

**Mayor**  
Derek Easterling  
**City Manager**  
Jeff Drobney  
**City Clerk, MMC**  
Debra Taylor



**Council**  
Mayor Pro-Tem, Chris Henderson  
James Eaton  
Tracey Viars  
Pat Ferris  
David Blinkhorn

**City Council  
Meeting Agenda  
September 3, 2019 6:30 PM  
Council Chambers**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

**V. PRESENTATIONS**

- A. Presentation of a Proclamation declaring September 17-23, 2019 as Constitution Week. The proclamation will be presented to Deb Bradley and members of the Kennesaw Mountain Chapter, National Society Daughters of the American Revolution.

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. COMMITTEE AND BOARD REPORTS**

**X. PUBLIC HEARING(S)**

Swearing-in of any witnesses or individuals offering comments on any of the following items.

- A. **FIRST PUBLIC HEARING:** Consideration of RESOLUTION to adopt the Fiscal Year 2019-2020 Operating Budget for the City of Kennesaw and adopt the organizational chart.

In accordance with Section 4.02 and 4.03 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. The budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The updated organization charts are attached. The first advertisement in the Marietta Daily Journal was on August 23, 2019 and the second and third advertisements will be August 30, 2019 and September 6, 2019, respectively. The budget meets the balanced

budget requirements as set forth by the City, State and other regulatory agencies.

Final adoption is scheduled for the September 16, 2019 at the regularly scheduled meeting. Finance Director recommends approval.

- B. FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the FY 2019-2020 Capital Improvement and Special Purpose Local Option Sales Tax (SPLOST) Budget for the City of Kennesaw.

In accordance with Section 4.06 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. This budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The first advertisement in the Marietta Daily Journal was on August 23, 2019 and the second and third advertisements will be August 30, 2019 and September 6, 2019, respectively. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for the September 16, 2019 at the regularly scheduled meeting. Finance Director recommends approval.

## **XI. CONSENT AGENDA**

- A. Approval of the August 12th and August 19th Mayor and City Council special call meeting minutes.
- B. Approval of the August 19, 2019 Mayor and City Council regular meeting minutes and Executive Session minutes.
- C. Receipt of the MetroAtlanta activity reports May-July, 2019.

- D. Authorize RESOLUTIONS to approve bids and award contracts for the Truck Route Signage Project, Phase I and Phase II.

A Request for Proposals was advertised in the Marietta Daily Journal for the construction and installation of truck route signs. These signs will be installed on N. Main St at Jiles Rd, Jiles Rd at N. Main St and Cherokee St at Jiles Rd as Phase I and Cherokee St at Ben King Rd as Phase II. Each phase was individually advertised and bid. Two bids were received for each project. The proposers for phase I were Carlson Construction Services, LLC with a bid of \$680,754.06 and Brooks Berry Haynie & Associates, Inc. with a bid of \$659,201.96. The proposers for phase II were Carlson Construction Services, LLC with a bid of \$261,306.82 and Brooks Berry Haynie & Associates, Inc. with a bid of \$254,781.17. Based on the evaluation results, the Public Works Director and Croy Engineering recommend award of the contracts for phase I and phase II to Brooks Berry Haynie & Associates, Inc. and Mayor to sign the attached resolutions and contracts pending legal review.

100.1050.54.142500.00000 - ARC-Truck Route Signs

- E. Approve RESOLUTION authorizing Croy Engineering, LLC Proposal

for Architectural & Engineering Design Services for the Kennesaw Recreation Center project located in Adams Park.

In 2016 Kennesaw voters approved the 2016 SPLOST that included funding for a new Recreation Center. Croy Engineering, LLC has submitted to the City a proposal to provide Architectural and Engineering Design Services. The new Recreation Center will be approximately 39,700 square feet in size. Phase One will be approximately 21,500 square feet and Phase 2 approximately 18,200 square feet. The project will be fully designed under this proposal but will be designed to be constructed in two phases. A detailed Scope of Services is attached. The Scope of Services includes land surveying, civil engineering and architectural design, construction documents, and construction administration. Total cost is \$741,840 to be funded through SPLOST. The Parks and Recreation Director recommends approval and for the Council to authorize the Mayor to sign.

310.4228.54.150400.00000 2016 SPLOST Recreation Center

- F. Approval for a consolidation Plat submitted by East Park JV, LLC for property along Cherokee Street, Grant Drive and McCollum Parkway.

Properties identified within Land Lot 99 of the 20th District, 2nd Section, Cobb County. Owner of the properties East Park JV, LLC is requesting to consolidate Tracts 1 and Tract 2 into one parcel of land for commercial development as part of a Master Planned Community. A consolidation plat was approved by the Mayor and Council on February 04, 2019 to consolidate addresses and adding tract information, zoning notes. The development concept was part of an approval by the Mayor and Council under Ordinance No. 2017-11 on December 7, 2017. The Plan Review Committee recommends approval of the consolidation plat.

- G. Authorization for approval of two (2) model home permit applications submitted by Kerley Family Homes. Model units identified as Lot 65 and Lot 70, located within the Cantrell Crossing Subdivision.

Properties were rezoned in 2018 under ordinance 2018-04-2018 with stipulations on said tract of land containing 8.043 acres more or less. Building Services Department has reviewed the building plans for the two model homes and confirmed that the site has proper access to water supply within 500 feet of the proposed buildings. Please refer to the attached correspondence from the Building Official, Scott Banks. Staff recommends approval.

## **DEPARTMENT REPORTS**

### **XII. GENERAL AND ADMINISTRATIVE**

GINA AULD, Finance Director

### **XIII. PUBLIC SAFETY**

BILL WESTENBERGER, Police Chief

LINDA DAVIS, 911 Communications Director

A. Receipt of the July 2019 Crime Statistics.

**XIV. INFORMATION TECHNOLOGY**

RICK ARNOLD, CO-IT Director  
JOSHUA GUERRERO, CO-IT Director

**XV. PUBLIC WORKS**

RICKY STEWART, Public Works Director  
ROBBIE BALENGER, Facilities Manager

**XVI. RECREATION AND CULTURE**

RICHARD BANZ, Museum Director  
STEVE ROBERTS, Parks and Recreation Director  
ANN PARSONS, Smith-Gilbert Gardens Director

**XVII. COMMUNITY DEVELOPMENT**

ROBERT FOX, Economic Development Director  
DARRYL SIMMONS, Zoning Administrator  
SCOTT BANKS, Building Official

**XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**XIX. CITY MANAGER'S REPORT (Jeff Drobney)**

A. City Manager reports, discussions and updates.

**XX. MAYOR'S REPORT**

A. Mayoral and City Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor and/or City Council to any Board, Committee, Authority or Commission requiring an appointment to fill any vacancy, resignation, and to create or dissolve committees, as deemed necessary.

**XXI. COUNCIL COMMENTS**

**XXII. EXECUTIVE SESSION - Land, Legal, Personnel**

Pursuant to the provisions of O.C.G.A. 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters

**XXIII. ADJOURN**





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	Presentation of a Proclamation declaring September 17-23, 2019 as Constitution Week. The proclamation will be presented to Deb Bradley and members of the Kennesaw Mountain Chapter, National Society Daughters of the American Revolution.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

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**ATTACHMENTS:**

Description	Upload Date	Type
Proclamation	8/19/2019	Presentation



## **PROCLAMATION**

### **DECLARING SEPTEMBER 17-23, 2019 AS CONSTITUTION WEEK**

*WHEREAS*, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

*WHEREAS*, September 17, 2019, marks the 232<sup>nd</sup> anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

*WHEREAS*, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

*WHEREAS*, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

*NOW, THEREFORE, BE IT RESOLVED*, I, Derek Easterling, by virtue of the authority vested in me as Mayor of the City of Kennesaw do hereby proclaim the week of September 17 through 23, 2019 as **CONSTITUTION WEEK** and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

*IN WITNESS THEREOF*, I have hereunto set my hand and caused the official seal of the City of Kennesaw, Georgia, to be affixed this 26<sup>th</sup> day of August, 2019.

ATTEST:

  
Debra Taylor, City Clerk



APPROVED:

  
Derek Easterling, Mayor



**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the Fiscal Year 2019-2020 Operating Budget for the City of Kennesaw and adopt the organizational chart.
<b>Agenda Comments:</b>	In accordance with Section 4.02 and 4.03 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. The budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The updated organization charts are attached. The first advertisement in the Marietta Daily Journal was on August 23, 2019 and the second and third advertisements will be August 30, 2019 and September 6, 2019, respectively. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for the September 16, 2019 at the regularly scheduled meeting. Finance Director recommends approval.
<b>Funding Line(s)</b>	

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**ATTACHMENTS:**

Description	Upload Date	Type
Resolution	8/21/2019	Resolution
Operating Budget Book File	8/21/2019	Backup Material
Org Charts	8/19/2019	Backup Material
08-23-19 Legal Ad	8/27/2019	Legal Ad

**CITY OF KENNESAW,  
GEORGIA**

**RESOLUTION NO. 2019- , 2019**

**A RESOLUTION TO ADOPT THE PROPOSED  
OPERATING BUDGET FOR THE CITY OF KENNESAW  
FOR THE FISCAL YEAR BEGINNING  
OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020**

**WHEREAS**, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2019; and

**WHEREAS**, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2019 in detail and has made modifications as the City Council considers necessary and desirable to same; and

**WHEREAS**, Public Hearings regarding the Fiscal Year 2019-2020 Operating Budget for the City of Kennesaw were held on September 3, 2019 and September 16, 2019; and

**WHEREAS**, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2019 to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

**WHEREAS**, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

**SECTION 1.** The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2019 is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

**SECTION 2. BE IT FURTHER RESOLVED THAT** pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2019:

<b>FUND</b>	<b>APPROPRIATION</b>
General Fund ---Operations (Including Transfers Out of \$1,759,672 )	\$ 24,388,681
Sanitation Fund	\$ 2,657,569
Storm Water Utility Fund	\$ 1,133,409
Streetlight Fund	\$ 361,600
Museum Fund	\$ 959,425
Smith Gilbert Gardens	\$ 533,761
Asset Forfeiture Fund	\$ 20,805
Treasury Equitable Sharing	\$ 120,500
911 Operating Fund	\$ 1,177,000
Cemetery Fund	\$ 24,700
Impact Fee Fund	\$ 162,568
Hotel/Motel Fund	\$ 25,500
Urban Redevelopment Agency	\$ 393,762
Partially Self Insured Benefits Fund	\$ 2,650,045

**SECTION 3. BE IT FURTHER RESOLVED THAT** pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2019:

<b>DEPT #</b>	<b>DEPARTMENT</b>	<b>APPROPRIATION</b>
1100	Mayor And Council	\$ 467,229
1320	City Manager	\$ 754,272
1510	Finance	\$ 915,197
1530	Legal	\$ 346,500
1535	Information Technology	\$ 1,097,429
1540	Human Resources	\$ 371,589
1565	Building Maintenance	\$ 1,268,895
2000	Court	\$ 402,830
3200	Police	\$ 7,485,635
3400	Corrections	\$ 355,028
3800	911 funded by General Fund	\$ 1,000
4000	Public Works	\$ 638,947
4200	Streets	\$ 1,512,224
6100	Parks & Recreation	\$ 2,187,048
7200	Building & Construction	\$ 642,622
7400	Planning & Zoning	\$ 226,539
7500	Economic Development	\$ 417,147
8000	Debt Service	\$ 1,303,837
Various	Capital Outlay	\$ 1,262,575
9000	Reserves	\$ 972,466

**SECTION 4. BE IT FURTHER RESOLVED THAT** this RESOLUTION shall become effective from and after October 1, 2019.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2019.

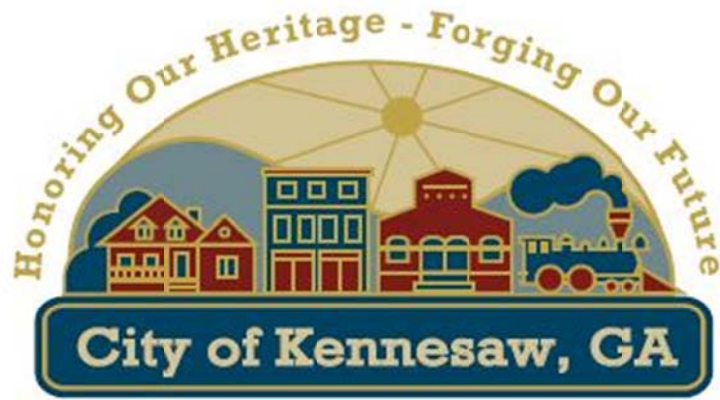
ATTEST:

CITY OF KENNESAW

\_\_\_\_\_  
Debra Taylor, City Clerk

\_\_\_\_\_  
Derek Easterling, Mayor





# DRAFT OPERATING BUDGET

FISCAL YEAR 2019-2020

Mayor Derek Easterling  
Mayor Pro-Tem Chris Henderson  
David Blinkhorn  
James Eaton  
Pat Ferris  
Tracey Viars

**MAYOR**

Derek Easterling

**City Manager**

Jeff Drobney

**City Clerk, MMC**

Debra Taylor

**COUNCIL**

Mayor Protem Chris Henderson

James Eaton

Tracey Viars

Pat Ferris

David Blinkhorn

## Memo

To: Mayor and Council

From: Jeff Drobney, City Manager  
Gina Auld, Finance Director

Date: August 9, 2019

Re: FY 2020 Recommended Budget

Mayor and Council,

Staff is presenting for your consideration the FY 2020 Recommended Budget totaling \$24,388,681. Fiscal Year 2020 refers to the period of time between October 1, 2019, and September 30, 2020. This submittal is based on information obtained and revised throughout the initial phases of the budgeting process.

Revenue projections are based on historical data, collections year-to-date, property assessments performed by the Cobb County Tax Assessor's Office, and other sources. Expenditures are based on departmental requests and adjustments consistent with the adopted Strategic Plan, city goals and each department's function, needs and goals.

Property taxes remain the City's largest source of revenue. A projected increase in property tax revenue is driven by new development and re-valuations by the Cobb County Tax Assessor. In most cases, residents with the Floating Homestead Exemption will not see an increase. Steady growth and conservative budgeting has allowed Kennesaw to keep the same millage rate of 8 mills since FY 08. This budget anticipates the millage rate will remain unchanged for the 12th consecutive year.

The City's fiscal stewardship has helped it to achieve a solid bond rating. Rating agency Standard & Poor's gives Kennesaw a rating of A1 with a stable outlook. Of note, the A1 rating is a strong rating and is the highest within the A-rated category. The A1 rating reflects the city's sizeable and rapidly growing tax base that benefits from proximity to Atlanta (Aa1 stable) and the institutional presence





of Kennesaw State University (A1 stable). The rating also incorporates Kennesaw's healthy, albeit largely restricted, financial position, affordable debt burden, and a very low pension liability.

The State of Georgia requires every local government to adopt a balanced operating budget. This process includes setting the millage rate, advertising and conducting public hearings, and adhering to Generally Accepted Accounting Principles (GAAP). This recommended budget has been balanced.



## **FY 2019-2020 Proposed Operating Budget**

*This will be the order of the review*

		PROPOSED BUDGET SUMMARY
FUND	100	GENERAL FUND REVENUE
DEPT	1100	MAYOR & COUNCIL
DEPT	1320	CITY MANAGER
DEPT	1510	FINANCE
DEPT	1530	LEGAL SERVICES
DEPT	2000	COURT SERVICES
DEPT	8000	DEBT SERVICE
DEPT	9000	RESERVES
DEPT	9100	OPERATING TRANSFERS
DEPT	1535	INFORMATION TECHNOLOGY
DEPT	1540	HUMAN RESOURCES
DEPT	1565	BUILDING MAINTENANCE
DEPT	3200	POLICE
DEPT	3400	CORRECTIONS
FUND	210	ASSET FORFEITURE
FUND	211	TREASURY EQUITABLE SHARING
DEPT	4000	PUBLIC WORKS
DEPT	4200	STREETS
FUND	540	SANITATION
FUND	560	STORM WATER
DEPT	6100	PARKS & RECREATION
DEPT	7200	BUILDING SERVICES
DEPT	7400	PLANNING & ZONING
DEPT	7500	ECONOMIC DEVELOPMENT
FUND	760	KDDA
FUND	780	KDA
FUND	215	911 EMERGENCY
FUND	556	SOUTHERN MUSEUM
FUND	557	SMITH-GILBERT GARDENS
FUND	275	HOTEL/MOTEL
FUND	276	IMPACT FEES
FUND	285	CEMETERY
FUND	600	PSIF
FUND	700	URA
FUND	565	STREET LIGHTS

## **FY 2019-2020 Proposed Budget Assumptions**

### **Budget Highlights**

- No millage rate increase
- Overall Tax Revenue budgeted at 3.5% increase
- \$587,466 to fund City's reserve account; reserve previously budgeted in City Manager's budget (Working Capital Transfer line item), but now shown in a separate reserve budget (department 9000)
- \$200,000 allocated city-wide for 2% cost of living adjustment (COLA) for all staff
- \$130,000 allocated for a one-time merit recognition payment to all Fulltime employees - \$750 for service of one year or longer as of 1 October 2019 and \$350 for service of less than one year as of 1 October 2019.
- Salary budgets in all departments include budgeting the cost of employees selling sick & vacation time as allowed by City policy, based on historic trends

### **Revenues Highlights**

- Due to changes in the TAVT disbursement formula enacted by the Georgia Legislature it is projected that TAVT will decline by nearly 50% or \$600,000. Given the uncertain nature of the impact the new legislation will have neither the county or the State of Georgia could provide accurate financials. TAVT - The Title Ad Valorem Tax (TAVT) law effective since March 1, 2013, redefined the collection and disbursement of motor vehicle taxes. Unlike the disbursement of ad valorem tax which is based on millage rates, the TAVT disbursement formulas are based on census data for counties and municipalities, and student enrollment for schools. With the enactment of HB 329 from the 2017-2018 regular General Assembly session, changes have been made regarding the way TAVT is disbursed as follows: For the time period of January 1, 2019, through June 30, 2019, the calculation of TAVT disbursement is the same as completed in previous years. However, beginning July 1, 2019, the state and local governments' split has been set indefinitely at 35% and 65% respectively. Of the 65% local split, there will no longer include a 'true-up' provision nor three separate 'buckets.' Disbursement of TAVT will be dependent on the residence address of the buyer. The municipalities and any independent school district will only receive TAVT proceeds when a vehicle sale occurs to a registered owner within the municipality's legal boundary.
- Hotel Motel Tax - due to the fire and closing of the Intown Suites Hotel/Motel tax is projected to decrease by approximately \$29,000 (59%)
- Senior Tax Exemption – Any resident over 65 years of age is exempt from City of Kennesaw ad valorem property tax for the property on which they reside. This exemption has been in place since 1959 and for FY 20 the total dollar amount not being collected into the General Fund is projected to total \$921,550. This is a 26.4% increase over FY 19 when the amount totaled \$728,766 and a 187% increase since 2012 when the amount totaled \$320,576. With the youngest baby boomers (age 54) being born in 1965 and with 10,000 people a day turning 65 years of age the impact of the 100% senior exemption will continue to grow and have a large impact on the General Fund. The dollar amount will surpass \$1 million in FY 2021 and given present growth rates will surpass \$2 million within 5 years.

### **Expenditure Highlights**

#### **Personnel**

Requests for twelve new full time positions and three new part-time positions were received from the departments. There were additional requests to unfreeze five full time positions and two part time positions. Positions that are being recommended for funding are listed below. The total budgeted impact of salary and benefits of new fulltime positions for FY 2020 is approximately \$285,000.

## FY 2019-2020 Proposed Budget Assumptions

Three reclassification requests are being recommended for FY 2020. These are justified due to changing job duties and for consistency with industry standards and market realities. The total budgeted impact of all reclassifications is approximately \$20,000.

It is also being recommended to unfreeze one fulltime position (Code Enforcement Inspector) and one part-time position (Records Clerk – City Clerk’s Office). The total budgeted impact for salary and benefits is approximately \$76,000.

### **Position changes/additions:**

<b>New Positions:</b>	<b>Org chart updates:</b>
<b>Police:</b> <ul style="list-style-type: none"> <li>1 Sergeant over Specialized Units</li> <li>1 Crime Analyst</li> </ul> <b>Finance:</b> <ul style="list-style-type: none"> <li>1 Accounting Manager</li> </ul>	<b>City Clerk</b> Unfreeze Part-time Records Clerk <b>Building Services:</b> 1 Unfreeze Code Enforcement Inspector <b>IT</b> IT Tech (convert PT IT Tech position to FT) <b>Facilities</b> Combine 2 PT positions into 1 FT Custodian (no budget impact)

<b>Department</b>	<b>Reclassification due to change job responsibilities</b>
Building Services	Assistant Building Official to Ass't Building Official/Ass't Manager Code Enforcement
Building Services	Permit Tech Lead to Permit Tech Lead/Code Coordinator
Finance	Business License Clerk to Business License Manager

### **Use of Court Project Fund and Court Service Improvement Funds as outlined:**

<b>Court Project Fund – \$243,637</b>		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
IT	Replacement server following long term plan	\$21,000
IT	Enterprise Class storage for DR site	\$43,000
Police	Interceptor Utility - Patrol	\$70,000
Police	Interceptor Utility - Patrol	\$70,000

## FY 2019-2020 Proposed Budget Assumptions

Police	H&K UMP Rifle (6)	\$5,000
Police	Taser Upgrade	\$34,637
<b>Court Services Improvement Fund – \$305,114</b>		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Police	Body Camera System	\$197,346
Police	Ford F-150 Quad Cab Admin	\$41,000
Police	Active Shooter Response Kits	\$5,442
Police	Rifle Optics	\$2,842
Police	Rapid ID	\$4,000
Police	Speed Detection Lasers	\$3,000
Police	Patrol Rifle Replacement	\$35,000
Police	Spillman NIBRS Module	\$16,484

- Impact Fees
  - **Parks & Recreation Impact Fees:**
    - Inclusive Playground \$50,000
    - Expanded Playground at Wren's Ridge \$25,000
    - Update the Parks & Recreation Master Plan \$45,000
  - **Police Impact Fees:**
    - LPR (2) \$37,568
    - Flock LPR \$5,000

### Capital Improvement Plan

#### Highlights:

- Other General Fund Capital Outlay not funded by CPF and CSIF:
  - \$27,000 Zero Turn Mower x 2 with bagger system (Public Works Budget)
  - \$25,000 Ford F-250 for Public Works Crew (Public Works Budget)
  - \$10,000 Gator Utility Vehicle (Parks and Recreation Budget)
  - \$10,000 Toro Utility Vehicle (Parks and Recreation Budget)
  - \$28,000 City carpool vehicle (City Manager Budget)
  - \$28,000 Vehicle for code enforcement officer (Building Services Budget)
  - \$70,000 Interceptor Utility for Police Sergeant over Specialized Units (Police Budget)

## **FY 2019-2020 Proposed Budget Assumptions**

- \$70,000 Interceptor Utility for Patrol (Police Budget)
- \$76,000 Interceptor Utility (2) for Admin (Police Budget)
- \$15,080 Business License software (Finance Budget)
- Capital Outlay in non-General Fund budgets:
  - \$300,000 Street Sweeper (Stormwater Fund)
  - \$22,000 Ford Escape for use by Stormwater Manager (Stormwater Fund)
  - \$8,900 Repository Collections Modular Artwork Racking (Museum Fund)
- General Fund Grants:
  - CDBG \$184,281 (*100% grant – no match required*)
  - LMIG \$324,072 (*total project cost \$391,296; 30% match of \$97,221.60 budgeted*)

