		EQUIPMENT REPAIRS & MAI	CLEAR W/ VIGILANT COMMERICAL DATA	15,000
			Sum	85,000
	100.3200.52.450000.00000			
		RADIO REPAIRS & MAINT	UP TO CURRENT PORGRAMING	0
		RADIO REPAIRS & MAINT	ADDITIONAL TO BRING CURRENT MOBLIE	0
		RADIO REPAIRS & MAINT	FUNDING UTILIZED TO MAINAIN AND REP	25,524
		RADIO REPAIRS & MAINT	DEPARTMENT SPPED DETECTION DEVICES	0
		RADIO REPAIRS & MAINT	RADIO BOTH PORTABLE AND MOBILE	0
			Sum	25,524
	100.3200.52.601500.00000			
		HONOR GUARD TEAM	FUNDING UTILIZED TO PURCHASE UNIFOR	1,000
		HONOR GUARD TEAM	AND EQUIPMENT FOR THE HONOR GUAR	0
			Sum	1,000
	100.3200.52.610000.00000			
		EMPLOYEE TEAM BUILDING	EQUIPMENT	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EMPLOYEE TEAM BUILDING	BUILDING EXERCISES, TRAINING, EXERCISE	2,500
		EMPLOYEE TEAM BUILDING	OFFCERS MICS, TEAM GATHERINGS, TEAM	3,000
		Sum		5,500
	100.3200.53.111000.00000			
		OFFICE SUPPLIES	RECEIVED THROUGH CENTRAL PURCHASI	0
		OFFICE SUPPLIES	POLICE DEPT SHARE OF OFFICE SUPPLIES	4,500
		Sum		4,500
	100.3200.53.111100.00000			
		COPY PAPER	FUNDING ALLOWS FOR THE PURCHASE OF	2,000
		COPY PAPER	TO BE UTILIZED BY DEPARTMENT STAFF	0
		Sum		2,000
	100.3200.53.116500.00000			
		TIRES	PURCHASE TIRES FOR POLICE DEPT FLEET	0
		TIRES	VEHICLES AS NEEDED	0
		TIRES	FUNDING FROM THIS LINE ARE UTILIZED T	12,000
		Sum		12,000
	100.3200.53.117200.00000			
		UNIFORMS	FUNDS FROM THIS LINE ARE UTILIZED TO	75,000
		UNIFORMS	BUSINESS ATTIRE FOR CID, TO INCLUDE	0
		UNIFORMS	PURCHASE UNIFORMS FOR OPLICE PERSO	0
		UNIFORMS	LEATHER DUTY GEAR, AND BODY ARMOR	0
		Sum		75,000
	100.3200.53.118000.00000			
		OPERATING MATERIALS/SUP	AND EXPENSES, SMALL ITEMS NOT COVER	0
		OPERATING MATERIALS/SUP	FUNDING UTILIZED TO PURCHASE SUPPLIE	12,000
		OPERATING MATERIALS/SUP	UNDER OTHER LINES	0
		OPERATING MATERIALS/SUP	FOR POLICE PROJECTS, BANQUET MATERI	0
		Sum		12,000
	100.3200.53.118100.00000			
		POLICE MATERIALS/SUPPLIES	EVIDENCE	0
		POLICE MATERIALS/SUPPLIES	DIGITAL STORAGE DEVICES FOR ELECTRO	2,000
		POLICE MATERIALS/SUPPLIES	FOOD, FORMS, RECRUITING EVENTS AND	0
		POLICE MATERIALS/SUPPLIES	SUPPLIES, SUPPORT FOR CAINE EXPENSES	0
		POLICE MATERIALS/SUPPLIES	SUPPLIES, CRIME SCENE AND EVIDENCE	0
		POLICE MATERIALS/SUPPLIES	FUNDS UTILIZED TO PURCHASE SPECIALIZ	41,500
		POLICE MATERIALS/SUPPLIES	POLICE MATERIALS AND SUPPLIES;	0
		POLICE MATERIALS/SUPPLIES	INTOXILYZER SUPPLIES, COMMUNITY OUT	0
		Sum		43,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	GASOLINE FOR DEPARTMENT FLEET	0
		ENERGY-GASOLINE/DIESEL	FUNDS ARE UTILIZED TO PURCHASE	110,000
			Sum	110,000
	100.3200.53.132000.00000			
		WATER	WATER COOLERS	0
		WATER	DETAILS, EVERNT, TRAINING; AND	0
		WATER	WATER TO SUPPORT OFFICERS WORKNG	0
		WATER	FUNDING UTILIZED TO PURCHASE BOTTLE	2,000
			Sum	2,000
	100.3200.53.160100.00000			
		POLICE SMALL EQUIPMENT	H & K backpack rifles/CPF	5,000
		POLICE SMALL EQUIPMENT	Speed Detection Lasers/CSIF	3,000
		POLICE SMALL EQUIPMENT	Rapid ID/CSIF	4,000
		POLICE SMALL EQUIPMENT	Rifle Optics/CSIF	2,842
		POLICE SMALL EQUIPMENT	Active Shooter/CSIF	5,442
		POLICE SMALL EQUIPMENT	Patrol Rifle replacement/CSIF	35,000
		POLICE SMALL EQUIPMENT	Spillman/CSIF	16,484
		POLICE SMALL EQUIPMENT	BALLISTIC SHIELDS	5,359
		POLICE SMALL EQUIPMENT	Body Cameras/CSIF	197,346
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	Continuation Tasers/CPF	34,637
		POLICE SMALL EQUIPMENT	CID TRUNK STORAGE VAULTS	15,345
		POLICE SMALL EQUIPMENT	TINT METERS ETC....	0
		POLICE SMALL EQUIPMENT	BAGS, CRIME SCENE KITS, TRAFFIC CONES	0
		POLICE SMALL EQUIPMENT	RADIO BATTERIES, ACTIVE SHOOTER RESP	0
		POLICE SMALL EQUIPMENT	SETECTION LASERS, RADIOS, OC SPRAY	0
		POLICE SMALL EQUIPMENT	ALCO SENSORS, ASP BATON, BADGES, SPE	0
		POLICE SMALL EQUIPMENT	PURCHASE NEEDED POLICE EQUIPMENT	0
		POLICE SMALL EQUIPMENT	FUNDING FROM THIS LINE IS UTILIZED TO	104,375
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	CORRECTION	0
			Sum	428,830
	100.3200.53.160500.00000			
		GENL OFFICE SMALL EQUIP	FUNDING COVERAGE FOR ANY UNANTICIP	6,000
		GENL OFFICE SMALL EQUIP	DESKS, BOOK SHELVES, FILEING CABINETS	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		GENL OFFICE SMALL EQUIP	THAT ARE NOT COVERED IN OTHER AREAS	0
		GENL OFFICE SMALL EQUIP	SMALL OFFICE EQUIPMENT	7,500
		GENL OFFICE SMALL EQUIP	BUILDING MAINTENANCE OR FUNITURE IS	0
		GENL OFFICE SMALL EQUIP	.	0
			Sum	13,500
	100.3200.53.171000.00000			
		FLOWERS	DEPT. EZPRESSION OF CONCERN, CARE	0
		FLOWERS	AND COMPASSION TO TEH CITY PERSONN	0
		FLOWERS	OR OTHER AGENCIES WHEN APPROPRIAT	0
		FLOWERS	FUNDING FROM THIS LINE IS UTILIZED TO	1,000
		FLOWERS	PURCHASE FLOWERS TO EXTEND THE	0
			Sum	1,000
	100.3200.53.180000.00000			
		MISCELLANEOUS	ITEMS AND SERVICIES THAT CANNOT BE	0
		MISCELLANEOUS	CATEGORIXED ELSWHERE IN THE BUDGET	0
		MISCELLANEOUS	FUNDING UTILIZED TO PURCHASE MISCEL	1,000
			Sum	1,000
			Grand Total	7,485,635

CITY OF KENNESAW
Budget Report Police Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1035.54.221000.0000	POLICE VEHICLES	\$ 210,000	\$ 163,830	\$ 415,000	\$ 294,481	-71%	\$ 397,000	\$ (18,000)	-4%
	TOTAL EXPENDITURES	\$ 210,000	\$ 163,830	\$ 415,000	\$ 294,481	71%	\$ 397,000	\$ (18,000)	-4%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1035	100.1035.54.221000.00000			
		POLICE VEHICLES	New Sgt positon over spec unit vehicle	70,000
		POLICE VEHICLES	2 of 5 SUV Intceptrs @\$70K per unit/CPF	140,000
		POLICE VEHICLES	Patrol Interceptor Utility vehicle	70,000
		POLICE VEHICLES	Admin Interceptor	38,000
		POLICE VEHICLES	Admin Interceptor	38,000
		POLICE VEHICLES	1 of 2 F-150 Quad cab trucks/CSIF	41,000
			Sum	397,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Corrections

Operating Budget Comments

Fiscal Year 2018 Budget: \$401,839

Fiscal Year 2019 Budget: \$386,589

Fiscal Year 2020: \$355,028

The highlights of the recommended budget include the following:

- A decrease of \$1,000 in overtime
- A decrease of \$40,000 in Acworth housing fees due to projected actual costs of housing fees
- A decrease of \$6,000 in equipment maintenance
- An increase of \$18,500 in Inmate Medical due to need for blood tests for suspected DUI as a result of Supreme Court legal opinion restricting use of breathalyzer

Position Summary

Fiscal Year 2018 Total Authorized Positions: 2

Fiscal Year 2019 Total Authorized Positions: 2

Fiscal Year 2019 Total Funded Positions: 2

Fiscal Year 2020 Total Authorized Positions: 2

Fiscal Year 2020 Total Funded Positions: 2

*positions are listed on Police manning chart

CITY OF KENNESAW
Budget Report
Corrections

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.3400.51.110000.0000	REGULAR EMPLOYEES	\$ 81,027	\$ 78,015	\$ 83,458	\$ 50,896	61%	\$ 83,574	\$ 116	0%
100.3400.51.130000.0000	OVERTIME	2,000	698	2,000	17	1%	1,000	(1,000)	-50%
100.3400.51.145000.0000	HOLIDAY BONUS PAYMENT	400	400	400	400	100%	400	-	0%
100.3400.51.170000.0000	VACATION PAY	4,845	4,141	4,990	4,010	80%	5,090	100	2%
100.3400.51.210000.0000	GROUP INSURANCE	21,762	24,340	21,762	14,265	66%	21,762	-	0%
100.3400.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	6,906	5,992	6,950	3,992	57%	6,966	16	0%
100.3400.51.240000.0000	RETIREMENT CONTRIBUTIONS	17,899	26,731	18,167	10,780	59%	18,058	(109)	-1%
100.3400.51.260000.0000	UNEMPLOYMENT INSURANCE	-	2,640	2,600	-	0%	-	(2,600)	-100%
100.3400.51.270000.0000	WORKER'S COMPENSATION	1,200	2,074	689	459	67%	740	51	7%
100.3400.52.110000.0000	INMATE MEDICAL	9,500	4,605	9,500	4,321	45%	28,000	18,500	195%
100.3400.52.221000.0000	EQUIPMENT MAINTENANCE	8,000	-	8,000	-	0%	2,000	(6,000)	-75%
100.3400.52.310000.0000	INS, OTHER THAN EMP BEN	4,800	3,125	4,573	3,049	67%	4,188	(385)	-8%
100.3400.52.311000.0000	CLAIM DEDUCTIBLES	-	496	-	-	0%	-	-	0%
100.3400.52.370000.0000	EDUCATION & TRAINING	1,000	-	1,000	-	0%	1,000	-	0%
100.3400.53.111000.0000	OFFICE SUPPLIES	-	17	-	23	0%	250	250	0%
100.3400.53.118000.0000	OPERATING MATERIALS/SUPP	2,000	139	2,000	-	0%	2,000	-	0%
100.3400.53.131500.0000	ACWORTH HOUSING PRISONER FEES	240,000	175,560	220,000	72,828	33%	180,000	(40,000)	-18%
100.3400.53.180000.0000	MISCELLANEOUS	500	-	500	-	0%	-	(500)	-100%
	TOTAL EXPENDITURES	\$ 401,839	\$ 328,973	\$ 386,589	\$ 165,041	43%	\$ 355,028	\$ (31,561)	-8%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
3400	100.3400.51.110000.00000	REGULAR EMPLOYEES	REG EMP	83,574
		Sum		83,574
	100.3400.51.130000.00000	OVERTIME	Employee Overtime	1,000
		Sum		1,000
	100.3400.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	400
		Sum		400
	100.3400.51.170000.00000	VACATION PAY	VAC PAY	5,090
		Sum		5,090
	100.3400.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	21,762
		Sum		21,762
	100.3400.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	6,966
		Sum		6,966
	100.3400.51.240000.00000	RETIREMENT CONTRIBUTION	VALIC CITY PORTION	861
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	17,197
		Sum		18,058
	100.3400.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	740
		Sum		740
	100.3400.52.110000.00000	INMATE MEDICAL	10-8 Forensics Fees	18,500
		INMATE MEDICAL	Inmate Medical Costs	9,500
		Sum		28,000
	100.3400.52.221000.00000	EQUIPMENT MAINTENANCE	Maintenance / Upkeep on Jail Doors	2,000
		Sum		2,000
	100.3400.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
		Sum		4,188

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3400.52.370000.00000			
		EDUCATION & TRAINING	Conferences and Associated Training	1,000
			Sum	1,000
	100.3400.53.111000.00000			
		OFFICE SUPPLIES	FUNDING FROM THIS LINE IS UTILIZED	250
		OFFICE SUPPLIES	PENS, FOLDERS, POST IT NOTE	0
		OFFICE SUPPLIES	TO PURCHASE MISC OFFICE SUPPLIES	0
			Sum	250
	100.3400.53.118000.00000			
		OPERATING MATERIALS/SUP	General Jail Supplies, Gloves etc.	2,000
			Sum	2,000
	100.3400.53.131500.00000			
		ACWORTH HOUSING PRISON	Inmate Housing Fees for Acworth Jail	180,000
			Sum	180,000
	100.3400.53.180000.00000			
		MISCELLANEOUS	Items not Otherwise Categorized	0
			Sum	0
			Grand Total	355,028

CITY OF KENNESAW
Budget Report
Asset Forfeiture

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
210.0000.35.130500.0000	INVESTIGATIVE FUNDS	\$ -	\$ 655	\$ -	\$ -	0%	\$ 655	\$ 655	100%
210.0000.35.132000.0000	CASH CONFISCATIONS	20,000	4,675	20,000	62,584	313%	20,000	-	0%
210.0000.36.100000.0000	INTEREST REVENUES	50	14	30	241	803%	150	120	400%
	TOTAL REVENUES	\$ 20,050	\$ 5,344	\$ 20,030	\$ 62,825	314%	\$ 20,805	\$ 775	4%
210.9000.53.181000.0000	STATE FORFEITURE	\$ (20,050)	\$ (14,301)	\$ (20,030)	\$ (5,670)	28%	\$ (20,150)	\$ 120	1%
210.9000.53.181500.0000	INVESTIGATIVE FUNDS	-	-	(1,000)	-	0%	(655)	(345)	-35%
	TOTAL EXPENDITURES	\$ (20,050)	\$ (14,301)	\$ (21,030)	\$ (5,670)	27%	\$ (20,805)	\$ (225)	-1%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ (8,957)	\$ (1,000)	\$ 57,155	0%	\$ -	\$ (1,000)	-100%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
210				
	210.0000.35.130500.00000	INVESTIGATIVE FUNDS	INVESTIGATIVE FUNDS	-655
	210.0000.35.132000.00000	CASH CONFISCATIONS	CASH CONFISCATIONS	-20,000
	210.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-150
	210.9000.53.181000.00000	STATE FORFEITURE	STATE FORFEITURE	20,150
	210.9000.53.181500.00000	INVESTIGATIVE FUNDS	INVESTIGATIVE FUNDS	655
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
Treasury Equitable Sharing

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
211.0000.33.708000.0000	DEPARTMENT OF TREASURY REVENUE	\$ 127,000	\$ 171,661	\$ 121,283	\$ 51,878	43%	\$ 120,000	\$ (1,283)	-1%
211.0000.36.100000.0000	INTEREST REVENUES	40	88	45	590	1311%	500	455	1011%
211.0000.39.400000.0000	USE OF PRIOR YEAR RESERVES	18,000	-	-	-	0%	-	-	0%
	TOTAL REVENUES	\$ 145,040	\$ 171,749	\$ 121,328	\$ 52,468	43%	\$ 120,500	\$ (828)	-1%
211.1035.54.231500.0000	DEPT OF TREAS - POLICE EQUIPMENT	\$ -	\$ -	\$ (20,000)	\$ -	0%	\$ (20,000)	\$ -	0%
211.3200.51.110000.0000	REGULAR EMPLOYEES	(39,600)	(42,484)	(39,600)	-	0%	(42,000)	2,400	6%
211.3200.51.210000.0000	GROUP INSURANCE	(13,798)	(5,832)	(13,798)	-	0%	(5,800)	(7,998)	-58%
211.3200.51.220000.0000	SOCIAL SEC (FICA)CONTRIBUTION	(3,029)	(3,250)	(3,029)	-	0%	(3,200)	171	6%
211.3200.51.240000.0000	RETIREMENT CONTRIBUTIONS	(723)	(2,567)	(723)	-	0%	(2,500)	1,777	246%
211.3200.51.270000.0000	WORKERS COMPENSATION	(2,178)	(2,405)	(2,178)	-	0%	(2,400)	222	10%
211.3200.52.231500.0000	DEPT OF TREAS - OPERATING EXPENSE	(85,712)	(83,861)	(42,000)	(39,116)	93%	(44,600)	2,600	6%
	TOTAL EXPENDITURES	\$ (145,040)	\$ (140,399)	\$ (121,328)	\$ (39,116)	32%	\$ (120,500)	\$ (828)	-1%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 31,350	\$ -	\$ 13,352	0%	\$ -	\$ -	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
211				
	211.0000.33.708000.00000	DEPARTMENT OF TREASURY REVENUE	DEPARTMENT OF TREASURY REVENUE	-120,000
	211.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-500
	211.1035.54.231500.00000	DEPT OF TREAS - POLICE EQUIPMENT	DEPT OF TREAS	20,000
	211.3200.51.110000.00000	REGULAR EMPLOYEES	REGULAR EMPLOYEES	42,000
	211.3200.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	5,800
	211.3200.51.220000.00000	SOCIAL SEC (FICA)CONTRIBUTION	SOCIAL SEC (FICA)CONTRIBUTION	3,200
	211.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	RETIREMENT CONTRIBUTIONS	2,500
	211.3200.51.270000.00000	WORKERS COMPENSATION	WORKERS COMPENSATION	2,400
	211.3200.52.231500.00000	DEPT OF TREAS - OPERATING EXPENSE	TREASURY OPER EXPENSE	44,600
	Sum			0
	Grand Total			0

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed
- Conduct operational analysis of service levels and budget objectives to ensure alignment. Analysis includes comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's street based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST project

Department Highlights

- CDBG - 1400' of sidewalk and storm drain improvements on Butler Creek Dr.
- Completed 900' of pipe re-lining
- Completed 750' of sidewalk replacement due to tree damage
- Installed landscape and irrigation at Gateway Park
- Installed landscape and irrigation at City Hall
- Completed Pine Mountain Rd project
- Completed Dallas/Watts Improvement project
- Completed City Hall Plaza project
- Completed Police Department parking lot project
- Completed Gateway Park
- Completed first phase of Depot Park project
- Completed regulatory clearances for Truck Route Signage project
- Began construction of Old Hwy 41 project
- Began design of Ben King Rd project

- Improved downtown pedestrian safety with install of three pairs of lighted X-walk signs installed at Watts/Little General Cloggers, Main/Watts and Main/Dallas.