## Exhibit A

**CITY OF KENNESAW**  
**General Fund Revenues and Other Financing Sources**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.0000.31.110000.00000	REAL PROP-CUR YEAR	\$ 7,600,000	\$ 8,256,766
100.0000.31.110100.00000	BOND MILLAGE PROPERTY TAX	1,775,000	1,876,603
100.0000.31.111000.00000	REAL PROP-PUB UTIL-CUR Y	123,920	127,000
100.0000.31.120000.00000	REAL PROP-PRIOR YEAR	40,000	42,000
100.0000.31.120100.00000	BOND MILLAGE PROPERTY TAX PY	6,000	15,000
100.0000.31.130000.00000	PERS PROP-CUR YEAR	857,533	1,005,349
100.0000.31.130500.00000	ALTERNATIVE AD VALOREM TAX	10,000	9,000
100.0000.31.131000.00000	PERS PROP-MOTOR VEH-CUR	117,126	120,748
100.0000.31.131100.00000	TITLE ADVALOREM TRUE-UP	589,000	-
100.0000.31.131200.00000	TAVT 2ND 3RD DISTRIBUTION	247,000	-
100.0000.31.131300.00000	TAVT 3RD 3RD DISTRIBUTION	264,000	-
100.0000.31.132000.00000	PERS PROP-MOBILE HM-CUR	11,551	12,000
100.0000.31.134000.00000	INTANGIBLE	231,000	200,000
100.0000.31.135000.00000	RAILROAD EQUIPMENT TAX	430	430
100.0000.31.139000.00000	TAVT DISTRIBUTION	-	600,000
100.0000.31.140000.00000	PERS PROP-PRIOR YEAR	5,000	20,000
100.0000.31.150000.00000	PROPERTY NOT ON DIGEST	100	100
100.0000.31.150100.00000	PROPERT TAX NOD BOND	50	50
100.0000.31.160000.00000	REAL ESTATE TRANSFER	59,000	80,000
100.0000.31.171000.00000	FRANCHISE TAX-GA POWER	630,000	675,000
100.0000.31.171100.00000	FRANCHISE TAX--COBB EMC	550,000	565,000
100.0000.31.173000.00000	FRANCHISE TAX-GAS	180,000	190,000
100.0000.31.175000.00000	FRANCHISE TAX-TELV CABLE	280,000	270,000
100.0000.31.176000.00000	FRANCHISE TAX-TELEPHONE	35,000	35,000
100.0000.31.178000.00000	FRANCHISE TAX- VIDEO	93,000	90,000
100.0000.31.421000.00000	BEER TAX	270,000	270,000
100.0000.31.422000.00000	WINE TAX	70,000	73,000
100.0000.31.423000.00000	LIQUOR TAX	30,000	30,000
100.0000.31.430000.00000	LOCAL OPTION MIXED DRINK	100,000	110,000
100.0000.31.610000.00000	BUSINESS & OCCUPATION	1,350,000	1,450,000
100.0000.31.620000.00000	INSURANCE PREMIUM TAX	2,000,000	2,150,000
100.0000.31.630000.00000	FINANCIAL INSTITUTIONS	105,000	105,000
100.0000.31.910000.00000	PEN & INT-GENERAL PROP	55,000	45,000
100.0000.31.940000.00000	PEN & INT BUSINESS	2,000	3,000
100.0000.31.950000.00000	PEN & INT FIFA	5,000	4,500
100.0000.32.310000.00000	BUSINESS LICENSE PENALTY	7,000	8,000
Total Taxes		\$ 17,698,710	\$ 18,438,546



**CITY OF KENNESAW**  
**General Fund Revenues and Other Financing Sources**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.0000.32.110000.00000	ALCOHOLIC BEVERAGES	\$ 150,000	\$ 162,750
100.0000.32.190000.00000	OTHER (REGULATORY FEES)	3,000	4,000
100.0000.32.220100.00000	BUILDING PERMITS	216,000	200,000
100.0000.32.220200.00000	REINSPECTION FEES	3,500	4,000
100.0000.32.220400.00000	NPDES EROSION PERMITS	1,100	1,100
100.0000.32.220500.00000	TECHNOLOGY FEE	12,000	20,000
100.0000.32.221000.00000	ZONING & LAND USE	3,700	3,800
100.0000.32.221100.00000	ELECTRICAL PERMITS	17,000	15,500
100.0000.32.221200.00000	PLUMBING PERMITS	10,800	12,000
100.0000.32.221300.00000	HVAC PERMITS	15,000	17,000
100.0000.32.221400.00000	GRADING PERMITS	2,200	2,200
100.0000.32.221500.00000	OCCUPANCY PERMITS	1,900	3,500
100.0000.32.221600.00000	DRIVEWAY PERMITS	300	300
100.0000.32.221700.00000	FENCING PERMITS	500	1,000
100.0000.32.221800.00000	TREE PERMITS	-	5,000
100.0000.32.222100.00000	MOBILE HOME MOVING	300	500
100.0000.32.223000.00000	SIGN PERMITS	4,100	4,500
100.0000.32.292100.00000	DEMOLITION PERMITS	150	300
	Total Licenses and Permits	<u>\$ 441,550</u>	<u>\$ 457,450</u>
100.0000.33.705000.00000	COBB CO---489 PAYMENT	\$ 760,000	\$ 770,000
100.0000.33.706000.00000	COBB CO---CDBG GRANT	200,000	184,281
100.0000.33.709000.00000	LMIG REVENUE	300,000	324,072
	Total Intergovernmental	<u>\$ 1,260,000</u>	<u>\$ 1,278,353</u>

**CITY OF KENNESAW**  
**General Fund Revenues and Other Financing Sources**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.0000.34.133000.00000	ENGINEER/PLAN REVIEW FEES	\$ 42,000	\$ 42,000
100.0000.34.134000.00000	ARBORIST REVIEW FEES	500	700
100.0000.34.191000.00000	OTHER-ELECTION QUAL FEE	1,296	1,296
100.0000.34.212000.00000	SPEC POL SVC-ACCIDNT REP	40,000	40,000
100.0000.34.231000.00000	DET & COR SVC-FINGERPRNT	1,000	760
100.0000.34.315000.00000	CHARGEPOINT REVENUE	-	900
100.0000.34.736000.00000	RENTAL	22,800	22,800
100.0000.34.750000.00000	PROGRAM FEES	235,000	235,000
100.0000.34.751500.00000	SUMMER CAMP FEES	125,000	125,000
100.0000.34.752000.00000	SPORT CAMP FEES	85,000	85,000
100.0000.34.752500.00000	ACTIVITY CAMP USER FEES	8,500	8,500
100.0000.34.753000.00000	GIRL'S SOFTBALL USER FEES	6,000	6,000
100.0000.34.754000.00000	COMM CLASSES USER FEE	33,000	33,000
100.0000.34.754500.00000	BASEBALL USER FEES	31,000	31,000
100.0000.34.755000.00000	SOCCER USER FEES	34,000	7,000
100.0000.34.770000.00000	SPLASH PAD USER FEES	26,000	26,000
100.0000.34.790000.00000	EVENT INCOME	171,475	171,475
100.0000.34.930000.00000	BAD CHECK FEES	1,000	1,000
	Total Charges for Services	<u>\$ 863,571</u>	<u>\$ 837,431</u>
100.0000.35.117000.00000	COURT-MUNICIPAL	\$ 750,000	\$ 800,000
100.0000.35.191000.00000	CT. SERVICES IMPROV FUND	255,000	275,000
100.0000.35.191500.00000	COURT PROJECT FUND	105,000	110,000
	Total Fines & Forfeitures	<u>\$ 1,110,000</u>	<u>\$ 1,185,000</u>
100.0000.36.100000.00000	INTEREST REVENUES	\$ 450,000	\$ 450,000
100.0000.36.103000.00000	INTEREST KDDA LOAN	1,900	1,440
	Total Investment Income	<u>\$ 451,900</u>	<u>\$ 451,440</u>
100.0000.37.100300.00000	SWIFT CANTRELL FOUNDATION	\$ 25,000	\$ 50,000
	Total Contributions & Donations	<u>\$ 25,000</u>	<u>\$ 50,000</u>

**CITY OF KENNESAW**  
**General Fund Revenues and Other Financing Sources**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.0000.38.100200.00000	COMMUNITY CTR RENTAL	\$ 63,000	\$ 63,000
100.0000.38.100400.00000	MISC PARK/REC RENTAL	18,000	18,000
100.0000.38.100500.00000	WATER TNK CELL TOWER RENT	36,186	36,000
100.0000.38.900000.00000	OTHER (MISCELLANEOUS REV)	10,000	13,000
100.0000.38.920000.00000	INSURANCE RECOVERIES	1,000	5,000
100.0000.38.941500.00000	KDA SUPPORT FOR ED STAFF	10,000	10,000
100.0000.39.210000.00000	SALE OF FIXED ASSETS	5,000	5,000
100.0000.39.230000.00000	SALE OF SCRAP METAL	100	100
	Total Miscellaneous	\$ 143,286	\$ 150,100
100.0000.39.350000.00000	CAPITAL LEASE PROCEEDS	\$ 315,000	\$ 297,000
	Total Capital Lease Proceeds	\$ 315,000	\$ 297,000
100.0000.39.112000.00000	TRANSFER IN - SANITATION FD	\$ 500,000	\$ 500,000
100.0000.39.112100.00000	TRANSFER IN - STORM WATER FUND	75,000	125,000
100.0000.39.113500.00000	TRANSFER IN - E911	24,054	63,610
	Total Transfers In	\$ 599,054	\$ 688,610
100.0000.39.400000.00000	USE OF PY RESERVES	\$ 36,536	\$ 6,000
100.0000.39.110500.00000	USE OF PY RESERVES-CSIF	150,000	305,114
100.0000.39.110600.00000	USE OF PY RESERVES-CPF	153,277	243,637
		\$ 339,813	\$ 554,751
Grand Total Revenues and Other Financing Sources		\$ 23,247,884	\$ 24,388,681

## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Mayor & Council

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$435,730

Fiscal Year 2019 Budget: \$408,723

Fiscal Year 2020 Budget: \$467,229

The highlights of the recommended budget include the following:

- An increase of \$20,000 in election expense, due to elections planned for FY 20
- An increase of \$3,200 in other maintenance due to need to relocate records to offsite storage
- An increase of \$2,500 in travel for newly elected officials if needed (required training)
- An increase of \$3,200 for meeting expenses
- An increase of \$1,300 for professional development for newly elected officials if needed
- An increase of \$26,000 in regular employees due to COLA and funding of PT Records Clerk

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 8

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 9

(Unfreeze and fund PT Records Clerk/Administrative Specialist)

**CITY OF KENNESAW**  
**Mayor Council**  
**Department 1100**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1100.51.110000.00000	REGULAR EMPLOYEES	\$ 208,406	\$ 235,260
100.1100.51.145000.00000	HOLIDAY BONUS PAYMENT	350	500
100.1100.51.170000.00000	VACATION PAY	8,951	9,228
100.1100.51.210000.00000	GROUP INSURANCE	21,762	21,762
100.1100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	16,655	18,742
100.1100.51.240000.00000	RETIREMENT CONTRIBUTIONS	22,180	22,569
100.1100.51.270000.00000	WORKER'S COMPENSATION	452	485
100.1100.52.224000.00000	OTHER MAINTENANCE	3,600	6,800
100.1100.52.310000.00000	INS, OTHER THAN EMP BEN	18,378	16,833
100.1100.52.311000.00000	CLAIM DEDUCTIBLES	1,000	1,000
100.1100.52.325000.00000	POSTAGE	600	600
100.1100.52.340000.00000	PRINTING & BINDING	500	500
100.1100.52.350000.00000	TRAVEL	17,074	19,745
100.1100.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	10,500	10,800
100.1100.52.362000.00000	PROFESSIONAL MEMBERSHIPS	655	655
100.1100.52.363000.00000	MEETING EXPENSES	6,800	10,100
100.1100.52.371000.00000	PROFESSIONAL DEVELOPMENT	12,460	13,750
100.1100.52.393000.00000	ELECTION EXPENSE	-	20,000
100.1100.52.395000.00000	MILEAGE REIMBURSEMENT	500	500
100.1100.52.510000.00000	SUPPORT FOR COMM ORGANIZ	5,450	5,450
100.1100.52.530000.00000	YOUTH COUNCIL	1,950	1,950
100.1100.52.620000.00000	AWARDS	4,000	4,000
100.1100.53.111000.00000	OFFICE SUPPLIES	3,300	3,300
100.1100.53.111100.00000	COPY PAPER	800	800
100.1100.53.117100.00000	GENERAL CLOTHING	1,200	1,200
100.1100.53.119000.00000	OTHER MATERIAL & SUPPLY	2,000	2,000
100.1100.53.140000.00000	BOOKS & PERIODICALS	100	100
100.1100.53.160000.00000	SMALL EQUIPMENT	3,100	3,100
100.1100.53.180000.00000	MISCELLANEOUS	1,000	500
100.1100.55.105000.00000	CONTINGENCY	35,000	35,000
Total Mayor & Council		\$ 408,723	\$ 467,229

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
<b>1100</b>				
	100.1100.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	235,260
			Sum	235,260
	100.1100.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	500
			Sum	500
	100.1100.51.170000.00000			
		VACATION PAY	VAC PAY	9,228
			Sum	9,228
	100.1100.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.1100.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	18,742
			Sum	18,742
	100.1100.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	5,372
		RETIREMENT CONTRIBUTION	RETIREMENT CONTIBUTION	17,197
			Sum	22,569
	100.1100.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	485
			Sum	485
	100.1100.52.224000.00000			
		OTHER MAINTENANCE	RELOCATING RECORDS TO STATE SITE	6,800
			Sum	6,800
	100.1100.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	16,833
			Sum	16,833
	100.1100.52.311000.00000			
		CLAIM DEDUCTIBLES	ONE CLAIM DEDUCTIBLE	1,000
			Sum	1,000
	100.1100.52.325000.00000			
		POSTAGE	POSTAGE	600
			Sum	600
	100.1100.52.340000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PRINTING & BINDING	PRINTING & BINDING	500
			Sum	500
	100.1100.52.350000.00000			
		TRAVEL	CALEA RENEWAL (MAYOR) IN KENTUCKY	700
		TRAVEL	AS NEEDED	1,000
		TRAVEL	\$1500 EA X 6 (HOTEL, AIR, PER DIEM, GAS	9,000
		TRAVEL	CHAMBER FLY-IN (MAYOR)	2,000
		TRAVEL	CLERKS TRAINING + POSSIBLE MANDATOR	5,500
		TRAVEL	STATE MANDATED FOR 3 NEW OFFICIALS	1,545
			Sum	19,745
	100.1100.52.361000.00000			
		ORGANIZATIONAL MEMBERS	CMA DUES	500
		ORGANIZATIONAL MEMBERS	GMA DUES (2% INCREASE)	10,300
			Sum	10,800
	100.1100.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	IIMC FOR CLERKS	350
		PROFESSIONAL MEMBERSHIP	GMCA FOR CLERKS	125
		PROFESSIONAL MEMBERSHIP	COSTCO M'SHIP (INCL CITY AT-LARGE)	180
			Sum	655
	100.1100.52.363000.00000			
		MEETING EXPENSES	WORK SESSION, MEETING SUPPLIES, RENT	4,000
		MEETING EXPENSES	STATE OF THE CITY	1,200
		MEETING EXPENSES	MAYOR BUSINESS MEETINGS	1,000
		MEETING EXPENSES	CMA (HOSTING, SUMMER AND XMAS)	900
		MEETING EXPENSES	M&C RETREAT FACILITATOR, FOOD, DRIN	3,000
			Sum	10,100
	100.1100.52.371000.00000			
		PROFESSIONAL DEVELOPME	CLERKS TRAINING (POSSIBLE MANDATED)	3,400
		PROFESSIONAL DEVELOPME	POSSIBLE 3 NEW ELECTED MANDATED TR	1,150
		PROFESSIONAL DEVELOPME	\$950 EA M&C	5,700
		PROFESSIONAL DEVELOPME	LEADERSHIP COBB (ONE ELECTED OFFICIA	3,500
			Sum	13,750
	100.1100.52.393000.00000			
		ELECTION EXPENSE	ELECTION: MAYOR, POSTS 1 & 2	20,000
			Sum	20,000
	100.1100.52.395000.00000			
		MILEAGE REIMBURSEMENT	MILEAGE REIMBURSEMENT STAFF	500
			Sum	500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1100.52.510000.00000			
		SUPPORT FOR COMM ORGA	\$700 EA FOR SPECIAL EVENTS	5,450
		SUPPORT FOR COMM ORGA	KBA, CHAMBER, MUSEUM, SGG	0
		Sum		5,450
	100.1100.52.530000.00000			
		YOUTH COUNCIL	\$650 EA TUITION FOR 3 STUDENTS	1,950
		Sum		1,950
	100.1100.52.620000.00000			
		AWARDS	AWARDS, CITY PINS	4,000
		Sum		4,000
	100.1100.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	3,300
		Sum		3,300
	100.1100.53.111100.00000			
		COPY PAPER	COPY PAPER	800
		Sum		800
	100.1100.53.117000.00000			
		CLOTHING	\$200 EA FOR ELECTED OFFICIALS	1,200
		Sum		1,200
	100.1100.53.119000.00000			
		OTHER MATERIAL & SUPPLY	POSSIBLE NEW HEADSHOTS, MATS, CARD	2,000
		OTHER MATERIAL & SUPPLY	NAMEPLATES FOR 3 NEWLY ELECTED	0
		Sum		2,000
	100.1100.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS AND PERIODICALS	100
		Sum		100
	100.1100.53.160000.00000			
		SMALL EQUIPMENT	3 IPHONES AND 3 IPADS	3,100
		SMALL EQUIPMENT	TO REPLACE AGING EQUIP/NEWLY ELECTED	0
		Sum		3,100
	100.1100.53.180000.00000			
		MISCELLANEOUS	MISCELLANEOUS	500
		Sum		500
	100.1100.55.105000.00000			
		CONTINGENCY	CONTINGENCY	35,000
		Sum		35,000
		Grand Total		467,229



## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Office of the City Manager

The City Manager serves as chief operating officer of the city. Responsible for directing the day to day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications, human resources and GIS. The City of Kennesaw's Geographic Information Systems (GIS) supports a wide-range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

### **Goals & Objectives**

- Implementing the City's strategic plan: The City's Strategic Plan (adopted in 2017) includes seven strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects: SPLOST is one of the strategic priority areas and is a top priority for the City Manager's Office. SPLOST provides funding for much needed transportation and capital improvement projects, and allows the City to implement these projects quicker than if they had to be planned using only General Fund dollars. Projects from the 2005 and 2011 SPLOST lists are in the final stages of completion, and the first tier of 2016 projects are under construction or have been completed.
- Effective budget development: Budget development continues to be a challenging priority for the City Manager. It is our goal annually to develop a fiscally responsible budget while effectively managing the city's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the City Manager evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where

insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Working to reduce the TAN
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 5 year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$718,020

Fiscal Year 2019 Budget: \$716,287

Fiscal Year 2020 Budget: \$754,272

The highlights of the recommended budget include the following:

- A decrease of \$20,000 in tuition reimbursement due to program changes and current program use

Capital Outlay items include:

- \$28,000 City fleet vehicle to replace 2006 Envoy

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 8

Fiscal Year 2019 Total Authorized Positions: 8

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 6

- One position (GIS Technician) is frozen

**CITY OF KENNESAW****City Manager****Department 1320**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1320.51.110000.00000	REGULAR EMPLOYEES	\$ 421,970	\$ 468,615
100.1320.51.145000.00000	HOLIDAY BONUS PAYMENT	1,050	1,100
100.1320.51.170000.00000	VACATION PAY	27,297	28,386
100.1320.51.210000.00000	GROUP INSURANCE	65,285	65,285
100.1320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	34,449	38,105
100.1320.51.240000.00000	RETIREMENT CONTRIBUTIONS	41,736	41,278
100.1320.51.250000.00000	TUITION REIMBURSEMENTS	60,000	40,000
100.1320.51.270000.00000	WORKER'S COMPENSATION	737	791
100.1320.52.310000.00000	INS, OTHER THAN EMP BEN	6,903	6,322
100.1320.52.325000.00000	POSTAGE	625	625
100.1320.52.332000.00000	MARKETING	24,120	25,000
100.1320.52.340000.00000	PRINTING & BINDING	1,400	1,400
100.1320.52.350000.00000	TRAVEL	6,690	9,000
100.1320.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,635	4,635
100.1320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	2,700	3,650
100.1320.52.363000.00000	MEETING EXPENSES	2,500	3,800
100.1320.52.364000.00000	SUBSCRIPTIONS	240	280
100.1320.52.370000.00000	EDUCATION & TRAINING	2,100	2,500
100.1320.52.371000.00000	PROFESSIONAL DEVELOPMENT	2,950	4,200
100.1320.52.610000.00000	EMPLOYEE TEAM BUILDING	1,600	1,800
100.1320.53.111000.00000	OFFICE SUPPLIES	1,200	1,200
100.1320.53.111100.00000	COPY PAPER	800	1,000
100.1320.53.118000.00000	OPERATING MATERIALS/SUPP	1,700	1,700
100.1320.53.119200.00000	SIGNAGE	3,000	3,000
100.1320.53.140000.00000	BOOKS & PERIODICALS	100	100
100.1320.53.171000.00000	FLOWERS	500	500
Total City Manager		<u>\$ 716,287</u>	<u>\$ 754,272</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
<b>1320</b>				
	100.1320.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	468,615
			Sum	468,615
	100.1320.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,100
			Sum	1,100
	100.1320.51.170000.00000			
		VACATION PAY	VAC PAY	28,386
			Sum	28,386
	100.1320.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	65,285
			Sum	65,285
	100.1320.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	38,105
			Sum	38,105
	100.1320.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	11,183
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	30,095
			Sum	41,278
	100.1320.51.250000.00000			
		TUITION REIMBURSEMENTS	TUITION REIMB	40,000
			Sum	40,000
	100.1320.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	791
			Sum	791
	100.1320.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	6,322
			Sum	6,322
	100.1320.52.325000.00000			
		POSTAGE	US MAIL PRESORT/BULK PERMIT	225
		POSTAGE	GIS STANDARD POSTAGE	100
		POSTAGE	CM OFFICE STANDARD POSTAGE	300
			Sum	625
	100.1320.52.332000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MARKETING	MEDIA TRACKING	5,000
		MARKETING	PROMOTIONAL MATERIALS	1,000
		MARKETING	CITY MARKETING	6,300
		MARKETING	SOCIAL MEDIA HUB/TRACKING	3,000
		MARKETING	WEBSITE MAINTENANCE	1,200
		MARKETING	CONSTANT CONTACT	1,000
		MARKETING	VIDEO/PHOTO EQUIPMENT	4,500
		MARKETING	ED AND OTHER ADS	3,000
			<b>Sum</b>	<b>25,000</b>
	<b>100.1320.52.340000.00000</b>			
		PRINTING & BINDING	MARKETING BROCHURES	600
		PRINTING & BINDING	PRINTING OF PAFR	800
			<b>Sum</b>	<b>1,400</b>
	<b>100.1320.52.350000.00000</b>			
		TRAVEL	SAFETY TRAINING HOTEL/PERDIEM (MH)	3,050
		TRAVEL	MISC DEPARTMENT TRAVEL	450
		TRAVEL	BG 3CMA CONFERENCE TRAVEL	1,500
		TRAVEL	JD FUEL STATE CONFERENCE TRAVEL	200
		TRAVEL	JD & MH GMA HOTEL/MEALS	2,000
		TRAVEL	MH GCCMA FALL/SPRING HOTEL, MEALS	600
		TRAVEL	JD GCCMA FALL/SPRING HOTEL, MEALS	600
		TRAVEL	BG & DMS GA COMMUNICATORS CONF T	600
			<b>Sum</b>	<b>9,000</b>
	<b>100.1320.52.361000.00000</b>			
		ORGANIZATIONAL MEMBERS	KBA MEMBERSHIP - ANNUAL RENEWAL	85
		ORGANIZATIONAL MEMBERS	COBB CHAMBER MEMBERSHIP DUES	2,000
		ORGANIZATIONAL MEMBERS	COBB TRAVEL/TOURISM DUES	2,500
		ORGANIZATIONAL MEMBERS	JD LEADERSHIP COBB ALUMNI	50
			<b>Sum</b>	<b>4,635</b>
	<b>100.1320.52.362000.00000</b>			
		PROFESSIONAL MEMBERSHIP	JD ICMA DUES	1,300
		PROFESSIONAL MEMBERSHIP	BG 3CMA DUES	400
		PROFESSIONAL MEMBERSHIP	JD GCCMA DUES	125
		PROFESSIONAL MEMBERSHIP	MH GCCMA DUES	125
		PROFESSIONAL MEMBERSHIP	MH ICMA DUES	1,200
		PROFESSIONAL MEMBERSHIP	PS URISA MEMBERSHIP	500
			<b>Sum</b>	<b>3,650</b>
	<b>100.1320.52.363000.00000</b>			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MEETING EXPENSES	GOV 101 CITIZENS ACADEMY	1,000
		MEETING EXPENSES	HOST CCMA LUNCHEON	500
		MEETING EXPENSES	KBA MONTHLY JD, MH, BG	520
		MEETING EXPENSES	DCA/ARC/CHAMBER MEETINGS, 1ST MON	1,070
		MEETING EXPENSES	MISC MEETINGS/EVENTS	210
		MEETING EXPENSES	WAKE UP KBA	500
		Sum		3,800
	100.1320.52.364000.00000			
		SUBSCRIPTIONS	MDJ PRINT & DIGITAL SUBSCRIPTION	190
		SUBSCRIPTIONS	ANNUAL FEE - DEPT CREDIT CARDS	40
		SUBSCRIPTIONS	ANNUAL FEE - DEPT COSTCO VISAS	50
		Sum		280
	100.1320.52.370000.00000			
		EDUCATION & TRAINING	GENERAL DEPT TRAINING	500
		EDUCATION & TRAINING	PR - ADOBE TRAINING	1,000
		EDUCATION & TRAINING	PR - ONLINE TUTORIAL CLASSES AS NEEDED	1,000
		Sum		2,500
	100.1320.52.371000.00000			
		PROFESSIONAL DEVELOPMENT	3CMA CONF REGISTRATION BG	800
		PROFESSIONAL DEVELOPMENT	GA COMMUNICATORS CONF REGISTRATION	600
		PROFESSIONAL DEVELOPMENT	ICMA CONF REGISTRATION JD	700
		PROFESSIONAL DEVELOPMENT	MH GCCMA FALL/SPRING CONF REG	700
		PROFESSIONAL DEVELOPMENT	JD GCCMA FALL/SPRING CONF REG	700
		PROFESSIONAL DEVELOPMENT	SAFETY TRAINING CONF REGISTRATION M	700
		Sum		4,200
	100.1320.52.610000.00000			
		EMPLOYEE TEAM BUILDING	CM BIRTHDAY CARDS	300
		EMPLOYEE TEAM BUILDING	CM CARDS FOR NEW HIRES	300
		EMPLOYEE TEAM BUILDING	DEPT HEAD PLANNING RETREAT	1,200
		Sum		1,800
	100.1320.53.111000.00000			
		OFFICE SUPPLIES	GENERAL DEPT SUPPLIES - STOCK	800
		OFFICE SUPPLIES	GIS SUPPLIES	400
		Sum		1,200
	100.1320.53.111100.00000			
		COPY PAPER	CM OFFICE COPY PAPER	300
		COPY PAPER	GIS PLOTTER PAPER	600
		COPY PAPER	GIS 11X17 PAPER	100

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	1,000
	100.1320.53.118000.00000			
		OPERATING MATERIALS/SUP	WATER - CM OFFICE MEETINGS	300
		OPERATING MATERIALS/SUP	MISC DEPT SUPPLIES	300
		OPERATING MATERIALS/SUP	GIS SUPPLIES	300
		OPERATING MATERIALS/SUP	KCAC NAMETAGS, SHIRTS, ETC	100
		OPERATING MATERIALS/SUP	DEPT FURNITURE REPLACEMENTS	600
		OPERATING MATERIALS/SUP	MARQUEE SITE LEASE GDOT	100
			Sum	1,700
	100.1320.53.119200.00000			
		SIGNAGE	SIGNAGE	3,000
			Sum	3,000
	100.1320.53.140000.00000			
		BOOKS & PERIODICALS	DEPARTMENT REFERENCE MATERIALS	100
			Sum	100
	100.1320.53.171000.00000			
		FLOWERS	FUNERAL/ILLNESS FLOWER ARRANGEMEN	500
			Sum	500
			Grand Total	754,272

**CITY OF KENNESAW****City Manager****Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1010.54.220000.00000	CITY MGR DEPT VEHICLES	\$ -	\$ 28,000
Total Capital Outlay		<u>\$ -</u>	<u>\$ 28,000</u>



# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1010	100.1010.54.220000.00000	VEHICLES	CITY VEHICLE FOR EMPLOYEES BUSINESS	28,000
			Sum	28,000
			Grand Total	28,000

## ***Fiscal Year 2019-2020 Budget Briefing Paper***

### **Department: Finance**

The Financial Administration Department is managed by the Director of Finance. The department includes four divisions with three funded through the General Fund. These three divisions are Financial Reporting, Sanitation, Payroll and Purchasing. The fourth division, Sanitation, is funded through the Sanitation Fund. All four divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State Purchasing Laws and Sanitation billing and collection.