Operating Budget Comments

Fiscal Year 2018 Budget: \$653,844

Fiscal Year 2019 Budget: \$600,910

Fiscal Year 2020 Budget: \$638,947

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- \$25,000 increase in other professional services for abatement of derelict properties

Position Summary

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 6

- Three positions (Assistant Director, Fleet/Shop Manager, and 1 Mechanic) are frozen

CITY OF KENNESAW
Budget Report
Public Works

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.4000.51.110000.0000	REGULAR EMPLOYEES	\$ 333,130	\$ 333,003	\$ 316,085	\$ 291,039	92%	\$ 333,385	\$ 17,300	5%
100.4000.51.130000.0000	OVERTIME	7,000	626	7,000	(192)	-3%	7,000	-	0%
100.4000.51.145000.0000	HOLIDAY BONUS PAYMENT	1,200	1,200	1,200	1,000	83%	1,150	(50)	-4%
100.4000.51.170000.0000	VACATION PAY	23,893	22,866	25,020	14,956	60%	24,036	(984)	-4%
100.4000.51.210000.0000	GROUP INSURANCE	65,285	80,054	65,285	44,755	69%	65,285	-	0%
100.4000.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	26,027	25,014	26,722	13,473	50%	27,966	1,244	5%
100.4000.51.240000.0000	RETIREMENT CONTRIBUTIONS	39,100	48,618	44,898	25,882	58%	43,422	(1,476)	-3%
100.4000.51.270000.0000	WORKER'S COMPENSATION	29,458	27,942	16,998	11,332	67%	18,245	1,247	7%
100.4000.52.125000.0000	OTHER PROFESSIONAL SERV	45,000	44,143	15,000	20,262	135%	40,000	25,000	167%
100.4000.52.230000.0000	RENTALS	2,500	-	2,500	-	0%	-	(2,500)	-100%
100.4000.52.310000.0000	INS, OTHER THAN EMP BEN	21,801	14,192	20,752	13,835	67%	19,008	(1,744)	-8%
100.4000.52.325000.0000	POSTAGE	300	120	300	37	12%	300	-	0%
100.4000.52.340000.0000	PRINTING & BINDING	300	-	300	34	11%	300	-	0%
100.4000.52.350000.0000	TRAVEL	2,000	-	2,000	-	0%	2,000	-	0%
100.4000.52.362000.0000	PROFESSIONAL MEMBERSHIPS	450	-	450	-	0%	450	-	0%
100.4000.52.363000.0000	MEETING EXPENSES	150	30	150	60	40%	150	-	0%
100.4000.52.370000.0000	EDUCATION & TRAINING	2,500	-	2,500	643	26%	2,500	-	0%
100.4000.52.371000.0000	PROFESSIONAL DEVELOPMENT	500	-	500	183	37%	500	-	0%
100.4000.52.430000.0000	VEHICLE REPAIRS & MAINT	16,500	15,605	16,500	3,405	21%	16,500	-	0%
100.4000.52.440000.0000	EQUIPMENT REPAIRS & MAINT	1,500	1,472	1,500	-	0%	1,500	-	0%
100.4000.52.530000.0000	SUPPORT FOR OTR COMM ORGA	4,550	4,073	4,550	954	21%	4,550	-	0%
100.4000.52.610000.0000	EMPLOYEE TEAM BUILDING	1,000	1,249	1,000	383	38%	1,000	-	0%
100.4000.53.111000.0000	OFFICE SUPPLIES	1,500	1,180	1,500	1,035	69%	1,500	-	0%
100.4000.53.117200.0000	UNIFORMS	7,200	2,291	7,200	1,099	15%	7,200	-	0%
100.4000.53.118000.0000	OPERATING MATERIALS/SUPP	8,000	6,869	8,000	2,791	35%	8,000	-	0%
100.4000.53.127000.0000	ENERGY-GASOLINE/DIESEL	8,000	6,925	8,000	5,349	67%	8,000	-	0%
100.4000.53.130000.0000	FOOD	2,000	590	2,000	339	17%	2,000	-	0%
100.4000.53.160000.0000	VEHICLE MAINTENANCE/SMALL	2,500	2,168	2,500	2,483	99%	2,500	-	0%
100.4000.53.160400.0000	WATER & SEWER SMALL EQUIP	-	895	-	-	0%	-	-	0%
100.4000.53.180000.0000	MISCELLANEOUS	500	370	500	469	94%	500	-	0%
	TOTAL EXPENDITURES	\$ 653,844	\$ 641,495	\$ 600,910	\$ 455,606	76%	\$ 638,947	\$ 38,037	6%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
4000	100.4000.51.110000.00000	REGULAR EMPLOYEES	REG EMP	333,385
			Sum	333,385
	100.4000.51.130000.00000	OVERTIME	OT	7,000
			Sum	7,000
	100.4000.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,150
			Sum	1,150
	100.4000.51.170000.00000	VACATION PAY	VAC PAY	24,036
			Sum	24,036
	100.4000.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	65,285
			Sum	65,285
	100.4000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	27,966
			Sum	27,966
	100.4000.51.240000.00000	RETIREMENT CONTRIBUTION	VALIC CITY PORTION	429
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	42,993
			Sum	43,422
	100.4000.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	18,245
			Sum	18,245
	100.4000.52.125000.00000	OTHER PROFESSIONAL SERV	Clean up of abatement properties	25,000
		OTHER PROFESSIONAL SERV	General repairs on Public Works yard	5,000
		OTHER PROFESSIONAL SERV	Repairs of shop equipment	10,000
	100.4000.52.310000.00000		Sum	40,000
	100.4000.52.325000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	19,008
			Sum	19,008

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		POSTAGE	Stamps for Departmental mail	300
			Sum	300
	100.4000.52.340000.00000			
		PRINTING & BINDING	Misc printing needs for the Department	300
			Sum	300
	100.4000.52.350000.00000			
		TRAVEL	Travel expenses for training/conferences	2,000
			Sum	2,000
	100.4000.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	APWA, ASE	450
			Sum	450
	100.4000.52.363000.00000			
		MEETING EXPENSES	Food, drink, etc for meetings	150
			Sum	150
	100.4000.52.370000.00000			
		EDUCATION & TRAINING	Fees for seminars/conferences	2,500
			Sum	2,500
	100.4000.52.371000.00000			
		PROFESSIONAL DEVELOPME	Meeting expenses	500
			Sum	500
	100.4000.52.430000.00000			
		VEHICLE REPAIRS & MAINT	Tires	3,000
		VEHICLE REPAIRS & MAINT	Preventive maintenance	8,000
		VEHICLE REPAIRS & MAINT	Repairs	5,500
			Sum	16,500
	100.4000.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	Preventive maintenance	1,000
		EQUIPMENT REPAIRS & MAI	Repairs	500
			Sum	1,500
	100.4000.52.530000.00000			
		SUPPORT FOR OTR COMM O	BIG SHANTY SPONSORSHIP	250
		SUPPORT FOR OTR COMM O	ARBOR DAY PLANTING/EVENT	50
		SUPPORT FOR OTR COMM O	VOLUNTEER REFRESHMENT- EVENTS	350
		SUPPORT FOR OTR COMM O	KAB AFFILIATE DUES	200
		SUPPORT FOR OTR COMM O	BOARD TRAINING/RETREAT	300
		SUPPORT FOR OTR COMM O	KAB CONFERENCE REGISTRATION	550
		SUPPORT FOR OTR COMM O	KAB CONFERENCE TRAVEL	1,500
		SUPPORT FOR OTR COMM O	MARKETING/PROMOTIONAL MATERIAL	500
		SUPPORT FOR OTR COMM O	SHREDDER FOR 3 EVENTS	600

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SUPPORT FOR OTR COMM O	KGB AFFILATE DUES	250
			Sum	4,550
	100.4000.52.610000.00000			
		EMPLOYEE TEAM BUILDING	Food and drinks for departmental events	1,000
			Sum	1,000
	100.4000.53.111000.00000			
		OFFICE SUPPLIES	Paper, toner, etc	1,500
			Sum	1,500
	100.4000.53.117200.00000			
		UNIFORMS	Uniform cleaning and supply	7,200
			Sum	7,200
	100.4000.53.118000.00000			
		OPERATING MATERIALS/SUP	Tools, grease, welding material, etc	8,000
			Sum	8,000
	100.4000.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel for vehicles/equipment	8,000
			Sum	8,000
	100.4000.53.130000.00000			
		FOOD	Departmental meetings, overtime meals	2,000
			Sum	2,000
	100.4000.53.160000.00000			
		VEHICLE MAINTENANCE/SMA	SHOVELS, RAKES, BROOMS, ETC - SMALL E	1,000
		VEHICLE MAINTENANCE/SMA	Hand tools, saws, drills, etc	1,500
			Sum	2,500
	100.4000.53.180000.00000			
		MISCELLANEOUS	Misc expenses	500
			Sum	500
			Grand Total	638,947

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Public Works - Streets

Operating Budget Comments

Fiscal Year 2018 Budget: \$1,490,283

Fiscal Year 2019 Budget: \$1,449,450

Fiscal Year 2020 Budget: \$1,512,224

The highlights of the recommended budget include the following:

- An increase of \$14,000 in group insurance for retirees and \$30,223 in retirement contributions for retirees due to recent retirements in the Streets Department
- A decrease of \$20,000 in operating materials and supplies related to replacement of USA flags used to line Main Street on holidays and the purchase/replenishment of road salt for winter weather in FY 19 budget.
- An increase of \$8,000 in landscaping materials related to tree removal (as needed), and turf and mulch supplies

Capital Outlay items include:

- \$400,000 Street construction and \$184,281 CDBG: local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will complete sidewalks in Woodland Acres to complete connection between Pine Mountain Road and Kennesaw Due West.
- Purchase of 2 new mowers to replace aging equipment
- Purchase of 1 Ford F-250 truck to replace an aging (2001 model) truck

Position Summary

Fiscal Year 2018 Total Authorized Positions: 21

Fiscal Year 2019 Total Authorized Positions: 21

Fiscal Year 2019 Total Funded Positions: 21

Fiscal Year 2020 Total Authorized Positions: 21

Fiscal Year 2020 Total Funded Positions: 21

CITY OF KENNESAW
Budget Report
Highway and Streets Employees

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.4200.51.110000.0000	REGULAR EMPLOYEES	\$ 677,684	\$ 486,709	\$ 655,585	\$ 358,615	55%	\$ 659,609	\$ 4,024	1%
100.4200.51.130000.0000	OVERTIME	10,000	8,844	7,000	212	3%	7,000	-	0%
100.4200.51.130500.0000	STREET - ONCALL	-	4,969	3,000	3,913	130%	3,000	-	0%
100.4200.51.145000.0000	HOLIDAY BONUS PAYMENT	3,700	3,200	3,700	2,600	70%	3,950	250	7%
100.4200.51.170000.0000	VACATION PAY	39,933	39,399	28,504	20,357	71%	43,706	15,202	53%
100.4200.51.210000.0000	GROUP INSURANCE	217,617	209,966	217,617	75,440	35%	217,617	-	0%
100.4200.51.215000.0000	GROUP INSURANCE-RETIREE	16,093	16,531	22,041	35,425	161%	36,000	13,959	63%
100.4200.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	55,946	38,711	53,381	27,595	52%	54,871	1,490	3%
100.4200.51.240000.0000	RETIREMENT CONTRIBUTIONS	101,962	125,549	102,904	59,701	58%	133,127	30,223	29%
100.4200.51.270000.0000	WORKER'S COMPENSATION	109,016	103,405	62,904	41,936	67%	67,518	4,614	7%
100.4200.52.310000.0000	INS, OTHER THAN EMP BEN	52,332	34,068	49,814	33,209	67%	45,626	(4,188)	-8%
100.4200.52.311000.0000	CLAIM DEDUCTIBLES	-	1,406	-	-	0%	-	-	0%
100.4200.52.362000.0000	PROFESSIONAL MEMBERSHIPS	500	165	500	165	33%	500	-	0%
100.4200.52.370000.0000	EDUCATION & TRAINING	600	32	600	250	42%	600	-	0%
100.4200.52.430000.0000	VEHICLE REPAIRS & MAINT	35,000	34,812	45,000	28,574	63%	45,000	-	0%
100.4200.53.111000.0000	OFFICE SUPPLIES	-	25	-	35	0%	200	200	100%
100.4200.53.117200.0000	UNIFORMS	9,400	6,425	9,400	4,697	50%	9,400	-	0%
100.4200.53.118000.0000	OPERATING MATERIALS/SUPP	50,000	49,504	70,000	38,108	54%	50,000	(20,000)	-29%
100.4200.53.118100.0000	LANDSCAPING MATERIALS/SUPPLIES	53,000	46,050	60,000	38,054	63%	68,000	8,000	13%
100.4200.53.119200.0000	SIGNAGE	20,000	17,133	20,000	3,381	17%	20,000	-	0%
100.4200.53.123000.0000	ENERGY-ELECTRICITY	-	-	-	5,136	0%	9,000	9,000	100%
100.4200.53.127000.0000	ENERGY-GASOLINE/DIESEL	35,000	32,211	35,000	16,374	47%	35,000	-	0%
100.4200.53.160000.0000	SMALL EQUIPMENT	2,000	1,974	2,000	1,431	72%	2,000	-	0%
100.4200.53.180000.0000	MISCELLANEOUS	500	499	500	70	14%	500	-	0%
	TOTAL EXPENDITURES	\$ 1,490,283	\$ 1,261,587	\$ 1,449,450	\$ 795,277	55%	\$ 1,512,224	\$ 62,774	4%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
4200				
	100.4200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	659,609
			Sum	659,609
	100.4200.51.130000.00000			
		OVERTIME	OT	7,000
			Sum	7,000
	100.4200.51.130500.00000			
		STREET - ONCALL	ON CALL	3,000
			Sum	3,000
	100.4200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	3,950
			Sum	3,950
	100.4200.51.170000.00000			
		VACATION PAY	VAC PAY	43,706
			Sum	43,706
	100.4200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	217,617
			Sum	217,617
	100.4200.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	36,000
			Sum	36,000
	100.4200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	54,871
			Sum	54,871
	100.4200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,149
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	128,978
			Sum	133,127
	100.4200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	67,518
			Sum	67,518
	100.4200.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	45,626
			Sum	45,626
	100.4200.52.362000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PROFESSIONAL MEMBERSHIP	APWA memberships	500
			Sum	500
	100.4200.52.370000.00000			
		EDUCATION & TRAINING	APWA conference	600
			Sum	600
	100.4200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	Tires and Batteries	5,000
		VEHICLE REPAIRS & MAINT	Preventive Maintenance	5,000
		VEHICLE REPAIRS & MAINT	ADDITIONAL MAINTENANCE AS NEEDED (10,000
		VEHICLE REPAIRS & MAINT	Mechanical repairs	25,000
			Sum	45,000
	100.4200.53.111000.00000			
		OFFICE SUPPLIES	Paper, stamps, etc	200
			Sum	200
	100.4200.53.117200.00000			
		UNIFORMS	Staff Uniforms	9,400
			Sum	9,400
	100.4200.53.118000.00000			
		OPERATING MATERIALS/SUP	Concrete for sidewalk and curb repairs	25,000
		OPERATING MATERIALS/SUP	Asphalt for road repairs	25,000
			Sum	50,000
	100.4200.53.118100.00000			
		LANDSCAPING MATERIALS/S	TREE REMOVAL AS NEEDED	8,000
		LANDSCAPING MATERIALS/S	Turf chemicals	20,000
		LANDSCAPING MATERIALS/S	Spring and Fall annuals	20,000
		LANDSCAPING MATERIALS/S	Mulch and straw for landscaping	20,000
			Sum	68,000
	100.4200.53.119200.00000			
		SIGNAGE	Temporary sign supplies	5,000
		SIGNAGE	Sign posts	5,000
		SIGNAGE	Regulatory and advisory signs	10,000
			Sum	20,000
	100.4200.53.123000.00000			
		ENERGY-ELECTRICITY	mAINT sT. OUTDOOR LIGHTING,CHEROKE	9,000
		ENERGY-ELECTRICITY	MAIN ST. OUTDOOR LIGHTING,CHEROKKE	0
		ENERGY-ELECTRICITY	CHRISTMAS TREE,CEMETERY	0
			Sum	9,000
	100.4200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel for fleet vehicles and equipment	35,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	35,000
	100.4200.53.160000.00000			
		SMALL EQUIPMENT	Chainsaws, trimmers, blowers, etc	2,000
			Sum	2,000
	100.4200.53.180000.00000			
		MISCELLANEOUS	Shovels, rakes, brooms	500
			Sum	500
			Grand Total	1,512,224

CITY OF KENNESAW
Budget Report Highways and Streets Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1050.54.141000.0000	STREET CONST & IMPROVE	\$ 400,000	\$ -	\$ 400,000	\$ -	0%	\$ 400,000	\$ -	0%
100.1050.54.142000.0000	CDBG PROJECTS	298,000	164,486	200,000	199,338	-100%	184,281	(15,719)	-8%
100.1050.54.200000.0000	MACHINERY & EQUIPMENT	7,000	33,996	14,800	13,588	-92%	25,000	10,200	69%
100.1050.54.220000.0000	VEHICLES	-	-	60,000	50,258	-84%	25,000	(35,000)	-58%
	TOTAL EXPENDITURES	\$ 705,000	\$ 198,482	\$ 674,800	\$ 263,184	39%	\$ 634,281	\$ (40,519)	-6%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1050				
	100.1050.54.141000.00000			
		STREET CONST & IMPROVE	STREET CONST & IMPROVE	400,000
			Sum	400,000
	100.1050.54.142000.00000			
		CDBG PROJECTS	CDBG PROJ AGREES TO CDBG FUNDING	184,281
			Sum	184,281
	100.1050.54.200000.00000			
		MACHINERY & EQUIPMENT	ZERO TURN MOWER (2 OF 2)	12,500
		MACHINERY & EQUIPMENT	ZERO TURN MOWER (1 OF 2)	12,500
			Sum	25,000
	100.1050.54.220000.00000			
		VEHICLES	PW Ford F-250 financed over 5 years	25,000
			Sum	25,000
			Grand Total	634,281

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Public Works - Sanitation

Operating Budget Comments

Fiscal Year 2017 Actual: \$3,010,932

Fiscal Year 2018 Budget: \$2,420,158

Fiscal Year 2019 Budget: \$2,522,423

Fiscal Year 2020 Budget: \$2,755,954

Position Summary

Fiscal Year 2018 Total Authorized Positions: 0

Fiscal Year 2019 Total Authorized Positions: 0

Fiscal Year 2019 Total Funded Positions: 2*

Fiscal Year 2020 Total Authorized Positions: 2*

Fiscal Year 2020 Total Funded Positions: 2*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department

CITY OF KENNESAW
Budget Report
Sanitation

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
540.0000.34.411000.0000	RESIDENTIAL COLLECTION CHARGES	\$ 2,431,200	\$ 2,393,439	\$ 2,420,000	\$ 1,663,185	69%	\$ 2,500,000	\$ 80,000	3%
540.0000.34.412000.0000	COMMERCIAL COLLECTION CHARGES	16,560	16,809	16,000	11,744	73%	17,000	1,000	6%
540.0000.34.413000.0000	SAN-SALE OF RECYCLED MATERIAL	-	2,960	3,000	1,982	66%	3,000	-	0%
540.0000.34.414000.0000	SAN - BULK PICKUP CHARGES	28,200	31,025	29,000	18,560	64%	31,000	2,000	7%
540.0000.34.414500.0000	TREE PERMITS	2,520	4,525	-	-	0%	-	-	0%
540.0000.34.419100.0000	SANITATION PENALTY	56,600	44,593	45,000	35,903	80%	50,000	5,000	11%
540.0000.34.421200.0000	RESTART FEE	29,600	38,903	35,000	20,603	59%	35,000	-	0%
540.0000.34.930000.0000	BAD CHECK FEES	300	550	400	425	106%	600	200	50%
540.0000.36.100000.0000	INTEREST REVENUES	1,200	1,659	1,500	13,398	893%	22,500	21,000	1400%
	TOTAL REVENUES	\$ 2,566,180	\$ 2,534,463	\$ 2,549,900	\$ 1,765,800	69%	\$ 2,659,100	\$ 109,200	4%
540.4500.51.110000.0000	REGULAR EMPLOYEES	\$ (69,155)	\$ (60,215)	\$ (73,702)	\$ (47,513)	64%	\$ (74,441)	\$ 739	1%
540.4500.51.130000.0000	OVERTIME	(200)	-	(200)	-	0%	(200)	-	0%
540.4500.51.145000.0000	HOLIDAY BONUS PAYMENT	(400)	(400)	(400)	(400)	100%	(400)	-	0%
540.4500.51.170000.0000	VACATION PAY	(4,290)	(4,011)	(3,017)	(3,337)	111%	(5,221)	2,204	73%
540.4500.51.210000.0000	GROUP INSURANCE	(21,759)	(14,780)	(21,759)	(9,966)	46%	(21,579)	(180)	-1%
540.4500.51.215000.0000	GROUP INSURANCE-RETIREE	(16,332)	(11,650)	(15,533)	(17,872)	115%	(18,000)	2,467	16%
540.4500.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	(5,664)	(4,665)	(5,915)	(3,793)	64%	(6,140)	225	4%
540.4500.51.240000.0000	RETIREMENT CONTRIBUTIONS	(17,934)	38,111	(13,753)	(7,942)	58%	(13,311)	(442)	-3%
540.4500.51.241000.0000	OTHER POST EMPLOYMENT BENEFITS	(3,600)	-	(2,247)	-	0%	-	(2,247)	-100%
540.4500.51.270000.0000	WORKER'S COMPENSATION	(124)	(78)	(71)	(47)	66%	(77)	6	8%
540.4500.52.125000.0000	OTHER PROFESSIONAL SERV	(1,667,500)	(1,589,948)	(1,722,530)	(957,011)	56%	(1,900,000)	177,470	10%
540.4500.52.325000.0000	POSTAGE	(38,000)	(37,464)	(38,000)	(28,726)	76%	(38,000)	-	0%
540.4500.52.340000.0000	PRINTING & BINDING	(15,000)	(14,419)	(15,000)	(10,073)	67%	(15,000)	-	0%
540.4500.52.392000.0000	LANDFILL DISPOSAL SERV	(25,000)	(35,602)	(25,000)	(17,682)	71%	(25,000)	-	0%
540.4500.52.392400.0000	TREE REMOVAL SERVICE	-	(6,845)	-	-	0%	-	-	0%
540.4500.52.396000.0000	MERCHANT FEES	(35,000)	(52,467)	(35,000)	(35,280)	101%	(40,000)	5,000	14%
540.4500.53.111000.0000	OFFICE SUPPLIES	(200)	(1)	(200)	(4)	2%	(200)	-	0%
540.4500.54.245000.0000	SOFTWARE	-	-	(50,096)	-	0%	-	(50,096)	-100%
540.9100.61.109000.0000	TRANSFERS OUT - GENERAL FUND	(500,000)	(500,000)	(500,000)	(500,000)	100%	(500,000)	-	0%
	TOTAL EXPENDITURES	\$ (2,420,158)	\$ (2,294,434)	\$ (2,522,423)	\$ (1,639,646)	65%	\$ (2,657,569)	\$ 135,146	5%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ 146,022	\$ 240,029	\$ 27,477	\$ 126,154	459%	\$ 1,531	\$ (25,946)	-94%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
540				
	540.0000.34.411000.00000	RESIDENTIAL COLLECTION CHARGES	RESIDENTIAL COLLECTION CHARGES	-2,500,000
	540.0000.34.412000.00000	COMMERCIAL COLLECTION CHARGES	COMMERCIAL COLLECTION CHARGES	-17,000
	540.0000.34.413000.00000	SAN-SALE OF RECYCLED MATERIAL	SAN-SALE OF RECYCLED MATERIAL	-3,000
	540.0000.34.414000.00000	SAN - BULK PICKUP CHARGES	SAN - BULK PICKUP CHARGES	-31,000
	540.0000.34.419100.00000	SANITATION PENALTY	SANITATION PENALTY	-50,000
	540.0000.34.421200.00000	RESTART FEE	RESTART FEE	-35,000
	540.0000.34.930000.00000	BAD CHECK FEES	BAD CHECK FEES	-600
	540.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-22,500
	540.4500.51.110000.00000	REGULAR EMPLOYEES	REG EMP	74,441
	540.4500.51.130000.00000	OVERTIME	OT	200
	540.4500.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	400
	540.4500.51.170000.00000	VACATION PAY	VAC PAY	5,221
	540.4500.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	21,579
	540.4500.51.215000.00000	GROUP INSURANCE-RETIREE	GR INS RETIREES	18,000
	540.4500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	6,140
	540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	VALIC CITY PORTION	413
	540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	REIREMENT CONTRIBUTIONS	12,898
	540.4500.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	77
	540.4500.52.125000.00000	OTHER PROFESSIONAL SERV	Republic Serv \$16.58 x 9,290 - round u	1,900,000
	540.4500.52.325000.00000	POSTAGE	Postage for billing	38,000
	540.4500.52.340000.00000	PRINTING & BINDING	Bill printing	15,000
	540.4500.52.392000.00000	LANDFILL DISPOSAL SERV	Disposal of bulk items	25,000
	540.4500.52.396000.00000	BANK CHARGES	Bank charges	40,000
	540.4500.53.111000.00000	OFFICE SUPPLIES	Paper, stamps, etc	200
	540.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	TRAN OUT TO GF	500,000
Sum				-1,531
Grand Total				-1,531

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Public Works - Stormwater

Operating Budget Comments

Fiscal Year 2018 Budget: \$1,241,275

Fiscal Year 2019 Budget: \$1,326,350

Fiscal Year 2020 Budget: \$1,268,000

The highlights of the recommended budget include the following:

- Decrease of \$33,000 in software due to onetime purchase in FY 19

Capital Outlay items include:

- \$300,000 in machinery and equipment for the purchase of a new street sweeper to maintain storm drains to remain compliant with our MS 4 permit trailer
- \$22,000 for a new Ford Escape to be used by the Stormwater manager for site inspections and compliance checks need to maintain our MS 4 permit and local jurisdiction permit issuing authority

Position Summary

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 7

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

CITY OF KENNESAW
Budget Report
Storm Water Utility

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20
560.0000.34.411000.0000	STORM WATER UTILITY RESIDENTIAL	\$ 581,000	\$ 595,957	\$ 581,000	\$ 387,971	67%	\$ 585,000	\$ 4,000
560.0000.34.412000.0000	STORM WATER UTILITY COMMERCIAL	660,000	675,247	672,000	445,098	66%	670,000	(2,000)
560.0000.36.100000.0000	INTEREST REVENUES	275	661	600	10,749	1792%	13,000	12,400
560.0000.39.400000.0000	USE OF PRIOR YEAR RESERVE	-	-	72,750	-	0%	-	(72,750)
	TOTAL REVENUES	\$ 1,241,275	\$ 1,271,865	\$ 1,326,350	\$ 843,818	64%	\$ 1,268,000	\$ (58,350)
560.4320.51.110000.0000	REGULAR EMPLOYEES	\$ (284,104)	\$ (270,839)	\$ (288,338)	\$ (116,890)	41%	\$ (232,224)	\$ (56,114)
560.4320.51.130000.0000	OVERTIME	(6,000)	(2,589)	(6,000)	(244)	4%	(6,000)	-
560.4320.51.130500.0000	STORMWATER - ONCALL	(2,000)	(2,611)	(2,000)	(1,388)	69%	(2,000)	-
560.4320.51.145000.0000	HOLIDAY BONUS PAYMENT	(1,400)	(1,400)	(1,400)	(1,200)	86%	(1,200)	(200)
560.4320.51.170000.0000	VACATION PAY	(20,030)	(18,777)	(21,121)	(8,798)	42%	(11,128)	(9,993)
560.4320.51.210000.0000	GROUP INSURANCE	(76,166)	(81,082)	(76,166)	(43,436)	57%	(76,166)	-
560.4320.51.215000.0000	GROUP INSURANCE - RETIREE	(8,350)	(6,016)	(8,022)	(9,250)	115%	(9,300)	1,278
560.4320.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	(23,985)	(21,111)	(24,393)	(9,109)	37%	(19,320)	(5,073)
560.4320.51.240000.0000	RETIREMENT CONTRIBUTIONS	(26,067)	16,159	(26,586)	(15,918)	60%	(26,680)	94
560.4320.51.241000.0000	OTHER POST EMPLOYMENT BENEFITS	(19,000)	-	(12,011)	-	0%	-	(12,011)
560.4320.51.270000.0000	WORKERS COMPENSATION	(50,717)	(41,275)	(29,265)	(19,510)	67%	(31,412)	2,147
560.4320.52.125000.0000	OTHER PROFESSIONAL	(18,000)	(5,948)	(18,000)	-	0%	(18,000)	-
560.4320.52.220000.0000	REPAIRS & MAINTENANCE	(6,000)	(9,513)	(7,000)	-	0%	(7,000)	-
560.4320.52.310000.0000	INS,OTHER THAN EMP BEN	(11,085)	(1,284)	(10,552)	(7,035)	67%	(9,665)	(887)
560.4320.52.325000.0000	POSTAGE	(3,000)	(2,382)	(3,000)	(1,833)	61%	(3,000)	-
560.4320.52.340000.0000	PRINTING & BINDING	(1,100)	(898)	(1,100)	(719)	65%	(1,100)	-
560.4320.52.362000.0000	PROFESSIONAL MEMBERSHIPS	(500)	(160)	(500)	-	0%	(500)	-
560.4320.52.370000.0000	EDUCATION & TRAINING	(4,000)	(1,363)	(4,000)	-	0%	(4,000)	-
560.4320.52.397000.0000	DISCOUNTS	-	30	-	14	0%	-	-
560.4320.52.430000.0000	VEHICLE REPAIRS & MAINT	(20,000)	(7,155)	(20,000)	(1,625)	8%	(20,000)	-
560.4320.53.111000.0000	OFFICE SUPPLIES	(500)	(345)	(500)	(159)	32%	(500)	-
560.4320.53.117200.0000	UNIFORMS	(4,300)	(3,327)	(4,300)	(2,509)	58%	(4,300)	-
560.4320.53.118000.0000	OPERATING MATERIAL/SUPP	(20,000)	(15,180)	(20,000)	(2,676)	13%	(20,000)	-
560.4320.53.127000.0000	ENERGY-GASOLINE/DIESEL	(10,000)	(7,214)	(10,000)	(4,310)	43%	(10,000)	-
560.4320.53.180000.0000	MISCELLANEOUS	(500)	(243)	(500)	-	0%	(500)	-
560.4320.54.100000.0000	SOFTWARE	-	-	(33,398)	-	0%	-	(33,398)
560.4320.54.142000.0000	STORM WATER CONST & IMPROVMENT	(165,000)	-	(237,750)	(170,454)	72%	(165,000)	(72,750)
560.4320.54.200000.0000	MACHINERY & EQUIPMENT	(76,000)	-	(118,000)	(112,431)	95%	(300,000)	182,000
560.4320.54.220000.0000	VEHICLES	(38,200)	-	-	-	0%	(22,000)	22,000
560.4320.58.220000.0000	INTEREST - CAPITAL LEASE	(1,323)	(1,629)	(4,053)	(4,641)	115%	(7,414)	3,361

CITY OF KENNESAW
Budget Report
Storm Water Utility

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20
560.9100.61.109000.0000	TRANSFER - GENERAL FUND	(25,000)	(25,000)	(75,000)	(75,000)	100%	(125,000)	50,000
	TOTAL EXPENDITURES	\$ (922,327)	\$ (511,152)	\$ (1,062,955)	\$ (609,119)	57%	\$ (1,133,409)	\$ 70,454
	Excess (Deficiency) of Revenues							
	over Expenditures	\$ 318,948	\$ 760,713	\$ 263,395	\$ 234,699	0%	\$ 134,591	\$ (128,804)

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
560				
	560.0000.34.411000.00000	STORM WATER UTILITY RESIDENTIAL	STORM WATER UTILITY RESIDENTIAL	-585,000
	560.0000.34.412000.00000	STORM WATER UTILITY COMMERCIAL	STORM WATER UTILITY COMMERCIAL	-670,000
	560.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-13,000
	560.4320.51.110000.00000	REGULAR EMPLOYEES	REG EMP	232,224
	560.4320.51.130000.00000	OVERTIME	OT	6,000
	560.4320.51.130500.00000	STORMWATER - ONCALL	ON CALL	2,000
	560.4320.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,200
	560.4320.51.170000.00000	VACATION PAY	VAC PAY	11,128
	560.4320.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	76,166
	560.4320.51.215000.00000	GROUP INSURANCE - RETIREE	GR INS RETIREES	9,300
	560.4320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	19,320
	560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	VALIC CITY PORTION	884
	560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	REIREMENT CONTRIBUTIONS	25,796
	560.4320.51.270000.00000	WORKERS COMPENSATION	WORKERS COMPENSATION	31,412
	560.4320.52.125000.00000	OTHER PROFESSIONAL	Engineering and consulting fees	18,000
	560.4320.52.220000.00000	REPAIRS & MAINTENANCE	Repairs to equipment	7,000
	560.4320.52.310000.00000	INS,OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	9,665
	560.4320.52.325000.00000	POSTAGE	Utility billing	3,000
	560.4320.52.340000.00000	PRINTING & BINDING	Bill printing	1,100
	560.4320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	APWA/ASFPM	500
	560.4320.52.370000.00000	EDUCATION & TRAINING	APWA conference for two employees	1,300
	560.4320.52.370000.00000	EDUCATION & TRAINING	Flagging class for 7 employees	1,400
	560.4320.52.370000.00000	EDUCATION & TRAINING	Erosion control renewals for 5 employ	1,300
	560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	Preventive maintenance	15,000
	560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	Tires and batteries	5,000
	560.4320.53.111000.00000	OFFICE SUPPLIES	Paper, toner, etc	500
	560.4320.53.117200.00000	UNIFORMS	Uniforms for staff	4,300
	560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	Pipe, manholes, etc	15,000
	560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	Small Equipment	5,000
	560.4320.53.127000.00000	ENERGY-GASOLINE/DIESEL	Fuel for vehicles and equipment	10,000
	560.4320.53.180000.00000	MISCELLANEOUS	Shovels, rakes, etc	500
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Lullwater Pipe Relining	50,000
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Wrens Ridge Pipe Relining	40,000

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Jiles Rd Pipe Relining	75,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Ford Escape for Stormwater Manager	22,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Street Sweeper Replacement	300,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Ford Escape for Stormwater Manager	-22,000
	560.4320.54.220000.00000	VEHICLES	Ford Escape for Stormwater Manager	22,000
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Vactor Trailer Sewer Ramjet	2,689
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	Sweeper and Ford Escape	500
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Intl Dump Truck	2,487
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2015 Ford F-450 truck	226
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Ford F-250 truck	920
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2017 F-250	592
	560.9100.61.109000.00000	TRANSFER - GENERAL FUND	TRAN OUT TO GF	125,000
Sum				-134,591
Grand Total				-134,591

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, and general interest programs.

Goals & Objectives

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service
- Continue to expand and promote large community events
- Offer programs, classes and services for all residents
- Construction of new recreation center
- Various park upgrades and improvements – dog park, shade structures, playground surface improvements,
- Expand outdoor fitness classes for adults and children

Department Highlights

- The city maintains over 100 acres of parks, 3 community parks and 10 neighborhood parks.
- Total of 13 playgrounds, splash pad, dog park, skate park, 3 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Parks was named the "Best of Cobb" for 2019.
- Swift Cantrell Park is named by Atlanta Parent Magazine in list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 19th year will reach over 60,000 people over the 2 days.
- Offer over 20 classes to youth, and over 14 classes to adults.
- Offer more than 10 camps throughout the year.
- Our All Star Summer Camp will serve over 1100 kids, along with another 500 kids with our partnering camps such as the Challenger Soccer Camp, STEAM Camp, Cooking Camp, etc.

Operating Budget Comments

Fiscal Year 2018 Budget: \$1,827,006

Fiscal Year 2019 Budget: \$2,133,723

Fiscal Year 2020 Budget: \$2,172,048

The highlights of the recommended budget include the following:

- An increase of \$41,329 in retirement contributions due to additional retirees
- A decrease of \$15,521 in vacation pay due to the number of new employees in the department
- A decrease of \$12,300 in printing & binding due to rebidding of design and printing of Playbook and increased usage electronic media including website and social media
- An increase of \$4,000 in vehicle repairs and maintenance based on current trends and anticipated repairs
- An increase of \$19,000 for additional special events including an additional movie, Flashlight egg scramble and to enhance current events
- An increase of \$8,500 in program operating supplies to support camp enhancements and additional campers
- A decrease of \$9,550 in repairs and maintenance as this has been moved to Building Maintenance

Capital Outlay items include:

- \$20,000 - 2 New Utility Vehicles to replace a 2006 Gator with over 4533 hr of use and a 2008 Toro with over 2000 operational use hours

Impact Fees include:

- \$25,000 New and expanded playground at Wrens Ridge
- \$50,000 Inclusive playground at Swift-Cantrell Park

SPLOST projects under Park Improvements in Adams Park include: replacing retaining wall, construction of new restroom facility, infield rehab; Swift-Cantrell Park include inclusive playground, shade structures for dog park and playgrounds, improvement to dog park (added play features).

Position Summary

Fiscal Year 2018 Total Authorized Positions: 23

Fiscal Year 2019 Total Authorized Positions: 23

Fiscal Year 2019 Total Funded Positions: 23

Fiscal Year 2020 Total Authorized Positions: 23

Fiscal Year 2020 Total Funded Positions: 23

CITY OF KENNESAW
Budget Report
Parks Recreation

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.6100.51.110000.0000	REGULAR EMPLOYEES	\$ 556,805	\$ 549,473	\$ 849,034	\$ 380,541	45%	\$ 872,826	\$ 23,792	3%
100.6100.51.120000.0000	TEMPORARY EMPLOYEES	75,764	64,019	75,764	(846)	-1%	90,344	14,580	19%
100.6100.51.130000.0000	OVERTIME	18,000	20,814	18,000	15,790	88%	19,000	1,000	6%
100.6100.51.145000.0000	HOLIDAY BONUS PAYMENT	4,600	4,100	4,050	2,350	58%	4,000	(50)	-1%
100.6100.51.170000.0000	VACATION PAY	47,593	45,665	49,021	22,658	46%	33,500	(15,521)	-32%
100.6100.51.210000.0000	GROUP INSURANCE	195,855	161,467	195,855	63,990	33%	195,855	-	0%
100.6100.51.215000.0000	GROUP INSURANCE-RETIREE	24,154	17,283	23,044	26,494	115%	27,000	3,956	17%
100.6100.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	74,225	50,708	76,184	31,293	41%	78,005	1,821	2%
100.6100.51.240000.0000	RETIREMENT CONTRIBUTIONS	130,433	147,949	134,863	77,724	58%	176,192	41,329	31%
100.6100.51.270000.0000	WORKER'S COMPENSATION	19,982	18,954	11,530	7,687	67%	12,376	846	7%
100.6100.52.125000.0000	OTHER PROFESSIONAL SERV	20,000	10,952	60,000	3,295	5%	22,128	(37,872)	-63%
100.6100.52.135000.0000	CONTRACTED PROGROMATIC SERVICES	235,000	247,008	240,650	82,353	34%	230,650	(10,000)	-4%
100.6100.52.220000.0000	REPAIRS & MAINTENANCE	-	-	9,550	9,550	100%	-	(9,550)	-100%
100.6100.52.310000.0000	INS, OTHER THAN EMP BEN	50,854	33,610	48,407	32,271	67%	44,338	(4,069)	-8%
100.6100.52.311000.0000	CLAIM DEDUCTIBLES	-	1,000	-	-	0%	-	-	0%
100.6100.52.325000.0000	POSTAGE	5,600	2,088	5,600	53	1%	3,600	(2,000)	-36%
100.6100.52.330000.0000	ADVERTISING	3,000	3,718	3,000	200	7%	5,000	2,000	67%
100.6100.52.340000.0000	PRINTING & BINDING	30,300	22,203	30,300	10,220	34%	18,000	(12,300)	-41%
100.6100.52.350000.0000	TRAVEL	4,509	2,680	4,509	-	0%	3,476	(1,033)	-23%
100.6100.52.360000.0000	DUES & FEES	-	-	-	-	0%	2,783	2,783	100%
100.6100.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	4,608	3,940	4,608	2,623	57%	1,880	(2,728)	-59%
100.6100.52.363000.0000	MEETING EXPENSES	1,000	345	1,000	353	35%	1,000	-	0%
100.6100.52.370000.0000	EDUCATION & TRAINING	2,765	1,781	2,765	417	15%	2,515	(250)	-9%
100.6100.52.395000.0000	MILEAGE REIMBURSEMENT	1,800	1,750	1,800	490	27%	1,800	-	0%
100.6100.52.410000.0000	OFFICE EQUIPMENT MAINT	100	-	100	-	0%	100	-	0%
100.6100.52.430000.0000	VEHICLE REPAIRS & MAINT	3,000	2,897	8,000	5,789	72%	12,000	4,000	50%
100.6100.52.440000.0000	EQUIPMENT REPAIRS & MAINT	3,600	2,565	3,600	3,482	97%	6,600	3,000	83%
100.6100.52.600000.0000	SPECIAL EVENTS	169,434	169,177	149,434	35,647	24%	169,312	19,878	13%
100.6100.53.111000.0000	OFFICE SUPPLIES	1,800	1,496	1,800	1,607	89%	2,000	200	11%
100.6100.53.111100.0000	COPY PAPER	500	189	500	384	77%	750	250	50%
100.6100.53.117200.0000	UNIFORMS	8,000	3,083	8,000	2,643	33%	10,500	2,500	31%
100.6100.53.118600.0000	PARKS/REC MATERIAL/SUPPLY	105,700	91,272	84,730	55,468	65%	84,580	(150)	0%
100.6100.53.119000.0000	OTHER MATERIAL & SUPPLY	-	30	-	-	0%	-	-	0%
100.6100.53.119100.0000	REC PROG OPER SUPPLIES	15,900	16,257	15,900	255	2%	24,438	8,538	54%
100.6100.53.119200.0000	SIGNAGE	500	-	500	-	0%	2,500	2,000	400%
100.6100.53.119500.0000	SKATEPARK	1,500	1,500	1,500	-	0%	3,000	1,500	100%
100.6100.53.127000.0000	ENERGY-GASOLINE/DIESEL	10,000	12,714	10,000	4,391	44%	10,000	-	0%
100.6100.53.130000.0000	FOOD	125	204	125	111	89%	-	(125)	-100%
	TOTAL EXPENDITURES	\$ 1,827,006	\$ 1,712,891	\$ 2,133,723	\$ 879,283	41%	\$ 2,172,048	\$ 38,325	2%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
6100	100.6100.51.110000.00000	REGULAR EMPLOYEES	REG EMP	872,826
			Sum	872,826
	100.6100.51.120000.00000	TEMPORARY EMPLOYEES	Splash Pad Attendants Temp Emp	19,500
		TEMPORARY EMPLOYEES	Summer Camp Temp Employees	70,844
			Sum	90,344
	100.6100.51.130000.00000	OVERTIME	Events Overtime	19,000
			Sum	19,000
	100.6100.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	4,000
			Sum	4,000
	100.6100.51.170000.00000	VACATION PAY	VAC PAY	33,500
			Sum	33,500
	100.6100.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	195,855
			Sum	195,855
	100.6100.51.215000.00000	GROUP INSURANCE-RETIREE	GR INSUR RETIREES	27,000
			Sum	27,000
	100.6100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	78,005
			Sum	78,005
	100.6100.51.240000.00000	RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	171,970
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,222
			Sum	176,192
	100.6100.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	12,376
			Sum	12,376
	100.6100.52.125000.00000	OTHER PROFESSIONAL SERV	Alarm System For Swift and Adams Park	2,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OTHER PROFESSIONAL SERV	Grease Trap Cleaning	2,128
		OTHER PROFESSIONAL SERV	Tree Removal	5,000
		OTHER PROFESSIONAL SERV	Replacements of Ball Field Lights	5,000
		OTHER PROFESSIONAL SERV	Marketing/Social Media Skatepark	8,000
			Sum	22,128
	100.6100.52.135000.00000			
		CONTRACTED PROGROMATIC	Service Agreement - DC Pools	3,650
		CONTRACTED PROGROMATIC	Service Agreement - Bob McAllister	2,000
		CONTRACTED PROGROMATIC	Instructor Payments	225,000
			Sum	230,650
	100.6100.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	44,338
			Sum	44,338
	100.6100.52.325000.00000			
		POSTAGE	General Postage	600
		POSTAGE	Playbook Postage	3,000
			Sum	3,600
	100.6100.52.330000.00000			
		ADVERTISING	Advertising in Print	2,000
		ADVERTISING	Promotional Items / Signage	3,000
			Sum	5,000
	100.6100.52.340000.00000			
		PRINTING & BINDING	Playbook Design & Printing	15,000
		PRINTING & BINDING	Sidekick Printing	3,000
			Sum	18,000
	100.6100.52.350000.00000			
		TRAVEL	GRPA Conf Food	792
		TRAVEL	GRPA Parking	0
		TRAVEL	GRPA Conf Hotel	1,000
		TRAVEL	NRPA Parking	100
		TRAVEL	NRPA Congress Food	264
		TRAVEL	NRPA Congress Hotel	1,320
		TRAVEL	NRPA Congress Airfare	0
			Sum	3,476
	100.6100.52.360000.00000			
		DUES & FEES	Licensing Fee - ASCAP	350
		DUES & FEES	Licensing Fee - BMI	355
		DUES & FEES	Licensing Fee - SESAC	400