#### **Goals & Objectives**

- Maintain financial integrity of accounting records and transactions.
- Compliance with GASB reporting requirements.
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance).
- Maintain and/or improvement of Bond Rating.
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective.
- Provide timely and transparent information for both financial and purchasing transactions.
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended 9/30/19 by the Government Finance Officers Association (GFOA)
- Continue to increase General Fund reserves until positive unassigned fund balance equals no less than two months of regular operating expenditures as recommended by the Government Finance Officers Association (GFOA)
- Continue to reduce TAN borrowing (TAN borrowing has decreased 40% in last 6 years)
- Offer vendors the option to be paid via ACH

#### **Department Highlights**

- Developed an online payment and reporting portal for businesses to renew their business license and report and remit their excise taxes
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended 9/30/18 by the Government Finance Officers Association (GFOA)
- Issued a Request for Proposal for banking services which resulted in a higher yield and a higher earnings credit that offsets all bank charges
- Held the second property tax sale resulting in the collection of delinquent taxes
- Increased General Fund reserves resulting in a positive unassigned fund balance for the first time since the recession from 2008-2014

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$785,730

Fiscal Year 2019 Budget: \$795,488

Fiscal Year 2020 Budget: \$915,197

The highlights of the recommended budget include the following:

- Increase in regular employees is due to the hiring of a new accountant, including salary and benefits, and reclassification of Business License Manager
- Other professional services decreased by \$15,500 due to actuary services being contracted every other year.
- Professional memberships decreased by \$2,500 due to change in types of training required.
- A decrease of \$1,305 in education and due to one-time job-related training and professional development programs for employees within the Finance department
- A decrease of \$4,200 in furniture and fixtures due to one-time purchase in FY 19

Capital Outlay items include:

- \$15,080 Business License software

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 20

Fiscal Year 2019 Total Authorized Positions: 20

Fiscal Year 2019 Total Funded Positions: 18

Fiscal Year 2020 Total Authorized Positions: 12

Fiscal Year 2020 Total Funded Positions: 12

- Two positions (Utility Billing Clerk and Support Clerk) are funded through the Sanitation fund
- 9 Court positions have been placed under the City Manager
- 1 new position (Accounting Manager) is authorized and funded in FY 2020

## CITY OF KENNESAW

## Finance

## Department 1510

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1510.51.110000.00000	REGULAR EMPLOYEES	\$ 408,965	\$ 538,134
100.1510.51.145000.00000	HOLIDAY BONUS PAYMENT	1,700.0	1,900.0
100.1510.51.170000.00000	VACATION PAY	27,643.0	29,445.0
100.1510.51.210000.00000	GROUP INSURANCE	87,047.0	87,047.0
100.1510.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	35,520.0	43,565.0
100.1510.51.240000.00000	RETIREMENT CONTRIBUTIONS	47,514.0	47,065.0
100.1510.51.270000.00000	WORKER'S COMPENSATION	832.0	893.0
100.1510.52.122000.00000	ACCOUNTING AUDITING SERV	38,500.0	38,500.0
100.1510.52.125000.00000	OTHER PROFESSIONAL SERV	33,927.0	18,427.0
100.1510.52.310000.00000	INS, OTHER THAN EMP BEN	11,563.0	10,591.0
100.1510.52.325000.00000	POSTAGE	12,766.0	13,400.0
100.1510.52.340000.00000	PRINTING & BINDING	5,200.0	5,200.0
100.1510.52.350000.00000	TRAVEL	3,298.0	3,320.0
100.1510.52.362000.00000	PROFESSIONAL MEMBERSHIPS	3,400.0	900.0
100.1510.52.363000.00000	MEETING EXPENSES	1,160.0	1,160.0
100.1510.52.370000.00000	EDUCATION & TRAINING	6,255.0	4,950.0
100.1510.52.395500.00000	PROP TAX COLLECTION EXP	38,400.0	40,000.0
100.1510.52.396000.00000	MERCHANT SERV FEES	21,500.0	25,000.0
100.1510.52.397000.00000	DISCOUNTS	(600.0)	(600.0)
100.1510.53.111000.00000	OFFICE SUPPLIES	2,300.0	2,300.0
100.1510.53.111100.00000	COPY PAPER	1,000.0	1,000.0
100.1510.53.160500.00000	GENL OFFICE SMALL EQUIP	1,998.0	1,600.0
100.1510.53.160600.00000	FURNITURE & FIXTURES	5,500.0	1,300.0
100.1510.53.180000.00000	MISCELLANEOUS	100.0	100.0
Total Finance		\$ 795,488	\$ 915,197

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1510				
	100.1510.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	538,134
			Sum	538,134
	100.1510.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,900
			Sum	1,900
	100.1510.51.170000.00000			
		VACATION PAY	VAC PAY	29,445
			Sum	29,445
	100.1510.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	87,047
			Sum	87,047
	100.1510.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	43,565
			Sum	43,565
	100.1510.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	42,993
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,072
			Sum	47,065
	100.1510.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	893
			Sum	893
	100.1510.52.122000.00000			
		ACCOUNTING AUDITING SER	ADDITIONAL STREETLIGHT FUND	5,000
		ACCOUNTING AUDITING SER	ANNUAL AUDIT PER BID	33,500
			Sum	38,500
	100.1510.52.125000.00000			
		OTHER PROFESSIONAL SERV	SAVE VERIFICATION	300
		OTHER PROFESSIONAL SERV	CERT OF ACH IN FIN REPORTING FEE	435
		OTHER PROFESSIONAL SERV	MONTHLY DOCUMENT SHREDDING	192
		OTHER PROFESSIONAL SERV	INTERN	2,500
		OTHER PROFESSIONAL SERV	ANNUAL OPEB VALUATION FEE	15,000
			Sum	18,427
	100.1510.52.310000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	10,591
			Sum	10,591
	100.1510.52.325000.00000			
		POSTAGE	\$700 PER MONTH	8,400
		POSTAGE	PROP TAX BILLS/DEL NOTICES	5,000
			Sum	13,400
	100.1510.52.340000.00000			
		PRINTING & BINDING	OCCUP TAX CERTIF - 2500/BOX 2 BOXES	800
		PRINTING & BINDING	ENVELOPES - RETURN QTY 3000	250
		PRINTING & BINDING	ALCOHOL SIGNS	100
		PRINTING & BINDING	CHECK STOCK - 7 BOXES	1,200
		PRINTING & BINDING	LIQ BY DRINK & HOTEL MOTEL TAX FORM	250
		PRINTING & BINDING	ENVELOPES - NO WINDOW QTY 3000	300
		PRINTING & BINDING	PROPERTY TAX BILLS	2,000
		PRINTING & BINDING	ENVELOPES - WINDOW QTY 3000	300
			Sum	5,200
	100.1510.52.350000.00000			
		TRAVEL	DC SPRING GABTO CONF	460
		TRAVEL	CH SPRING GATO CONF	700
		TRAVEL	DC FALL GABTO CONF	460
		TRAVEL	GA/JC FALL GOVT CONF	600
		TRAVEL	LK SPRING GLGPA CONF	550
		TRAVEL	LK FALL GLGPA CONF	550
			Sum	3,320
	100.1510.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	DC GATO	35
		PROFESSIONAL MEMBERSHIP	LK GLGPA	50
		PROFESSIONAL MEMBERSHIP	AICPA	275
		PROFESSIONAL MEMBERSHIP	GSCPA	315
		PROFESSIONAL MEMBERSHIP	GFOA	225
			Sum	900
	100.1510.52.363000.00000			
		MEETING EXPENSES	STAFF RECOGNITION LUNCHEES	500
		MEETING EXPENSES	CONFERENCE DOOR PRIZES	200
		MEETING EXPENSES	VARIOUS	100
		MEETING EXPENSES	KBA STATE OF THE CITY MEETING	60
		MEETING EXPENSES	SOFTWARE CONVERSION MEALS/SNACKS	300
			Sum	1,160

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1510.52.370000.00000			
		EDUCATION & TRAINING	JC FALL CONF FEE	300
		EDUCATION & TRAINING	LEADERSHIP TRAINING DC	1,000
		EDUCATION & TRAINING	LK GLGPA SPRING CONF FEE	425
		EDUCATION & TRAINING	LK GLGPA FALL CONF FEE	400
		EDUCATION & TRAINING	GA FALL CONF FEE	300
		EDUCATION & TRAINING	DCOX GABTO FALL CONF FEE	125
		EDUCATION & TRAINING	DCOX GABTO FALL CONF FEE	125
		EDUCATION & TRAINING	PROP TAX GATO CONF FEE	350
		EDUCATION & TRAINING	GMA MUNICIPAL REV TRAINING \$75 PER S	750
		EDUCATION & TRAINING	LEADERSHIP TRAINING JC	1,000
		EDUCATION & TRAINING	GA GSCPA/KSU AA FORUM FEE	175
			Sum	4,950
	100.1510.52.395500.00000			
		PROP TAX COLLECTION EXP	COBB CTY COLLECTION EXP	40,000
			Sum	40,000
	100.1510.52.396000.00000			
		BANK CHARGES	BANK CHARGES	25,000
			Sum	25,000
	100.1510.52.397000.00000			
		DISCOUNTS	VENDOR DISCOUNTS	-600
			Sum	-600
	100.1510.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	2,300
			Sum	2,300
	100.1510.53.111100.00000			
		COPY PAPER	COPY PAPER	1,000
			Sum	1,000
	100.1510.53.160500.00000			
		GENL OFFICE SMALL EQUIP	PHONE HEADSETS 4 X \$400 LK,LY,DW,JW	1,600
			Sum	1,600
	100.1510.53.160600.00000			
		FURNITURE & FIXTURES	BL CLERK CHAIR	350
		FURNITURE & FIXTURES	FRONT DESK CHAIR	350
		FURNITURE & FIXTURES	DRY ERASE BOARD	250
		FURNITURE & FIXTURES	ADDITIONAL CHAIR	350
			Sum	1,300
	100.1510.53.180000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		MISCELLANEOUS	CONTINGENCY	100
			Sum	100
			Grand Total	915,197



**CITY OF KENNESAW****Finance****Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1015.54.245000.00000	SOFTWARE	\$ 17,000	\$ 15,000
Total Capital Outlay		<u>\$ 17,000</u>	<u>\$ 15,000</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1015	100.1015.54.245000.00000	SOFTWARE	BL SOFTWARE	15,000
			Sum	15,000
			Grand Total	15,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Legal

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$450,200

Fiscal Year 2019 Budget: \$410,200

Fiscal Year 2020 Budget: \$346,500

The highlights of the recommended budget include the following:

- A decrease of \$70,000 in legal services based on projected trends

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 0

Fiscal Year 2019 Total Authorized Positions: 0

Fiscal Year 2019 Total Funded Positions: 0

Fiscal Year 2020 Total Funded Positions: 0

**CITY OF KENNESAW****Legal****Department 1530**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1530.52.121000.00000	LEGAL SERVICES	\$ 395,000	\$ 325,000
100.1530.52.331000.00000	LEGAL PUBLICATION	7,200	7,500
100.1530.52.365000.00000	ORDINANCE CODIFICATION	8,000	14,000
Total Legal		<u>\$ 410,200</u>	<u>\$ 346,500</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1530				
	100.1530.52.121000.00000			
		LEGAL SERVICES	LEGAL SERVICES	325,000
			Sum	325,000
	100.1530.52.331000.00000			
		LEGAL PUBLICATION	LEGAL PUBLICATION	7,500
			Sum	7,500
	100.1530.52.365000.00000			
		ORDINANCE CODIFICATION	ORDINANCE CODIFICATION	14,000
			Sum	14,000
			Grand Total	346,500

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely and impartial processing of cases brought before the court in accordance to local and state law. The City of Kennesaw Municipal Court is committed to promote excellence, integrity and competence while ensuring the public's trust in the Judicial System.

#### **Department Highlights**

Since October 1, 2017 Kennesaw Municipal Court has processed over 16,000 citations which includes 581 Failure to Appear citations served by Warrant Officers. Approximately 650 cases have been successfully closed early with full compliance through probation. Kennesaw Municipal Court offers a diversion program for first time offenders. More than 100 people have been accepted into the program since October 1st. The program has several requirements but most importantly focuses on educating offenders on the dangers of drug and alcohol abuse and after completion of the program allows the offenders to have the charge restricted from their criminal history.

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$384,475

Fiscal Year 2019 Budget: \$399,599

Fiscal Year 2020 Budget: \$402,830

The highlights of the recommended budget include the following:

- An increase of \$1,595 in Other Profession Services related to increased need for interpreter services for non-English speaking court appearances.

#### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 9

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 9

## CITY OF KENNESAW

## Court

## Department 2000

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.2000.51.110000.00000	REGULAR EMPLOYEES	\$ 160,516	\$ 164,184
100.2000.51.130000.00000	OVERTIME	2,200	2,000
100.2000.51.145000.00000	HOLIDAY BONUS PAYMENT	600	600
100.2000.51.160000.00000	BALIFFS	13,500	13,865
100.2000.51.170000.00000	VACATION PAY	9,542	9,731
100.2000.51.210000.00000	GROUP INSURANCE	32,642	32,642
100.2000.51.215000.00000	GROUP INSURANCE-RETIREE	3,899	3,000
100.2000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	14,696	14,636
100.2000.51.240000.00000	RETIREMENT CONTRIBUTIONS	23,231	22,905
100.2000.51.270000.00000	WORKER'S COMPENSATION	357	383
100.2000.52.121000.00000	LEGAL SERVICES	79,795	80,000
100.2000.52.125000.00000	OTHER PROFESSIONAL SERV	9,080	10,675
100.2000.52.221000.00000	EQUIPMENT MAINTENANCE	205	250
100.2000.52.224000.00000	OTHER MAINTENANCE	2,150	2,150
100.2000.52.310000.00000	INS, OTHER THAN EMP BEN	16,136	14,779
100.2000.52.325000.00000	POSTAGE	1,300	1,300
100.2000.52.340000.00000	PRINTING & BINDING	3,500	3,500
100.2000.52.350000.00000	TRAVEL	2,500	2,500
100.2000.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	600	580
100.2000.52.371000.00000	PROFESSIONAL DEVELOPMENT	1,150	1,150
100.2000.52.395000.00000	ENERGY-GASOLINE	200	200
100.2000.52.420000.00000	SOFTWARE FEE	17,000	17,000
100.2000.53.110000.00000	GENERAL SUPPLIES & MAT	500	500
100.2000.53.111000.00000	OFFICE SUPPLIES	2,000	2,000
100.2000.53.111100.00000	COPY PAPER	700	700
100.2000.53.117100.00000	GENERAL CLOTHING	300	300
100.2000.53.118500.00000	COURT MATERIALS/SUPPLIES	400	400
100.2000.53.119000.00000	OTHER MATERIAL & SUPPLY	400	400
100.2000.53.140000.00000	BOOKS & PERIODICALS	200	200
100.2000.53.180000.00000	MISCELLANEOUS	300	300
Total Court		\$ 399,599	\$ 402,830

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
2000				
	100.2000.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	164,184
			Sum	164,184
	100.2000.51.130000.00000			
		OVERTIME	OVERTIME	2,000
			Sum	2,000
	100.2000.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.2000.51.160000.00000			
		BALIFFS	SOL ASST BAILIFF 47 COURT DATES X \$11	5,405
		BALIFFS	2 REGULAR BAILIFFS 47 COURT DATES X \$	8,460
			Sum	13,865
	100.2000.51.170000.00000			
		VACATION PAY	VAC PAY	9,731
			Sum	9,731
	100.2000.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	32,642
			Sum	32,642
	100.2000.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	3,000
			Sum	3,000
	100.2000.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	14,636
			Sum	14,636
	100.2000.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,409
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	21,496
			Sum	22,905
	100.2000.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	383
			Sum	383
	100.2000.52.121000.00000			
		LEGAL SERVICES	SOLICITOR AND COURT APPT. ATTORNIES	80,000
			Sum	80,000



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.2000.52.125000.00000			
		OTHER PROFESSIONAL SERV	SPANISH INT. 47 COURT DATES X \$125	5,875
		OTHER PROFESSIONAL SERV	OTHER LANGUAGE INT. 24 X \$200	4,800
			Sum	10,675
	100.2000.52.221000.00000			
		EQUIPMENT MAINTENANCE	SCANNER RENEWAL	250
			Sum	250
	100.2000.52.224000.00000			
		OTHER MAINTENANCE	ACCESS OFFSITE STORAGE	2,150
			Sum	2,150
	100.2000.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	14,779
			Sum	14,779
	100.2000.52.325000.00000			
		POSTAGE	POSTAGE	1,300
			Sum	1,300
	100.2000.52.340000.00000			
		PRINTING & BINDING	PRINTING AND BINDING	3,500
			Sum	3,500
	100.2000.52.350000.00000			
		TRAVEL	COURT CLERK TRAINING	500
		TRAVEL	GCIC SYMPOSIUM/SAVANNAH	1,000
		TRAVEL	JUDGES TRAINING	1,000
			Sum	2,500
	100.2000.52.361000.00000			
		ORGANIZATIONAL MEMBERS	COUNCIL MUN CT JUDGES 3 X 150	450
		ORGANIZATIONAL MEMBERS	COURT CLKS ASSOC 2 X 50	100
		ORGANIZATIONAL MEMBERS	TAC ASSOC	30
			Sum	580
	100.2000.52.371000.00000			
		PROFESSIONAL DEVELOPME	PROFESSIONAL DEVELOPMENT	1,150
			Sum	1,150
	100.2000.52.395000.00000			
		ENERGY-GASOLINE	GASOLINE FOR WARRANT OFFICERS	200
			Sum	200
	100.2000.52.420000.00000			
		SOFTWARE FEE	COURTWARE	17,000
			Sum	17,000
	100.2000.53.110000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		GENERAL SUPPLIES & MAT	GENERAL SUPPLIES & MATERIAL	500
			Sum	500
	100.2000.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	2,000
			Sum	2,000
	100.2000.53.111100.00000			
		COPY PAPER	COPY PAPER	700
			Sum	700
	100.2000.53.117100.00000			
		GENERAL CLOTHING	GENERAL CLOTHING	300
			Sum	300
	100.2000.53.118500.00000			
		COURT MATERIALS/SUPPLIES	COURT MATERIAL & SUPPLIES	400
			Sum	400
	100.2000.53.119000.00000			
		OTHER MATERIAL & SUPPLY	OTHER MATERIAL AND SUPPLIES	400
			Sum	400
	100.2000.53.140000.00000			
		BOOKS & PERIODICALS	CODE BOOK UPDATES	200
			Sum	200
	100.2000.53.180000.00000			
		MISCELLANEOUS	MISCELLANEOUS	300
			Sum	300
			Grand Total	402,830

**CITY OF KENNESAW**  
**General Fund**  
**Debt Service and Transfers Out**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.8000.58.110400.00000	PRINCIPAL - SERIES 2004	\$ 375,000	\$ 390,000
100.8000.58.110500.00000	PRINCIPAL - SERIES 2005	245,000	260,000
100.8000.58.120000.00000	PRINCIPAL-CAPITAL LEASE	306,725	272,974
100.8000.58.200000.00000	INTEREST - TAN	28,500	30,000
100.8000.58.210400.00000	INTEREST - SERIES 2004	203,013	187,254
100.8000.58.210500.00000	INTEREST - SERIES 2005	152,749	142,346
100.8000.58.220000.00000	INTEREST-CAPITAL LEASE	11,422	13,263
100.8000.58.400000.00000	ISSUANCE COSTS	17,622	8,000
Total Debt Service		<u>\$ 1,340,031</u>	<u>\$ 1,303,837</u>
100.9100.61.102000.00000	TRANSFERS TO-KDDA	\$ 438,280	\$ 436,144
100.9100.61.107000.00000	TRANSFERS OUT-MUSEUM	554,567	543,425
100.9100.61.108000.00000	TRANSFERS OUT - CEMETERY	40,000	7,665
100.9100.61.109000.00000	TRANSFERS OUT-SGG	385,946	378,701
100.9100.61.109600.00000	TRANSFERS OUT - URA	576,192	393,737
Total Tranfers Out		<u>\$ 1,994,985</u>	<u>\$ 1,759,672</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
8000				
	100.8000.58.110400.00000			
		PRINCIPAL - SERIES 2004	PRINCIPAL - SERIES 2004	390,000
			Sum	390,000
	100.8000.58.110500.00000			
		PRINCIPAL - SERIES 2005	PRINCIPAL - SERIES 2005	260,000
			Sum	260,000
	100.8000.58.120000.00000			
		PRINCIPAL-CAPITAL LEASE	Equipment for Intl Dump Truck/*22% of \$	4,271
		PRINCIPAL-CAPITAL LEASE	2015 Ford Explorer (BLD. SRVC)	4,773
		PRINCIPAL-CAPITAL LEASE	(1) SUV (P.W.) & (1) F-250 (P.W.)/(2) F-	15,884
		PRINCIPAL-CAPITAL LEASE	Kennesaw 800 MHz radios	89,859
		PRINCIPAL-CAPITAL LEASE	(7) 2014 Ford Taurus (Police) & (1) 2015	52,423
		PRINCIPAL-CAPITAL LEASE	City Vehicle/Truck for Bldg Truck	7,140
		PRINCIPAL-CAPITAL LEASE	2017 GMC Terrain Vehicle C.M.	4,666
		PRINCIPAL-CAPITAL LEASE	(2) 2019 F250 Trucks (P.W.) & (4) Police	27,519
		PRINCIPAL-CAPITAL LEASE	2019 GMC Cannon Ext Cab (Bld Maint)	3,678
		PRINCIPAL-CAPITAL LEASE	2016 F-250Maintenance Truck (P&R)	3,361
		PRINCIPAL-CAPITAL LEASE	2020 PW Ford F-250	5,000
		PRINCIPAL-CAPITAL LEASE	City veh for employees' business travel	5,600
		PRINCIPAL-CAPITAL LEASE	New CE position vehicle	5,600
		PRINCIPAL-CAPITAL LEASE	Admin Interceptor (PD)	7,600
		PRINCIPAL-CAPITAL LEASE	New Sgt positon over spec unit vehicle	14,000
		PRINCIPAL-CAPITAL LEASE	Patrol Interceptor Utility vehicle (PD)	14,000
		PRINCIPAL-CAPITAL LEASE	Admin Interceptor (PD)	7,600
			Sum	272,974
	100.8000.58.200000.00000			
		INTEREST	INTEREST TANS	30,000
			Sum	30,000
	100.8000.58.210400.00000			
		INTEREST - SERIES 2004	INTEREST - SERIES 2004	187,254
			Sum	187,254
	100.8000.58.210500.00000			
		INTEREST - SERIES 2005	INTEREST - SERIES 2005	142,346
			Sum	142,346

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.8000.58.220000.00000			
		INTEREST-CAPITAL LEASE	(2) 2019 F250 Trucks (P.W.) & (4) Police	5,085
		INTEREST-CAPITAL LEASE	2017 GMC Terrain Vehicle C.M.	712
		INTEREST-CAPITAL LEASE	Equipment for Intl Dump Truck/*22% of \$	720
		INTEREST-CAPITAL LEASE	City Vehicle/Truck for Bldg Truck	1,055
		INTEREST-CAPITAL LEASE	2016 F-250Maintenance Truck (P&R)	316
		INTEREST-CAPITAL LEASE	(7) 2014 Ford Taurus (Police) & (1) 2015	2,945
		INTEREST-CAPITAL LEASE	Kennesaw 800 MHz radios	1,022
		INTEREST-CAPITAL LEASE	(1) SUV (P.W.) & (1) F-250 (P.W.)/(2) F-	470
		INTEREST-CAPITAL LEASE	2015 Ford Explorer (BLD. SRVC)	211
		INTEREST-CAPITAL LEASE	2019 GMC Cannon Ext Cab (Bld Maint)	727
			<b>Sum</b>	13,263
	100.8000.58.400000.00000			
		ISSUANCE COSTS	TAN ISSUANCE COST	8,000
			<b>Sum</b>	8,000
			<b>Grand Total</b>	1,303,837

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
9100				
	100.9100.61.102000.00000			
		TRANSFERS TO-KDDA	TRAN OUT TO KDDA FOR DEBT SERV 2001	436,144
			Sum	436,144
	100.9100.61.107000.00000			
		TRANSFERS OUT-MUSEUM	TRAN OUT TO MUSEUM	543,425
			Sum	543,425
	100.9100.61.108000.00000			
		TRANSFERS OUT-CEMETERY	TRAN OUT TO CEMETERY	7,665
			Sum	7,665
	100.9100.61.109000.00000			
		TRANSFERS OUT SGG	TRAN OUT TO SGG	378,701
			Sum	378,701
	100.9100.61.109600.00000			
		TRANSFERS OUT - URA	TRANSFERS OUT - URA	393,737
			Sum	393,737
			Grand Total	1,759,672

**CITY OF KENNESAW**  
**General Fund**  
**Reserves**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.9000.61.611000.00000	WORKING CAPITAL RESERVE	\$ 594,530	\$ 587,466
100.9000.61.611500.00000	CSIF RESERVE	71,445	275,000
100.9000.61.612000.00000	CPF RESERVE	105,000	110,000
Total Tranfers Out		<u>\$ 770,975</u>	<u>\$ 972,466</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
9000	100.9000.61.611000.00000	WORKING CAPITAL RESERVE		587,466
			Sum	587,466
	100.9000.61.611500.00000	CSIF RESERVES		275,000
			Sum	275,000
	100.9000.61.612000.00000	CPF RESERVES		110,000
			Grand Total	972,466



## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge technologies and technology-based services in a timely, high-quality, cost-effective manner to all clients of city government. Information Technology is a vital component in every department's service delivery methods. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

#### **Goals & Objectives**

- The IT Department strives every day to provide a 24/365 quality coverage for all city departments and employees with emphasis to improving their ability to provide outstanding customer service to our citizens.
- Complete build out the disaster recovery site at our Public Works building
- Refine current plans and strategies for downtown augmentation related to Depot Park, to include improved WIFI service for citizen's use.
- Continue on-going efforts to identify areas for strategic placement for WIFI implementations through (Economic Development, CM, Planning and Zoning) – smart city initiative
- Work with operating departments to identify and actively pursue new technologies to improve general operations and specific projects (All Departments).

#### **Department Highlights**

- Replacement of outdate servers
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the easy of recovery in case of disaster

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$988,106

Fiscal Year 2019 Budget: \$1,010,981

Fiscal Year 2020 Budget: \$1,097,429

The recommended budget for the department increases \$97,448. The highlights of the recommended budget include the following:

- An increase of \$52,000 in software maintenance related to increased costs for Spillman and CivicRec and required upgrade for GEMS
- An increase of \$18,859 in computers for replacement computers and equipment for new employees

- An increase of \$19,000 in regular employees due to conversion from PT IT technician to fulltime status.

Capital Requests in the IT Department include:

- \$43,000 for disaster recovery servers to continue implementation of the department's Emergency Operations/Continuity Plan
- \$21,000 for replacement servers to continue implementation plan to update servers

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 4

Fiscal Year 2019 Total Authorized Positions: 4

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 4

Fiscal Year 2020 Total Funded Positions: 3

- One position (Technology Director) is frozen
- One position, IT Technician, is being converted from part-time to fulltime

**CITY OF KENNESAW**  
**Information Technology**  
**Department 1535**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1535.51.110000.00000	REGULAR EMPLOYEES	\$ 161,254	\$ 180,511
100.1535.51.145000.00000	HOLIDAY BONUS PAYMENT	600	550
100.1535.51.170000.00000	VACATION PAY	9,220	9,403
100.1535.51.210000.00000	GROUP INSURANCE	21,762	21,762
100.1535.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	13,087	14,571
100.1535.51.240000.00000	RETIREMENT CONTRIBUTIONS	10,051	10,001
100.1535.51.270000.00000	WORKER'S COMPENSATION	333	357
100.1535.52.133000.00000	OTHER TECHNICAL SERVICES	20,200	20,200
100.1535.52.232100.00000	COPIER LEASE	47,000	47,000
100.1535.52.310000.00000	INS, OTHER THAN EMP BEN	4,573	4,188
100.1535.52.321000.00000	TELEPHONE EXPENSES	44,000	45,800
100.1535.52.322000.00000	PORTABLE PHONE	71,000	74,008
100.1535.52.324200.00000	CONNECTIVITY FEES	87,470	88,368
100.1535.52.325000.00000	POSTAGE	600	600
100.1535.52.340000.00000	PRINTING & BINDING	11,000	11,000
100.1535.52.350000.00000	TRAVEL	4,000	4,000
100.1535.52.362000.00000	PROFESSIONAL MEMBERSHIPS	500	500
100.1535.52.363000.00000	MEETING EXPENSES	175	175
100.1535.52.370000.00000	EDUCATION & TRAINING	5,000	5,000
100.1535.52.420000.00000	HARDWARE MAINTENANCE	40,635	37,145
100.1535.52.420500.00000	SOFTWARE MAINTENANCE	278,376	330,376
100.1535.52.421000.00000	WEB SITE HOSTING	3,875	4,875
100.1535.52.430000.00000	VEHICLE REPAIRS & MAINT	500	500
100.1535.52.450000.00000	RADIO REPAIRS & MAINT	28,590	26,100
100.1535.53.111000.00000	OFFICE SUPPLIES	200	200
100.1535.53.111100.00000	COPY PAPER	200	200
100.1535.53.113000.00000	COMPUTER SUPPLIES	56,350	61,750
100.1535.53.117000.00000	CLOTHING	300	300
100.1535.53.118000.00000	OPERATING MATERIALS/SUPP	34,690	34,690
100.1535.53.159500.00000	COMPUTERS < \$5,000	55,440	63,299
Total Information Technology		\$ 1,010,981	\$ 1,097,429

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1535				
	100.1535.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	180,511
			Sum	180,511
	100.1535.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	550
			Sum	550
	100.1535.51.170000.00000			
		VACATION PAY	VAC PAY	9,403
			Sum	9,403
	100.1535.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.1535.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	14,571
			Sum	14,571
	100.1535.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,402
			Sum	10,001
	100.1535.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	357
			Sum	357
	100.1535.52.133000.00000			
		OTHER TECHNICAL SERVICES	Vendor Assistance	19,000
		OTHER TECHNICAL SERVICES	ANDI SITES MONTHLY WEBSITE SUPPORT	1,200
			Sum	20,200
	100.1535.52.232100.00000			
		COPIER LEASE	SHARP/CTI COPIER LEASE	27,000
		COPIER LEASE	SHARP COST PER COPY	20,000
			Sum	47,000
	100.1535.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
			Sum	4,188
	100.1535.52.321000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		TELEPHONE EXPENSES	PAETEC / WINDSTREAM TEL/INTERNET	23,500
		TELEPHONE EXPENSES	ATT/BIRCH/WINDSTREAM POTS LINES	18,500
		TELEPHONE EXPENSES	NET2 ATLANTA	3,800
			<b>Sum</b>	45,800
	<b>100.1535.52.322000.00000</b>			
		PORTABLE PHONE	IT FT	300
		PORTABLE PHONE	FT COMMUNICATIONS MONTHLY SERVICE	588
		PORTABLE PHONE	PD NEW SARGENT MONTHLY SERVICE	588
		PORTABLE PHONE	CUSTODIAN MONTHL SERVICE	456
		PORTABLE PHONE	FT COMMUNICATIONS	300
		PORTABLE PHONE	IT FT MONTHLY SERVICE	588
		PORTABLE PHONE	PD NEW SARGENT	300
		PORTABLE PHONE	CITY WIDE CELL PHONE BILL	70,000
		PORTABLE PHONE	BS code	300
		PORTABLE PHONE	BS MONTHLY SERVICE	588
			<b>Sum</b>	74,008
	<b>100.1535.52.324200.00000</b>			
		CONNECTIVITY FEES	3 PD JETPACK WITH MONTHY SERVICE	1,368
		CONNECTIVITY FEES	VERIZON AIR CARDS PD CARS	24,000
		CONNECTIVITY FEES	6 IPADS WITH CELL CARDS	3,000
		CONNECTIVITY FEES	COMCAST 1 GB CONECTIVITY	60,000
			<b>Sum</b>	88,368
	<b>100.1535.52.325000.00000</b>			
		POSTAGE	FEDEX/POSTAGE	600
			<b>Sum</b>	600
	<b>100.1535.52.340000.00000</b>			
		PRINTING & BINDING	TONER FOR SMALL PRINTERS	11,000
			<b>Sum</b>	11,000
	<b>100.1535.52.350000.00000</b>			
		TRAVEL	SPILLMAN CONFERENCE	2,500
		TRAVEL	GMIS CONVENTION HOTEL & GAS	1,500
			<b>Sum</b>	4,000
	<b>100.1535.52.362000.00000</b>			
		PROFESSIONAL MEMBERSHIP	GMIS MEMBERSHIP	500
			<b>Sum</b>	500
	<b>100.1535.52.363000.00000</b>			
		MEETING EXPENSES	STATE OF THE CITY JOSHUA/ RICK	175
			<b>Sum</b>	175

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1535.52.370000.00000			
		EDUCATION & TRAINING	TRAINING CLASS FOR RICK MS EXCHANGE	2,000
		EDUCATION & TRAINING	TRAINING FOR JOSHUA CISCO CCENT CER	3,000
			Sum	5,000
	100.1535.52.420000.00000			
		HARDWARE MAINTENANCE	MORPHOTRUST SUPPORT FINGERPRINTIN	2,525
		HARDWARE MAINTENANCE	ASTROPHYSICS ANUAL MAINT CONTRACT	4,200
		HARDWARE MAINTENANCE	L3 YEARLY MAINT. WARRANTY (RECORDE	8,000
		HARDWARE MAINTENANCE	3 YR MAINT BARRACUDA WEB FILTER	3,000
		HARDWARE MAINTENANCE	3 YR MAINT BARRACUDA SPAM FILTER	3,000
		HARDWARE MAINTENANCE	INTERDEV BARRACUDA BACKUP DATA TO	1,100
		HARDWARE MAINTENANCE	CH ENTERPRISE STORAGE MAINT. TIG	5,700
		HARDWARE MAINTENANCE	PRESIDIO SMARTNET&FIREWALL MAINT C	7,220
		HARDWARE MAINTENANCE	INTERDEV BARRACUDA INSTANT REPLACE	2,400
			Sum	37,145
	100.1535.52.420500.00000			
		SOFTWARE MAINTENANCE	RTA (RON TURLEY) FOR PW	850
		SOFTWARE MAINTENANCE	Additional License for KEY SCAN	1,100
		SOFTWARE MAINTENANCE	ANNUAL L3 S/W MAINT. CONTRACT	4,200
		SOFTWARE MAINTENANCE	SCHNEIDER ELEC. (TELEVENT) WEATHER S	5,500
		SOFTWARE MAINTENANCE	LOGIC CONCEPT (PINPOINT) MAINT CONT	5,300
		SOFTWARE MAINTENANCE	ANNUAL FLEET MAINT S/W (FUELMASER	1,150
		SOFTWARE MAINTENANCE	MCCI ANNUAL SOFTWARE SUPPORT	900
		SOFTWARE MAINTENANCE	TOWER SUPPORT	7,800
		SOFTWARE MAINTENANCE	GFI MAIL ARCHIVER	1,200
		SOFTWARE MAINTENANCE	ANNUAL SPILLMAN MAINT.	72,000
		SOFTWARE MAINTENANCE	SOFT INTELLIGENCE (COUNTER POINT)	475
		SOFTWARE MAINTENANCE	PAST PERFECT SUPPORT & UPDATES	550
		SOFTWARE MAINTENANCE	ANNUAL VEEAM BACKUP S/W MAINT CO	1,650
		SOFTWARE MAINTENANCE	PHOTO SHOP LICENSE UPGRADE (GOVC)	8,000
		SOFTWARE MAINTENANCE	SPECTOR SOFT ANNUAL LICENSE RENEWA	7,500
		SOFTWARE MAINTENANCE	SYSaid (HELP DESK S/W SUPPORT)	750
		SOFTWARE MAINTENANCE	TREND MICRO LICENSE OFFICE SCAN/SCA	4,180
		SOFTWARE MAINTENANCE	VM WARE YEARLY SUPPORT	5,760
		SOFTWARE MAINTENANCE	IP CONFIGURE 100 CAMERAS (CDWG)	6,345
		SOFTWARE MAINTENANCE	BACKUP EXEC 2012 MAINT	1,215
		SOFTWARE MAINTENANCE	ANNUAL LF MAINT FOR CODE MCCI	1,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SOFTWARE MAINTENANCE	REACH SOFTWARE COOMUNICATIONS	2,000
		SOFTWARE MAINTENANCE	CIVIC REC SOFTWARE	15,000
		SOFTWARE MAINTENANCE	GEMS AB SUITE UPGRADE	15,000
		SOFTWARE MAINTENANCE	PONTEM RECURRING SUPPORT	1,000
		SOFTWARE MAINTENANCE	PONTEM CEMETARY WEBPORTAL	8,000
		SOFTWARE MAINTENANCE	1 ANNUAL ADOBE SUITE COMMUNNICATI	1,000
		SOFTWARE MAINTENANCE	50 MS EXCHANGE LICENSES	3,000
		SOFTWARE MAINTENANCE	INCODE PROPERTY TAX	9,651
		SOFTWARE MAINTENANCE	IWORQ	15,000
		SOFTWARE MAINTENANCE	LF LICENSES - MAINT (MCCI)	5,800
		SOFTWARE MAINTENANCE	ESRI ARC EDITOR MAINT (STORMWATER)	2,500
		SOFTWARE MAINTENANCE	FIXED ASSET MAINT	400
		SOFTWARE MAINTENANCE	GEMS S/W SUPPORT	83,000
		SOFTWARE MAINTENANCE	AP TECH MAINT SECURE CHECK	1,500
		SOFTWARE MAINTENANCE	UNISYS (GEMS FILE MAINT)	700
		SOFTWARE MAINTENANCE	UNISYS (MSG FORMS, EOM SUPPORT&EA	2,500
		SOFTWARE MAINTENANCE	ESRI MAINT CONTRACT	12,000
		SOFTWARE MAINTENANCE	ESRI S/W (FILEMAKER & TRIGLOBAL)	2,500
		SOFTWARE MAINTENANCE	RSI SHADOW	2,200
		SOFTWARE MAINTENANCE	COBB COUNTY CITY AERIAL PHOTOS	5,500
		SOFTWARE MAINTENANCE	NOVUS SOLUTIONS SUPPORT (NOVUS AG	4,700
			<b>Sum</b>	<b>330,376</b>
	<b>100.1535.52.421000.00000</b>			
		WEB SITE HOSTING	SMALL ORANGE SKATEPARK	600
		WEB SITE HOSTING	SITEGROUND KENNESAW WEB HOSTING	1,600
		WEB SITE HOSTING	.gov.gov	450
		WEB SITE HOSTING	GODADDY DOMAIN NAMES AND SERVICE	2,000
		WEB SITE HOSTING	HOST GATOR WEBHOSTING	225
			<b>Sum</b>	<b>4,875</b>
	<b>100.1535.52.430000.00000</b>			
		VEHICLE REPAIRS & MAINT	TRUCK MAINT. REPAIRS	500
			<b>Sum</b>	<b>500</b>
	<b>100.1535.52.450000.00000</b>			
		RADIO REPAIRS & MAINT	L-3 REPAIR OF RECORDERS	6,600
		RADIO REPAIRS & MAINT	L-3 REPLACEMENTS \$2,400 EACH	19,000
		RADIO REPAIRS & MAINT	BS BODY CAM	500
			<b>Sum</b>	<b>26,100</b>
	<b>100.1535.53.111000.00000</b>			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OFFICE SUPPLIES	MISC. OFFICE SUPPLIES	200
			Sum	200
	100.1535.53.111100.00000			
		COPY PAPER	COPY PAPER	200
			Sum	200
	100.1535.53.113000.00000			
		COMPUTER SUPPLIES	FINANCE MONITORS	600
		COMPUTER SUPPLIES	FINANCE DESK PHONE	300
		COMPUTER SUPPLIES	IT MONITORS	600
		COMPUTER SUPPLIES	COMMUNICATIONS DESK PHONE	300
		COMPUTER SUPPLIES	COMMUNICATIONS DESKTOP MONITOR	250
		COMPUTER SUPPLIES	20 4TB HD's to complete cityhall storage	14,000
		COMPUTER SUPPLIES	BS DESKTOP MONITOR CODE ENFORCEME	250
		COMPUTER SUPPLIES	BS DESK PHONE CODE ENFORCEMENT	300
		COMPUTER SUPPLIES	TV's COMMUNICATION	1,300
		COMPUTER SUPPLIES	8MOUNTS FOR PD TOUGHBOOK REPLACE	8,000
		COMPUTER SUPPLIES	BS WIRELLES PRINTER CODE ENFORCEME	1,500
		COMPUTER SUPPLIES	Scanner for Finance TAX OFFICE	1,000
		COMPUTER SUPPLIES	TOUGHBOOK PARTS	5,000
		COMPUTER SUPPLIES	10 REPLACEMENT MONITORS @ \$200 EA	2,000
		COMPUTER SUPPLIES	HARD DRIVES & SERVER MEMORY	13,000
		COMPUTER SUPPLIES	PC PARTS	2,500
		COMPUTER SUPPLIES	4 REPLACEMENT SWITCHES	7,600
		COMPUTER SUPPLIES	CIVILIAN PD MONITOR AND DESKPHONE	550
		COMPUTER SUPPLIES	New Barcoding Hardware for Spillman	2,700
			Sum	61,750
	100.1535.53.117000.00000			
		CLOTHING	CLOTHING W/CITY LOGO	300
			Sum	300
	100.1535.53.118000.00000			
		OPERATING MATERIALS/SUP	FONTIS WATER	120
		OPERATING MATERIALS/SUP	CABLING, CD, LABELS MISC SUPPLIES	5,000
		OPERATING MATERIALS/SUP	MISC. REPAIRS	3,000
		OPERATING MATERIALS/SUP	UPS POWER & POWER STRIPS	4,500
		OPERATING MATERIALS/SUP	4 OUTDOOR CAMERAS	2,500
		OPERATING MATERIALS/SUP	DESK PHONES 2 SPARES	540
		OPERATING MATERIALS/SUP	INTERNET FOR RICK AND JOSHUA	1,900
		OPERATING MATERIALS/SUP	COMCAST TV BOXES (ALL BUILDINGS)	17,130



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	34,690
	100.1535.53.159500.00000			
		COMPUTERS	BS DESKTOP PC	1,500
		COMPUTERS	CILILIAN PD DESK TOP COMPUTER	1,500
		COMPUTERS	Six Replacement Servers for 1,3,5 year	22,000
		COMPUTERS	3 REP SERVERS FOR NON SUPP. 2003	13,500
		COMPUTERS	FINANCE DESKTOP PC	1,500
		COMPUTERS	IT FULL TIME DESKTOP PC	1,500
		COMPUTERS	BM IPADS FOR IWORQS	1,600
		COMPUTERS	BS IPAD	799
		COMPUTERS	REPLACEMENT COMPUTERS	17,400
		COMPUTERS	COMMUNICATIONS LAPTOP	2,000
			Sum	63,299
			Grand Total	1,097,429

**CITY OF KENNESAW**  
**Information Technology**  
**Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1020.54.240000.00000	COMPUTERS	\$ 65,000	\$ 64,000
Total Capital Outlay		<u>\$ 65,000</u>	<u>\$ 64,000</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
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1020				
	100.1020.54.240000.00000			
		COMPUTERS- CITY OF KENNE	Enterprise Storage Device - disaster rec	43,000
		COMPUTERS- CITY OF KENNE	Replacement Servers (per replacement pla	21,000
			Sum	64,000
			Grand Total	64,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

#### **Goals & Objectives**

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$259,289

Fiscal Year 2019 Budget: \$325,953

Fiscal Year 2020 Budget: \$371,589

The highlights of the recommended budget include the following:

- An increase in personal services (salary and benefits) related to the filling of HR Generalist position filled in third quarter of FY 19 budget
- A decrease of \$4,700 in other professional services

Capital Outlay items include:

- \$55,000 for HCM software to reduce paper submittals and labor intensive processing in an effort to improve overall staff efficiency and to allow employees to better manage time off requests, personnel action forms, benefits, etc.