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		DUES & FEES	Annual Motion Picture Licensing Corp.	600
		DUES & FEES	Licensing For Reach Content Mgmt.	828
		DUES & FEES	Annual Survey Monkey Fees	250
		Sum		2,783
	100.6100.52.361000.00000			
		ORGANIZATIONAL MEMBERS	GRPA District 5 Agency Memebership	125
		ORGANIZATIONAL MEMBERS	NRPA Agency Membership - Includes all FT	800
		ORGANIZATIONAL MEMBERS	GRPA Individ Memberships	425
		ORGANIZATIONAL MEMBERS	GRPA Agency Membership	400
		ORGANIZATIONAL MEMBERS	NRPA Cert P&R Professional Renewals	130
		Sum		1,880
	100.6100.52.363000.00000			
		MEETING EXPENSES	Team Building	1,000
		Sum		1,000
	100.6100.52.370000.00000			
		EDUCATION & TRAINING	GRPA Programmers Workshop	100
		EDUCATION & TRAINING	GRPA Conference	1,225
		EDUCATION & TRAINING	NRPA Congress	1,190
		Sum		2,515
	100.6100.52.395000.00000			
		MILEAGE REIMBURSEMENT	Mileage Reimbursement	1,800
		Sum		1,800
	100.6100.52.410000.00000			
		OFFICE EQUIPMENT MAINT	Office Equip Maint	100
		Sum		100
	100.6100.52.430000.00000			
		VEHICLE REPAIRS & MAINT	Vehicle Repairs & Maint	12,000
		Sum		12,000
	100.6100.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	Equip Repairs & Maint	6,000
		EQUIPMENT REPAIRS & MAI	Kiln Service / Repair	600
		Sum		6,600
	100.6100.52.600000.00000			
		SPECIAL EVENTS	Pigs & Peaches BBQ Festival	83,323
		SPECIAL EVENTS	Bunny Breakfast	2,000
		SPECIAL EVENTS	Touch-A-Truck	625
		SPECIAL EVENTS	Flashlight Egg Scramble	560
		SPECIAL EVENTS	Outdoor Movie Series	10,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SPECIAL EVENTS	Program Palooza	1,250
		SPECIAL EVENTS	Salute to America	37,541
		SPECIAL EVENTS	Go Skateboarding Day	600
		SPECIAL EVENTS	Summer Camp Expo	200
		SPECIAL EVENTS	Fall Backyard Campout	1,800
		SPECIAL EVENTS	Valentines Day Party	3,375
		SPECIAL EVENTS	Big Shanty	310
		SPECIAL EVENTS	Spring Backyard Campout	1,800
		SPECIAL EVENTS	A Day with Santa	12,000
		SPECIAL EVENTS	Christmas Tree Contest	1,500
		SPECIAL EVENTS	Holiday Gift Shop	80
		SPECIAL EVENTS	Veterans Day Lunch	2,000
		SPECIAL EVENTS	Fall-O-Ween	5,934
		SPECIAL EVENTS	Uncategorized	3,839
		SPECIAL EVENTS	Book, CD & DVD	575
			Sum	169,312
	100.6100.53.111000.00000			
		OFFICE SUPPLIES	Office Supplies	2,000
			Sum	2,000
	100.6100.53.111100.00000			
		COPY PAPER	Copy Paper	750
			Sum	750
	100.6100.53.117200.00000			
		UNIFORMS	Admin Staff Wear Logo	2,500
		UNIFORMS	Park Staff Uniforms	8,000
			Sum	10,500
	100.6100.53.118600.00000			
		PARKS/REC MATERIAL/SUPPL	Sand top-dress	3,200
		PARKS/REC MATERIAL/SUPPL	Equipment Rental	2,000
		PARKS/REC MATERIAL/SUPPL	Misquito Treatments	1,280
		PARKS/REC MATERIAL/SUPPL	Splash Pad Repair and Maint	2,500
		PARKS/REC MATERIAL/SUPPL	Fencing	2,344
		PARKS/REC MATERIAL/SUPPL	Tools and Materials	4,800
		PARKS/REC MATERIAL/SUPPL	Johnny on the spot - Depot	2,760
		PARKS/REC MATERIAL/SUPPL	Field Paint	3,200
		PARKS/REC MATERIAL/SUPPL	Park Amenities	4,000
		PARKS/REC MATERIAL/SUPPL	Splash Pad CO2	860
		PARKS/REC MATERIAL/SUPPL	Playground Repairs	4,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PARKS/REC MATERIAL/SUPPL	Playground Replace Swings	3,000
		PARKS/REC MATERIAL/SUPPL	Irrigation Controllers	1,249
		PARKS/REC MATERIAL/SUPPL	Field Light Bulbs	863
		PARKS/REC MATERIAL/SUPPL	Flags	976
		PARKS/REC MATERIAL/SUPPL	Supplies	2,874
		PARKS/REC MATERIAL/SUPPL	Splash Pad Chemicals	2,302
		PARKS/REC MATERIAL/SUPPL	Sod	7,360
		PARKS/REC MATERIAL/SUPPL	Fontis	792
		PARKS/REC MATERIAL/SUPPL	Dogipots	4,300
		PARKS/REC MATERIAL/SUPPL	Infield Mix	4,400
		PARKS/REC MATERIAL/SUPPL	Mulch Playground	14,000
		PARKS/REC MATERIAL/SUPPL	Mulch Dog Park	2,000
		PARKS/REC MATERIAL/SUPPL	Crushed Stone	4,428
		PARKS/REC MATERIAL/SUPPL	Field Conditioner/Drying	2,500
		PARKS/REC MATERIAL/SUPPL	Field Chalk	1,092
		PARKS/REC MATERIAL/SUPPL	Dance Floor Panels	1,500
			Sum	84,580
	100.6100.53.119100.00000			
		REC PROG OPER SUPPLIES	Camper T Shirts	1,600
		REC PROG OPER SUPPLIES	Misc	250
		REC PROG OPER SUPPLIES	Transportation	4,000
		REC PROG OPER SUPPLIES	Field Trips	6,000
		REC PROG OPER SUPPLIES	Educ Programs	3,000
		REC PROG OPER SUPPLIES	Camper Snacks	900
		REC PROG OPER SUPPLIES	1st Aid Supplies	100
		REC PROG OPER SUPPLIES	Splash Pad Staff Training	1,050
		REC PROG OPER SUPPLIES	Program / Activity Supply	2,800
		REC PROG OPER SUPPLIES	Splash Pad Front Gate Supplies	282
		REC PROG OPER SUPPLIES	Staff Name Badges	100
		REC PROG OPER SUPPLIES	Staff Shirts	500
		REC PROG OPER SUPPLIES	Staff Training	150
		REC PROG OPER SUPPLIES	Summer Camp Staff Recog	200
		REC PROG OPER SUPPLIES	Tumbling Mats	2,300
		REC PROG OPER SUPPLIES	Splash Pad I-Pad Service	456
		REC PROG OPER SUPPLIES	Splash Pad Uniforms (Shirt, 1st aid, whi	400
		REC PROG OPER SUPPLIES	Outdoor Supplies	350
			Sum	24,438

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.6100.53.119200.00000			
		SIGNAGE	Park Signage	2,500
			Sum	2,500
	100.6100.53.119500.00000			
		SKATEPARK	Skatepark Repairs	3,000
			Sum	3,000
	100.6100.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel - Gas / Diesel	10,000
			Sum	10,000
			Grand Total	2,172,048

CITY OF KENNESAW
Budget Report Parks and Recreation Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1055.54.250000.0000	EQUIPMENT	\$ 6,785	\$ 13,440	\$ 10,000	\$ 12,955	-130%	\$ 20,000	\$ 10,000	100%
	TOTAL EXPENDITURES	\$ 6,785	\$ 13,440	\$ 10,000	\$ 12,955	130%	\$ 20,000	\$ 10,000	100%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1055	100.1055.54.250000.00000			
		EQUIPMENT	GATOR UTILITY VEH (1 OF 2)	10,000
		EQUIPMENT	GATOR UTILITY VEH (2 OF 2)	10,000
			Sum	20,000
			Grand Total	20,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city.

Goals and Objectives

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely and efficient manner including on line plan review and permitting.
- Review plans for proposed projects and work with customers to ensure high level of customer service
- Inspect work-in-progress to ensure building code regulations and standards are met; this includes everything from framing to the final stage of construction immediately before occupation; average 18 inspections for every permit issued
- Earn and maintain the required certifications for all building inspectors
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work in partnership with KPD to identify code enforcement violations, work towards compliance or assist in court cases – establish new code enforcement division of building services
- Work with all city departments to advise on construction and capital improvements

Department Highlights

Since Oct 1, 2018

- 1297 Permits have been issued (76 of these were Tree permits issued by Public Works)
- Inspections performed - Over 1700
- Plan Reviews performed – 321 site and building
- Code cases opened - 1072

Operating Budget Comments

Fiscal Year 2018 Budget: \$520,158

Fiscal Year 2019 Budget: \$545,861

Fiscal Year 2020 Budget: \$642,622

The highlights of the recommended budget include the following:

- An increase of \$63,000 in regular employees due to funding/unfreezing of Code Enforcement Inspector and reclassification of two employees due to increased job responsibilities
- A decrease \$10,000 in general office equipment due to the one-time nature of prior year expenditures

- An increase of \$32,000 (accounts for increase in operational budget) for possible hiring of contracted services (if needed) for plan review and inspections – these costs will be offset by additional fees secured through additional permits, reviews, etc.

Capital Outlay items include:

- \$25,000 vehicle for new code enforcement inspector

Position Summary

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

Funded to Unfreeze Code Enforcement Inspector

CITY OF KENNESAW
Budget Report
Building Services

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.7200.51.110000.0000	REGULAR EMPLOYEES	\$ 297,022	\$ 278,637	\$ 325,564	\$ 199,451	61%	\$ 389,439	\$ 63,875	20%
100.7200.51.145000.0000	HOLIDAY BONUS PAYMENT	1,150	950	1,000	1,000	100%	1,300	300	30%
100.7200.51.170000.0000	VACATION PAY	15,379	13,227	16,149	7,292	45%	19,833	3,684	23%
100.7200.51.210000.0000	GROUP INSURANCE	76,166	82,598	89,166	49,777	56%	89,166	-	0%
100.7200.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	29,066	21,206	26,218	15,130	58%	31,409	5,191	20%
100.7200.51.240000.0000	RETIREMENT CONTRIBUTIONS	26,934	37,141	20,066	12,199	61%	20,346	280	1%
100.7200.51.270000.0000	WORKER'S COMPENSATION	11,412	10,825	6,585	4,390	67%	7,068	483	7%
100.7200.52.125000.0000	OTHER PROFESSIONAL SERV	4,250	3,771	20,000	11,367	57%	52,000	32,000	160%
100.7200.52.310000.0000	INS, OTHER THAN EMP BEN	12,148	7,908	11,563	7,709	67%	10,591	(972)	-8%
100.7200.52.325000.0000	POSTAGE	400	221	400	108	27%	400	-	0%
100.7200.52.340000.0000	PRINTING & BINDING	1,250	964	1,250	697	56%	1,250	-	0%
100.7200.52.350000.0000	TRAVEL	1,550	1,389	1,550	-	0%	1,550	-	0%
100.7200.52.362000.0000	PROFESSIONAL MEMBERSHIPS	1,050	599	1,050	135	13%	1,050	-	0%
100.7200.52.363000.0000	MEETING EXPENSES	530	155	530	15	3%	530	-	0%
100.7200.52.370000.0000	EDUCATION & TRAINING	2,500	967	2,500	3,019	121%	3,000	500	20%
100.7200.52.430000.0000	VEHICLE REPAIRS & MAINT	1,250	610	1,250	1,384	111%	1,500	250	20%
100.7200.53.111000.0000	OFFICE SUPPLIES	1,000	438	1,000	346	35%	1,000	-	0%
100.7200.53.111100.0000	COPY PAPER	350	59	350	59	17%	350	-	0%
100.7200.53.117000.0000	CLOTHING	3,500	2,423	2,500	2,242	90%	3,000	500	20%
100.7200.53.127000.0000	ENERGY-GASOLINE/DIESEL	3,500	3,420	3,500	2,592	74%	4,000	500	14%
100.7200.53.140000.0000	BOOKS & PERIODICALS	2,900	1,154	2,900	596	21%	2,900	-	0%
100.7200.53.160000.0000	SMALL EQUIPMENT	5,770	600	770	1,456	189%	940	170	22%
100.7200.53.160500.0000	GENL OFFICE SMALL EQUIP	21,081	18,977	10,000	100	1%	-	(10,000)	-100%
	TOTAL EXPENDITURES	\$ 520,158	\$ 488,239	\$ 545,861	\$ 321,064	59%	\$ 642,622	\$ 96,761	18%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7200				
	100.7200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	389,439
			Sum	389,439
	100.7200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,300
			Sum	1,300
	100.7200.51.170000.00000			
		VACATION PAY	VAC PAY	19,833
			Sum	19,833
	100.7200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	89,166
			Sum	89,166
	100.7200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	31,409
			Sum	31,409
	100.7200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	3,149
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	17,197
			Sum	20,346
	100.7200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,068
			Sum	7,068
	100.7200.52.125000.00000			
		OTHER PROFESSIONAL SERV	TECHNOLOGY FUND	52,000
			Sum	52,000
	100.7200.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	10,591
			Sum	10,591
	100.7200.52.325000.00000			
		POSTAGE	POSTAGE	400
			Sum	400
	100.7200.52.340000.00000			
		PRINTING & BINDING	PRINTING	1,250
			Sum	1,250
	100.7200.52.350000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		TRAVEL	BUILDING OFFICIALS ASSOCIATION OF GA	1,550
			Sum	1,550
	100.7200.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	BOAG	500
		PROFESSIONAL MEMBERSHIP	NWGIA	200
		PROFESSIONAL MEMBERSHIP	ICC	250
		PROFESSIONAL MEMBERSHIP	PERMIT TECH ASSOC	100
			Sum	1,050
	100.7200.52.363000.00000			
		MEETING EXPENSES	CONTRACTORS MEETING	530
			Sum	530
	100.7200.52.370000.00000			
		EDUCATION & TRAINING	EDUCATION AND TRAINING	3,000
			Sum	3,000
	100.7200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	VEHICLE REPAIRS AND MAINTANANCE	1,500
			Sum	1,500
	100.7200.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	1,000
			Sum	1,000
	100.7200.53.111100.00000			
		COPY PAPER	COPY PAPER	350
			Sum	350
	100.7200.53.117000.00000			
		CLOTHING	MONICA ROBINSON	500
		CLOTHING	SCOTT BANKS	500
		CLOTHING	BILL HAND	500
		CLOTHING	MIKE ONEAL	500
		CLOTHING	JAMMIE NEWSOME	500
		CLOTHING	SAMANTHA BAKER	500
			Sum	3,000
	100.7200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	GASOLINE/FUEL	4,000
			Sum	4,000
	100.7200.53.140000.00000			
		BOOKS & PERIODICALS	NFPA	300
		BOOKS & PERIODICALS	ICC CODE BOOKS	1,100
		BOOKS & PERIODICALS	ICC ONLINE	1,200
		BOOKS & PERIODICALS	NEC	300

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	2,900
	100.7200.53.160000.00000			
		SMALL EQUIPMENT	TOOLS	220
		SMALL EQUIPMENT	THERMAL PAPER	720
			Sum	940
			Grand Total	642,622

CITY OF KENNESAW
Budget Report Building Services Capital Outlay

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.1025.54.220000.0000	VEHICLES	\$ -	\$ -	\$ 50,000	\$ 21,117	-42%	\$ 28,000	\$ (22,000)	-44%
	TOTAL EXPENDITURES	\$ -	\$ -	\$ 50,000	\$ 21,117	42%	\$ 28,000	\$ (22,000)	-44%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
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1025				
	100.1025.54.220000.00000			
		VEHICLES	New CE position vehicle	28,000
			Sum	28,000
			Grand Total	28,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department analyzes and enforces land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the city's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the city.

Goals and Objectives

- Administer the adopted city comprehensive plan and provide short and long term city planning strategy and proposals to the Mayor & Council and the City Management team.
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site review plan review, and ordinance and Comprehensive Plan amendments
- Plan for the efficient and attractive future development of the city
- Provide research and expertise for the planning process and assist in region-wide planning
- Serves as a conduit for community outreach activities that deal with development planning, new projects and master plan activities
- Seek annexation opportunities to resolve "island" situations
- Provides technical assistance as staff liaison to the Planning Commission, Historic Preservation Commission and the Art and Culture Commission.

Department Highlights

- Migration of zoning files and processing to the new IWORQs permitting system
- Affordable mixed use project approval for seniors –Royal American 76 apartment units located at Sardis & Main Street
- Mixed use development CBD approvals for downtown includes Martha Moore site and commercial parcels along Cobb Pkwy
- City of Kennesaw housing inventory report completed in 2018
- Successful adoption of code amendments that included Adult Entertainment ordinance, donation bin receptacles, entertainment district for North Cherokee street and downtown business district
- Adoption of City Cemetery Strategic Plan
- Adoption of Public Art Master Plan
- First phase of historic district survey assessment preliminary report completed
- Successful adoption of annual CIE/ STWP report to ensure extension of Qualified Local Government (QLG) Status for Kennesaw for 2019-2020
- Noonday Creel trail connectivity planning study in progress through Livable Centers Initiative grant program and partnership with Town Center Community Improvement District

Operating Budget Comments

Fiscal Year 2018 Budget: \$221,111

Fiscal Year 2019 Budget: \$218,757

Fiscal Year 2020 Budget: \$226,539

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases related to COLA and associated benefits.

Position Summary

Fiscal Year 2018 Total Authorized Positions: 3

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 2

Fiscal Year 2020 Total Authorized Positions:

Fiscal Year 2020 Total Funded Positions:

- One position (Zoning Clerk) is frozen

CITY OF KENNESAW
Budget Report
Planning Zoning

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.7400.51.110000.0000	REGULAR EMPLOYEES	\$ 116,190	\$ 116,720	\$ 118,704	\$ 79,534	67%	\$ 123,879	\$ 5,175	4%
100.7400.51.130000.0000	OVERTIME	-	407	-	-	0%	-	-	0%
100.7400.51.145000.0000	HOLIDAY BONUS PAYMENT	400	400	400	400	100%	400	-	0%
100.7400.51.170000.0000	VACATION PAY	9,270	7,952	9,549	5,853	61%	10,923	1,374	14%
100.7400.51.210000.0000	GROUP INSURANCE	21,762	24,377	21,762	14,346	66%	21,762	-	0%
100.7400.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	9,628	9,227	9,842	6,306	64%	10,343	501	5%
100.7400.51.240000.0000	RETIREMENT CONTRIBUTIONS	9,824	12,753	9,971	5,935	60%	9,907	(64)	-1%
100.7400.51.270000.0000	WORKER'S COMPENSATION	12,236	11,606	7,061	4,707	67%	7,579	518	7%
100.7400.52.126000.0000	PLANNING SERVICES	7,500	8,334	10,500	9,059	86%	12,000	1,500	14%
100.7400.52.310000.0000	INS, OTHER THAN EMP BEN	13,349	8,690	12,706	8,471	67%	11,638	(1,068)	-8%
100.7400.52.325000.0000	POSTAGE	750	192	750	176	23%	750	-	0%
100.7400.52.331000.0000	LEGAL PUBLICATION	1,800	1,179	1,800	763	42%	1,800	-	0%
100.7400.52.340000.0000	PRINTING & BINDING	400	430	400	-	0%	200	(200)	-50%
100.7400.52.350000.0000	TRAVEL	2,000	2,233	2,000	280	14%	2,160	160	8%
100.7400.52.350500.0000	TRAVEL - HPC	-	-	-	-	0%	1,313	1,313	100%
100.7400.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	953	1,117	1,313	1,017	77%	1,313	-	0%
100.7400.52.363000.0000	MEETING EXPENSES	252	271	252	145	58%	252	-	0%
100.7400.52.370000.0000	EDUCATION & TRAINING	3,775	1,692	3,775	514	14%	3,775	-	0%
100.7400.52.515000.0000	HISTORIC PRES COMM EXP	2,600	1,201	1,600	1,000	63%	1,000	(600)	-38%
100.7400.53.111000.0000	OFFICE SUPPLIES	445	100	445	55	12%	445	-	0%
100.7400.53.111100.0000	COPY PAPER	600	88	600	-	0%	600	-	0%
100.7400.53.140000.0000	BOOKS & PERIODICALS	227	-	227	-	0%	200	(27)	-12%
100.7400.53.180000.0000	ART & CULTURE COMMISSION	6,850	5,647	4,800	1,208	25%	4,000	(800)	-17%
100.7400.54.230000.0000	FURNITURE & FIXTURES	300	-	300	-	0%	300	-	0%
	TOTAL EXPENDITURES	\$ 221,111	\$ 214,616	\$ 218,757	\$ 139,769	64%	\$ 226,539	\$ 7,782	4%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7400				
	100.7400.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	123,879
			Sum	123,879
	100.7400.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	400
			Sum	400
	100.7400.51.170000.00000			
		VACATION PAY	VAC PAY	10,923
			Sum	10,923
	100.7400.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.7400.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	10,343
			Sum	10,343
	100.7400.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,308
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
			Sum	9,907
	100.7400.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,579
			Sum	7,579
	100.7400.52.126000.00000			
		PLANNING SERVICES	CONSULTANTS-NEW SOUTH	11,100
		PLANNING SERVICES	INTERSHIPS-SUMMER	900
			Sum	12,000
	100.7400.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	11,638
			Sum	11,638
	100.7400.52.325000.00000			
		POSTAGE	ZONING MATTERS - ALL MAILINGS	750
			Sum	750
	100.7400.52.331000.00000			
		LEGAL PUBLICATION	MDJ LEGALS FOR PUBLIC HEARINGS	1,800
			Sum	1,800

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7400.52.340000.00000			
		PRINTING & BINDING	PRINTING TRAIING MATERIALS	200
			Sum	200
	100.7400.52.350000.00000			
		TRAVEL	2-STAFF 2DAY HOTEL STAY	480
		TRAVEL	7-PC MBRS 2DAY HOTEL DAY	1,680
			Sum	2,160
	100.7400.52.350500.00000			
		TRAVEL - HPC	PLANNING ASSOCIATIONS, DSIMMONS AP	1,313
			Sum	1,313
	100.7400.52.361000.00000			
		ORGANIZATIONAL MEMBERS E		1,313
			Sum	1,313
	100.7400.52.363000.00000			
		MEETING EXPENSES	MEETINGS W/OTHER COMMUNITES AND	252
			Sum	252
	100.7400.52.370000.00000			
		EDUCATION & TRAINING	APA,GAZASTAFFANDPCMEMBERS-7+2	1,827
		EDUCATION & TRAINING	COBB CHAMBER EVENTS	150
		EDUCATION & TRAINING	GAS MILEAGE-PARKING	448
		EDUCATION & TRAINING	APA REGISTRATIONS FOR FORUMS	350
		EDUCATION & TRAINING	GAZATRaining REGISTRATION 2STAFF	500
		EDUCATION & TRAINING	2STAFF MEMBERS EDUCATIONATARC FOR	500
			Sum	3,775
	100.7400.52.515000.00000			
		HISTORIC PRES COMM EXP	HPC FORUMS,INITATIVES	500
		HISTORIC PRES COMM EXP	CO-SPONSOR WORKSHOPS ACWORTH-KE	500
			Sum	1,000
	100.7400.53.111000.00000			
		OFFICE SUPPLIES	STAFF MATERIALS AND SUPPLIES	445
			Sum	445
	100.7400.53.111100.00000			
		COPY PAPER	COPY PAPER COMMUNITY DEVELOPMENT	600
			Sum	600
	100.7400.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS,MATERIAL	200
			Sum	200
	100.7400.53.180000.00000			
		ART & CULTURE COMMISSIO	ARTSCULTURE SUPPLIES,STIPENDS VOLUN	4,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	4,000
	100.7400.54.230000.00000			
		FURNITURE & FIXTURES	STAFF FURNITURE	300
			Sum	300
			Grand Total	226,539

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw will continue to see economic growth in 2019 and 2020 through industrial, commercial, residential projects. These projects are concentrated in identified redevelopment areas and corridors including Cobb Parkway, Cherokee Street and downtown as well as in the existing industrial parks. There is currently approximately \$500 M in new investment planned and in the pipeline to be developed over the next 4-5 years.

Kennesaw is benefiting from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educate workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive

Goals & Objectives

- Retention and expansion of existing businesses
- Recruitment of new businesses
- Recruitment of new development and capital investment
- Job creation
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth.

Department Highlights

- City's rate of growth in jobs, wages, and home prices continued to increase in 2018; anticipate additional positive performance over the next 3-4 years as additional investment is made in the community
- Observed a reduction in office (3.8%), retail (3.2%) and industrial (4.5%) vacancy rates in 2018
- The commercial & industrial land area to residential land area ratio has improved to 62% commercial & industrial/38% residential
- Approximately 40 new "brick and mortar" businesses opened in 2018.
- New capital investment of \$85 million occurred in 2018. New businesses include, but are not limited to, logistics manufacturing, retail/restaurants, medical services, utility services, construction materials, financial services, and software development.
- The City continues to pursue strategic annexations that analysis demonstrates will have a positive impact on our economy and the City's finances. We completed three annexations totaling approximately 47 acres in 2018. One of the annexations was an existing retail center with 40,000 square feet of space.

Operating Budget Comments

Fiscal Year 2018 Budget: \$326,627

Fiscal Year 2019 Budget: \$391,435

Fiscal Year 2020: \$417,147

The highlights of the recommended budget include the following:

- Increase in regular employees is due to projected full staffing of department – Economic Development Officer position has been vacant – with increased activity in the city it is anticipated this position will be filled in FY 2020
- Support for planning services for a redevelopment area market study
- A continuation of wayfinding signage program for downtown, city wide facilities and historic walking tour
- A continuation of downtown art program in cooperation with Kennesaw State University's Master Craftsman program
- Expansion of downtown shared parking agreements

Position Summary

Fiscal Year 2018 Total Authorized Positions: 3

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 3

Fiscal Year 2020 Total Funded Positions: 3

CITY OF KENNESAW
Budget Report
Economic Development

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.7500.51.110000.0000	REGULAR EMPLOYEES	\$ 193,445	\$ 192,792	\$ 199,120	\$ 117,059	59%	\$ 222,648	\$ 23,528	12%
100.7500.51.120000.0000	TEMPORARY EMPLOYEES	-	333	-	-	0%	-	-	0%
100.7500.51.145000.0000	HOLIDAY BONUS PAYMENT	600	600	600	400	67%	600	-	0%
100.7500.51.170000.0000	VACATION PAY	14,160	15,991	15,375	11,665	76%	13,959	(1,416)	-9%
100.7500.51.210000.0000	GROUP INSURANCE	32,642	28,422	32,642	11,439	35%	32,642	-	0%
100.7500.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	15,928	16,119	16,455	9,938	60%	18,146	1,691	10%
100.7500.51.240000.0000	RETIREMENT CONTRIBUTIONS	19,429	26,104	23,710	13,865	58%	23,183	(527)	-2%
100.7500.51.270000.0000	WORKER'S COMPENSATION	494	469	285	190	67%	306	21	7%
100.7500.52.125000.0000	OTHER PROFESSIONAL SERV	27,839	27,647	15,000	2,503	17%	15,000	-	0%
100.7500.52.126000.0000	PLANNING SERVICES	1,900	1,800	15,000	-	0%	15,000	-	0%
100.7500.52.127000.0000	DESIGN & GRAPHIC DESIGN	-	-	10,000	-	0%	10,000	-	0%
100.7500.52.310000.0000	INS, OTHER THAN EMP BEN	4,804	3,127	4,573	3,049	67%	4,188	(385)	-8%
100.7500.52.325000.0000	POSTAGE	300	325	300	51	17%	300	-	0%
100.7500.52.332000.0000	MARKETING	103	82	1,000	-	0%	1,000	-	0%
100.7500.52.340000.0000	PRINTING & BINDING	100	85	100	-	0%	100	-	0%
100.7500.52.350000.0000	TRAVEL	-	-	3,500	326	9%	3,500	-	0%
100.7500.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	700	700	1,000	400	40%	1,100	100	10%
100.7500.52.362000.0000	PROFESSIONAL MEMBERSHIPS	700	634	1,000	420	42%	1,200	200	20%
100.7500.52.363000.0000	MEETING EXPENSES	1,058	1,213	1,500	517	34%	1,500	-	0%
100.7500.52.364000.0000	SUBSCRIPTIONS	150	100	150	123	82%	150	-	0%
100.7500.52.370000.0000	EDUCATION & TRAINING	750	604	2,500	1,065	43%	2,500	-	0%
100.7500.52.395000.0000	AUTO ALLOWANCE	5,075	4,199	5,075	2,746	54%	5,075	-	0%
100.7500.52.540000.0000	DOWNTOWN DEVELOP EXPENSE	5,700	3,000	41,800	4,662	11%	44,300	2,500	6%
100.7500.53.111000.0000	OFFICE SUPPLIES	400	253	400	69	17%	400	-	0%
100.7500.53.118000.0000	OPERATING MATERIALS/SUPP	250	-	250	20	8%	250	-	0%
100.7500.53.140000.0000	BOOKS & PERIODICALS	100	-	100	-	0%	100	-	0%
	TOTAL EXPENDITURES	\$ 326,627	\$ 324,599	\$ 391,435	\$ 180,504	46%	\$ 417,147	\$ 25,712	7%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7500				
	100.7500.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	222,648
			Sum	222,648
	100.7500.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.7500.51.170000.00000			
		VACATION PAY	VAC PAY	13,959
			Sum	13,959
	100.7500.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	32,642
			Sum	32,642
	100.7500.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	18,146
			Sum	18,146
	100.7500.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	21,496
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,687
			Sum	23,183
	100.7500.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	306
			Sum	306
	100.7500.52.125000.00000			
		OTHER PROFESSIONAL SERV	PROPERTY APPRAISALS, SURVEYS	15,000
			Sum	15,000
	100.7500.52.126000.00000			
		PLANNING SERVICES	REDEVELOPMENT AREA MARKET STUDY	15,000
			Sum	15,000
	100.7500.52.127000.00000			
		DESIGN & GRAPHIC DESIGN	DOWNTOWN DEVELOPMENT ACTIVITY	5,000
		DESIGN & GRAPHIC DESIGN	WAYFINDING SIGN DESIGN	5,000
			Sum	10,000
	100.7500.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
			Sum	4,188

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7500.52.325000.00000			
		POSTAGE	ED MAILINGS	300
			Sum	300
	100.7500.52.332000.00000			
		MARKETING	ED ADVERTISING OPPORTUNITIES	700
		MARKETING	RIBBON CUTTING SUPPLIES	300
			Sum	1,000
	100.7500.52.340000.00000			
		PRINTING & BINDING	BUSINESS CARDS, ETC	100
			Sum	100
	100.7500.52.350000.00000			
		TRAVEL	MILEAGE/GAS FOR CONFERENCE TRAVEL	200
		TRAVEL	GA DOWNTOWN, GEDA LODGING/PER DI	2,500
		TRAVEL	GCED PROGRAM LODGING	800
			Sum	3,500
	100.7500.52.361000.00000			
		ORGANIZATIONAL MEMBERS	GEDA - RF + MT	800
		ORGANIZATIONAL MEMBERS	GA DOWNTOWN ASSOC- RF + MT	300
			Sum	1,100
	100.7500.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	RF-ULI DUES	440
		PROFESSIONAL MEMBERSHIP	RF- LA LICENSE	185
		PROFESSIONAL MEMBERSHIP	MT- ICMA DUES	200
		PROFESSIONAL MEMBERSHIP	RF- APA DUES	375
			Sum	1,200
	100.7500.52.363000.00000			
		MEETING EXPENSES	ED FORUMS, ETC	510
		MEETING EXPENSES	KBA LUNCHEON	360
		MEETING EXPENSES	COBB CHAMBER MEETINGS	630
			Sum	1,500
	100.7500.52.364000.00000			
		SUBSCRIPTIONS	OTHER PUBLICATIONS	65
		SUBSCRIPTIONS	ATL BUSINESS CHRONICLE	85
			Sum	150
	100.7500.52.370000.00000			
		EDUCATION & TRAINING	GCED CLASSES (CORE + ELECTIVES)	1,000
		EDUCATION & TRAINING	CONFERENCES	1,000
		EDUCATION & TRAINING	MISC TRAINING	500
			Sum	2,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7500.52.395000.00000			
		AUTO ALLOWANCE	FOX	5,075
			Sum	5,075
	100.7500.52.540000.00000			
		DOWNTOWN DEVELOP EXPE	WAYFINDING SIGNAGE PROJECT	35,000
		DOWNTOWN DEVELOP EXPE	ADD'L PARKING AGREEMENTS	2,500
		DOWNTOWN DEVELOP EXPE	HESTER PARKING AGREEMENT	1,800
		DOWNTOWN DEVELOP EXPE	DOWNTOWN ART- KSU	5,000
			Sum	44,300
	100.7500.53.111000.00000			
		OFFICE SUPPLIES	ED OFFICE SUPPLIES	400
			Sum	400
	100.7500.53.118000.00000			
		OPERATING MATERIALS/SUP	GENERAL OPERATING SUPPLIES	250
			Sum	250
	100.7500.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS FOR DEPARTMENT USE	100
			Sum	100
			Grand Total	417,147

CITY OF KENNESAW
Budget Report
KDDA

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
760.0000.34.756500.0000	FARMERS MARKET	\$ 4,000	\$ 1,800	\$ 2,080	\$ -	0%	\$ 2,080	\$ -	0%
760.0000.34.758500.0000	BEER FESTIVAL REVENUE	3,500	9,180	8,500	1,000	12%	8,500	-	0%
760.0000.36.100000.0000	INTEREST REVENUES	30	148	120	179	149%	350	230	192%
760.0000.38.100700.0000	RENTS&ROYALTIES(BURGERFI) 2844 S.	37,900	-	39,150	25,939	66%	39,150	-	0%
760.0000.38.900000.0000	OTHER (MISCELLANEOUS REV)	-	450	-	-	0%	-	-	0%
760.0000.39.110000.0000	KDDA OPS - CITY FUNDING	434,632	429,632	438,280	410,840	94%	436,144	(2,136)	0%
760.0000.39.400000.0000	USE OF PY RESERVES	40,713	-	12,343	-	0%	10,234	(2,109)	-17%
	TOTAL REVENUES	\$ 520,775	\$ 441,210	\$ 500,473	\$ 437,958	88%	\$ 496,458	\$ (4,015)	-1%
760.7550.51.110000.0000	REGULAR EMPLOYEES	\$ (2,000)	\$ (2,000)	\$ (2,000)	\$ (333)	100%	\$ -	\$ (2,000.00)	-100%
760.7550.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	(153)	(153)	(153)	(26)	100%	-	(153)	-100%
760.7550.52.121000.0000	LEGAL SERVICES	(11,000)	(2,038)	(11,000)	(1,066)	100%	(15,000)	4,000	36%
760.7550.52.125000.0000	OTHER PROFESSIONAL SERV	(1,500)	(1,388)	(1,500)	-	0%	(1,500)	-	0%
760.7550.52.127000.0000	DESIGN & GRAPHIC DESIGN	(500)	-	(500)	-	0%	(500)	-	0%
760.7550.52.220500.0000	REPAIRS/MAINT--BUILDINGS	(500)	-	(500)	-	0%	-	(500)	-100%
760.7550.52.231000.0000	RENTAL OF LAND & BUILDNG	(5,600)	(7,400)	(6,000)	(4,000)	100%	(6,000)	-	0%
760.7550.52.325000.0000	POSTAGE	(100)	-	(100)	-	0%	(100)	-	0%
760.7550.52.330000.0000	ADVERTISING	(1,500)	-	(500)	-	0%	(500)	-	0%
760.7550.52.350000.0000	TRAVEL	(500)	-	(1,500)	-	0%	(1,500)	-	0%
760.7550.52.360000.0000	DUES & FEES	(165)	(300)	(165)	-	0%	(165)	-	0%
760.7550.52.363000.0000	MEETING EXPENSES	(100)	(152)	(100)	-	0%	(100)	-	0%
760.7550.52.371000.0000	PROFESSIONAL DEVELOPMENT	(1,000)	(480)	(1,000)	(855)	100%	(1,000)	-	0%
760.7550.52.395000.0000	MILEAGE REIMBURSEMENT	(200)	-	(500)	-	0%	(500)	-	0%
760.7550.52.514000.0000	DINNER AT DEPOT	-	-	(1,350)	(225)	100%	(1,125)	(225)	-17%
760.7550.52.616000.0000	BEER FESTIVAL	(1,000)	-	-	-	0%	-	-	0%
760.7550.53.160100.0000	FURNITURE AND FIXTURES	-	-	-	(7,375)	100%	-	-	0%
760.7550.55.100000.0000	FACADE GRANT	(20,000)	(14,000)	-	-	0%	-	-	0%
760.7550.55.105000.0000	SIGN GRANT PROGRAM	(3,000)	(1,000)	(3,000)	-	0%	-	(3,000)	-100%
760.7550.58.110100.0000	PRINCIPAL -LOAN FROM CITY-BURGERFI	(29,972)	-	(30,425)	(20,232)	100%	(30,884)	459	2%
760.7550.58.110200.0000	PRINCIPAL - SERIES 2001	(355,000)	(355,000)	(375,000)	(375,000)	100%	(390,000)	15,000	4%
760.7550.58.210100.0000	INTEREST - SERIES 2001	(79,632)	(79,632)	(63,280)	(63,280)	100%	(46,144)	(17,136)	-27%
760.7550.58.230100.0000	INTEREST-\$300K LOAN FROM CITY	(2,353)	(2,353)	(1,900)	(1,317)	100%	(1,440)	(460)	-24%
760.7550.61.100000.0000	TRANSFERS OUT GENERAL FUND	(5,000)	-	-	-	0%	-	-	0%
	TOTAL EXPENDITURES	\$ (520,775)	\$ (465,896)	\$ (500,473)	\$ (473,709)	100%	\$ (496,458)	\$ (4,015)	-1%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ (24,686)	\$ -	\$ (35,751)	0%	\$ -	\$ -	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
760				
	760.0000.34.756500.00000	FARMERS MARKET	VENDOR FEES	-2,080
	760.0000.34.758500.00000	BEER FESTIVAL REVENUE	BEER FESTIVAL REVENUE	-8,500
	760.0000.36.100000.00000	INTEREST REVENUES	INTEREST	-350
	760.0000.38.100700.00000	RENTS&ROYALTIES(BURGERFI) 2844 S. MA	RENT	-39,150
	760.0000.39.110000.00000	KDDA OPS - CITY FUNDING	Transfer from Gen. Fund for 2001 bon	-436,144
	760.0000.39.400000.00000	USE OF PY RESERVES	PRIOR YEAR RESERVE	-10,234
	760.7550.52.121000.00000	LEGAL SERVICES	KDDA LEGAL FEES	15,000
	760.7550.52.125000.00000	OTHER PROFESSIONAL SERV	PROJECT SUPPORT	1,500
	760.7550.52.127000.00000	DESIGN & GRAPHIC DESIGN	BUSINESS CARDS, NAMETAGS	500
	760.7550.52.231000.00000	RENTAL OF LAND & BUILDNG	D COLLIER	6,000
	760.7550.52.325000.00000	POSTAGE	KDDA MAILINGS	100
	760.7550.52.330000.00000	ADVERTISING	KDDA ADVERTISING - EVENTS, ETC	500
	760.7550.52.350000.00000	TRAVEL	KDDA TRAINING, MEETINGS	1,500
	760.7550.52.360000.00000	DUES & FEES	GA DOWNTOWN ASSOC	165
	760.7550.52.363000.00000	MEETING EXPENSES	MEETINGS	100
	760.7550.52.371000.00000	PROFESSIONAL DEVELOPMENT	KDDA TRAINING/CONFERENCE REGIST	1,000
	760.7550.52.395000.00000	MILEAGE REIMBURSEMENT	REIMBURSEMENT FOR TRAVEL MILEA	500
	760.7550.52.514000.00000	DINNER AT DEPOT	PORTABLE TOILET- 225/MO FOR 5 MO	1,125
	760.7550.58.110100.00000	PRINCIPAL -LOAN FROM CITY-BURGERFI	PRINCIPAL -LOAN FROM CITY-BURGER	30,884
	760.7550.58.110200.00000	PRINCIPAL - SERIES 2001	PRINCIPAL - SERIES 2001	390,000
	760.7550.58.210100.00000	INTEREST - SERIES 2001	INTEREST - SERIES 2001	46,144
	760.7550.58.230100.00000	INTEREST-\$300K LOAN FROM CITY BURGE	INTEREST-\$300K LOAN FROM CITY BU	1,440
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
KDA

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
780.0000.36.100000.0000	INTEREST REVENUES	\$ 24	\$ 68	\$ 40	\$ 590	1475%	\$ 400	\$ 360	900%
780.0000.39.310000.0000	LAKESIDE VISTA/'04 SERIES	24,850	24,831	24,850	-	0%	24,830	(20)	0%
780.0000.39.310500.0000	WALTON RIDENOUR APTS	23,750	23,750	23,750	-	0%	23,750	-	0%
780.0000.39.311000.0000	ALTA RIDENOUR	17,275	16,656	17,275	-	0%	16,935	(340)	-2%
	TOTAL REVENUES	\$ 65,899	\$ 65,305	\$ 65,915	\$ 590	1%	\$ 65,915	\$ -	0%
780.7880.52.121000.0000	LEGAL SERVICES	\$ (25,000)	\$ (1,350)	\$ (25,000)	\$ (52)	0%	\$ (25,000)	\$ -	0%
780.7880.52.125000.0000	OTHER PROFESSIONAL SERV	(3,449)	(1,001)	(3,000)	-	0%	(3,000)	-	0%
780.7880.52.332000.0000	MARKETING	(250)	(180)	(250)	-	0%	(250)	-	0%
780.7880.52.350000.0000	TRAVEL	(500)	-	(500)	-	0%	(500)	-	0%
780.7880.52.363000.0000	MEETING EXPENSES	(200)	(77)	(200)	-	0%	(200)	-	0%
780.7880.52.370000.0000	CONFERENCE FEES	(1,000)	-	(1,000)	-	0%	(1,000)	-	0%
780.7880.52.395000.0000	MILEAGE REIMBURSEMENT	(200)	-	(200)	-	0%	(200)	-	0%
780.7880.52.600000.0000	SPECIAL EVENTS	(300)	-	(300)	-	0%	(300)	-	0%
780.7880.53.101000.0000	RESERVE	-	-	(465)	-	0%	(465)	-	0%
780.7880.53.102000.0000	ED STAFF SUPPORT	(10,000)	(10,000)	(10,000)	-	0%	(10,000)	-	0%
780.7880.53.103000.0000	BUSINESS DEVELOPMENT	(20,700)	-	(25,000)	-	0%	(25,000)	-	0%
780.7880.61.108500.0000	TRANSFER OUT - GENERAL FUND	(4,300)	(4,300)	-	-	0%	-	-	0%
	TOTAL EXPENDITURES	\$ (65,899)	\$ (16,908)	\$ (65,915)	\$ (52)	0%	\$ (65,915)	\$ -	0%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 48,397	\$ -	\$ 538	0%	\$ -	\$ -	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
780				
	780.0000.36.100000.00000	INTEREST REVENUES	INTEREST	-400
	780.0000.39.310000.00000	LAKESIDE VISTA/'04 SERIES	BOND FEES	-24,830
	780.0000.39.310500.00000	WALTON RIDENOUR APTS	BOND FEES	-23,750
	780.0000.39.311000.00000	ALTA RIDENOUR	BOND FEES	-16,935
	780.7880.52.121000.00000	LEGAL SERVICES	LEGAL SERVICES- KDA	25,000
	780.7880.52.125000.00000	OTHER PROFESSIONAL SERV	KDA PROFESSIONAL SERVICES	3,000
	780.7880.52.332000.00000	MARKETING	KDA PROJECT MARKETING	250
	780.7880.52.350000.00000	TRAVEL	GEDA TRAINING, DA TRAINING	500
	780.7880.52.363000.00000	MEETING EXPENSES	GEDA LUNCHEONS, DA MEETINGS	200
	780.7880.52.370000.00000	CONFERENCE FEES	REGISTRATION FOR CONFERENCES/TR	1,000
	780.7880.52.395000.00000	MILEAGE REIMBURSEMENT	MILEAGE REIMB. CONFERENCE/TRAINI	200
	780.7880.52.600000.00000	SPECIAL EVENTS	SPECIAL EVENT FEES	300
	780.7880.53.101000.00000	RESERVE	KDA RESERVE	465
	780.7880.53.102000.00000	ED STAFF SUPPORT	ED STAFF SUPPORT	10,000
	780.7880.53.103000.00000	BUSINESS DEVELOPMENT	BUSINESS DEVELOPMENT SUPPORT	25,000
Sum				0
Grand Total				0

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for emergency calls and non-emergency calls which require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- Meet and exceed service demands as to provide the highest quality customer service to our citizens.
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community.
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service.
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community.