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 2

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 3

Fiscal Year 2020 Total Funded Positions: 3

**CITY OF KENNESAW**  
**Human Resources**  
**Department 1540**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1540.51.110000.00000	REGULAR EMPLOYEES	\$ 173,234	\$ 216,617
100.1540.51.130000.00000	OVERTIME	300	300
100.1540.51.145000.00000	HOLIDAY BONUS PAYMENT	400	600
100.1540.51.170000.00000	VACATION PAY	9,123	8,552
100.1540.51.210000.00000	GROUP INSURANCE	34,762	34,762
100.1540.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	14,004	17,294
100.1540.51.240000.00000	RETIREMENT CONTRIBUTIONS	8,783	8,599
100.1540.51.270000.00000	WORKER'S COMPENSATION	262	281
100.1540.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	5,445	8,000
100.1540.52.125000.00000	OTHER PROFESSIONAL SERVICES	20,200	15,500
100.1540.52.310000.00000	INS, OTHER THAN EMP BENEFITS	2,330	2,134
100.1540.52.331000.00000	LEGAL PUBLICATION	250	250
100.1540.52.332000.00000	MARKETING	1,400	3,000
100.1540.52.350000.00000	TRAVEL	1,000	1,000
100.1540.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	10	50
100.1540.52.362000.00000	PROFESSIONAL MEMBERSHIPS	408	408
100.1540.52.363000.00000	MEETING EXPENSES	900	900
100.1540.52.370000.00000	EDUCATION & TRAINING	1,800	1,800
100.1540.52.610000.00000	EMPLOYEE TEAM BUILDING	8,800	8,800
100.1540.52.620000.00000	AWARDS	4,000	4,000
100.1540.52.630000.00000	WELLNESS	33,200	33,200
100.1540.53.111000.00000	OFFICE SUPPLIES	5,342	5,542
Total Human Resources		<u>\$ 325,953</u>	<u>\$ 371,589</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1540				
	100.1540.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	216,617
			Sum	216,617
	100.1540.51.130000.00000			
		OVERTIME	OT	300
			Sum	300
	100.1540.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.1540.51.170000.00000			
		VACATION PAY	VAC PAY	8,552
			Sum	8,552
	100.1540.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	34,762
			Sum	34,762
	100.1540.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	17,294
			Sum	17,294
	100.1540.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
			Sum	8,599
	100.1540.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	281
			Sum	281
	100.1540.52.123100.00000			
		PRE-EMPLOYMENT PHYSICAL	NEW HIRES	5,000
		PRE-EMPLOYMENT PHYSICAL	POST ACCIDENT TESTING	500
		PRE-EMPLOYMENT PHYSICAL	VOLUNTEERS AND INTERNS	2,000
		PRE-EMPLOYMENT PHYSICAL	RANDOM (DOT)	500
			Sum	8,000
	100.1540.52.125000.00000			
		OTHER PROFESSIONAL SERVI	LEADERSHIP TRAINING	3,500
		OTHER PROFESSIONAL SERVI	QUARTERLY LEADERSHIP TRAINING	2,000
		OTHER PROFESSIONAL SERVI	NON-EXEMPT TRAINING	10,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	15,500
	100.1540.52.310000.00000			
		INS, OTHER THAN EMP BENE	PROPERTY & LIABILITY INSURANCE	2,134
			Sum	2,134
	100.1540.52.331000.00000			
		LEGAL PUBLICATION	LEGAL PUBLICATIONS	250
			Sum	250
	100.1540.52.332000.00000			
		MARKETING	STAFFING - ADVERTISEMENT	3,000
			Sum	3,000
	100.1540.52.350000.00000			
		TRAVEL	HR CONFERENCES	1,000
			Sum	1,000
	100.1540.52.361000.00000			
		ORGANIZATIONAL MEMBRSH	BANKCARD FEES	50
			Sum	50
	100.1540.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	GLGPA	50
		PROFESSIONAL MEMBERSHIP	HR ATLANTA	149
		PROFESSIONAL MEMBERSHIP	HR NATIONAL	209
			Sum	408
	100.1540.52.363000.00000			
		MEETING EXPENSES	HR MEETING EXPENSES	900
			Sum	900
	100.1540.52.370000.00000			
		EDUCATION & TRAINING	TRAINING HR STAFF	1,800
			Sum	1,800
	100.1540.52.610000.00000			
		EMPLOYEE TEAM BUILDING	CITY PICNIC	2,300
		EMPLOYEE TEAM BUILDING	CITY APPRECIATION	2,300
		EMPLOYEE TEAM BUILDING	HOLIDAY LUNCHEON	4,200
			Sum	8,800
	100.1540.52.620000.00000			
		AWARDS	CITY RETIREE GIFTS	2,000
		AWARDS	EMPLOYEE COMMITTEE MISC	2,000
			Sum	4,000
	100.1540.52.630000.00000			
		WELLNESS	WELLNESS CHALLENGE - PRIZES	1,000
		WELLNESS	EAP	5,000



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		WELLNESS	CITY WELLNESS INCENTIVE PLAN	25,000
		WELLNESS	FLU SHOTS	2,200
			<b>Sum</b>	33,200
	100.1540.53.111000.00000			
		OFFICE SUPPLIES	BUSINESS CARDS	200
		OFFICE SUPPLIES	OFFICE SHREDDING SERVICE	192
		OFFICE SUPPLIES	HR OFFICE SUPPLIES	2,550
		OFFICE SUPPLIES	HR GENERALIST FURNITURE	2,600
			<b>Sum</b>	5,542
			<b>Grand Total</b>	371,589

**CITY OF KENNESAW**  
**Human Resources**  
**Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1012.54.245000.00000	SOFTWARE	\$ -	\$ 55,000
Total Capital Outlay		\$ -	\$ 55,000

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1012	100.1012.54.240000.00000	SOFTWARE	HUMAN CAPITAL MGT (HCM) SOFTWARE	55,000
			Sum	55,000
			Grand Total	55,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### **Department: Building Maintenance**

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consist of three (3) facilities maintenance personnel. An Electrician- who has oversight for all electric work; a HVAC Mechanic – who has oversight for all the air conditions and heating equipment throughout the entire City and; a Building Mechanic- who is skilled in all aspect of facilities maintenance and has complete oversight of new construction and the renovation and upkeep of City owned buildings. When necessary the team comes together to handle major projects of various sizes. The team’s functions are to perform a variety of non-technical maintenance duties in City owned and lease buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

#### **Goals & Objectives**

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw’s real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City’s space needs by planning, designing and constructing operationally efficient properties.

#### **Department Highlights**

- 90% of the interior lights at Museum to LED
- Converted 50 fixtures to LED lights in City Hall
- Changed 2 water fountains in the Community Center to bottle fill stations
- Changed 1 water fountain in Museum to bottle fill station
- Finished bringing the Hiram-Butler House electrical systems up to current codes
- Created Generator testing protocols for CLEA certification for 911

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$1,103,790

Fiscal Year 2019 Budget: \$1,133,746

Fiscal Year 2020 Budget: \$1,268,895

The highlights of the recommended budget include the following:

- An increase of \$111,000 in building repairs/maintenance related to required maintenance and facility upkeep – many of the city facilities need interior paint, replace carpet that is 12-15 years old, hvac/plumbing/mechanical repair, maintenance and replace.
- \$30,000 for furniture and fixtures - office furniture throughout the city is 20+ years old and is in need of replacing in various departments plus furniture is needed for new employees

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 9

Fiscal Year 2020 Total Authorized Positions: 8

Fiscal Year 2020 Total Funded Positions: 8

**CITY OF KENNESAW**  
**Building Maintenance**  
**Department 1565**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1565.51.110000.00000	REGULAR EMPLOYEES	\$ 317,668	\$ 311,024
100.1565.51.130000.00000	OVERTIME	6,825	6,825
100.1565.51.145000.00000	HOLIDAY BONUS PAYMENT	1,700	1,450
100.1565.51.170000.00000	VACATION PAY	15,437	15,993
100.1565.51.210000.00000	GROUP INSURANCE	87,047	87,047
100.1565.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	26,135	25,650
100.1565.51.240000.00000	RETIREMENT CONTRIBUTIONS	31,532	31,160
100.1565.51.270000.00000	WORKER'S COMPENSATION	6,633	7,119
100.1565.52.210000.00000	CLEANING	3,100	3,100
100.1565.52.211000.00000	DISPOSAL	250	250
100.1565.52.220500.00000	REPAIRS/MAINT--BUILDINGS	76,400	187,400
100.1565.52.232000.00000	RENTAL OF EQUIP & VEHCL	3,300	3,300
100.1565.52.310000.00000	INS, OTHER THAN EMP BEN	13,586	12,444
100.1565.52.311000.00000	CLAIM DEDUCTIBLES	2,000	2,000
100.1565.52.370000.00000	EDUCATION & TRAINING	1,399	1,399
100.1565.52.371500.00000	SAFETY COMMITTEE	21,000	21,000
100.1565.52.430000.00000	VEHICLE REPAIRS & MAINT	2,600	2,600
100.1565.52.440000.00000	EQUIPMENT REPAIRS & MAINT	7,250	7,250
100.1565.53.111000.00000	OFFICE SUPPLIES	1,000	1,000
100.1565.53.112000.00000	JANITORIAL SUPPLIES	50,000	50,000
100.1565.53.116000.00000	EQUIPMENT PARTS	2,950	2,950
100.1565.53.117200.00000	UNIFORMS	3,525	3,525
100.1565.53.118000.00000	OPERATING MATERIALS/SUPP	57,132	57,132
100.1565.53.121000.00000	WATER/SEWERAGE	26,668	26,668
100.1565.53.121500.00000	NATURAL GAS	21,972	21,972
100.1565.53.122500.00000	STORMWATER UTILITY	19,000	19,000
100.1565.53.123000.00000	ENERGY-ELECTRICITY	310,149	310,149
100.1565.53.123100.00000	STREET LIGHTING	-	2,000
100.1565.53.127000.00000	ENERGY-GASOLINE/DIESEL	3,838	3,838
100.1565.53.132000.00000	GENERAL FOOD EXPENSE	3,500	3,500
100.1565.53.160600.00000	BLDG MAINT SMALL EQUIP	10,000	10,000
100.1565.53.180000.00000	MISCELLANEOUS	150	150
100.1565.53.230000.00000	FURNITURE & FIXTURES	-	30,000
Total Building Maintenance		\$ 1,133,746	\$ 1,268,895

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1565				
	100.1565.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	311,024
			Sum	311,024
	100.1565.51.130000.00000			
		OVERTIME	OT	6,825
			Sum	6,825
	100.1565.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,450
			Sum	1,450
	100.1565.51.170000.00000			
		VACATION PAY	VAC PAY	15,993
			Sum	15,993
	100.1565.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	87,047
			Sum	87,047
	100.1565.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	25,650
			Sum	25,650
	100.1565.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	30,095
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,065
			Sum	31,160
	100.1565.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,119
			Sum	7,119
	100.1565.52.210000.00000			
		CLEANING	CITY HALL	600
		CLEANING	P&R	500
		CLEANING	MUSEUM	500
		CLEANING	PUBLIC WORKS	200
		CLEANING	911	300
		CLEANING	SGG	400
		CLEANING	POLICE/JAIL	600
			Sum	3,100

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.1565.52.211000.00000			
		DISPOSAL	DISPOSAL	250
			Sum	250
	100.1565.52.220500.00000			
		REPAIRS/MAINT--BUILDINGS	BOBBIE GRANT	5,750
		REPAIRS/MAINT--BUILDINGS	BEN ROBERT COM. CENTER	5,750
		REPAIRS/MAINT--BUILDINGS	CONTRACTED PROJECTS	68,900
		REPAIRS/MAINT--BUILDINGS	GENERAL MAINT. & REPAIRS	17,250
		REPAIRS/MAINT--BUILDINGS	CITY HALL	5,750
		REPAIRS/MAINT--BUILDINGS	CITY WIDE REPAIRS & MAINT	50,000
		REPAIRS/MAINT--BUILDINGS	MUSEUM	5,750
		REPAIRS/MAINT--BUILDINGS	SWIFT CANTRELL PARK	5,750
		REPAIRS/MAINT--BUILDINGS	SGG	5,750
		REPAIRS/MAINT--BUILDINGS	MUSEUM - COBB ENERGY GALLERY	11,000
		REPAIRS/MAINT--BUILDINGS	ADAM PARK	5,750
			Sum	187,400
	100.1565.52.232000.00000			
		RENTAL OF EQUIP & VEHICLE	RENTAL LIFTS	1,100
		RENTAL OF EQUIP & VEHICLE	RENTAL TOOLS	1,100
		RENTAL OF EQUIP & VEHICLE	SPECIAL RENTAL EQUIP. - EVENTS	1,100
			Sum	3,300
	100.1565.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	12,444
			Sum	12,444
	100.1565.52.311000.00000			
		CLAIM DEDUCTIBLES	CLAIM DECUCTION FOR 5 VEHICLES	2,000
			Sum	2,000
	100.1565.52.370000.00000			
		EDUCATION & TRAINING	LOCAL HVAC TRAIN COURSE	466
		EDUCATION & TRAINING	LOCAL ELECTRIC TRAIN COURSE	466
		EDUCATION & TRAINING	OSHA TRAINING	467
			Sum	1,399
	100.1565.52.371500.00000			
		SAFETY COMMITTEE	POLICE SAFETY ITEMS	6,500
		SAFETY COMMITTEE	POLICY BOOK PRINTING	500
		SAFETY COMMITTEE	FIRST AID REPLACE KITS / REFILL	1,000
		SAFETY COMMITTEE	PERSONNEL SAFETY BOOTS / SHOES	6,000
		SAFETY COMMITTEE	QUARTLEY SAFETY DRAWING	0



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SAFETY COMMITTEE	CITY HALL SAFETY ITEMS	500
		SAFETY COMMITTEE	P&R SAFETY ITEMS	3,000
		SAFETY COMMITTEE	PUBLIC WORKS SAFETY ITEMS	3,500
		SAFETY COMMITTEE	CPR / AED BATTERIES / SUPPLIES	0
			<b>Sum</b>	<b>21,000</b>
	<b>100.1565.52.430000.00000</b>			
		VEHICLE REPAIRS & MAINT	REPAIR/MAINT 5 VEHICLES	2,600
			<b>Sum</b>	<b>2,600</b>
	<b>100.1565.52.440000.00000</b>			
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. SMALL MOTORS	1,814
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. ELEC. EQUIP.	1,812
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. 6 VACUUM, 2 SCRUBBERS	1,812
		EQUIPMENT REPAIRS & MAI	REPAIR/MAINT. 1 BUFFER	1,812
			<b>Sum</b>	<b>7,250</b>
	<b>100.1565.53.111000.00000</b>			
		OFFICE SUPPLIES	YEARLY OFFICE SUPPLIES	1,000
			<b>Sum</b>	<b>1,000</b>
	<b>100.1565.53.112000.00000</b>			
		JANITORIAL SUPPLIES	POLICE/JAIL	1,000
		JANITORIAL SUPPLIES	P&R	10,000
		JANITORIAL SUPPLIES	PUBLIC WORKS	3,000
		JANITORIAL SUPPLIES	BOBBY GRANT	1,000
		JANITORIAL SUPPLIES	CITY HALL	7,000
		JANITORIAL SUPPLIES	MUSEUM	6,000
		JANITORIAL SUPPLIES	ADAMS PARK	7,000
		JANITORIAL SUPPLIES	SGG	3,000
		JANITORIAL SUPPLIES	SWIFT-CANTRELL PARK	9,000
		JANITORIAL SUPPLIES	911	3,000
			<b>Sum</b>	<b>50,000</b>
	<b>100.1565.53.116000.00000</b>			
		EQUIPMENT PARTS	CITY HALL	375
		EQUIPMENT PARTS	SGG	250
		EQUIPMENT PARTS	JAIL	250
		EQUIPMENT PARTS	P&R	450
		EQUIPMENT PARTS	MUSEUM	375
		EQUIPMENT PARTS	ANNUAL	500
		EQUIPMENT PARTS	BOBBY GRANT	250
		EQUIPMENT PARTS	911	250

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EQUIPMENT PARTS	OTHER HVAC FILTERS	250
			<b>Sum</b>	2,950
	100.1565.53.117200.00000			
		UNIFORMS	CARE/MAINT EMPLOYEE UNIFORMS	3,525
			<b>Sum</b>	3,525
	100.1565.53.118000.00000			
		OPERATING MATERIALS/SUP	MUSEUM PEST CONTROL	2,100
		OPERATING MATERIALS/SUP	MUSEUM SECURITY SYSTEM MONITORIN	1,000
		OPERATING MATERIALS/SUP	SWIFT/CANTRELL PEST CONTROL	600
		OPERATING MATERIALS/SUP	SCOUT HUT TERMITE BOND	1,920
		OPERATING MATERIALS/SUP	SGG PEST CONTROL	1,080
		OPERATING MATERIALS/SUP	MUSEUM SECURITY SYSTEM ANNUAL	300
		OPERATING MATERIALS/SUP	CITY HALL GEN. MAINT. AGREEMENT	2,750
		OPERATING MATERIALS/SUP	PUBLIC WORKS PEST CONTROL	5,032
		OPERATING MATERIALS/SUP	ADAMS PARK PEST CONTROL	250
		OPERATING MATERIALS/SUP	DEPOT/COMM. HOUSE FIRE EXT. ANNUAL	250
		OPERATING MATERIALS/SUP	DEPOT TERMITE BOND	850
		OPERATING MATERIALS/SUP	MUSEUM TERMITE BOND	1,440
		OPERATING MATERIALS/SUP	MUSEUM FIRE SUPPRESS. ANNUAL	1,800
		OPERATING MATERIALS/SUP	ELEVATOR INSPECTIONS	3,450
		OPERATING MATERIALS/SUP	PW FIRE SUPPRESS. ANNUAL	1,100
		OPERATING MATERIALS/SUP	COM. CTR. FIRE SUPPRESS. ANNUAL	1,100
		OPERATING MATERIALS/SUP	CITY HALL FIRE SUPPRES. ANNUAL	3,700
		OPERATING MATERIALS/SUP	CITY HALL HVAC MAINT. AGREEMENT	3,750
		OPERATING MATERIALS/SUP	MUSEUM FIRE EXT. ANNUAL	1,000
		OPERATING MATERIALS/SUP	PW FIRE EXT. ANNUAL	500
		OPERATING MATERIALS/SUP	COM. CENTER HVAC MAINT. AGREEMENT	2,500
		OPERATING MATERIALS/SUP	DEPOT PEST CONTROL	780
		OPERATING MATERIALS/SUP	BOBBY GRANT FIRE EXT. ANNUAL	540
		OPERATING MATERIALS/SUP	P&R FIRE EXT. ANNUAL	500
		OPERATING MATERIALS/SUP	CITY HALL ELEVATOR MAINT. AGREEMEN	3,000
		OPERATING MATERIALS/SUP	MUSEUM ELEVATOR MAINT. AGREEMENT	3,300
		OPERATING MATERIALS/SUP	PW GENERATOR MAINT. AGREEMENT	2,500
		OPERATING MATERIALS/SUP	ANNUAL BACKFLOW PREVENTOR TESTIN	1,000
		OPERATING MATERIALS/SUP	SGG FIRE EXT. ANNUAL	250
		OPERATING MATERIALS/SUP	CITY HALL PEST CONTROL	1,000
		OPERATING MATERIALS/SUP	SGG SECURITY SYS MONITORING	2,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OPERATING MATERIALS/SUP	MUSEUM HVAC MAINT AGREEMENT	4,250
		OPERATING MATERIALS/SUP	CITY HALL FIRE SUPPRESS. ANNUAL	500
		OPERATING MATERIALS/SUP	BOBBY GRANT PEST CONTROL	540
			<b>Sum</b>	<b>57,132</b>
	<b>100.1565.53.121000.00000</b>			
		WATER/SEWERAGE	PUBLIC WORKS	2,778
		WATER/SEWERAGE	DEPOT	572
		WATER/SEWERAGE	COMMUNITY HOUSE	1,523
		WATER/SEWERAGE	BOBBY GRANT	726
		WATER/SEWERAGE	P&R	14,215
		WATER/SEWERAGE	CITY SIGNS & PLAZA	1,405
		WATER/SEWERAGE	CITY HALL	5,449
			<b>Sum</b>	<b>26,668</b>
	<b>100.1565.53.121500.00000</b>			
		NATURAL GAS	P&R	2,635
		NATURAL GAS	BOBBY GRANT	1,592
		NATURAL GAS	CITY HALL/JAIL	5,573
		NATURAL GAS	THOMPSON PROPERTY	1,302
		NATURAL GAS	COMMUNITY HOUSE	1,473
		NATURAL GAS	DEPOT	1,582
		NATURAL GAS	PUBLIC WORKS	6,190
		NATURAL GAS	SGG	1,625
			<b>Sum</b>	<b>21,972</b>
	<b>100.1565.53.122500.00000</b>			
		STORMWATER UTILITY	SW UTILITY PER COK BILLING DEPT	19,000
			<b>Sum</b>	<b>19,000</b>
	<b>100.1565.53.123000.00000</b>			
		ENERGY-ELECTRICITY	PLAZA	1,428
		ENERGY-ELECTRICITY	BOBBY GRANT	7,729
		ENERGY-ELECTRICITY	COMMUNITY CENTER	30,730
		ENERGY-ELECTRICITY	SWIFT PAD	30,320
		ENERGY-ELECTRICITY	DEPOT/UNDERPASS	6,041
		ENERGY-ELECTRICITY	PUBLIC WORKS	20,017
		ENERGY-ELECTRICITY	MISC. PARKING LIGHTS/MARQUEE SIGN	10,154
		ENERGY-ELECTRICITY	COMMUNNITY HOUSE	1,472
		ENERGY-ELECTRICITY	THOMPSON PROPERTY	351
		ENERGY-ELECTRICITY	POTTERY BARN	3,563
		ENERGY-ELECTRICITY	ADAMS PARK/KEENE ST.	100,209

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		ENERGY-ELECTRICITY	CITY HALL	98,135
			Sum	310,149
	100.1565.53.123100.00000			
		STREET LIGHTING	Street Light Power	2,000
			Sum	2,000
	100.1565.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	FUEL FOR 5 TRUCKS 7 SMALL GAS EQUIPM	3,838
			Sum	3,838
	100.1565.53.132000.00000			
		GENERAL FOOD EXPENSE	FOOD	650
		GENERAL FOOD EXPENSE	BOTTLED WATER	1,000
		GENERAL FOOD EXPENSE	COFFEE	1,850
			Sum	3,500
	100.1565.53.160000.00000	FURNITURE CITY WIDE		30,000
		Sum		30,000
1565.53.160600.00000				
	BLDG MAINT SMALL EQUIP	HVAC HAND TOOLS	500	
	BLDG MAINT SMALL EQUIP	ELECTRICAL HAND TOOLS	500	
	BLDG MAINT SMALL EQUIP	MUSUEM	1,000	
	BLDG MAINT SMALL EQUIP	SGG	1,000	
	BLDG MAINT SMALL EQUIP	P&R	1,000	
	BLDG MAINT SMALL EQUIP	SMALL HAND TOOL REPLACEMENT	1,000	
	BLDG MAINT SMALL EQUIP	COMMERCIAL GRADE CARPET CLEANER	1,900	
	BLDG MAINT SMALL EQUIP	SPIN BONNET CARPET CLEANER	3,100	
		Sum	10,000	
1565.53.180000.00000				
	MISCELLANEOUS	MISC. EXPENSES	150	
		Sum	150	
		Grand Total	1,268,895	

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Police

Kennesaw Police Department is staffed by sixty-seven full time police officers and seven civilian support staff. Each member is charged with meeting the department mission. "It is the mission of the Kennesaw Police Department to assure the community is safe from crime and public disorder by focusing on the prevention of crime along with reducing the fear of crime." Each year the command staff establishes annual departmental goals congruent with our mission and current trends. For 2019-2020 the following goals have been established.

#### **Goals and Objectives**

- Provide the highest quality level of public safety and professionalism to all that we serve.
- Provide the most effective and efficient equipment and technology for our staff to utilize.
- Provide opportunities for education and training that accurately reflect the need for our community.
- Provide an atmosphere that fosters empowerment and problem solving from all levels to support those we serve.
- Provide an exceptional agency succession plan coupled with career growth opportunities.

#### **Department Highlights**

- Helped 29 families with a total of 66 kids with Jerry Worthan Fund.
- "Tip A Cop" at Longhorn Steakhouse raised \$2500.00 for Special Olympics'.
- Raised \$500.00 At Big Shanty Days for Special Olympics'.
- Cops on a Donuts raised \$2165.00 for Special Olympics'.
- The Department assisted YMCA to hand out lunches and socialize with kids in Woodlands Mobile Home Park and Lakeside Visa. Over 100 lunches were given out
- Five (5) new officers were hired since January 14, 2019.

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$6,569,702

Fiscal Year 2019 Budget: \$6,970,041

Fiscal Year 2020 Budget: \$7,485,635

The recommended budget for the department increases \$515,594. The highlights of the recommended budget include the following:

- A decrease of \$6,550 in Other Professional Services due to FY 19 cost of promotional assessment for Sergeants and Lieutenants
- An increase in User Fees of \$5,000 for intergovernmental agreement with Cobb County for maintenance of 800MHZ radio system

- An increase of \$12,000 in Education and Training due to increased cost of ammunition and to provide increased training for officers to maintain professional proficiencies.
- An increase of \$16,000 in Radio Maintenance and Repair for upgrades to portable radios to allow for GPS tracking and next generation upgrades
- An increase of \$3,400 in Police Materials/Supplies for digital storage devices for electronic evidence as recommended by the United States Secret Service
- An increase of \$16,000 in Fuel due to increased costs of fuel prices
- An increase of \$296,813 in Police small equipment related to continuation of taser upgrades and purchase of new rifle optics, speed detection lasers and active shooter response kits – these expenses will be funded through the Court Services Improvement Fund and Court Project Fund.