Department Highlights

CALEA in progress, review set for August

	2017	2018
Non-emergency	91,106	84,215
911	23,705	23,294
Total calls	114,811	107,509
Open records		200

Operating Budget Comments

Fiscal Year 2018 Budget: \$1,161,150

Fiscal Year 2019 Budget: \$1,170,190

Fiscal Year 2020 Budget: \$1,177,000

The highlights of the recommended budget include the following:

- Increase in regular employees of \$56,428 due to anticipation of being fully staffed for the first time in 3 years
- \$16,800 decrease in PSAP line expense
- \$6,275 decrease in Other Professional Services for one time CALEA site visitation in FY 19
- \$350 is budgeted in department 3800 in the General Fund to cover meeting and other expenses that are not allowable to be charged to the 911 Fund

Position Summary

Fiscal Year 2018 Total Authorized Positions: 21

Fiscal Year 2019 Total Authorized Positions: 20

Fiscal Year 2019 Total Funded Positions: 19

- One position (Assistant Director) is frozen

Fiscal Year 2020 Total Authorized Positions: 20

Fiscal Year 2020 Total Funded Positions: 19

- One position (Assistant Director) is frozen

Budget Report
911 Emergency

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
215.0000.34.250000.0000	911 FEES-HARD WIRED-KENNESAW	\$ 270,000	\$ 260,151	\$ 270,000	\$ 105,391	39%	\$ 270,000	\$ -	0%
215.0000.34.255000.0000	911 FEES - ACW WIRE	120,000	111,342	125,000	41,519	33%	125,000	-	0%
215.0000.34.290000.0000	911 FEES - CELL PHONES - KENNESAW	471,000	443,676	475,000	227,167	48%	475,000	-	0%
215.0000.34.291000.0000	PREPAID WIRELESS - KENNESAW	-	66,436	-	57,748	0%	-	-	0%
215.0000.34.295000.0000	911 FEES - ACW CELL	300,000	311,134	300,000	143,499	48%	300,000	-	0%
215.0000.34.295500.0000	PREPAID WIRELESS - ACWORTH	-	241,922	-	38,612	0%	-	-	0%
215.0000.34.296000.0000	NON-PREPAID CHARGES ACWORTH	-	-	-	60,308	0%	-	-	0%
215.0000.34.296500.0000	NON-PREPAID CHARGES KENNESAW	-	-	-	105,347	0%	-	-	0%
215.0000.36.100000.0000	INTEREST REVENUES	150	265	190	4,706	2477%	7,000	6,810	3584%
215.0000.38.900000.0000	OTHER (MISCELLANEOUS REV)	-	240	-	-	0%	-	-	0%
	TOTAL REVENUES	\$ 1,161,150	\$ 1,435,166	\$ 1,170,190	\$ 784,297	67%	\$ 1,177,000	\$ 6,810	1%
215.3800.51.110000.0000	REGULAR EMPLOYEES	\$ (563,267)	\$ (543,618)	\$ (600,000)	\$ (350,336)	58%	\$ (656,428)	\$ 56,428	9%
215.3800.51.130000.0000	OVERTIME	(35,000)	(70,395)	(85,000)	(116,753)	137%	(85,000)	-	0%
215.3800.51.145000.0000	HOLIDAY BONUS PAYMENT	(3,000)	(3,000)	(3,000)	(2,500)	83%	(3,400)	400	13%
215.3800.51.170000.0000	VACATION PAY	(28,257)	(27,448)	(26,203)	(14,434)	55%	(27,985)	1,782	7%
215.3800.51.210000.0000	GROUP INSURANCE	(152,332)	(106,310)	(149,032)	(51,370)	34%	(152,332)	3,300	2%
215.3800.51.215000.0000	GROUP INSURANCE-RETIREE	(16,522)	(12,032)	(16,043)	(16,959)	106%	(17,000)	957	6%
215.3800.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	(55,959)	(47,478)	(54,637)	(36,048)	66%	(59,120)	4,483	8%
215.3800.51.270000.0000	WORKER'S COMPENSATION	(2,101)	(2,021)	(1,212)	(808)	67%	(1,301)	89	7%
215.3800.52.123100.0000	PRE-EMPLOYMENT PHYSICALS	-	-	(3,300)	(1,816)	55%	(3,000)	(300)	-9%
215.3800.52.125000.0000	OTHER PROFESSIONAL SERVICES	(4,000)	(1,200)	(6,275)	(6,275)	100%	-	(6,275)	-100%
215.3800.52.310000.0000	INS,OTHER THAN EMP BEN	(24,111)	(21,998)	(22,950)	(15,300)	67%	(21,021)	(1,929)	-8%
215.3800.52.323500.0000	T - 1 LINE	(3,600)	(3,600)	(3,600)	(2,272)	63%	(3,600)	-	0%
215.3800.52.324000.0000	911 PSAP LINE	(50,000)	(35,734)	(36,800)	(14,500)	39%	(20,000)	(16,800)	-46%
215.3800.52.325000.0000	POSTAGE	(25)	(8)	(25)	(1)	4%	(25)	-	0%
215.3800.52.350000.0000	TRAVEL	(6,700)	(2,342)	(5,225)	(1,304)	25%	(6,700)	1,475	28%
215.3800.52.360000.0000	DUES & FEES	(3,717)	(555)	(3,625)	(593)	16%	(3,625)	-	0%
215.3800.52.363000.0000	MEETING EXPENSES	-	-	(250)	-	0%	(250)	-	0%
215.3800.52.364000.0000	SUBSCRIPTIONS	(2,423)	(1,427)	(2,823)	(2,355)	83%	(2,997)	174	6%
215.3800.52.370000.0000	EDUCATION & TRAINING	(2,658)	(480)	(3,208)	(910)	28%	(3,008)	(200)	-6%
215.3800.52.420500.0000	SOFTWARE MAINTENANCE	(23,848)	(23,848)	(23,848)	(17,000)	71%	(23,848)	-	0%
215.3800.52.440000.0000	EQUIPMENT REPAIRS & MAINT	(4,400)	(4,152)	(4,400)	(2,286)	52%	(4,400)	-	0%
215.3800.52.450000.0000	RADIO REPAIRS & MAINT	(3,420)	(672)	(4,420)	-	0%	(4,420)	-	0%

Budget Report
911 Emergency

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
215.3800.53.111000.0000	OFFICE SUPPLIES	(2,333)	(1,755)	(2,333)	(1,013)	43%	(2,330)	(3)	0%
215.3800.53.111100.0000	COPY PAPER	(1,100)	(581)	(1,000)	(668)	67%	(1,000)	-	0%
215.3800.53.117200.0000	UNIFORMS	(3,000)	(1,081)	(2,700)	(471)	17%	(2,400)	(300)	-11%
215.3800.53.160000.0000	SMALL EQUIPMENT	(1,000)	-	(3,000)	-	0%	(3,000)	-	0%
215.3800.53.160500.0000	GENL OFFICE SMALL EQUIP	(1,500)	(349)	(1,500)	-	0%	(1,400)	(100)	-7%
215.3800.53.161000.0000	COMPUTERS - 911	(6,800)	(5,571)	(3,800)	-	0%	(3,800)	-	0%
215.9100.61.109000.0000	TRANSFERS OUT - GENERAL FUND	(80,977)	-	(24,054)	-	0%	(63,610)	39,556	164%
	TOTAL EXPENDITURES	\$ (1,082,050)	\$ (917,655)	\$ (1,094,263)	\$ (655,972)	60%	\$ (1,177,000)	\$ 82,737	8%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ 79,100	\$ 517,511	\$ 75,927	\$ 128,325	0%	\$ -	\$ (75,927)	-100%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
215				
	215.0000.34.250000.00000	911 FEES-HARD WIRED-KENNESAW	911 FEES-HARD WIRED--KENNESAW	-270,000
	215.0000.34.255000.00000	911 FEES - ACW WIRE	911 FEES-HARD WIRED-ACWORTH	-125,000
	215.0000.34.290000.00000	911 FEES - CELL PHONES - KENNESAW	911 FEES- CELL PHONES-KENNESAW	-475,000
	215.0000.34.295000.00000	911 FEES - ACW CELL	911 FEES-CELL PHONES-ACWORTH	-300,000
	215.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-7,000
	215.3800.51.110000.00000	REGULAR EMPLOYEES	REG EM[656,428
	215.3800.51.130000.00000	OVERTIME	OT	85,000
	215.3800.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	3,400
	215.3800.51.170000.00000	VACATION PAY	VAC PAY	27,985
	215.3800.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	152,332
	215.3800.51.215000.00000	GROUP INSURANCE-RETIREE	GR INS RETIREES	17,000
	215.3800.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	59,120
	215.3800.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	1,301
	215.3800.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	New hire Phy, Psy, and Polygraph	3,000
	215.3800.52.310000.00000	INS,OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	21,021
	215.3800.52.323500.00000	T - 1 LINE	T-1 LINE	3,600
	215.3800.52.324000.00000	911 PSAP LINE	911 PSAP Line	20,000
	215.3800.52.325000.00000	POSTAGE	POSTAGE	25
	215.3800.52.350000.00000	TRAVEL	GECC SPRING CONF TRAVEL/HOTEL	1,300
	215.3800.52.350000.00000	TRAVEL	GCIC CONFERENCE TRAVEL/HOTEL	1,150
	215.3800.52.350000.00000	TRAVEL	APCO NATIONAL CONF TRAVEL/HOTEL	1,550
	215.3800.52.350000.00000	TRAVEL	GECC FALL CONF TRAVEL/HOTEL	900
	215.3800.52.350000.00000	TRAVEL	CALEA CONF TRAVEL/HOTEL	1,800
	215.3800.52.360000.00000	DUES & FEES	CALEA ANNUAL PROGRAM FEE	2,945
	215.3800.52.360000.00000	DUES & FEES	GPAC MEMBERSHIP	125
	215.3800.52.360000.00000	DUES & FEES	NENA MEMBERSHIP	137
	215.3800.52.360000.00000	DUES & FEES	PSCAN MEMBERSHIP	50
	215.3800.52.360000.00000	DUES & FEES	APCO 4 MEMBERSHIPS \$92 EACH	368
	215.3800.52.363000.00000	MEETING EXPENSES	MEETING EXPENSES	250
	215.3800.52.364000.00000	SUBSCRIPTIONS	AERO	200
	215.3800.52.364000.00000	SUBSCRIPTIONS	GUARDIAN TRACKING	1,047
	215.3800.52.364000.00000	SUBSCRIPTIONS	POWER DMS	1,750
	215.3800.52.370000.00000	EDUCATION & TRAINING	GECC SPRING REG	260

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	215.3800.52.370000.00000	EDUCATION & TRAINING	GECC FALL REG	100
	215.3800.52.370000.00000	EDUCATION & TRAINING	CALEA CONFERENCE REG	700
	215.3800.52.370000.00000	EDUCATION & TRAINING	APCO NATIONAL REG	480
	215.3800.52.370000.00000	EDUCATION & TRAINING	GCIC CONFERENCE REG	468
	215.3800.52.370000.00000	EDUCATION & TRAINING	911 TRAINING CLASSES	1,000
	215.3800.52.420500.00000	SOFTWARE MAINTENANCE	VIPER/ATT ANNUAL PHONE MAINTEN	20,544
	215.3800.52.420500.00000	SOFTWARE MAINTENANCE	MILNER ANNUAL FEE RECORDING SYS	3,304
	215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	TTY LINE	3,200
	215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	TRANSLATION SERVICE	1,200
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	CHARGERS	800
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	RADIO REPAIRS	2,000
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	HEADSETS	1,440
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	PHONE JACKS	180
	215.3800.53.111000.00000	OFFICE SUPPLIES	FONTIS	1,080
	215.3800.53.111000.00000	OFFICE SUPPLIES	GENERAL SUPPLIES	1,250
	215.3800.53.111100.00000	COPY PAPER	COPY PAPER	1,000
	215.3800.53.117200.00000	UNIFORMS	\$150 PER EMPLOYEE	2,400
	215.3800.53.160000.00000	SMALL EQUIPMENT	CHAIRS FOR 911 CENTER	3,000
	215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	SHREDDER	600
	215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	GENERAL OFFICE EQUIPMENT	800
	215.3800.53.161000.00000	COMPUTERS - 911	MONITORS	3,000
	215.3800.53.161000.00000	COMPUTERS - 911	COMPUTER ACCESORIES	800
	215.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	TRANSFERS OUT - GENERAL FUND	63,610
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
E-911 Department 3800

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
100.3800.52.363000.0000	MEETING EXPENSES	\$ 2,850	\$ 2,656	\$ 350	\$ 15	4%	\$ 1,000	\$ 650	186%
	TOTAL EXPENDITURES	\$ 2,850	\$ 2,656	\$ 350	\$ 15	4%	\$ 1,000	\$ 650	186%

Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
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3800				
	100.3800.52.363000.00000			
		MEETING EXPENSES	NON-ELIGIBLE 911 EXPENSES	1,000
			Sum	1,000

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Southern Museum of Civil War & Locomotive History

The Southern Museum of Civil War and Locomotive History collects and preserves objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic southern economic and social issues. The Railroad Education Center Library & Archives offers researchers the opportunity to study collections. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the City and the Kennesaw Museum Foundation for the purpose of the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

Goals and Objectives

- The overall objective of the Southern Museum is to promote education initiatives and programming through mission-relevant curriculum and community partnerships.
- Raising additional private dollars through the Kennesaw Museum Foundation in support of specific educational projects at the Southern Museum is on-going. The Foundation is focusing on expanding its donor base by partnering with individuals, trusts, and companies that have a vested interest in our community.
- Marketing and promoting public awareness of museum rental venues. It is our goal to increase the volume of business gatherings, social museum rentals, weddings, and train-themed Birthday Parties. Facility rental revenue has already increased 31% this past year.
- Increase number of special events each year - Current events include Trains, Trains, Trains!, Railroad Rendezvous, Civil War Days, Museum Magic, and Polar Express Adventure.
- Increase number of school tours
- Increase gift shop sales
- Devise an exhibition plan for updating gallery components based on current collections. This project will be affected by and begin following relocation of collections into the Repository and Silent Voices.
- Specifically, by the year 2020 the museum wants to demonstrate growth in operational revenue through continued progression in museum and program attendance by 4%, increasing gift shop sales by 6%, tripling rental income, and growing substantial local economic impact (as defined by Cobb Travel and Tourism utilizing the DMAI Impact Calculator) by exceeding \$8 million annual impact.

Museum Highlights

- The Southern Museum opened the new exhibit Post-Civil War Perspectives: 1865-present which incorporated the Confederate statues formerly located in the museum lobby. Visitors can now explore how opinions and memories concerning the Civil War have changed throughout time.
- The Georgia Capitol Museum donated the entire Merci Boxcar collection to the Southern Museum including additional items which were in storage in Athens. The Kennesaw Museum Foundation purchased significant Civil War artifacts including an U.S Civil War artillery jacket and 1860-64 period woman's dress to add to the museum collection.

- The museum artifact collection was relocated from the old curatorial storage room into the recently opened Railroad Education Center Library and Archives Repository. This marks a significant improvement in storage, preservation, and accessibility for research.
- Southern Museum events offered learning experiences to our community! Led by Trains, Trains, Trains other events included Railroad Rendezvous and Iron Pour (in partnership with Kennesaw State University) Santa's Workshop, African American and Women's History Months programming, Smithsonian Museum Day, and Civil War History Day. On-going programs such as Mommy & Me, Brain Train, Homeschool Workshop Series, and Sensory Friendly Afternoons remain popular.
- The Southern Museum hosted a surprise after hours visit by actor Danny Glover.

Operating Budget Comments

Fiscal Year 2018 Budget: \$933,863

Fiscal Year 2019 Budget: \$950,179

Fiscal Year 2020 Budget: \$959,425

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- \$13,400 increase to curatorial supplies to update twenty year old History of Kennesaw exhibits in Depot and to purchase a new art hanging system
- \$5,000 decrease for repairs/maintenance – buildings for one time purchase completed in FY 19

Position Summary

Fiscal Year 2018 Total Authorized Positions: 12

Fiscal Year 2019 Total Authorized Positions: 12

Fiscal Year 2019 Total Funded Positions: 12

Fiscal Year 2020 Total Authorized Positions: 12

Fiscal Year 2020 Total Funded Positions: 12

Budget Report
Museum

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
556.0000.31.440000.00000	VEHICLE RENTAL TAX	\$ 116,400	\$ 127,651	\$ 120,000	\$ 78,707	66%	\$ 120,000	\$ -	0%
556.0000.34.730000.00000	SPECIAL EVENT ADMISSION FEES	28,000	22,890	28,000	18,913	68%	28,000	-	0%
556.0000.34.732500.00000	ARCHIVE FEES	2,000	275	2,000	247	12%	2,000	-	0%
556.0000.34.741000.00000	MUSEUM WALK IN ADMISSIONS	130,000	116,027	130,000	77,927	60%	130,000	-	0%
556.0000.34.741500.00000	MUS. GIFT SHOP SALES	135,000	143,699	135,000	92,685	69%	135,000	-	0%
556.0000.34.741600.00000	COST OF GOODS SOLD	(60,000)	(81,878)	(60,000)	(50,381)	84%	(60,000)	-	0%
556.0000.34.750000.00000	EDUC, PROGRAM, GROUP TOURS	25,000	21,334	25,000	21,212	85%	25,000	-	0%
556.0000.34.790000.00000	FACILITY RENTAL	10,000	25,756	20,000	10,427	52%	20,000	-	0%
556.0000.36.100000.00000	INTEREST REVENUES	115	174	120	1,290	1075%	1,500	1,380	1150%
556.0000.38.100500.00000	MUSEUM DONATIONS	1,500	1,233	1,500	828	55%	1,500	-	0%
556.0000.38.101000.00000	MUSEUM DONATIONS - ARTIFACTS	20,000	38,375	20,000	-	0%	20,000	-	0%
556.0000.38.910000.00000	OVER/SHORT	-	(33)	-	(10)	0%	-	-	0%
556.0000.39.110000.00000	OPERATING TRANSFERS IN HOTEL/MOTEL	33,023	16,656	32,365	8,000	25%	13,000	(19,365)	-60%
556.0000.39.113000.00000	TRANSFERS IN GENERAL FUND	536,270	500,819	550,292	501,025	91%	523,425	(26,867)	-5%
	TOTAL REVENUES	\$ 977,308	\$ 932,978	\$ 1,004,277	\$ 760,870	76%	\$ 959,425	\$ (44,852)	-4%
556.6172.51.110000.00000	REGULAR EMPLOYEES	\$ (476,880)	\$ (442,620)	\$ (494,795)	\$ (287,543)	58%	\$ (512,276)	\$ 17,481	4%
556.6172.51.130000.00000	OVERTIME	(1,000)	(3,148)	(1,500)	(432)	29%	(1,500)	-	0%
556.6172.51.145000.00000	HOLIDAY BONUS PAYMENT	(1,850)	(1,600)	(2,250)	(1,950)	87%	(2,250)	-	0%
556.6172.51.170000.00000	VACATION PAY	(15,439)	(17,356)	(22,120)	(15,267)	69%	(21,418)	(702)	-3%
556.6172.51.210000.00000	GROUP INSURANCE	(97,927)	(102,033)	(97,927)	(70,440)	72%	(97,927)	-	0%
556.6172.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(37,942)	(33,466)	(39,831)	(22,175)	56%	(41,115)	1,284	3%
556.6172.51.241000.00000	OTHER POST EMPLOYMENT BENEFITS	(26,000)	-	(15,725)	-	0%	-	(15,725)	-100%
556.6172.51.270000.00000	WORKER'S COMPENSATION	(3,131)	(3,174)	(1,807)	(1,205)	67%	(1,939)	132	7%
556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	(4,185)	(4,353)	(3,500)	(2,131)	61%	(4,900)	1,400	40%
556.6172.52.132000.00000	TECHNICAL DESIGN/GRAPHICS	(260)	(256)	(1,000)	(112)	11%	(1,000)	-	0%
556.6172.52.220500.00000	REPAIRS/MAINT--BUILDINGS	-	-	(5,000)	-	0%	-	(5,000)	-100%
556.6172.52.232000.00000	RENTAL OF EQUIP & VEHICLE	-	-	(300)	-	0%	(300)	-	0%
556.6172.52.310000.00000	INS, OTHER THAN EMP BEN	(38,845)	(36,117)	(36,976)	(24,651)	67%	(33,867)	(3,109)	-8%
556.6172.52.325000.00000	POSTAGE	(445)	(391)	(700)	(58)	8%	(700)	-	0%
556.6172.52.332000.00000	MARKETING	(45,439)	(44,450)	(48,827)	(20,161)	41%	(48,827)	-	0%
556.6172.52.340000.00000	PRINTING & BINDING	(1,232)	(1,231)	(900)	(451)	50%	(900)	-	0%
556.6172.52.350000.00000	TRAVEL	(3,676)	(3,669)	(3,000)	(937)	31%	(3,000)	-	0%
556.6172.52.360000.00000	DUES & FEES	(230)	(225)	(500)	(183)	37%	(500)	-	0%
556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	(3,134)	(3,118)	(4,195)	(4,208)	100%	(4,195)	-	0%
556.6172.52.363000.00000	MEETING EXPENSES	(386)	(425)	(1,000)	(286)	29%	(1,000)	-	0%
556.6172.52.370000.00000	EDUCATION & TRAINING	-	-	(700)	(375)	54%	(700)	-	0%
556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	(1,580)	(1,723)	(1,780)	(810)	46%	(1,780)	-	0%
556.6172.52.395000.00000	MILEAGE REIMBURSEMENT	(200)	(121)	(300)	-	0%	(300)	-	0%
556.6172.52.396000.00000	MERCHANT FEES	(6,900)	(6,844)	(6,000)	(4,107)	68%	(6,000)	-	0%
556.6172.52.397000.00000	DISCOUNTS	-	10	-	-	0%	-	-	0%

Budget Report
Museum

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
556.6172.53.111000.00000	OFFICE SUPPLIES	(940)	(948)	(1,000)	(529)	53%	(1,000)	-	0%
556.6172.53.111100.00000	COPY PAPER	(450)	(390)	(500)	(153)	31%	(500)	-	0%
556.6172.53.117000.00000	CLOTHING	-	-	(700)	(412)	59%	(700)	-	0%
556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	(10,840)	(10,450)	(5,957)	(5,078)	85%	(5,957)	-	0%
556.6172.53.118700.00000	CURATORIAL SUPPLIES	(7,502)	(7,540)	(6,000)	(373)	6%	(19,400)	13,400	223%
556.6172.53.118800.00000	ARCHIVAL SUPPLIES	(4,840)	(4,710)	(5,500)	(2,551)	46%	(5,500)	-	0%
556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	(9,400)	(9,244)	(7,200)	(7,100)	99%	(7,200)	-	0%
556.6172.53.119200.00000	SIGNAGE	(640)	(640)	(1,650)	-	0%	(1,650)	-	0%
556.6172.53.121000.00000	WATER/SEWERAGE	(4,500)	(5,826)	(5,500)	(2,163)	39%	(5,500)	-	0%
556.6172.53.122500.00000	STORMWATER UTILITY	(1,239)	(1,239)	(1,239)	(1,239)	100%	(1,239)	-	0%
556.6172.53.123000.00000	ENERGY-ELECTRICITY	(115,000)	(79,630)	(115,000)	(46,628)	41%	(115,000)	-	0%
556.6172.53.123100.00000	STREET LIGHTING	-	-	-	(82)	0%	(85)	85	100%
556.6172.53.160500.00000	GENL OFFICE SMALL EQUIP	(1,405)	(1,405)	-	-	0%	-	-	0%
556.6172.53.160600.00000	BLDG MAINT SMALL EQUIP	(220)	(216)	(300)	-	0%	(300)	-	0%
556.6172.53.180000.00000	MISCELLANEOUS	(175)	(161)	(1,000)	(597)	60%	(1,000)	-	0%
556.6172.53.230000.00000	FURNITURE & FIXTURES	(10,031)	(9,623)	(8,000)	(4,745)	59%	(8,000)	-	0%
	TOTAL EXPENDITURES	\$ (933,863)	\$ (838,332)	\$ (950,179)	\$ (529,132)	56%	\$ (959,425)	\$ 9,246	1%
	Excess (Deficiency) of Revenues over Expenditures	\$ 43,445	\$ 94,646	\$ 54,098	\$ 231,738	428%	\$ -	\$ (54,098)	-100%
	Transfer in from General Fund as shown above	(536,270)		(550,292)			(523,425)		
	Add OPEB accrual	26,000		15,725			-		
	Deduct Artifacts donated by the KMF	(20,000)		(20,000)			(20,000)		
	Transfer in From General Fund	(530,270)		(554,567)			(543,425)		

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
556				
	556.0000.31.440000.00000	VEHICLE RENTAL TAX	VEHICLE RENTAL TAX	-120,000
	556.0000.34.730000.00000	SPECIAL EVENT ADMISSION FEES	SPECIAL EVENT ADMISSION FEES REVE	-28,000
	556.0000.34.732500.00000	ARCHIVE FEES	ARCHIVE FEES REVENUE	-2,000
	556.0000.34.741000.00000	MUSEUM WALK IN ADMISSIONS	MUSEUM WALK IN ADMISSIONS REVE	-130,000
	556.0000.34.741500.00000	MUS. GIFT SHOP SALES	MUS. GIFT SHOP SALES REVENUE	-135,000
	556.0000.34.741600.00000	COST OF GOODS SOLD	COST OF GOODS SOLD GIFT SHOP	60,000
	556.0000.34.750000.00000	EDUC, PROGRAM, GROUP TOURS	EDUC, PROGRAM, GROUP TOURS REV	-25,000
	556.0000.34.790000.00000	FACILITY RENTAL	FACILITY RENTAL REVENUE	-20,000
	556.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-1,500
	556.0000.38.100500.00000	MUSEUM DONATIONS	MUSEUM DONATIONS REVENUE	-1,500
	556.0000.38.101000.00000	MUSEUM DONATIONS - ARTIFACTS	MUSEUM DONATIONS ARTIFACTS	-20,000
	556.0000.39.110000.00000	OPERATING TRANSFERS IN HOTEL/MOTEL	TRANSFER IN HOTEL MOTEL	-13,000
	556.0000.39.113000.00000	TRANSFERS IN GENERAL FUND	TRANSFERS IN FROM GF	-523,425
	556.6172.51.110000.00000	REGULAR EMPLOYEES	REG EMP	512,276
	556.6172.51.130000.00000	OVERTIME	OVERTIME	1,500
	556.6172.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	2,250
	556.6172.51.170000.00000	VACATION PAY	VAC PAY	21,418
	556.6172.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	97,927
	556.6172.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	41,115
	556.6172.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	1,939
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	STAFF RETREAT	2,400
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	LOUD SECURITY SYSTEMS	650
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	TECHNOLOGY MAINTENANCE	1,000
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	FONTIS WATER	850
	556.6172.52.132000.00000	TECHNICAL DESIGN/GRAPHICS	TECHNICAL DESIGN/GRAPHICS	1,000
	556.6172.52.232000.00000	RENTAL OF EQUIP & VEHCLE	RENTAL OF EQUIP & VEHCLE	300
	556.6172.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	33,867
	556.6172.52.325000.00000	POSTAGE	POSTAGE	700
	556.6172.52.332000.00000	MARKETING	WEBSITE FEES/MAINTENANCE	8,500
	556.6172.52.332000.00000	MARKETING	SOFTWARE NEEDS	1,500
	556.6172.52.332000.00000	MARKETING	EVENT PHOTOGRAPHY	1,800
	556.6172.52.332000.00000	MARKETING	MISCELLANEOUS	800
	556.6172.52.332000.00000	MARKETING	ADVERTISING	26,227

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	556.6172.52.332000.00000	MARKETING	RACK CARD PRINTING/DISTRIBUTION	10,000
	556.6172.52.340000.00000	PRINTING & BINDING	LETTERHEAD/ENVELOPES	200
	556.6172.52.340000.00000	PRINTING & BINDING	EVENT CARDS	700
	556.6172.52.350000.00000	TRAVEL	AAM CONFERENCE	1,000
	556.6172.52.350000.00000	TRAVEL	EDUCATION CONFERENCES	1,000
	556.6172.52.350000.00000	TRAVEL	SMITHSONIAN CONFERENCE	1,000
	556.6172.52.360000.00000	DUES & FEES	LOCAL/REGIONAL HISTORICAL SOCIET	300
	556.6172.52.360000.00000	DUES & FEES	MDJ	200
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	GEORGIA ASSOC. OF MUSEUMS	250
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	AMERICAN ALLIANCE OF MUSEUMS	300
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	MUSEUM STORE ASSOC.	165
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	SOCIETY OF AMERICAN ARCHIVISTS	155
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	SOCIETY OF GEORGIA ARCHIVISTS	75
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	AMERICAN ASSOC. FOR STATE AND LO	250
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	ANNUAL SMITHSONIAN AFFILIATION F	3,000
	556.6172.52.363000.00000	MEETING EXPENSES	COBB CHAMBER	100
	556.6172.52.363000.00000	MEETING EXPENSES	TEAM MEETINGS	300
	556.6172.52.363000.00000	MEETING EXPENSES	PROFESSIONAL MEETING EXPENSE	600
	556.6172.52.370000.00000	EDUCATION & TRAINING	SMITHSONIAN CONFERENCE	700
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	SMITHSONAIN EARLY CHILDHOOD	400
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	ATL METRO TRAVEL ASSOC.	200
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	GEORGIA SOCIAL STUDIES CONFEREN	380
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	SOUTHEAST HOMESCHOOL EXPO	800
	556.6172.52.395000.00000	MILEAGE REIMBURSEMENT	MILEAGE REIMBURSEMENT	300
	556.6172.52.396000.00000	BANK CHARGES	MERCHANT/CC FEES	6,000
	556.6172.53.111000.00000	OFFICE SUPPLIES	OFFICE SUPPLIES	1,000
	556.6172.53.111100.00000	COPY PAPER	COPY PAPER	500
	556.6172.53.117000.00000	CLOTHING	STAFF SHIRTS	700
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	OTHER	657
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	EDUCATIONAL PROGRAMMING	4,000
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	GIFT SHOP OPERATIONS	1,300
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	HISTORIC DEPOT IMPROVEMENTS	5,000
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	CLEANING AND CATALOGING SUPPLIE	1,400
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	MODULAR WIRE ART RACKS	8,400
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	IMPROVEMENTS AND DISPLAY/EXHIBI	4,600
	556.6172.53.118800.00000	ARCHIVAL SUPPLIES	ENVIRONMENT CONTROL SUPPLIES	500
	556.6172.53.118800.00000	ARCHIVAL SUPPLIES	ARCHIVAL PROCESSING SUPPLIES	5,000

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	VOLUNTEER SUPPLIES	1,200
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	EDUCATION PROGRAMS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	RAILROAD RENDEZVOUS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	TRAINS, TRAINS, TRAINS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	HISTORIC ARTISANS FAIR	1,500
	556.6172.53.119200.00000	SIGNAGE	EVENT SIGNS	150
	556.6172.53.119200.00000	SIGNAGE	EVENT BANNERS	1,500
	556.6172.53.121000.00000	WATER/SEWERAGE	WATER/SEWERAGE	5,500
	556.6172.53.122500.00000	STORMWATER UTILITY	COK SW	1,239
	556.6172.53.123000.00000	ENERGY-ELECTRICITY	ELECTRICITY	115,000
	556.6172.53.123100.00000	STREET LIGHTING	COK STREETLIGHTING	85
	556.6172.53.160600.00000	BLDG MAINT SMALL EQUIP	BLDG MAINT SMALL EQUIP	300
	556.6172.53.180000.00000	MISCELLANEOUS	MISCELLANEOUS	1,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	GENERAL FURNITURE	1,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	EVENT FURNITURE/ HARDWARE	2,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	ARCHIVAL FACILITY EQUIPMENT	5,000
Sum				0
Grand Total				0

Fiscal Year 2019-2020 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens features more than 4,000 species of plants, 30 outdoor sculptures, two koi ponds and a waterfall on 17 acres, all united by woodland paths. Special collections include the Bonsai Exhibit, Paladino Camellia Garden, Rose Garden, largest crevice garden in Georgia, and American Conifer Society Reference Garden. The award-winning Garden with Wings Butterfly House is open each summer drawing thousands of family visitors. The iconic Hiram Butler House, which serves as the welcome center, is a National Register Historic Site.

Goals and Objectives

- Continue to identify temporary exhibitions and initiate new programming to support revenue growth (SGG)
- Pursue grant funding focusing on plant collections, smart phone technology, visitor services, educational programming (SGG)
- Coordinate with Building Services to implement refurbishment plan for preserving historic Hiram Butler House (SGG)
- Standardize horticulture practices, including plant label criteria; standardize plant recordkeeping (SGG)
- Develop Plant Collections policy (SGG)
- Obtain AAM accreditation for Smith-Gilbert Gardens (SGG)
- Obtain national recognition for specific plant collections through the American Public Garden Association (SGG)
- Build new Education and Visitor Center with 80-100 additional parking spaces through 2011 SPLOST (SGG)

Garden Highlights

- Secured private donations and grant from the American Hydrangea Society to build a nationally-recognized Hydrangea collection. To date, 60 new cultivars have been added to the collection, including Hydrangea paniculata planted around the Hiram Butler House, creating a more time-appropriate setting for this historic building.
- Planted native plant species in the Butterfly House to showcase best practices for a pollinator-friendly garden.
- Obtained plant donations from four nurseries in Georgia, Tennessee, North Carolina and Alabama. Plants sold as part of the Annual Plant Sale netted thirty percent of total gift shop/plant sales.
- Launched a new seasonal exhibit in June 2018 – TREEmendous Play Houses, designed to engage families in outdoor play and nature exploration.
- Completely redesigned the school field trip program to more strongly align with Georgia Standards of Excellence and take greater advantage of the garden environment. Implemented an outreach plan to extend personal invitation to K-3rd grade teachers in Cobb County inviting them to bring their class on field trip. Result increased spring (March-May) field trip participation by 106 percent.
- Strengthened partnerships and social media presence with Atlanta Audubon Society and a local business, Birdwatcher Supply Company. Result increased participation in conservation education events by 31 percent. Hummingbird Banding grew by 25 percent and Great Backyard Bird Count by 78 percent. Added a new monthly guided bird walk program.
- Launched new program for Scouts by holding our first ever Girl Scout Camp Out.

- Over the previous 12 months, nearly 200 volunteers donated 5,500+ hours, the equivalent of an additional 2.6 FT employees. Their service includes assisting with all garden tasks in all kinds of weather, leading school tours, greeting visitors, helping at special events, building play structures, and much more. In addition to individuals from the community, our volunteer force includes the Master Gardeners of Cobb County, GA Power, Citrix, KSU students, and Kennesaw First Baptist Church.

Operating Budget Comments

Fiscal Year 2018 Budget: \$526,210

Fiscal Year 2019 Budget: \$526,678

Fiscal Year 2020 Budget: \$533,761

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- Continuation of special events to include Hummingbird banding, Easter Egg Hunt, Playhouses,

Position Summary

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 7

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

Budget Report
Smith-Gilbert Gardens

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
557.0000.33.410200.0000	GRANT	\$ 15,000	\$ -	\$ 5,000	\$ -	0%	\$ 5,000	\$ -	0%
557.0000.34.735000.0000	SPECIAL EVENTS	6,500	6,000	10,000	-	0%	8,000	(2,000)	-20%
557.0000.34.736000.0000	RENTAL	13,500	6,195	15,000	8,085	54%	15,000	-	0%
557.0000.34.741500.0000	GIFT SHOP SALES	15,000	11,690	17,500	6,663	38%	17,500	-	0%
557.0000.34.741600.0000	COST OF GOODS SOLD	(5,000)	(4,392)	(7,000)	(3,223)	46%	(7,000)	-	0%
557.0000.34.750000.0000	PROGRAM FEES	22,000	12,429	22,000	13,914	63%	22,000	-	0%
557.0000.34.791000.0000	TOUR FEES	40,000	37,682	42,500	19,846	47%	44,500	2,000	5%
557.0000.36.100000.0000	INTEREST REVENUES	60	48	60	375	625%	60	-	0%
557.0000.38.100500.0000	DONATIONS	50,000	47,808	50,000	15,332	31%	50,000	-	0%
557.0000.39.113000.0000	TRANSFER IN - GENERAL FUND	390,872	365,493	395,336	305,142	77%	378,701	(16,635)	-4%
	TOTAL REVENUES	\$ 547,932	\$ 482,953	\$ 550,396	\$ 366,134	67%	\$ 533,761	\$ (16,635)	-3%
557.6171.51.110000.0000	REGULAR EMPLOYEES	\$ (296,257)	\$ (297,163)	\$ (299,107)	\$ (200,205)	67%	\$ (311,762)	\$ 12,655	4%
557.6171.51.120000.0000	TEMPORARY EMPLOYEES	(3,000)	-	-	-	0%	-	-	0%
557.6171.51.130000.0000	OVERTIME	(1,000)	(894)	(1,000)	(452)	45%	(1,000)	-	0%
557.6171.51.145000.0000	HOLIDAY BONUS PAYMENT	(950)	(950)	(1,350)	(1,350)	100%	(1,400)	50	4%
557.6171.51.170000.0000	VACATION PAY	(9,196)	(6,413)	(12,669)	(6,761)	53%	(15,019)	2,350	19%
557.6171.51.210000.0000	GROUP INSURANCE	(76,166)	(65,244)	(76,166)	(48,757)	64%	(76,166)	-	0%
557.6171.51.220000.0000	SOCIAL SEC (FICA) CNTRIB	(23,516)	(21,792)	(24,031)	(15,238)	63%	(25,182)	1,151	5%
557.6171.51.241000.0000	OTHER POST EMPLOYMENT BENEFITS	(15,000)	-	(9,390)	-	0%	-	(9,390)	-100%
557.6171.51.260000.0000	UNEMPLOYMENT INSURANCE	-	(1,320)	-	-	0%	-	-	0%
557.6171.51.270000.0000	WORKER'S COMPENSATION	(124)	(124)	(71)	(47)	67%	(77)	6	8%
557.6171.52.125000.0000	OTHER PROFESSIONAL SERV	(20,000)	(12,492)	(19,000)	(7,951)	42%	(19,000)	-	0%
557.6171.52.211000.0000	DISPOSAL	(500)	(920)	(1,000)	(272)	27%	(1,000)	-	0%
557.6171.52.220000.0000	REPAIRS & MAINTENANCE	(14,500)	(10,368)	(12,000)	(1,400)	12%	(12,000)	-	0%
557.6171.52.220100.0000	GRANT	(4,553)	(4,553)	-	-	0%	-	-	0%
557.6171.52.232000.0000	SCULPTURE CONSERVATION	(850)	-	(1,500)	-	0%	(1,500)	-	0%
557.6171.52.310000.0000	INS, OTHER THAN EMP BEN	(1,109)	(963)	(1,055)	(703)	67%	(966)	(89)	-8%
557.6171.52.325000.0000	POSTAGE	(100)	(45)	(50)	(22)	44%	(50)	-	0%
557.6171.52.332000.0000	MARKETING	(5,000)	(5,416)	(6,500)	(3,814)	59%	(6,500)	-	0%
557.6171.52.340000.0000	PRINTING & BINDING	(5,200)	(2,037)	(5,200)	(120)	2%	(5,200)	-	0%
557.6171.52.350000.0000	TRAVEL	(3,350)	(1,862)	(4,800)	(1,455)	30%	(4,800)	-	0%
557.6171.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	(950)	(757)	(1,450)	(635)	44%	(1,450)	-	0%
557.6171.52.363000.0000	MEETING EXPENSES	(1,000)	(1,091)	(500)	(549)	110%	(500)	-	0%
557.6171.52.397000.0000	DISCOUNTS	-	26	-	9	0%	-	-	0%

Budget Report
Smith-Gilbert Gardens

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
557.6171.52.450000.0000	RADIO REPAIRS & MAINT	(400)	(400)	(400)	-	0%	(400)	-	0%
557.6171.53.111000.0000	OFFICE SUPPLIES	(450)	(408)	(600)	(360)	60%	(600)	-	0%
557.6171.53.111100.0000	COPY PAPER	(200)	(119)	(300)	(143)	48%	(300)	-	0%
557.6171.53.112000.0000	JANITORIAL SUPPLIES	(50)	(18)	(50)	-	0%	(50)	-	0%
557.6171.53.117000.0000	CLOTHING	-	-	(500)	-	0%	(500)	-	0%
557.6171.53.118000.0000	OPERATING MATERIALS/SUPP	(13,000)	(12,590)	(8,500)	(5,365)	63%	(8,500)	-	0%
557.6171.53.118700.0000	PLANT DEVELOPMENT	(4,000)	(1,137)	(8,500)	(5,297)	62%	(8,500)	-	0%
557.6171.53.118900.0000	SPECIAL EVENT MATL/SUPPLY	(11,100)	(11,236)	(12,000)	(7,684)	64%	(12,000)	-	0%
557.6171.53.119200.0000	SIGNAGE	(2,000)	(2,103)	(2,000)	(1,555)	78%	(2,000)	-	0%
557.6171.53.121000.0000	WATER/SEWERAGE	(300)	(299)	(300)	(166)	55%	(300)	-	0%
557.6171.53.121500.0000	NATURAL GAS	(1,500)	(3,119)	(5,000)	(2,155)	43%	(5,000)	-	0%
557.6171.53.122500.0000	STORMWATER UTILITY	(289)	(279)	(289)	(284)	98%	(289)	-	0%
557.6171.53.123000.0000	ENERGY-ELECTRICITY	(9,000)	(8,126)	(9,000)	(3,512)	39%	(9,000)	-	0%
557.6171.53.123100.0000	STREET LIGHTING	-	-	-	(328)	0%	(350)	350	100%
557.6171.53.127000.0000	ENERGY-GASOLINE/DIESEL	(300)	(280)	(300)	(234)	78%	(300)	-	0%
557.6171.53.160000.0000	GARDEN MAINT SMALL EQUIPMENT	(800)	(679)	(600)	-	0%	(600)	-	0%
557.6171.53.160500.0000	GENL OFFICE SMALL EQUIP	(500)	(182)	(1,500)	(284)	19%	(1,500)	-	0%
	TOTAL EXPENDITURES	\$ (526,210)	\$ (475,353)	\$ (526,678)	\$ (317,090)	60%	\$ (533,761)	\$ 7,083	1%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ 21,722	\$ 7,600	\$ 23,718	\$ 49,044	0%	\$ -	\$ (23,718)	-100%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
557				
	557.0000.33.410200.00000	GRANT	GRANT - STANLEY SMITH HORTICULTU	-5,000
	557.0000.34.735000.00000	SPECIAL EVENTS	SPONSORSHIPS	-8,000
	557.0000.34.736000.00000	RENTAL	WEDDINGS, PARTIES, VENUE RENTAL	-15,000
	557.0000.34.741500.00000	GIFT SHOP SALES	GIFT SHOP + PLANT SALES	-17,500
	557.0000.34.741600.00000	COST OF GOODS SOLD	COST OF GOODS + PLANTS	7,000
	557.0000.34.750000.00000	PROGRAM FEES	SCHOOL TOURS AND ADULT PROGRA	-22,000
	557.0000.34.791000.00000	TOUR FEES	VISITOR ADMISSION FEES	-44,500
	557.0000.36.100000.00000	INTEREST REVENUES	INTEREST FEES	-60
	557.0000.38.100500.00000	DONATIONS	SGG FOUNDATION	-50,000
	557.0000.39.113000.00000	TRANSFER IN - GENERAL FUND	TRANSFER IN FROM GF	-378,701
	557.6171.51.110000.00000	REGULAR EMPLOYEES	REG EMP	311,762
	557.6171.51.130000.00000	OVERTIME	OVERTIME HOURLY EMPLOYEES	1,000
	557.6171.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,400
	557.6171.51.170000.00000	VACATION PAY	VAC PAY	15,019
	557.6171.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	76,166
	557.6171.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	25,182
	557.6171.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	77
	557.6171.52.125000.00000	OTHER PROFESSIONAL SERV	BONSAI, INSTRUCTORS, ETC	19,000
	557.6171.52.211000.00000	DISPOSAL	TREE WASTE, ETC	1,000
	557.6171.52.220000.00000	REPAIRS & MAINTENANCE	INCLUDES 1ST PHASE OF UPDATE FOR	12,000
	557.6171.52.232000.00000	SCULPTURE CONSERVATION	CONSERVE SCULPTURES	1,500
	557.6171.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	966
	557.6171.52.325000.00000	POSTAGE	STAMPS	50
	557.6171.52.332000.00000	MARKETING	PROMOTIONAL MATERIALS FOR SGG E	6,500
	557.6171.52.340000.00000	PRINTING & BINDING	IN BLOOM MAG + VISITOR MAPS	5,200
	557.6171.52.350000.00000	TRAVEL	APGA, REG CONFERENCE + LOCAL SYM	4,800
	557.6171.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	PROFESSIONAL PLANT ORG: ROSE, BO	1,450
	557.6171.52.363000.00000	MEETING EXPENSES	COBB EXEC WOMEN, CHAMBER	500
	557.6171.52.450000.00000	RADIO REPAIRS & MAINT	RADIOS	400
	557.6171.53.111000.00000	OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES	600
	557.6171.53.111100.00000	COPY PAPER	COPY PAPER	300
	557.6171.53.112000.00000	JANITORIAL SUPPLIES	MISC JANITORIAL SUPP	50
	557.6171.53.117000.00000	CLOTHING	STAFF SHIRTS FOR EVENTS	500

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	557.6171.53.118000.00000	OPERATING MATERIALS/SUPP	FERTILIZER, PINE STRAW, MULCH, ETC	8,500
	557.6171.53.118700.00000	PLANT DEVELOPMENT	ANNUALS AND PERENNIALS FOR COLL	8,500
	557.6171.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	EGG HUNT, HUMMINGBIRD, VOLUNTE	12,000
	557.6171.53.119200.00000	SIGNAGE	WAYFINDING SIGNS + GARDEN INFOR	2,000
	557.6171.53.121000.00000	WATER/SEWERAGE	WATER SEWERAGE	300
	557.6171.53.121500.00000	NATURAL GAS	NATURAL GAS	5,000
	557.6171.53.122500.00000	STORMWATER UTILITY	STORMWATER UTILITY	289
	557.6171.53.123000.00000	ENERGY-ELECTRICITY	ELECTRICITY	9,000
	557.6171.53.123100.00000	STREET LIGHTING	STREET LIGHTING	350
	557.6171.53.127000.00000	ENERGY-GASOLINE/DIESEL	GAS FOR TRUCK AND GATOR	300
	557.6171.53.160000.00000	GARDEN MAINT SMALL EQUIPMENT	WEED EATER, SMALL TOOLS	600
	557.6171.53.160500.00000	GENL OFFICE SMALL EQUIP	GIFT SHOP IMPROVMENT, TABLES FOR	1,500
	Sum			0
	Grand Total			0