Capital Outlay items include:

- \$70,000 for new interceptor utility for Specialized Unit Sergeant
- \$41,000 F-150 Quad cab truck
- \$210,000 3 SUV Interceptors for Patrol
- \$76,000 for 2 SUV Interceptors for Admin Patrol

Impact Fees Include:

- \$37,568 (2) LPR
- \$5,000 Flock LPR

### **Position Summary**

Fiscal Year 2019 Total Authorized Positions: 79

Fiscal Year 2019 Total Funded Positions: 79

Fiscal Year 2020 Total Authorized Positions: 81

Fiscal Year 2020 Total Funded Positions: 81

- 2 new positions (Specialized Unit Sergeant & Crime Analyst ) are authorized and funded in FY 2020

**CITY OF KENNESAW**

**Police**

**Department 3200**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.3200.51.110000.00000	REGULAR EMPLOYEES	\$ 4,057,427	\$ 4,169,740
100.3200.51.130000.00000	OVERTIME	120,000	120,000
100.3200.51.130500.00000	POLICE ONCALL	85,000	85,000
100.3200.51.145000.00000	HOLIDAY BONUS PAYMENT	14,450	15,350
100.3200.51.170000.00000	VACATION PAY	248,292	244,290
100.3200.51.210000.00000	GROUP INSURANCE	755,016	755,016
100.3200.51.215000.00000	GROUP INSURANCE-RETIREE	22,672	9,300
100.3200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	346,176	354,530
100.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	377,540	448,815
100.3200.51.270000.00000	WORKER'S COMPENSATION	89,650	96,225
100.3200.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	7,500	7,500
100.3200.52.125000.00000	OTHER PROFESSIONAL SERV	24,550	18,000
100.3200.52.231400.00000	DEPT OF JUSTICE OPERATING EXPENSE	7,500	6,000
100.3200.52.310000.00000	INS, OTHER THAN EMP BEN	142,275	130,315
100.3200.52.311000.00000	CLAIM DEDUCTIBLES	5,000	-
100.3200.52.324100.00000	USER FEES--800 MHZ RADIO	55,000	60,000
100.3200.52.325000.00000	POSTAGE	2,700	2,700
100.3200.52.340000.00000	PRINTING & BINDING	2,500	3,000
100.3200.52.350000.00000	TRAVEL	7,500	8,000
100.3200.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,000	4,500
100.3200.52.363000.00000	MEETING EXPENSES	2,000	2,000
100.3200.52.370000.00000	EDUCATION & TRAINING	43,000	55,000
100.3200.52.371000.00000	PROFESSIONAL DEVELOPMENT	8,000	8,000
100.3200.52.430000.00000	VEHICLE REPAIRS & MAINT	60,000	60,000
100.3200.52.440000.00000	EQUIPMENT REPAIRS & MAINT	83,750	85,000
100.3200.52.450000.00000	RADIO REPAIRS & MAINT	9,000	25,524
100.3200.52.601500.00000	HONOR GUARD TEAM	1,000	1,000
100.3200.52.610000.00000	EMPLOYEE TEAM BUILDING	5,500	5,500
100.3200.53.111000.00000	OFFICE SUPPLIES	4,500	4,500
100.3200.53.111100.00000	COPY PAPER	2,000	2,000
100.3200.53.116500.00000	TIRES	12,000	12,000
100.3200.53.117200.00000	UNIFORMS	75,000	75,000
100.3200.53.118000.00000	OPERATING MATERIALS/SUPP	11,450	12,000
100.3200.53.118100.00000	POLICE MATERIALS/SUPPLIES	40,076	43,500
100.3200.53.127000.00000	ENERGY-GASOLINE/DIESEL	94,000	110,000
100.3200.53.132000.00000	WATER	2,000	2,000
100.3200.53.160100.00000	POLICE SMALL EQUIPMENT	132,017	428,830
100.3200.53.160500.00000	GENL OFFICE SMALL EQUIP	8,000	13,500
100.3200.53.171000.00000	FLOWERS	1,000	1,000
100.3200.53.180000.00000	MISCELLANEOUS	1,000	1,000
Total Police		\$ 6,970,041	\$ 7,485,635

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
<b>3200</b>				
	100.3200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	4,169,740
			Sum	4,169,740
	100.3200.51.130000.00000			
		OVERTIME	Overtime	120,000
			Sum	120,000
	100.3200.51.130500.00000			
		POLICE ONCALL	Police On Call	85,000
			Sum	85,000
	100.3200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	15,350
			Sum	15,350
	100.3200.51.170000.00000			
		VACATION PAY	VAC PAY	244,290
			Sum	244,290
	100.3200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	755,016
			Sum	755,016
	100.3200.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	9,300
			Sum	9,300
	100.3200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	354,530
			Sum	354,530
	100.3200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	23,189
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	425,626
			Sum	448,815
	100.3200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	96,225
			Sum	96,225
	100.3200.52.123100.00000			
		PRE-EMPLOYMENT PHYSICAL	EVALUATIONS, POLYGRAPH, MEDIACAL	0
		PRE-EMPLOYMENT PHYSICAL	EXAMS, AND DRUG TESTING	0



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PRE-EMPLOYMENT PHYSICAL	INCLUDING PHYSICALS, PSYCHOLOGICAL	0
		PRE-EMPLOYMENT PHYSICAL	OF POLICE DEPARTMENT CANDIDATES	0
		PRE-EMPLOYMENT PHYSICAL	FUNDING TO COVER PRE EMPLOYMENT SC	7,500
			<b>Sum</b>	<b>7,500</b>
	<b>100.3200.52.125000.00000</b>			
		OTHER PROFESSIONAL SERV	PROMOTIONAL ASSESSMETNST TO BE CO	18,000
		OTHER PROFESSIONAL SERV	AND ASSESSORS	0
		OTHER PROFESSIONAL SERV	IN HOUSE FOR SERGEANTS AND LIEUTENA	0
		OTHER PROFESSIONAL SERV	COST ASSOCIATED WITH PROCESS, FACILI	0
			<b>Sum</b>	<b>18,000</b>
	<b>100.3200.52.231400.00000</b>			
		DEPT. OF JUSTICE OPERATIN	DOJ RESERVE OF \$11K. BUDGET \$6K FY20	6,000
			<b>Sum</b>	<b>6,000</b>
	<b>100.3200.52.310000.00000</b>			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	130,315
			<b>Sum</b>	<b>130,315</b>
	<b>100.3200.52.324100.00000</b>			
		USER FEES--800 MHZ RADIO	FUNDING UTILIZED TO MAINATAIN USER	60,000
		USER FEES--800 MHZ RADIO	AND COBB COUNTY FOR USE OF THE 800	0
		USER FEES--800 MHZ RADIO	RADIO FREQUENCY	0
		USER FEES--800 MHZ RADIO	AGREEMENT BETWEEN THE CITY OF KENN	0
			<b>Sum</b>	<b>60,000</b>
	<b>100.3200.52.324200.00000</b>			
		CONNECTIVITY FEES	CORRECTION	0
		CONNECTIVITY FEES	CORRECTION	0
		CONNECTIVITY FEES	CORRECTION	0
			<b>Sum</b>	<b>0</b>
	<b>100.3200.52.325000.00000</b>			
		POSTAGE	FUNDING UTILIZED FOR POSTAGE FOR	2,700
		POSTAGE	OFFICIAL DEPARTMEN USE	0
			<b>Sum</b>	<b>2,700</b>
	<b>100.3200.52.340000.00000</b>			
		PRINTING & BINDING	ETC	0
		PRINTING & BINDING	CITATIONS, DOOR HANGERS, BUSINESS CA	0
		PRINTING & BINDING	AND PUBLICATIONS, TO INCLUDE FORMS,	0
		PRINTING & BINDING	PROFESSIONAL PRINTING OF DEPT. MANU	0
		PRINTING & BINDING	FUNDING FROM THIS LINE IS UTILIZED FO	3,000
			<b>Sum</b>	<b>3,000</b>

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3200.52.350000.00000			
		TRAVEL	TRAINING EVENTS, CONFERENCES, AND O	0
		TRAVEL	FUNDING FOR TRAVEL FOR STAFF TO AND	8,000
		TRAVEL	TOWN MEETING	0
			Sum	8,000
	100.3200.52.361000.00000			
		ORGANIZATIONAL MEMBERS	AND TRAINING FOR DEPARTMENT PERSO	0
		ORGANIZATIONAL MEMBERS	IN THEIR INDIVIDUAL JOB ASSIGNMENTS	0
		ORGANIZATIONAL MEMBERS	FBI, IACP, GACP, NACP, GAPAC, ROCCIC	0
		ORGANIZATIONAL MEMBERS	ORGANIZATIONS, WHICH OFFER RESOURC	0
		ORGANIZATIONAL MEMBERS	MEMBERSHIPS TO PROFESSIONAL AND CI	0
		ORGANIZATIONAL MEMBERS	FUNDING FROM THIS LINE SUPPORT	4,500
			Sum	4,500
	100.3200.52.363000.00000			
		MEETING EXPENSES	COBB CHAMBER,	0
		MEETING EXPENSES	ORGANIZATIONAL LUNCHEONS, GACP, KB	0
		MEETING EXPENSES	FUNDING FROM THIS LINE IS UTILIZED FO	2,000
			Sum	2,000
	100.3200.52.370000.00000			
		EDUCATION & TRAINING	PERSONNEL	0
		EDUCATION & TRAINING	DEVELOPEMENT AND TRAINING FOR DEP	0
		EDUCATION & TRAINING	TRAINING AMMUNITION	21,215
		EDUCATION & TRAINING	LESS LETHAL / TASER TRAINING	6,980
		EDUCATION & TRAINING	FUNDING UTILIZED TO SUPPORT STANDA	26,805
			Sum	55,000
	100.3200.52.371000.00000			
		PROFESSIONAL DEVELOPME	FUNDING TO ALLOW FO RMATERIAL FOR	8,000
		PROFESSIONAL DEVELOPME	MATEN LUNCHESES, CCLEA LUNCHESES, SAFE	0
		PROFESSIONAL DEVELOPME	DINNER, GACP	0
		PROFESSIONAL DEVELOPME	ADVANCE TRAINING CLASSES, LUNCHESES	0
			Sum	8,000
	100.3200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	VEHICLES.	0
		VEHICLE REPAIRS & MAINT	MAINTAIN THE DEPARTMENTS FLEET OF P	0
		VEHICLE REPAIRS & MAINT	FUNDING FROM THIS LINE IS UTILIZED TO	60,000
			Sum	60,000
	100.3200.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	PAIRIN	2,400

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EQUIPMENT REPAIRS & MAI	DATA WORKS	2,512
		EQUIPMENT REPAIRS & MAI	SYNERGISTIC LPR	3,000
		EQUIPMENT REPAIRS & MAI	GTA	600
		EQUIPMENT REPAIRS & MAI	VIRTUAL ACADEMY	5,000
		EQUIPMENT REPAIRS & MAI	POWER DMS	4,755
		EQUIPMENT REPAIRS & MAI	ROCIC	300
		EQUIPMENT REPAIRS & MAI	CRIME REPORT	1,188
		EQUIPMENT REPAIRS & MAI	PALATINE	1,295
		EQUIPMENT REPAIRS & MAI	NEWS LIBRARY.COM	240
		EQUIPMENT REPAIRS & MAI	LOUD SERCURITY	623
		EQUIPMENT REPAIRS & MAI	CELL BRITE	4,000
		EQUIPMENT REPAIRS & MAI	ACCESS	1,500
		EQUIPMENT REPAIRS & MAI	SURVEY MONKEY	149
		EQUIPMENT REPAIRS & MAI	RAPID ID	2,512
		EQUIPMENT REPAIRS & MAI	OCEANS	2,661
		EQUIPMENT REPAIRS & MAI	GUARDIAN	8,700
		EQUIPMENT REPAIRS & MAI	LEADS ON LINE	4,162
		EQUIPMENT REPAIRS & MAI	3SI	432
		EQUIPMENT REPAIRS & MAI	SPILLMAN ANALYTICE / AVL	8,300
		EQUIPMENT REPAIRS & MAI	FUNDING FROM THIS LINE MAINTAINS DE	15,671
		EQUIPMENT REPAIRS & MAI	CONTRACTS / EQUIPMENT AND SERVICE R	0
		EQUIPMENT REPAIRS & MAI	CONTRACTS	0
		EQUIPMENT REPAIRS & MAI	CLEAR W/ VIGILANT COMMERICAL DATA	15,000
			Sum	85,000
	100.3200.52.450000.00000			
		RADIO REPAIRS & MAINT	UP TO CURRENT PORGRAMING	0
		RADIO REPAIRS & MAINT	ADDITIONAL TO BRING CURRENT MOBLIE	0
		RADIO REPAIRS & MAINT	FUNDING UTILIZED TO MAINAIN AND REP	25,524
		RADIO REPAIRS & MAINT	DEPARTMENT SPPED DETECTION DEVICES	0
		RADIO REPAIRS & MAINT	RADIO BOTH PORTABLE AND MOBILE	0
			Sum	25,524
	100.3200.52.601500.00000			
		HONOR GUARD TEAM	FUNDING UTILIZED TO PURCHASE UNIFOR	1,000
		HONOR GUARD TEAM	AND EQUIPMENT FOR THE HONOR GUAR	0
			Sum	1,000
	100.3200.52.610000.00000			
		EMPLOYEE TEAM BUILDING	EQUIPMENT	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		EMPLOYEE TEAM BUILDING	BUILDING EXERCISES, TRAINING, EXERCISE	2,500
		EMPLOYEE TEAM BUILDING	OFFCERS MICS, TEAM GATHERINGS, TEAM	3,000
		<b>Sum</b>		5,500
	<b>100.3200.53.111000.00000</b>			
		OFFICE SUPPLIES	RECEIVED THROUGH CENTRAL PURCHASI	0
		OFFICE SUPPLIES	POLICE DEPT SHARE OF OFFICE SUPPLIES	4,500
		<b>Sum</b>		4,500
	<b>100.3200.53.111100.00000</b>			
		COPY PAPER	FUNDING ALLOWS FOR THE PURCHASE OF	2,000
		COPY PAPER	TO BE UTILIZED BY DEPARTMENT STAFF	0
		<b>Sum</b>		2,000
	<b>100.3200.53.116500.00000</b>			
		TIRES	PURCHASE TIRES FOR POLICE DEPT FLEET	0
		TIRES	VEHICLES AS NEEDED	0
		TIRES	FUNDING FROM THIS LINE ARE UTILIZED T	12,000
		<b>Sum</b>		12,000
	<b>100.3200.53.117200.00000</b>			
		UNIFORMS	FUNDS FROM THIS LINE ARE UTILIZED TO	75,000
		UNIFORMS	BUSINESS ATTIRE FOR CID, TO INCLUDE	0
		UNIFORMS	PURCHASE UNIFORMS FOR OPLICE PERSO	0
		UNIFORMS	LEATHER DUTY GEAR, AND BODY ARMOR	0
		<b>Sum</b>		75,000
	<b>100.3200.53.118000.00000</b>			
		OPERATING MATERIALS/SUP	AND EXPENSES, SMALL ITEMS NOT COVER	0
		OPERATING MATERIALS/SUP	FUNDING UTILIZED TO PURCHASE SUPPLIE	12,000
		OPERATING MATERIALS/SUP	UNDER OTHER LINES	0
		OPERATING MATERIALS/SUP	FOR POLICE PROJECTS, BANQUET MATERI	0
		<b>Sum</b>		12,000
	<b>100.3200.53.118100.00000</b>			
		POLICE MATERIALS/SUPPLIES	EVIDENCE	0
		POLICE MATERIALS/SUPPLIES	DIGITAL STORAGE DEVICES FOR ELECTRO	2,000
		POLICE MATERIALS/SUPPLIES	FOOD, FORMS, RECRUITING EVENTS AND	0
		POLICE MATERIALS/SUPPLIES	SUPPLIES, SUPPORT FOR CAINE EXPENSES	0
		POLICE MATERIALS/SUPPLIES	SUPPLIES, CRIME SCENE AND EVIDENCE	0
		POLICE MATERIALS/SUPPLIES	FUNDS UTILIZED TO PURCHASE SPECIALIZ	41,500
		POLICE MATERIALS/SUPPLIES	POLICE MATERIALS AND SUPPLIES;	0
		POLICE MATERIALS/SUPPLIES	INTOXILYZER SUPPLIES, COMMUNITY OUT	0
		<b>Sum</b>		43,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	GASOLINE FOR DEPARTMENT FLEET	0
		ENERGY-GASOLINE/DIESEL	FUNDS ARE UTILIZED TO PURCHASE	110,000
			<b>Sum</b>	110,000
	100.3200.53.132000.00000			
		WATER	WATER COOLERS	0
		WATER	DETAILS, EVERNT, TRAINING; AND	0
		WATER	WATER TO SUPPORT OFFICERS WORKNG	0
		WATER	FUNDING UTILIZED TO PURCHASE BOTTLE	2,000
			<b>Sum</b>	2,000
	100.3200.53.160100.00000			
		POLICE SMALL EQUIPMENT	H & K backpack rifles/CPF	5,000
		POLICE SMALL EQUIPMENT	Speed Detection Lasers/CSIF	3,000
		POLICE SMALL EQUIPMENT	Rapid ID/CSIF	4,000
		POLICE SMALL EQUIPMENT	Rifle Optics/CSIF	2,842
		POLICE SMALL EQUIPMENT	Active Shooter/CSIF	5,442
		POLICE SMALL EQUIPMENT	Patrol Rifle replacement/CSIF	35,000
		POLICE SMALL EQUIPMENT	Spillman/CSIF	16,484
		POLICE SMALL EQUIPMENT	BALLISTIC SHIELDS	5,359
		POLICE SMALL EQUIPMENT	Body Cameras/CSIF	197,346
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	Continuation Tasers/CPF	34,637
		POLICE SMALL EQUIPMENT	CID TRUNK STORAGE VAULTS	15,345
		POLICE SMALL EQUIPMENT	TINT METERS ETC....	0
		POLICE SMALL EQUIPMENT	BAGS, CRIME SCENE KITS, TRAFFIC CONES	0
		POLICE SMALL EQUIPMENT	RADIO BATTERIES, ACTIVE SHOOTER RESP	0
		POLICE SMALL EQUIPMENT	SETECTION LASERS, RADIOS, OC SPRAY	0
		POLICE SMALL EQUIPMENT	ALCO SENSORS, ASP BATON, BADGES, SPE	0
		POLICE SMALL EQUIPMENT	PURCHASE NEEDED POLICE EQUIPMENT	0
		POLICE SMALL EQUIPMENT	FUNDING FROM THIS LINE IS UTILIZED TO	104,375
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	CORRECTION	0
		POLICE SMALL EQUIPMENT	CORRECTION	0
			<b>Sum</b>	428,830
	100.3200.53.160500.00000			
		GENL OFFICE SMALL EQUIP	FUNDING COVERAGE FOR ANY UNANTICIP	6,000
		GENL OFFICE SMALL EQUIP	DESKS, BOOK SHELVES, FILEING CABINETS	0

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		GENL OFFICE SMALL EQUIP	THAT ARE NOT COVERED IN OTHER AREAS	0
		GENL OFFICE SMALL EQUIP	SMALL OFFICE EQUIPMENT	7,500
		GENL OFFICE SMALL EQUIP	BUILDING MAINTENANCE OR FUNITURE IS	0
		GENL OFFICE SMALL EQUIP	.	0
			<b>Sum</b>	<b>13,500</b>
	<b>100.3200.53.171000.00000</b>			
		FLOWERS	DEPT. EZPRESSION OF CONCERN, CARE	0
		FLOWERS	AND COMPASSION TO TEH CITY PERSONN	0
		FLOWERS	OR OTHER AGENCIES WHEN APPROPRIAT	0
		FLOWERS	FUNDING FROM THIS LINE IS UTILIZED TO	1,000
		FLOWERS	PURCHASE FLOWERS TO EXTEND THE	0
			<b>Sum</b>	<b>1,000</b>
	<b>100.3200.53.180000.00000</b>			
		MISCELLANEOUS	ITEMS AND SERVICIES THAT CANNOT BE	0
		MISCELLANEOUS	CATEGORIXED ELSWHERE IN THE BUDGET	0
		MISCELLANEOUS	FUNDING UTILIZED TO PURCHASE MISCEL	1,000
			<b>Sum</b>	<b>1,000</b>
			<b>Grand Total</b>	<b>7,485,635</b>

**CITY OF KENNESAW****Police****Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1035.54.221000.00000	POLICE VEHICLES	\$ 415,000	\$ 397,000
Total Capital Outlay		<u>\$ 415,000</u>	<u>\$ 397,000</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1035	100.1035.54.221000.00000			
		POLICE VEHICLES	New Sgt positon over spec unit vehicle	70,000
		POLICE VEHICLES	2 of 5 SUV Intceptrs @\$70K per unit/CPF	140,000
		POLICE VEHICLES	Patrol Interceptor Utility vehicle	70,000
		POLICE VEHICLES	Admin Interceptor	38,000
		POLICE VEHICLES	Admin Interceptor	38,000
		POLICE VEHICLES	1 of 2 F-150 Quad cab trucks/CSIF	41,000
			Sum	397,000



## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Corrections

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$401,839

Fiscal Year 2019 Budget: \$386,589

Fiscal Year 2020: \$355,028

The highlights of the recommended budget include the following:

- A decrease of \$1,000 in overtime
- A decrease of \$40,000 in Acworth housing fees due to projected actual costs of housing fees
- A decrease of \$6,000 in equipment maintenance
- An increase of \$18,500 in Inmate Medical due to need for blood tests for suspected DUI as a result of Supreme Court legal opinion restricting use of breathalyzer

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 2

Fiscal Year 2019 Total Authorized Positions: 2

Fiscal Year 2019 Total Funded Positions: 2

Fiscal Year 2020 Total Authorized Positions: 2

Fiscal Year 2020 Total Funded Positions: 2

\*positions are listed on Police manning chart

**CITY OF KENNESAW**  
**Corrections**  
**Department 3400**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.3400.51.110000.00000	REGULAR EMPLOYEES	\$ 83,458	\$ 83,574
100.3400.51.130000.00000	OVERTIME	2,000	1,000
100.3400.51.145000.00000	HOLIDAY BONUS PAYMENT	400	400
100.3400.51.170000.00000	VACATION PAY	4,990	5,090
100.3400.51.210000.00000	GROUP INSURANCE	21,762	21,762
100.3400.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	6,950	6,966
100.3400.51.240000.00000	RETIREMENT CONTRIBUTIONS	18,167	18,058
100.3400.51.260000.00000	UNEMPLOYMENT INSURANCE	2,600	-
100.3400.51.270000.00000	WORKER'S COMPENSATION	689	740
100.3400.52.110000.00000	INMATE MEDICAL	9,500	28,000
100.3400.52.221000.00000	EQUIPMENT MAINTENANCE	8,000	2,000
100.3400.52.310000.00000	INS, OTHER THAN EMP BEN	4,573	4,188
100.3400.52.370000.00000	EDUCATION & TRAINING	1,000	1,000
100.3400.53.111000.00000	OFFICE SUPPLIES	-	250
100.3400.53.118000.00000	OPERATING MATERIALS/SUPP	2,000	2,000
100.3400.53.131500.00000	ACWORTH HOUSING PRISONER FEES	220,000	180,000
100.3400.53.180000.00000	MISCELLANEOUS	500	-
Total Corrections		<u>\$ 386,589</u>	<u>\$ 355,028</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
3400	100.3400.51.110000.00000	REGULAR EMPLOYEES	REG EMP	83,574
		Sum		83,574
	100.3400.51.130000.00000	OVERTIME	Employee Overtime	1,000
		Sum		1,000
	100.3400.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	400
		Sum		400
	100.3400.51.170000.00000	VACATION PAY	VAC PAY	5,090
		Sum		5,090
	100.3400.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	21,762
		Sum		21,762
	100.3400.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	6,966
		Sum		6,966
	100.3400.51.240000.00000	RETIREMENT CONTRIBUTION	VALIC CITY PORTION	861
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	17,197
		Sum		18,058
	100.3400.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	740
		Sum		740
	100.3400.52.110000.00000	INMATE MEDICAL	10-8 Forensics Fees	18,500
		INMATE MEDICAL	Inmate Medical Costs	9,500
		Sum		28,000
	100.3400.52.221000.00000	EQUIPMENT MAINTENANCE	Maintenance / Upkeep on Jail Doors	2,000
		Sum		2,000
	100.3400.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
		Sum		4,188

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.3400.52.370000.00000			
		EDUCATION & TRAINING	Conferences and Associated Training	1,000
			<b>Sum</b>	1,000
	100.3400.53.111000.00000			
		OFFICE SUPPLIES	FUNDING FROM THIS LINE IS UTILIZED	250
		OFFICE SUPPLIES	PENS, FOLDERS, POST IT NOTE	0
		OFFICE SUPPLIES	TO PURCHASE MISC OFFICE SUPPLIES	0
			<b>Sum</b>	250
	100.3400.53.118000.00000			
		OPERATING MATERIALS/SUP	General Jail Supplies, Gloves etc.	2,000
			<b>Sum</b>	2,000
	100.3400.53.131500.00000			
		ACWORTH HOUSING PRISON	Inmate Housing Fees for Acworth Jail	180,000
			<b>Sum</b>	180,000
	100.3400.53.180000.00000			
		MISCELLANEOUS	Items not Otherwise Categorized	0
			<b>Sum</b>	0
			<b>Grand Total</b>	355,028

**CITY OF KENNESAW****Asset Forfeiture****Fund 210**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
210.0000.35.130500.00000	INVESTIGATIVE FUNDS	\$ 1,000	\$ 655
210.0000.35.132000.00000	CASH CONFISCATIONS	20,000	20,000
210.0000.36.100000.00000	INTEREST REVENUES	30	150
Total Revenues and Other Financing Sources		<u>\$ 21,030</u>	<u>\$ 20,805</u>
210.9000.53.181000.00000	STATE FORFEITURE	\$ (20,030)	\$ (20,150)
210.9000.53.181500.00000	INVESTIGATIVE FUNDS	(1,000)	(655)
Total Expenditures		<u>\$ (21,030)</u>	<u>\$ (20,805)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
210				
	210.0000.35.130500.00000	INVESTIGATIVE FUNDS	INVESTIGATIVE FUNDS	-655
	210.0000.35.132000.00000	CASH CONFISCATIONS	CASH CONFISCATIONS	-20,000
	210.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-150
	210.9000.53.181000.00000	STATE FORFEITURE	STATE FORFEITURE	20,150
	210.9000.53.181500.00000	INVESTIGATIVE FUNDS	INVESTIGATIVE FUNDS	655
Sum				0
Grand Total				0

**CITY OF KENNESAW**  
**Treasury Equitable Sharing**  
**Fund 211**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
211.0000.33.708000.00000	DEPARTMENT OF TREASURY REVENUE	\$ 121,283	\$ 120,000
211.0000.36.100000.00000	INTEREST REVENUES	45	500
Total Revenues and Other Financing Sources		<u>\$ 121,328</u>	<u>\$ 120,500</u>
211.1035.54.231500.00000	DEPT OF TREAS - POLICE EQUIPMENT	\$ (20,000)	\$ (20,000)
211.3200.51.110000.00000	REGULAR EMPLOYEES	(39,600)	(42,000)
211.3200.51.210000.00000	GROUP INSURANCE	(13,798)	(5,800)
211.3200.51.220000.00000	SOCIAL SEC (FICA)CONTRIBUTION	(3,029)	(3,200)
211.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	(723)	(2,500)
211.3200.51.270000.00000	WORKERS COMPENSATION	(2,178)	(2,400)
211.3200.52.231500.00000	DEPARTMENT OF TREAS-OPER EXP	(42,000)	(44,600)
Total Expenditures		<u>\$ (121,328)</u>	<u>\$ (120,500)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
211				
	211.0000.33.708000.00000	DEPARTMENT OF TREASURY REVENUE	DEPARTMENT OF TREASURY REVENUE	-120,000
	211.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-500
	211.1035.54.231500.00000	DEPT OF TREAS - POLICE EQUIPMENT	DEPT OF TREAS	20,000
	211.3200.51.110000.00000	REGULAR EMPLOYEES	REGULAR EMPLOYEES	42,000
	211.3200.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	5,800
	211.3200.51.220000.00000	SOCIAL SEC (FICA)CONTRIBUTION	SOCIAL SEC (FICA)CONTRIBUTION	3,200
	211.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	RETIREMENT CONTRIBUTIONS	2,500
	211.3200.51.270000.00000	WORKERS COMPENSATION	WORKERS COMPENSATION	2,400
	211.3200.52.231500.00000	DEPT OF TREAS - OPERATING EXPENSE	TREASURY OPER EXPENSE	44,600
	Sum			0
	Grand Total			0



## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

#### **Goals & Objectives**

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed
- Conduct operational analysis of service levels and budget objectives to ensure alignment. Analysis includes comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's street based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST project

#### **Department Highlights**

- CDBG - 1400' of sidewalk and storm drain improvements on Butler Creek Dr.
- Completed 900' of pipe re-lining
- Completed 750' of sidewalk replacement due to tree damage
- Installed landscape and irrigation at Gateway Park
- Installed landscape and irrigation at City Hall
- Completed Pine Mountain Rd project
- Completed Dallas/Watts Improvement project
- Completed City Hall Plaza project
- Completed Police Department parking lot project
- Completed Gateway Park
- Completed first phase of Depot Park project
- Completed regulatory clearances for Truck Route Signage project
- Began construction of Old Hwy 41 project
- Began design of Ben King Rd project

- Improved downtown pedestrian safety with install of three pairs of lighted X-walk signs installed at Watts/Little General Cloggers, Main/Watts and Main/Dallas.