CITY OF KENNESAW
Budget Report
Hotel/Motel

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
275.0000.31.410000.0000	HOTEL/MOTEL	\$ 50,000	\$ 26,058	\$ 49,000	\$ 13,457	27%	\$ 20,000	\$ (29,000)	-59%
275.0000.31.412000.0000	40% OF TAX REMITTED	13,000	6,232	12,740	3,036	24%	4,800	(7,940)	-62%
275.0000.31.413000.0000	4% COLLECTION FEE	1,250	651	1,225	-	0%	500	(725)	-59%
275.0000.36.100000.0000	INTEREST REVENUES	23	16	25	82	328%	200	175	700%
	TOTAL REVENUES	\$ 64,273	\$ 32,957	\$ 62,990	\$ 16,575	26%	\$ 25,500	\$ (37,490)	-60%
275.4970.52.395600.0000	62.5% TO COBB GALLERIA	\$ (31,250)	\$ (16,286)	\$ (30,625)	\$ (4,501)	15%	\$ (12,500)	\$ (18,125)	-59%
275.9100.61.101000.0000	TRANSFERS OUT - MUSEUM	(33,023)	(16,656)	(32,365)	(8,000)	25%	(13,000)	(19,365)	-60%
	TOTAL EXPENDITURES	\$ (64,273)	\$ (32,942)	\$ (62,990)	\$ (12,501)	20%	\$ (25,500)	\$ (37,490)	-60%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 15	\$ -	\$ 4,074	0%	\$ -	\$ -	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
275				
	275.0000.31.410000.00000	HOTEL/MOTEL	HOTEL/MOTEL	-20,000
	275.0000.31.412000.00000	40% OF TAX REMITTED	40% OF TAX REMITTED	-4,800
	275.0000.31.413000.00000	4% COLLECTION FEE	4% COLLECTION FEE	-500
	275.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-200
	275.4970.52.395600.00000	62.5% TO COBB GALLERIA	62.5% TO COBB GALLERIA	12,500
	275.9100.61.101000.00000	TRANSFERS OUT - MUSEUM	TRANSFERS OUT - MUSEUM	13,000
	Sum			0
	Grand Total			0

CITY OF KENNESAW
Budget Report
Impact Fees

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
276.0000.32.195000.0000	IMPACT FEES - PARKS & RECREATION	\$ 26,425	\$ 26,578	\$ 40,000	\$ 106,012	265%	\$ 65,000	\$ 25,000	63%
276.0000.32.196000.0000	IMPACT FEES - POLICE DEPARTMENT	7,600	8,704	1,500	8,937	596%	2,000	500	33%
276.0000.36.100000.0000	INTEREST REVENUES	350	395	362	1,557	430%	2,000	1,638	452%
276.0000.39.400000.0000	USE OF PRIOR YEAR RESERVES	235,625	-	156,706	-	0%	93,568	(63,138)	-40%
	TOTAL REVENUES	\$ 270,000	\$ 35,677	\$ 198,568	\$ 116,506	59%	\$ 162,568	\$ (36,000)	-18%
276.4225.52.125000.0000	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	0%	\$ (45,000)	\$ 45,000	100%
276.4225.53.117200.0000	UNIFORMS	(725)	(725)	-	-	-	-	-	0%
276.4225.54.145000.0000	PARK IMPROVEMENTS	(60,000)	(36,791)	(54,000)	(3,820)	7%	(75,000)	21,000	39%
276.4225.54.146100.0000	CITY WIDE TRAILS CONSTRUCTION	(100,000)	(4,135)	(67,000)	(66,000)	99%	-	(67,000)	-100%
276.4225.54.221000.0000	POLICE VEHICLES	(109,275)	(84,195)	(40,000)	(39,553)	99%	-	(40,000)	-100%
276.4225.54.252000.0000	POLICE EQUIPMENT	-	-	(37,568)	-	0%	(42,568)	5,000	13%
	TOTAL EXPENDITURES	\$ (270,000)	\$ (125,846)	\$ (198,568)	\$ (109,373)	55%	\$ (162,568)	\$ (81,000)	-41%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ (90,169)	\$ -	\$ 7,133	0%	\$ -	0	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
276				
	276.0000.32.195000.00000	IMPACT FEES - PARKS & RECREATION	IMPACT FEES	-65,000
	276.0000.32.196000.00000	IMPACT FEES - POLICE DEPARTMENT	IMPACT FEES	-2,000
	276.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-2,000
	276.0000.39.400000.00000	USE OF PRIOR YEAR RESERVES	USE OF PRIOR YEAR RESERVES	-93,568
	276.4225.52.125000.00000	OTHER PROFESSIONAL SERV	P&R MASTER PLAN UPDATE	45,000
	276.4225.54.145000.00000	PARK IMPROVEMENTS	Expanded Playground at Wren Ridge	25,000
	276.4225.54.145000.00000	PARK IMPROVEMENTS	Inclusive Playgroud	50,000
	276.4225.54.252000.00000	POLICE EQUIPMENT	Flock (LPR)	5,000
	276.4225.54.252000.00000	POLICE EQUIPMENT	LPR (2)	37,568
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
Cemetery

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
285.0000.34.910000.0000	CEMETERY FEES	\$ 5,000	\$ 16,950	\$ 5,000	\$ 7,100	142%	\$ 5,000	\$ -	0%
285.0000.34.911500.0000	CEMETERY TREES REVENUE	-	-	-	425	0%	700	700	100%
285.0000.36.100000.0000	INTEREST REVENUES	35	28	25	219	876%	335	310	1240%
285.0000.37.000000.0000	CONTRIBUTION/DONATIONS	500	-	500	-	0%	500	-	0%
285.0000.37.100000.0000	DONATION - CEM. PRESERVATION	3,000	150	3,000	-	0%	3,000	-	0%
285.0000.39.110000.0000	TRANSFERS IN - GENERAL FUND	7,000	-	40,000	30,000	75%	7,665	(32,335)	-81%
285.0000.39.400000.0000	USE OF PY RESERVE	2,765	-	2,775	-	0%	7,500	4,725	170%
	TOTAL REVENUES	\$ 18,300	\$ 17,128	\$ 51,300	\$ 37,744	74%	\$ 24,700	\$ (26,600)	-52%
285.4950.52.325000.0000	POSTAGE	\$ (500)	\$ -	\$ (500)	\$ -	0%	\$ (500)	\$ -	0%
285.4950.52.350000.0000	TRAVEL	(650)	(250)	(650)	-	0%	(650)	-	0%
285.4950.52.361000.0000	ORGANIZATIONAL MEMBERSHIP	(150)	(50)	(150)	(50)	33%	(50)	(100)	-67%
285.4950.53.118000.0000	OPERATING MATERIALS/SUPP	(12,000)	(1,459)	(12,000)	(8,723)	73%	(8,000)	(4,000)	-33%
285.4950.53.118500.0000	CEMETERY TREES	-	-	-	-	0%	(500)	500	100%
285.4950.54.121000.0000	CEMETERY IMPROVEMENTS	(5,000)	(765)	(30,000)	(30,254)	101%	(15,000)	(15,000)	-50%
285.4950.54.245000.0000	SOFTWARE	-	-	(8,000)	-	0%	-	(8,000)	-100%
	TOTAL EXPENDITURES	\$ (18,300)	\$ (2,524)	\$ (51,300)	\$ (39,027)	76%	\$ (24,700)	\$ (26,600)	-52%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 14,604	\$ -	\$ (1,283)	0%	\$ -	-	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
285				
	285.0000.34.910000.00000	CEMETERY FEES	LOTS, PERMITS, CREMATION GARDEN	-5,000
	285.0000.34.911500.00000	CEMETERY TREES REVENUE	MEMORIAL TREES	-700
	285.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-335
	285.0000.37.000000.00000	CONTRIBUTION/DONATIONS	CONTRIBUTIONS/DONATIONS	-500
	285.0000.37.100000.00000	DONATION - CEM. PRESERVATION FOUND	FOUNDATION DONATION	-3,000
	285.0000.39.110000.00000	TRANSFERS IN - GENERAL FUND	TRANSFER IN FROM GF	-7,665
	285.0000.39.400000.00000	USE OF PY RESERVE	RESERVES	-7,500
	285.4950.52.325000.00000	POSTAGE	POSTAGE	500
	285.4950.52.350000.00000	TRAVEL	TRAVEL	650
	285.4950.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	ORGANIZATIONAL MEMBERSHIPS	50
	285.4950.53.118000.00000	OPERATING MATERIALS/SUPP	OPERATING MATERIALS/SUPPLIES	8,000
	285.4950.53.118500.00000	CEMETERY TREES	TREE PURCHASES	500
	285.4950.54.121000.00000	CEMETERY IMPROVEMENTS	CEMETERY IMPROVEMENTS	15,000
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
Capital Projects

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
301.0000.36.100000.0000	INTEREST REVENUES	\$ 100	\$ 75	\$ 100	\$ 446	446%	\$ 500	\$ 400	400%
301.0000.38.720000.0000	DEPOT MASTER PLAN-FUTURE REVENUES	4,999,900	-	4,999,900	-	0%	4,999,500	(400)	0%
	TOTAL REVENUES	\$ 5,000,000	\$ 75	\$ 5,000,000	\$ 446	0%	\$ 5,000,000	\$ -	0%
301.6240.54.133500.0000	DEPOT MASTER PLAN	\$ (5,000,000)	\$ -	\$ (5,000,000)	\$ -	0%	\$ (5,000,000)	\$ -	0%
	TOTAL EXPENDITURES	\$ (5,000,000)	\$ -	\$ (5,000,000)	\$ -	0%	\$ (5,000,000)	\$ -	0%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 75	\$ -	\$ 446	0%	\$ -	\$ -	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
301				
	301.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-500
	301.0000.38.720000.00000	DEPOT MASTER PLAN-FUTURE REVENUES	DEPOT MASTER PLAN-FUTURE REVEN	-4,999,500
	301.6240.54.133500.00000	DEPOT MASTER PLAN	DEPOT MASTER PLAN	5,000,000
Sum				0
Grand Total				0

CITY OF KENNESAW
Budget Report
SPLOST

Account Number	Account Name	Total Estimated Cost	Total Project Expenditures from Inception through 5/31/2019	Remaining to be Spent - Project Length Budget Amount FY20
310.4222.54.146200.0000	SPLOST 2005 800 MGHZ RADIOS	\$ 428,526	\$ 428,526	\$ -
310.4228.54.146500.0000	SPLOST 2005 PROJ-CHEROKEE ST. WIDENING	1,472,820	1,472,820	-
310.4228.54.146600.0000	SPLOST 2005-STANLEY/COLLINS RD WIDENING	787,563	787,563	-
310.4228.54.146700.0000	SPLOST 2005-KENN DUE WEST ROAD	750,000	750,000	-
310.4228.54.146800.0000	SPLOST 2005 PROJ-PINE MTN ROAD @US41	300,000	300,000	-
310.4228.54.146900.0000	SPLOST 2005 PROJ-RUTLEDGE ROAD WIDENING	595,529	595,364	165
310.4228.54.147300.0000	SPLOST 2005 PROJ-SIDEWALKS	147,317	147,317	-
310.4228.54.147400.0000	SPLOST 2005 PROJ-RESURFACING	448,444	448,444	-
310.4228.54.147600.0000	SPLOST 2005 PROJ-PINE MTN COURT @US41	49,773	49,773	-
310.4228.54.147700.0000	SPLOST 2005 PROJ-OLD HIGHWAY 41	3,735,916	845,125	2,890,791
	Subtotal SPLOST 2005	\$ 8,715,888	\$ 5,824,932	\$ 2,890,956
310.4228.54.147200.0000	SPLOST 2011 -COBB INTL BLVD RESURFACING	\$ 27,353	\$ 27,353	\$ -
310.4228.54.147500.0000	SPLOST 2011 PROJ-MCCOLLUM PARKWAY	388,001	388,001	-
310.4228.54.147800.0000	SPLOST 2011 -INFRASTRUCTURE PRESERVATION	565,672	501,544	64,128
310.4228.54.147900.0000	SPLOST 2011 - SKATE PARK	984,094	984,094	-
310.4228.54.148000.0000	SPLOST 2011 - SGG EVENT BUILDING	1,800,000	820,756	979,244
310.4228.54.148100.0000	SPLOST 2011 - DEPOT PARK IMPROVEMENTS	1,870,131	821,989	1,048,142
310.4228.54.148200.0000	SPLOST 2011 - SWIFT CNTRELL PRK IMPRVMENT	836,906	836,906	-
310.4228.54.148300.0000	SPLOST 2011 - COMMUNITY CENTER RENOVATION	225,382	225,382	-
310.4228.54.148400.0000	SPLOST 2011 PROJ-CHEROKEE STREET	6,276,899	1,154,581	5,122,318
310.4228.54.148500.0000	SPLOST 2011 PROJ-STANLEY COLLINS	3,552,111	3,397,257	154,854
310.4228.54.148600.0000	SPLOST 2011 PROJ-PINE MTN ROAD	6,979,193	7,016,170	(36,977)
310.4228.54.148700.0000	SPLOST 2011 PROJ-SIDEWALKS	1,229	1,229	-
310.4228.54.148800.0000	SPLOST 2011 PROJ-RESURFACING	495,817	461,733	34,084
	Subtotal SPLOST 2011	\$ 24,002,788	\$ 16,636,994	\$ 7,365,793

CITY OF KENNESAW
Budget Report
SPLOST

Account Number	Account Name	Total Estimated Cost	Total Project Expenditures from Inception through 5/31/2019	Remaining to be Spent - Project Length Budget Amount FY20
310.4228.54.148900.0000	SPLOST 2016 SARDIS STREET OVERPASS	\$ 6,000,000	\$ -	\$ 6,000,000
310.4228.54.149000.0000	SPLOST 2016 STORMWATER INFRASTRUCTURE UPGRADES	512,032	75,023	437,009
310.4228.54.149100.0000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	3,133,431	174,137	2,959,294
310.4228.54.149200.0000	SPLOST 2016 SARDIS STREET EXTENSION PROJECT	2,500,000	428,861	2,071,139
310.4228.54.149300.0000	SPLOST 2016 PROPERTY ACQUISITION	3,000,000	1,222,063	1,777,937
310.4228.54.149400.0000	SPLOST 2016 PARK IMPROVEMENTS	1,790,000	152,739	1,637,261
310.4228.54.149500.0000	SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEMENTS	5,563,170	5,129,778	433,392
310.4228.54.149600.0000	SPLOST 2016 FACILITY IMPROVEMENTS	743,870	401,180	342,690
310.4228.54.149700.0000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,500,000	-	1,500,000
310.4228.54.149800.0000	SPLOST 2016 SMITH GILBERT GARDENS	750,000	2,250	747,750
310.4228.54.149900.0000	SPLOST 2016 RESURFACING AND SIDEWALKS	698,867	23,750	675,117
310.4228.54.150000.0000	SPLOST 2016 POLICE VEHICLES	125,000	110,242	14,758
	Subtotal SPLOST 2016	\$ 26,316,370	\$ 7,720,023	\$ 18,596,347
310.4228.54.150400.0000	RECREATIONAL CENTER	\$ 4,513,985	\$ 63,120	\$ 4,450,865
	TOTAL SPLOST EXPENDITURES	\$ 63,549,031	\$ 30,245,069	\$ 33,303,961

CITY OF KENNESAW
Budget Report
Partially Self Insured Fund

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY209 % Change
600.0000.34.990500.0000	CITY/EMPLOYEE PAYMENTS	\$ 2,915,729	\$ 2,547,514	\$ 2,757,230	\$ 1,563,057	57%	\$ 2,757,230	\$ -	0%
600.0000.36.100000.0000	INTEREST REVENUES	70	84	90	490	544%	90	-	0%
	TOTAL REVENUES	\$ 2,915,799	\$ 2,547,598	\$ 2,757,320	\$ 1,563,547	57%	\$ 2,757,320	\$ -	0%
600.6000.52.120000.0000	ADMINISTRATIVE FEE - LIFEWELL	\$ (95,976)	\$ (74,813)	\$ (89,262)	\$ (59,726)	67%	\$ (89,262)	\$ -	0%
600.6000.52.121000.0000	BROKER FEES	(36,000)	(36,000)	(36,000)	(24,000)	67%	(36,000)	-	0%
600.6000.52.123000.0000	AGGREGATE STOP/LOSS	(28,750)	(28,751)	(29,879)	(20,020)	67%	(29,879)	-	0%
600.6000.52.124000.0000	SPECIFIC STOP/LOSS	(161,000)	(186,029)	(200,307)	(130,808)	65%	(200,307)	-	0%
600.6000.52.360000.0000	DUES & FEES	(4,028)	(4,343)	(3,832)	(2,869)	75%	(3,832)	-	0%
600.6000.55.220200.0000	CLAIMS MEDICAL	(1,308,542)	(969,988)	(1,065,526)	(732,626)	69%	(1,065,526)	-	0%
600.6000.55.220400.0000	CLAIMS HOSPITAL	(845,188)	(728,140)	(924,268)	(421,226)	46%	(924,268)	-	0%
600.6000.55.220600.0000	CLAIMS PHARMACY	(436,315)	(520,757)	(408,246)	(322,450)	79%	(408,246)	-	0%
	TOTAL EXPENDITURES	\$ (2,915,799)	\$ (2,548,821)	\$ (2,757,320)	\$ (1,713,725)	62%	\$ (2,757,320)	\$ -	0%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ (1,223)	\$ -	\$ (150,178)	0%	\$ -	-	0%

CITY OF KENNESAW
Budget Report
URA

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
700.0000.36.100000.0000	INTEREST REVENUES	\$ 25	\$ 27	\$ 25	\$ 9	36%	\$ 25	\$ -	0%
700.0000.39.113000.0000	TRANSFERS IN - GENERAL FUND	576,878	576,877	576,192	448,531	78%	393,737	(182,455)	-32%
700.0000.39.400000.0000	USE OF PY RESERVES	5,480	-	5,475	-	0%	-	(5,475)	-100%
	TOTAL REVENUES	\$ 582,383	\$ 576,904	\$ 581,692	\$ 448,540	77%	\$ 393,762	\$ (187,930)	-32%
700.7300.52.396000.0000	PAYING AGENT FEES	\$ (5,505)	\$ (5,504)	\$ (5,500)	\$ (5,221)	95%	\$ (5,500)	\$ -	0%
700.8000.58.110300.0000	PRINCIPAL - SERIES 2003	(175,000)	(175,000)	(180,000)	(180,000)	100%	-	(180,000)	-100%
700.8000.58.110600.0000	PRINCIPAL - SERIES 2014 B	(120,000)	(120,000)	(125,000)	(125,000)	100%	(125,000)	-	0%
700.8000.58.210300.0000	INTEREST - SERIES 2003	(10,566)	(10,566)	(3,555)	(3,555)	100%	-	(3,555)	-100%
700.8000.58.210500.0000	INTEREST - SERIES 2014 A	(161,319)	(161,319)	(161,319)	(80,659)	50%	(161,319)	-	0%
700.8000.58.210600.0000	INTEREST - SERIES 2014 B	(109,993)	(109,992)	(106,318)	(54,096)	51%	(101,943)	(4,375)	-4%
	TOTAL EXPENDITURES	\$ (582,383)	\$ (582,381)	\$ (581,692)	\$ (448,531)	77%	\$ (393,762)	\$ (187,930)	-32%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ (5,477)	\$ -	\$ 9	0%	\$ -	\$ (375,860)	0%

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
700				
	700.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-25
	700.0000.39.113000.00000	TRANSFERS IN - GENERAL FUND	TRAN IN FROM GF	-393,737
	700.7300.52.396000.00000	PAYING AGENT FEES	PAYING AGENT FEES	5,500
	700.8000.58.110600.00000	PRINCIPAL - SERIES 2014 B	PRIN SERIES 2014 B BONDS	125,000
	700.8000.58.210500.00000	INTEREST - SERIES 2014 A	INT SERIES 2014 A BONDS	161,319
	700.8000.58.210600.00000	INTEREST - SERIES 2014 B	INT SERIES 2014 B BONDS	101,943
Sum				0
Grand Total				0

CITY OF KENNESAW

Budget Report

Street Lights

Account Number	Account Name	FY 18 Budget	FY 18 Actual	FY 19 Revised Budget	May 31, 2019 YTD Actual	FY 19 YTD %	FY 20 Budget	Budget Increase (Decrease) FY 19 to FY 20	Budget FY19 to FY20 % Change
565.0000.34.430000.0000	STREET LIGHTS RESIDENTIAL	\$ 42,000	\$ 43,042	\$ 247,200	\$ 166,346	67%	\$ 249,000	\$ 1,800	1%
565.0000.34.430500.0000	STREET LIGHTS COMMERCIAL	20,000	18,488	115,200	74,631	65%	112,000	(3,200)	-3%
565.0000.36.100000.0000	INTEREST	-	-	145	211	146%	600	455	314%
	TOTAL REVENUES	\$ 62,000	\$ 61,530	\$ 362,545	\$ 241,188	67%	\$ 361,600	\$ (945)	100%
565.4260.53.123100.0000	STREET LIGHTING	\$ (62,000)	\$ (54,736)	\$ (362,545)	\$ (190,952)	53%	\$ (361,600)	\$ (945)	0%
	TOTAL EXPENDITURES	\$ (62,000)	\$ (54,736)	\$ (362,545)	\$ (190,952)	53%	\$ (361,600)	\$ (945)	0%
	Excess (Deficiency) of Revenues								
	over Expenditures	\$ -	\$ 6,794	\$ -	\$ 50,236	0%	\$ -	\$ -	-

Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
565				
	565.0000.34.430000.00000	STREET LIGHTS RESIDENTIAL	STREET LIGHTS RESIDENTIAL	-249,000
	565.0000.34.430500.00000	STREET LIGHTS COMMERCIAL	STREET LIGHTS COMMERCIAL	-112,000
	565.0000.36.100000.00000	INTEREST	INTEREST	-600
	565.4260.53.123100.00000	STREET LIGHTING	STREET LIGHTING	361,600
Sum				0
Grand Total				0