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$653,844

Fiscal Year 2019 Budget: \$600,910

Fiscal Year 2020 Budget: \$638,947

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- \$25,000 increase in other professional services for abatement of derelict properties

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 9

Fiscal Year 2019 Total Authorized Positions: 9

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 9

Fiscal Year 2020 Total Funded Positions: 6

- Three positions (Assistant Director, Fleet/Shop Manager, and 1 Mechanic) are frozen

**CITY OF KENNESAW**  
**Public Works**  
**Department 4000**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.4000.51.110000.00000	REGULAR EMPLOYEES	\$ 316,085	\$ 333,385
100.4000.51.130000.00000	OVERTIME	7,000	7,000
100.4000.51.145000.00000	HOLIDAY BONUS PAYMENT	1,200	1,150
100.4000.51.170000.00000	VACATION PAY	25,020	24,036
100.4000.51.210000.00000	GROUP INSURANCE	65,285	65,285
100.4000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	26,722	27,966
100.4000.51.240000.00000	RETIREMENT CONTRIBUTIONS	44,898	43,422
100.4000.51.270000.00000	WORKER'S COMPENSATION	16,998	18,245
100.4000.52.125000.00000	OTHER PROFESSIONAL SERV	15,000	40,000
100.4000.52.230000.00000	RENTALS	2,500	-
100.4000.52.310000.00000	INS, OTHER THAN EMP BEN	20,752	19,008
100.4000.52.325000.00000	POSTAGE	300	300
100.4000.52.340000.00000	PRINTING & BINDING	300	300
100.4000.52.350000.00000	TRAVEL	2,000	2,000
100.4000.52.362000.00000	PROFESSIONAL MEMBERSHIPS	450	450
100.4000.52.363000.00000	MEETING EXPENSES	150	150
100.4000.52.370000.00000	EDUCATION & TRAINING	2,500	2,500
100.4000.52.371000.00000	PROFESSIONAL DEVELOPMENT	500	500
100.4000.52.430000.00000	VEHICLE REPAIRS & MAINT	16,500	16,500
100.4000.52.440000.00000	EQUIPMENT REPAIRS & MAINT	1,500	1,500
100.4000.52.530000.00000	SUPPORT FOR OTR COMM ORGA	4,550	4,550
100.4000.52.610000.00000	EMPLOYEE TEAM BUILDING	1,000	1,000
100.4000.53.111000.00000	OFFICE SUPPLIES	1,500	1,500
100.4000.53.117200.00000	UNIFORMS	7,200	7,200
100.4000.53.118000.00000	OPERATING MATERIALS/SUPP	8,000	8,000
100.4000.53.127000.00000	ENERGY-GASOLINE/DIESEL	8,000	8,000
100.4000.53.130000.00000	FOOD	2,000	2,000
100.4000.53.160000.00000	VEHICLE MAINTENANCE/SMALL EQUIPMENT	2,500	2,500
100.4000.53.180000.00000	MISCELLANEOUS	500	500
Total Public Works		\$ 600,910	\$ 638,947

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
4000	100.4000.51.110000.00000	REGULAR EMPLOYEES	REG EMP	333,385
			Sum	333,385
	100.4000.51.130000.00000	OVERTIME	OT	7,000
			Sum	7,000
	100.4000.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,150
			Sum	1,150
	100.4000.51.170000.00000	VACATION PAY	VAC PAY	24,036
			Sum	24,036
	100.4000.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	65,285
			Sum	65,285
	100.4000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	27,966
			Sum	27,966
	100.4000.51.240000.00000	RETIREMENT CONTRIBUTION	VALIC CITY PORTION	429
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	42,993
			Sum	43,422
	100.4000.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	18,245
			Sum	18,245
	100.4000.52.125000.00000	OTHER PROFESSIONAL SERV	Clean up of abatement properties	25,000
		OTHER PROFESSIONAL SERV	General repairs on Public Works yard	5,000
		OTHER PROFESSIONAL SERV	Repairs of shop equipment	10,000
	100.4000.52.310000.00000		Sum	40,000
	100.4000.52.325000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	19,008
			Sum	19,008

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		POSTAGE	Stamps for Departmental mail	300
			Sum	300
	100.4000.52.340000.00000			
		PRINTING & BINDING	Misc printing needs for the Department	300
			Sum	300
	100.4000.52.350000.00000			
		TRAVEL	Travel expenses for training/conferences	2,000
			Sum	2,000
	100.4000.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	APWA, ASE	450
			Sum	450
	100.4000.52.363000.00000			
		MEETING EXPENSES	Food, drink, etc for meetings	150
			Sum	150
	100.4000.52.370000.00000			
		EDUCATION & TRAINING	Fees for seminars/conferences	2,500
			Sum	2,500
	100.4000.52.371000.00000			
		PROFESSIONAL DEVELOPME	Meeting expenses	500
			Sum	500
	100.4000.52.430000.00000			
		VEHICLE REPAIRS & MAINT	Tires	3,000
		VEHICLE REPAIRS & MAINT	Preventive maintenance	8,000
		VEHICLE REPAIRS & MAINT	Repairs	5,500
			Sum	16,500
	100.4000.52.440000.00000			
		EQUIPMENT REPAIRS & MAI	Preventive maintenance	1,000
		EQUIPMENT REPAIRS & MAI	Repairs	500
			Sum	1,500
	100.4000.52.530000.00000			
		SUPPORT FOR OTR COMM O	BIG SHANTY SPONSORSHIP	250
		SUPPORT FOR OTR COMM O	ARBOR DAY PLANTING/EVENT	50
		SUPPORT FOR OTR COMM O	VOLUNTEER REFRESHMENT- EVENTS	350
		SUPPORT FOR OTR COMM O	KAB AFFILIATE DUES	200
		SUPPORT FOR OTR COMM O	BOARD TRAINING/RETREAT	300
		SUPPORT FOR OTR COMM O	KAB CONFERENCE REGISTRATION	550
		SUPPORT FOR OTR COMM O	KAB CONFERENCE TRAVEL	1,500
		SUPPORT FOR OTR COMM O	MARKETING/PROMOTIONAL MATERIAL	500
		SUPPORT FOR OTR COMM O	SHREDDER FOR 3 EVENTS	600

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SUPPORT FOR OTR COMM O	KGB AFFILATE DUES	250
			Sum	4,550
	100.4000.52.610000.00000			
		EMPLOYEE TEAM BUILDING	Food and drinks for departmental events	1,000
			Sum	1,000
	100.4000.53.111000.00000			
		OFFICE SUPPLIES	Paper, toner, etc	1,500
			Sum	1,500
	100.4000.53.117200.00000			
		UNIFORMS	Uniform cleaning and supply	7,200
			Sum	7,200
	100.4000.53.118000.00000			
		OPERATING MATERIALS/SUP	Tools, grease, welding material, etc	8,000
			Sum	8,000
	100.4000.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel for vehicles/equipment	8,000
			Sum	8,000
	100.4000.53.130000.00000			
		FOOD	Departmental meetings, overtime meals	2,000
			Sum	2,000
	100.4000.53.160000.00000			
		VEHICLE MAINTENANCE/SMA	SHOVELS, RAKES, BROOMS, ETC - SMALL E	1,000
		VEHICLE MAINTENANCE/SMA	Hand tools, saws, drills, etc	1,500
			Sum	2,500
	100.4000.53.180000.00000			
		MISCELLANEOUS	Misc expenses	500
			Sum	500
			Grand Total	638,947

## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Public Works - Streets

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$1,490,283

Fiscal Year 2019 Budget: \$1,449,450

Fiscal Year 2020 Budget: \$1,512,224

The highlights of the recommended budget include the following:

- An increase of \$14,000 in group insurance for retirees and \$30,223 in retirement contributions for retirees due to recent retirements in the Streets Department
- A decrease of \$20,000 in operating materials and supplies related to replacement of USA flags used to line Main Street on holidays and the purchase/replenishment of road salt for winter weather in FY 19 budget.
- An increase of \$8,000 in landscaping materials related to tree removal (as needed), and turf and mulch supplies

Capital Outlay items include:

- \$400,000 Street construction and \$184,281 CDBG: local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will complete sidewalks in Woodland Acres to complete connection between Pine Mountain Road and Kennesaw Due West.
- Purchase of 2 new mowers to replace aging equipment
- Purchase of 1 Ford F-250 truck to replace an aging (2001 model) truck

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 21

Fiscal Year 2019 Total Authorized Positions: 21

Fiscal Year 2019 Total Funded Positions: 21

Fiscal Year 2020 Total Authorized Positions: 21

Fiscal Year 2020 Total Funded Positions: 21

## CITY OF KENNESAW

## Streets

## Department 4200

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.4200.51.110000.00000	REGULAR EMPLOYEES	\$ 655,585	\$ 659,609
100.4200.51.130000.00000	OVERTIME	7,000	7,000
100.4200.51.130500.00000	STREET - ONCALL	3,000	3,000
100.4200.51.145000.00000	HOLIDAY BONUS PAYMENT	3,700	3,950
100.4200.51.170000.00000	VACATION PAY	28,504	43,706
100.4200.51.210000.00000	GROUP INSURANCE	217,617	217,617
100.4200.51.215000.00000	GROUP INSURANCE - RETIREE	22,041	36,000
100.4200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	53,381	54,871
100.4200.51.240000.00000	RETIREMENT CONTRIBUTIONS	102,904	133,127
100.4200.51.270000.00000	WORKER'S COMPENSATION	62,904	67,518
100.4200.52.310000.00000	INS, OTHER THAN EMP BEN	49,814	45,626
100.4200.52.362000.00000	PROFESSIONAL MEMBERSHIPS	500	500
100.4200.52.370000.00000	EDUCATION & TRAINING	600	600
100.4200.52.430000.00000	VEHICLE REPAIRS & MAINT	45,000	45,000
100.4200.53.111000.00000	OFFICE SUPPLIES	-	200
100.4200.53.117200.00000	UNIFORMS	9,400	9,400
100.4200.53.118000.00000	OPERATING MATERIALS/SUPP	70,000	50,000
100.4200.53.118100.00000	LANDSCAPING MATERIALS/SUPPLY	60,000	68,000
100.4200.53.119200.00000	SIGNAGE	20,000	20,000
100.4200.53.123000.00000	ENERGY-ELECTRICITY	-	9,000
100.4200.53.127000.00000	ENERGY-GASOLINE/DIESEL	35,000	35,000
100.4200.53.160000.00000	SMALL EQUIPMENT	2,000	2,000
100.4200.53.180000.00000	MISCELLANEOUS	500	500
Total Streets		\$ 1,449,450	\$ 1,512,224



# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
4200				
	100.4200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	659,609
			Sum	659,609
	100.4200.51.130000.00000			
		OVERTIME	OT	7,000
			Sum	7,000
	100.4200.51.130500.00000			
		STREET - ONCALL	ON CALL	3,000
			Sum	3,000
	100.4200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	3,950
			Sum	3,950
	100.4200.51.170000.00000			
		VACATION PAY	VAC PAY	43,706
			Sum	43,706
	100.4200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	217,617
			Sum	217,617
	100.4200.51.215000.00000			
		GROUP INSURANCE-RETIREE	GR INS RETIREES	36,000
			Sum	36,000
	100.4200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	54,871
			Sum	54,871
	100.4200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,149
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	128,978
			Sum	133,127
	100.4200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	67,518
			Sum	67,518
	100.4200.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	45,626
			Sum	45,626
	100.4200.52.362000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PROFESSIONAL MEMBERSHIP	APWA memberships	500
			<b>Sum</b>	500
	100.4200.52.370000.00000			
		EDUCATION & TRAINING	APWA conference	600
			<b>Sum</b>	600
	100.4200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	Tires and Batteries	5,000
		VEHICLE REPAIRS & MAINT	Preventive Maintenance	5,000
		VEHICLE REPAIRS & MAINT	ADDITIONAL MAINTENANCE AS NEEDED (	10,000
		VEHICLE REPAIRS & MAINT	Mechanical repairs	25,000
			<b>Sum</b>	45,000
	100.4200.53.111000.00000			
		OFFICE SUPPLIES	Paper, stamps, etc	200
			<b>Sum</b>	200
	100.4200.53.117200.00000			
		UNIFORMS	Staff Uniforms	9,400
			<b>Sum</b>	9,400
	100.4200.53.118000.00000			
		OPERATING MATERIALS/SUP	Concrete for sidewalk and curb repairs	25,000
		OPERATING MATERIALS/SUP	Asphalt for road repairs	25,000
			<b>Sum</b>	50,000
	100.4200.53.118100.00000			
		LANDSCAPING MATERIALS/S	TREE REMOVAL AS NEEDED	8,000
		LANDSCAPING MATERIALS/S	Turf chemicals	20,000
		LANDSCAPING MATERIALS/S	Spring and Fall annuals	20,000
		LANDSCAPING MATERIALS/S	Mulch and straw for landscaping	20,000
			<b>Sum</b>	68,000
	100.4200.53.119200.00000			
		SIGNAGE	Temporary sign supplies	5,000
		SIGNAGE	Sign posts	5,000
		SIGNAGE	Regulatory and advisory signs	10,000
			<b>Sum</b>	20,000
	100.4200.53.123000.00000			
		ENERGY-ELECTRICITY	mAINT sT. OUTDOOR LIGHTING,CHEROKE	9,000
		ENERGY-ELECTRICITY	MAIN ST. OUTDOOR LIGHTING,CHEROKKE	0
		ENERGY-ELECTRICITY	CHRISTMAS TREE,CEMETERY	0
			<b>Sum</b>	9,000
	100.4200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel for fleet vehicles and equipment	35,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	35,000
	100.4200.53.160000.00000			
		SMALL EQUIPMENT	Chainsaws, trimmers, blowers, etc	2,000
			Sum	2,000
	100.4200.53.180000.00000			
		MISCELLANEOUS	Shovels, rakes, brooms	500
			Sum	500
			Grand Total	1,512,224

**CITY OF KENNESAW**  
**Highways and Streets**  
**Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1050.54.141000.00000	STREET CONST & IMPROVE	\$ 400,000	\$ 421,294
100.1050.54.142000.00000	CDBG PROJECTS	200,000	184,281
100.1050.54.200000.00000	STREETS MACHINERY & EQUIPMENT	14,800	25,000
100.1050.54.220000.00000	VEHICLES	60,000	25,000
Total Capital Outlay		<u>\$ 674,800</u>	<u>\$ 655,575</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1050				
	100.1050.54.141000.00000			
		STREET CONST & IMPROVE	STREET CONST & IMPROVE	421,294
			Sum	421,294
	100.1050.54.142000.00000			
		CDBG PROJECTS	CDBG PROJ AGREES TO CDBG FUNDING	184,281
			Sum	184,281
	100.1050.54.200000.00000			
		MACHINERY & EQUIPMENT	ZERO TURN MOWER (2 OF 2)	12,500
		MACHINERY & EQUIPMENT	ZERO TURN MOWER (1 OF 2)	12,500
			Sum	25,000
	100.1050.54.220000.00000			
		VEHICLES	PW Ford F-250 financed over 5 years	25,000
			Sum	25,000
			Grand Total	655,575

## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Public Works - Sanitation

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$2,420,158

Fiscal Year 2019 Budget: \$2,522,423

Fiscal Year 2020 Budget: \$2,657,569

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 0

Fiscal Year 2019 Total Authorized Positions: 0

Fiscal Year 2019 Total Funded Positions: 2\*

Fiscal Year 2020 Total Authorized Positions: 2\*

Fiscal Year 2020 Total Funded Positions: 2\*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department

## CITY OF KENNESAW

## Sanitation

## Fund 540

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
540.0000.34.411000.00000	RESIDENTIAL COLLECTION CHARGES	\$ 2,420,000	\$ 2,500,000
540.0000.34.412000.00000	COMMERCIAL COLLECTION CHARGES	16,000	17,000
540.0000.34.413000.00000	SAN-SALE OF RECYCLED MATERIAL	3,000	3,000
540.0000.34.414000.00000	SAN - BULK PICKUP CHARGES	29,000	31,000
540.0000.34.419100.00000	SANITATION PENALTY	45,000	50,000
540.0000.34.421200.00000	RESTART FEE	35,000	35,000
540.0000.34.930000.00000	BAD CHECK FEES	400	600
540.0000.36.100000.00000	INTEREST REVENUES	1,500	22,500
Total Revenues		<u>\$ 2,549,900</u>	<u>\$ 2,659,100</u>
540.4500.51.110000.00000	REGULAR EMPLOYEES	\$ (73,702)	\$ (74,441)
540.4500.51.130000.00000	OVERTIME	(200)	(200)
540.4500.51.145000.00000	HOLIDAY BONUS PAYMENT	(400)	(400)
540.4500.51.170000.00000	VACATION PAY	(3,017)	(5,221)
540.4500.51.210000.00000	GROUP INSURANCE	(21,759)	(21,579)
540.4500.51.215000.00000	GROUP INSURANCE-RETIREE	(15,533)	(18,000)
540.4500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(5,915)	(6,140)
540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	(13,753)	(13,311)
540.4500.51.241000.00000	OTHER POST EMPLOYMENT BENEFITS	(2,247)	-
540.4500.51.270000.00000	WORKER'S COMPENSATION	(71)	(77)
540.4500.52.125000.00000	OTHER PROFESSIONAL SERV	(1,722,530)	(1,900,000)
540.4500.52.325000.00000	POSTAGE	(38,000)	(38,000)
540.4500.52.340000.00000	PRINTING & BINDING	(15,000)	(15,000)
540.4500.52.392000.00000	LANDFILL DISPOSAL SERV	(25,000)	(25,000)
540.4500.52.396000.00000	BANK CHARGES	(35,000)	(40,000)
540.4500.53.111000.00000	OFFICE SUPPLIES	(200)	(200)
540.4500.54.245000.00000	SOFTWARE	(50,096)	-
540.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	(500,000)	(500,000)
Total Expenses		<u>\$ (2,522,423)</u>	<u>\$ (2,657,569)</u>
Excess		\$ 27,477	\$ 1,531

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
540				
	540.0000.34.411000.00000	RESIDENTIAL COLLECTION CHARGES	RESIDENTIAL COLLECTION CHARGES	-2,500,000
	540.0000.34.412000.00000	COMMERCIAL COLLECTION CHARGES	COMMERCIAL COLLECTION CHARGES	-17,000
	540.0000.34.413000.00000	SAN-SALE OF RECYCLED MATERIAL	SAN-SALE OF RECYCLED MATERIAL	-3,000
	540.0000.34.414000.00000	SAN - BULK PICKUP CHARGES	SAN - BULK PICKUP CHARGES	-31,000
	540.0000.34.419100.00000	SANITATION PENALTY	SANITATION PENALTY	-50,000
	540.0000.34.421200.00000	RESTART FEE	RESTART FEE	-35,000
	540.0000.34.930000.00000	BAD CHECK FEES	BAD CHECK FEES	-600
	540.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-22,500
	540.4500.51.110000.00000	REGULAR EMPLOYEES	REG EMP	74,441
	540.4500.51.130000.00000	OVERTIME	OT	200
	540.4500.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	400
	540.4500.51.170000.00000	VACATION PAY	VAC PAY	5,221
	540.4500.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	21,579
	540.4500.51.215000.00000	GROUP INSURANCE-RETIREE	GR INS RETIREES	18,000
	540.4500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	6,140
	540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	VALIC CITY PORTION	413
	540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	REIREMENT CONTRIBUTIONS	12,898
	540.4500.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	77
	540.4500.52.125000.00000	OTHER PROFESSIONAL SERV	Republic Serv \$16.58 x 9,290 - round u	1,900,000
	540.4500.52.325000.00000	POSTAGE	Postage for billing	38,000
	540.4500.52.340000.00000	PRINTING & BINDING	Bill printing	15,000
	540.4500.52.392000.00000	LANDFILL DISPOSAL SERV	Disposal of bulk items	25,000
	540.4500.52.396000.00000	BANK CHARGES	Bank charges	40,000
	540.4500.53.111000.00000	OFFICE SUPPLIES	Paper, stamps, etc	200
	540.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	TRAN OUT TO GF	500,000
Sum				-1,531
Grand Total				-1,531



## *Fiscal Year 2019-2020 Budget Briefing Paper*

Department: Public Works - Stormwater

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$1,241,275

Fiscal Year 2019 Budget: \$1,062,955

Fiscal Year 2020 Budget: \$1,133,409

The highlights of the recommended budget include the following:

- Decrease of \$33,000 in software due to onetime purchase in FY 19

Capital Outlay items include:

- \$300,000 in machinery and equipment for the purchase of a new street sweeper to maintain storm drains to remain compliant with our MS 4 permit trailer
- \$22,000 for a new Ford Escape to be used by the Stormwater manager for site inspections and compliance checks need to maintain our MS 4 permit and local jurisdiction permit issuing authority

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 7

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

**CITY OF KENNESAW**  
**Storm Water Utility**  
**Fund 560**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
560.0000.34.411000.00000	STORM WATER UTILITY RESIDENTIAL	\$ 581,000	\$ 585,000
560.0000.34.412000.00000	STORM WATER UTILITY COMMERCIAL	672,000	670,000
560.0000.36.100000.00000	INTEREST REVENUES	600	13,000
		72,750	-
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		\$ 1,326,350	\$ 1,268,000
560.4320.51.110000.00000	REGULAR EMPLOYEES	\$ (288,338)	\$ (232,224)
560.4320.51.130000.00000	OVERTIME	(6,000)	(6,000)
560.4320.51.130500.00000	STORMWATER - ONCALL	(2,000)	(2,000)
560.4320.51.145000.00000	HOLIDAY BONUS PAYMENT	(1,400)	(1,200)
560.4320.51.170000.00000	VACATION PAY	(21,121)	(11,128)
560.4320.51.210000.00000	GROUP INSURANCE	(76,166)	(76,166)
560.4320.51.215000.00000	GROUP INSURANCE - RETIREE	(8,022)	(9,300)
560.4320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(24,393)	(19,320)
560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	(26,586)	(26,680)
560.4320.51.241000.00000	OTHER POST EMPLOYMENT BENEFITS	(12,011)	-
560.4320.51.270000.00000	WORKER'S COMPENSATION	(29,265)	(31,412)
560.4320.52.125000.00000	OTHER PROFESSIONAL	(18,000)	(18,000)
560.4320.52.220000.00000	REPAIRS & MAINTENANCE	(7,000)	(7,000)
560.4320.52.310000.00000	INS, OTHER THAN EMP BEN	(10,552)	(9,665)
560.4320.52.325000.00000	POSTAGE	(3,000)	(3,000)
560.4320.52.340000.00000	PRINTING & BINDING	(1,100)	(1,100)
560.4320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	(500)	(500)
560.4320.52.370000.00000	EDUCATION & TRAINING	(4,000)	(4,000)
560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	(20,000)	(20,000)
560.4320.53.111000.00000	OFFICE SUPPLIES	(500)	(500)
560.4320.53.117200.00000	UNIFORMS	(4,300)	(4,300)
560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	(20,000)	(20,000)
560.4320.53.127000.00000	ENERGY-GASOLINE/DIESEL	(10,000)	(10,000)
560.4320.53.180000.00000	MISCELLANEOUS	(500)	(500)
560.4320.54.100000.00000	SOFTWARE	(33,398)	-
560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	(237,750)	(165,000)
560.4320.54.200000.00000	MACHINERY & EQUIPMENT	(118,000)	(300,000)
560.4320.54.220000.00000	VEHICLES	-	(22,000)
560.4320.58.220000.00000	INTEREST-CAPITAL LEASE	(4,053)	(7,414)
560.9100.61.109000.00000	TRANSFER - GENERAL FUND	(75,000)	(125,000)
Total Expenses		\$ (1,062,955)	\$ (1,133,409)
Excess		\$ 263,395	\$ 134,591

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
560				
	560.0000.34.411000.00000	STORM WATER UTILITY RESIDENTIAL	STORM WATER UTILITY RESIDENTIAL	-585,000
	560.0000.34.412000.00000	STORM WATER UTILITY COMMERCIAL	STORM WATER UTILITY COMMERCIAL	-670,000
	560.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-13,000
	560.4320.51.110000.00000	REGULAR EMPLOYEES	REG EMP	232,224
	560.4320.51.130000.00000	OVERTIME	OT	6,000
	560.4320.51.130500.00000	STORMWATER - ONCALL	ON CALL	2,000
	560.4320.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,200
	560.4320.51.170000.00000	VACATION PAY	VAC PAY	11,128
	560.4320.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	76,166
	560.4320.51.215000.00000	GROUP INSURANCE - RETIREE	GR INS RETIREES	9,300
	560.4320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	19,320
	560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	VALIC CITY PORTION	884
	560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	REIREMENT CONTRIBUTIONS	25,796
	560.4320.51.270000.00000	WORKERS COMPENSATION	WORKERS COMPENSATION	31,412
	560.4320.52.125000.00000	OTHER PROFESSIONAL	Engineering and consulting fees	18,000
	560.4320.52.220000.00000	REPAIRS & MAINTENANCE	Repairs to equipment	7,000
	560.4320.52.310000.00000	INS,OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	9,665
	560.4320.52.325000.00000	POSTAGE	Utility billing	3,000
	560.4320.52.340000.00000	PRINTING & BINDING	Bill printing	1,100
	560.4320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	APWA/ASFPM	500
	560.4320.52.370000.00000	EDUCATION & TRAINING	APWA conference for two employees	1,300
	560.4320.52.370000.00000	EDUCATION & TRAINING	Flagging class for 7 employees	1,400
	560.4320.52.370000.00000	EDUCATION & TRAINING	Erosion control renewals for 5 employ	1,300
	560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	Preventive maintenance	15,000
	560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	Tires and batteries	5,000
	560.4320.53.111000.00000	OFFICE SUPPLIES	Paper, toner, etc	500
	560.4320.53.117200.00000	UNIFORMS	Uniforms for staff	4,300
	560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	Pipe, manholes, etc	15,000
	560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	Small Equipment	5,000
	560.4320.53.127000.00000	ENERGY-GASOLINE/DIESEL	Fuel for vehicles and equipment	10,000
	560.4320.53.180000.00000	MISCELLANEOUS	Shovels, rakes, etc	500
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Lullwater Pipe Relining	50,000
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Wrens Ridge Pipe Relining	40,000

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	Jiles Rd Pipe Relining	75,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Ford Escape for Stormwater Manager	22,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Street Sweeper Replacement	300,000
	560.4320.54.200000.00000	MACHINERY & EQUIPMENT	Ford Escape for Stormwater Manager	-22,000
	560.4320.54.220000.00000	VEHICLES	Ford Escape for Stormwater Manager	22,000
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Vactor Trailer Sewer Ramjet	2,689
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	Sweeper and Ford Escape	500
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Intl Dump Truck	2,487
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2015 Ford F-450 truck	226
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2018 Ford F-250 truck	920
	560.4320.58.220000.00000	INTEREST - CAPITAL LEASE	2017 F-250	592
	560.9100.61.109000.00000	TRANSFER - GENERAL FUND	TRAN OUT TO GF	125,000
Sum				-134,591
Grand Total				-134,591

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, and general interest programs.

#### **Goals & Objectives**

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service
- Continue to expand and promote large community events
- Offer programs, classes and services for all residents
- Construction of new recreation center
- Various park upgrades and improvements – dog park, shade structures, playground surface improvements,
- Expand outdoor fitness classes for adults and children

#### **Department Highlights**

- The city maintains over 100 acres of parks, 3 community parks and 10 neighborhood parks.
- Total of 13 playgrounds, splash pad, dog park, skate park, 3 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Parks was named the "Best of Cobb" for 2019.
- Swift Cantrell Park is named by Atlanta Parent Magazine in list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 19th year will reach over 60,000 people over the 2 days.
- Offer over 20 classes to youth, and over 14 classes to adults.
- Offer more than 10 camps throughout the year.
- Our All Star Summer Camp will serve over 1100 kids, along with another 500 kids with our partnering camps such as the Challenger Soccer Camp, STEAM Camp, Cooking Camp, etc.

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$1,827,006

Fiscal Year 2019 Budget: \$2,133,723

Fiscal Year 2020 Budget: \$2,187,048

The highlights of the recommended budget include the following:

- An increase of \$41,329 in retirement contributions due to additional retirees
- A decrease of \$15,521 in vacation pay due to the number of new employees in the department
- A decrease of \$12,300 in printing & binding due to rebidding of design and printing of Playbook and increased usage electronic media including website and social media
- An increase of \$4,000 in vehicle repairs and maintenance based on current trends and anticipated repairs
- An increase of \$19,000 for additional special events including an additional movie, Flashlight egg scramble and to enhance current events
- An increase of \$8,500 in program operating supplies to support camp enhancements and additional campers
- A decrease of \$9,550 in repairs and maintenance as this has been moved to Building Maintenance

Capital Outlay items include:

- \$20,000 - 2 New Utility Vehicles to replace a 2006 Gator with over 4533 hr of use and a 2008 Toro with over 2000 operational use hours

Impact Fees include:

- \$25,000 New and expanded playground at Wrens Ridge
- \$50,000 Inclusive playground at Swift-Cantrell Park

SPLOST projects under Park Improvements in Adams Park include: replacing retaining wall, construction of new restroom facility, infield rehab; Swift-Cantrell Park include inclusive playground, shade structures for dog park and playgrounds, improvement to dog park (added play features).

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 23

Fiscal Year 2019 Total Authorized Positions: 23

Fiscal Year 2019 Total Funded Positions: 23

Fiscal Year 2020 Total Authorized Positions: 23

Fiscal Year 2020 Total Funded Positions: 23

**CITY OF KENNESAW**  
**Parks and Recreation**  
**Department 6100**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.6100.51.110000.00000	REGULAR EMPLOYEES	\$ 849,034	\$ 872,826
100.6100.51.120000.00000	TEMPORARY EMPLOYEES	75,764	90,344
100.6100.51.130000.00000	OVERTIME	18,000	19,000
100.6100.51.145000.00000	HOLIDAY BONUS PAYMENT	4,050	4,000
100.6100.51.170000.00000	VACATION PAY	49,021	33,500
100.6100.51.210000.00000	GROUP INSURANCE	195,855	195,855
100.6100.51.215000.00000	GROUP INSURANCE-RETIREE	23,044	27,000
100.6100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	76,184	78,005
100.6100.51.240000.00000	RETIREMENT CONTRIBUTIONS	134,863	176,192
100.6100.51.270000.00000	WORKER'S COMPENSATION	11,530	12,376
100.6100.52.125000.00000	OTHER PROFESSIONAL SERV	60,000	22,128
100.6100.52.135000.00000	CONTRACTED PROGROMATIC SERVICES	240,650	230,650
100.6100.52.220000.00000	REPAIRS & MAINTENANCE	9,550	-
100.6100.52.310000.00000	INS, OTHER THAN EMP BEN	48,407	44,338
100.6100.52.325000.00000	POSTAGE	5,600	3,600
100.6100.52.330000.00000	ADVERTISING	3,000	5,000
100.6100.52.340000.00000	PRINTING & BINDING	30,300	18,000
100.6100.52.350000.00000	TRAVEL	4,509	3,476
100.6100.52.360000.00000	DUES & FEES	-	2,783
100.6100.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,608	1,880
100.6100.52.363000.00000	MEETING EXPENSES	1,000	1,000
100.6100.52.370000.00000	EDUCATION & TRAINING	2,765	2,515
100.6100.52.395000.00000	MILEAGE REIMBURSEMENT	1,800	1,800
100.6100.52.410000.00000	OFFICE EQUIPMENT MAINT	100	100
100.6100.52.430000.00000	VEHICLE REPAIRS & MAINT	8,000	12,000
100.6100.52.440000.00000	EQUIPMENT REPAIRS & MAINT	3,600	6,600
100.6100.52.600000.00000	SPECIAL EVENTS	149,434	184,312
100.6100.53.111000.00000	OFFICE SUPPLIES	1,800	2,000
100.6100.53.111100.00000	COPY PAPER	500	750
100.6100.53.117200.00000	UNIFORMS	8,000	10,500
100.6100.53.118600.00000	PARKS/REC MATERIAL/SUPPLY	84,730	84,580
100.6100.53.119100.00000	REC PROG OPER SUPPLIES	15,900	24,438
100.6100.53.119200.00000	SIGNAGE	500	2,500
100.6100.53.119500.00000	SKATEPARK	1,500	3,000
100.6100.53.127000.00000	ENERGY-GASOLINE/DIESEL	10,000	10,000
100.6100.53.130000.00000	FOOD	125	-
Total Parks & Recreation		\$ 2,133,723	\$ 2,187,048

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
6100	100.6100.51.110000.00000	REGULAR EMPLOYEES	REG EMP	872,826
			Sum	872,826
	100.6100.51.120000.00000	TEMPORARY EMPLOYEES	Splash Pad Attendants Temp Emp	19,500
		TEMPORARY EMPLOYEES	Summer Camp Temp Employees	70,844
			Sum	90,344
	100.6100.51.130000.00000	OVERTIME	Events Overtime	19,000
			Sum	19,000
	100.6100.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	4,000
			Sum	4,000
	100.6100.51.170000.00000	VACATION PAY	VAC PAY	33,500
			Sum	33,500
	100.6100.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	195,855
			Sum	195,855
	100.6100.51.215000.00000	GROUP INSURANCE-RETIREE	GR INSUR RETIREES	27,000
			Sum	27,000
	100.6100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	78,005
			Sum	78,005
	100.6100.51.240000.00000	RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	171,970
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	4,222
			Sum	176,192
	100.6100.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	12,376
			Sum	12,376
	100.6100.52.125000.00000	OTHER PROFESSIONAL SERV	Alarm System For Swift and Adams Park	2,000



Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		OTHER PROFESSIONAL SERV	Grease Trap Cleaning	2,128
		OTHER PROFESSIONAL SERV	Tree Removal	5,000
		OTHER PROFESSIONAL SERV	Replacements of Ball Field Lights	5,000
		OTHER PROFESSIONAL SERV	Marketing/Social Media Skatepark	8,000
			<b>Sum</b>	<b>22,128</b>
	<b>100.6100.52.135000.00000</b>			
		CONTRACTED PROGROMATIC	Service Agreement - DC Pools	3,650
		CONTRACTED PROGROMATIC	Service Agreement - Bob McAllister	2,000
		CONTRACTED PROGROMATIC	Instructor Payments	225,000
			<b>Sum</b>	<b>230,650</b>
	<b>100.6100.52.310000.00000</b>			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	44,338
			<b>Sum</b>	<b>44,338</b>
	<b>100.6100.52.325000.00000</b>			
		POSTAGE	General Postage	600
		POSTAGE	Playbook Postage	3,000
			<b>Sum</b>	<b>3,600</b>
	<b>100.6100.52.330000.00000</b>			
		ADVERTISING	Advertising in Print	2,000
		ADVERTISING	Promotional Items / Signage	3,000
			<b>Sum</b>	<b>5,000</b>
	<b>100.6100.52.340000.00000</b>			
		PRINTING & BINDING	Playbook Design & Printing	15,000
		PRINTING & BINDING	Sidekick Printing	3,000
			<b>Sum</b>	<b>18,000</b>
	<b>100.6100.52.350000.00000</b>			
		TRAVEL	GRPA Conf Food	792
		TRAVEL	GRPA Parking	0
		TRAVEL	GRPA Conf Hotel	1,000
		TRAVEL	NRPA Parking	100
		TRAVEL	NRPA Congress Food	264
		TRAVEL	NRPA Congress Hotel	1,320
		TRAVEL	NRPA Congress Airfare	0
			<b>Sum</b>	<b>3,476</b>
	<b>100.6100.52.360000.00000</b>			
		DUES & FEES	Licensing Fee - ASCAP	350
		DUES & FEES	Licensing Fee - BMI	355
		DUES & FEES	Licensing Fee - SESAC	400

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		DUES & FEES	Annual Motion Picture Licensing Corp.	600
		DUES & FEES	Licensing For Reach Content Mgmt.	828
		DUES & FEES	Annual Survey Monkey Fees	250
		<b>Sum</b>		<b>2,783</b>
	<b>100.6100.52.361000.00000</b>			
		ORGANIZATIONAL MEMBERS	GRPA District 5 Agency Memebership	125
		ORGANIZATIONAL MEMBERS	NRPA Agency Membership - Includes all FT	800
		ORGANIZATIONAL MEMBERS	GRPA Individ Memberships	425
		ORGANIZATIONAL MEMBERS	GRPA Agency Membership	400
		ORGANIZATIONAL MEMBERS	NRPA Cert P&R Professional Renewals	130
		<b>Sum</b>		<b>1,880</b>
	<b>100.6100.52.363000.00000</b>			
		MEETING EXPENSES	Team Building	1,000
		<b>Sum</b>		<b>1,000</b>
	<b>100.6100.52.370000.00000</b>			
		EDUCATION & TRAINING	GRPA Programmers Workshop	100
		EDUCATION & TRAINING	GRPA Conference	1,225
		EDUCATION & TRAINING	NRPA Congress	1,190
		<b>Sum</b>		<b>2,515</b>
	<b>100.6100.52.395000.00000</b>			
		MILEAGE REIMBURSEMENT	Mileage Reimbursement	1,800
		<b>Sum</b>		<b>1,800</b>
	<b>100.6100.52.410000.00000</b>			
		OFFICE EQUIPMENT MAINT	Office Equip Maint	100
		<b>Sum</b>		<b>100</b>
	<b>100.6100.52.430000.00000</b>			
		VEHICLE REPAIRS & MAINT	Vehicle Repairs & Maint	12,000
		<b>Sum</b>		<b>12,000</b>
	<b>100.6100.52.440000.00000</b>			
		EQUIPMENT REPAIRS & MAI	Equip Repairs & Maint	6,000
		EQUIPMENT REPAIRS & MAI	Kiln Service / Repair	600
		<b>Sum</b>		<b>6,600</b>
	<b>100.6100.52.600000.00000</b>			
		SPECIAL EVENTS	Pigs & Peaches BBQ Festival	83,323
		SPECIAL EVENTS	Bunny Breakfast	2,000
		SPECIAL EVENTS	Touch-A-Truck	625
		SPECIAL EVENTS	Flashlight Egg Scramble	560
		SPECIAL EVENTS	Outdoor Movie Series	10,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		SPECIAL EVENTS	Program Palooza	1,250
		SPECIAL EVENTS	Salute to America	52,541
		SPECIAL EVENTS	Go Skateboarding Day	600
		SPECIAL EVENTS	Summer Camp Expo	200
		SPECIAL EVENTS	Fall Backyard Campout	1,800
		SPECIAL EVENTS	Valentines Day Party	3,375
		SPECIAL EVENTS	Big Shanty	310
		SPECIAL EVENTS	Spring Backyard Campout	1,800
		SPECIAL EVENTS	A Day with Santa	12,000
		SPECIAL EVENTS	Christmas Tree Contest	1,500
		SPECIAL EVENTS	Holiday Gift Shop	80
		SPECIAL EVENTS	Veterans Day Lunch	2,000
		SPECIAL EVENTS	Fall-O-Ween	5,934
		SPECIAL EVENTS	Uncategorized	3,839
		SPECIAL EVENTS	Book, CD & DVD	575
			Sum	184,312
	100.6100.53.111000.00000			
		OFFICE SUPPLIES	Office Supplies	2,000
			Sum	2,000
	100.6100.53.111100.00000			
		COPY PAPER	Copy Paper	750
			Sum	750
	100.6100.53.117200.00000			
		UNIFORMS	Admin Staff Wear Logo	2,500
		UNIFORMS	Park Staff Uniforms	8,000
			Sum	10,500
	100.6100.53.118600.00000			
		PARKS/REC MATERIAL/SUPPL	Sand top-dress	3,200
		PARKS/REC MATERIAL/SUPPL	Equipment Rental	2,000
		PARKS/REC MATERIAL/SUPPL	Misquito Treatments	1,280
		PARKS/REC MATERIAL/SUPPL	Splash Pad Repair and Maint	2,500
		PARKS/REC MATERIAL/SUPPL	Fencing	2,344
		PARKS/REC MATERIAL/SUPPL	Tools and Materials	4,800
		PARKS/REC MATERIAL/SUPPL	Johnny on the spot - Depot	2,760
		PARKS/REC MATERIAL/SUPPL	Field Paint	3,200
		PARKS/REC MATERIAL/SUPPL	Park Amenities	4,000
		PARKS/REC MATERIAL/SUPPL	Splash Pad CO2	860
		PARKS/REC MATERIAL/SUPPL	Playground Repairs	4,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		PARKS/REC MATERIAL/SUPPL	Playground Replace Swings	3,000
		PARKS/REC MATERIAL/SUPPL	Irrigation Controllers	1,249
		PARKS/REC MATERIAL/SUPPL	Field Light Bulbs	863
		PARKS/REC MATERIAL/SUPPL	Flags	976
		PARKS/REC MATERIAL/SUPPL	Supplies	2,874
		PARKS/REC MATERIAL/SUPPL	Splash Pad Chemicals	2,302
		PARKS/REC MATERIAL/SUPPL	Sod	7,360
		PARKS/REC MATERIAL/SUPPL	Fontis	792
		PARKS/REC MATERIAL/SUPPL	Dogipots	4,300
		PARKS/REC MATERIAL/SUPPL	Infield Mix	4,400
		PARKS/REC MATERIAL/SUPPL	Mulch Playground	14,000
		PARKS/REC MATERIAL/SUPPL	Mulch Dog Park	2,000
		PARKS/REC MATERIAL/SUPPL	Crushed Stone	4,428
		PARKS/REC MATERIAL/SUPPL	Field Conditioner/Drying	2,500
		PARKS/REC MATERIAL/SUPPL	Field Chalk	1,092
		PARKS/REC MATERIAL/SUPPL	Dance Floor Panels	1,500
			<b>Sum</b>	<b>84,580</b>
	<b>100.6100.53.119100.00000</b>			
		REC PROG OPER SUPPLIES	Camper T Shirts	1,600
		REC PROG OPER SUPPLIES	Misc	250
		REC PROG OPER SUPPLIES	Transportation	4,000
		REC PROG OPER SUPPLIES	Field Trips	6,000
		REC PROG OPER SUPPLIES	Educ Programs	3,000
		REC PROG OPER SUPPLIES	Camper Snacks	900
		REC PROG OPER SUPPLIES	1st Aid Supplies	100
		REC PROG OPER SUPPLIES	Splash Pad Staff Training	1,050
		REC PROG OPER SUPPLIES	Program / Activity Supply	2,800
		REC PROG OPER SUPPLIES	Splash Pad Front Gate Supplies	282
		REC PROG OPER SUPPLIES	Staff Name Badges	100
		REC PROG OPER SUPPLIES	Staff Shirts	500
		REC PROG OPER SUPPLIES	Staff Training	150
		REC PROG OPER SUPPLIES	Summer Camp Staff Recog	200
		REC PROG OPER SUPPLIES	Tumbling Mats	2,300
		REC PROG OPER SUPPLIES	Splash Pad I-Pad Service	456
		REC PROG OPER SUPPLIES	Splash Pad Uniforms (Shirt, 1st aid, whi	400
		REC PROG OPER SUPPLIES	Outdoor Supplies	350
			<b>Sum</b>	<b>24,438</b>

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.6100.53.119200.00000			
		SIGNAGE	Park Signage	2,500
			Sum	2,500
	100.6100.53.119500.00000			
		SKATEPARK	Skatepark Repairs	3,000
			Sum	3,000
	100.6100.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	Fuel - Gas / Diesel	10,000
			Sum	10,000
			Grand Total	2,187,048

**CITY OF KENNESAW**  
**Parks and Recreation**  
**Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1055.54.250000.00000	P&R EQUIPMENT	\$ 10,000	\$ 20,000
Total Capital Outlay		<u>\$ 10,000</u>	<u>\$ 20,000</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
1055	100.1055.54.250000.00000			
		EQUIPMENT	GATOR UTILITY VEH (1 OF 2)	10,000
		EQUIPMENT	GATOR UTILITY VEH (2 OF 2)	10,000
			Sum	20,000
			Grand Total	20,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city.

#### **Goals and Objectives**

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely and efficient manner including on line plan review and permitting.
- Review plans for proposed projects and work with customers to ensure high level of customer service
- Inspect work-in-progress to ensure building code regulations and standards are met; this includes everything from framing to the final stage of construction immediately before occupation; average 18 inspections for every permit issued
- Earn and maintain the required certifications for all building inspectors
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work in partnership with KPD to identify code enforcement violations, work towards compliance or assist in court cases – establish new code enforcement division of building services
- Work with all city departments to advise on construction and capital improvements

#### **Department Highlights**

Since Oct 1, 2018

- 1297 Permits have been issued (76 of these were Tree permits issued by Public Works)
- Inspections performed - Over 1700
- Plan Reviews performed – 321 site and building
- Code cases opened - 1072

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$520,158

Fiscal Year 2019 Budget: \$545,861

Fiscal Year 2020 Budget: \$642,622

The highlights of the recommended budget include the following:

- An increase of \$63,000 in regular employees due to funding/unfreezing of Code Enforcement Inspector and reclassification of two employees due to increased job responsibilities
- A decrease \$10,000 in general office equipment due to the one-time nature of prior year expenditures



- An increase of \$32,000 (accounts for increase in operational budget) for possible hiring of contracted services (if needed) for plan review and inspections – these costs will be offset by additional fees secured through additional permits, reviews, etc.

Capital Outlay items include:

- \$25,000 vehicle for new code enforcement inspector

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 6

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

Funded to Unfreeze Code Enforcement Inspector

**CITY OF KENNESAW****Building Services****Department 7200**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.7200.51.110000.00000	REGULAR EMPLOYEES	\$ 325,564	\$ 389,439
100.7200.51.145000.00000	HOLIDAY BONUS PAYMENT	1,000	1,300
100.7200.51.170000.00000	VACATION PAY	16,149	19,833
100.7200.51.210000.00000	GROUP INSURANCE	89,166	89,166
100.7200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	26,218	31,409
100.7200.51.240000.00000	RETIREMENT CONTRIBUTIONS	20,066	20,346
100.7200.51.270000.00000	WORKER'S COMPENSATION	6,585	7,068
100.7200.52.125000.00000	OTHER PROFESSIONAL SERV	20,000	52,000
100.7200.52.310000.00000	INS, OTHER THAN EMP BEN	11,563	10,591
100.7200.52.325000.00000	POSTAGE	400	400
100.7200.52.340000.00000	PRINTING & BINDING	1,250	1,250
100.7200.52.350000.00000	TRAVEL	1,550	1,550
100.7200.52.362000.00000	PROFESSIONAL MEMBERSHIPS	1,050	1,050
100.7200.52.363000.00000	MEETING EXPENSES	530	530
100.7200.52.370000.00000	EDUCATION & TRAINING	2,500	3,000
100.7200.52.430000.00000	VEHICLE REPAIRS & MAINT	1,250	1,500
100.7200.53.111000.00000	OFFICE SUPPLIES	1,000	1,000
100.7200.53.111100.00000	COPY PAPER	350	350
100.7200.53.117000.00000	CLOTHING	2,500	3,000
100.7200.53.127000.00000	ENERGY-GASOLINE/DIESEL	3,500	4,000
100.7200.53.140000.00000	BOOKS & PERIODICALS	2,900	2,900
100.7200.53.160000.00000	SMALL EQUIPMENT	770	940
100.7200.53.160500.00000	GENL OFFICE SMALL EQUIP	10,000	-
Total Building Services		<u>\$ 545,861</u>	<u>\$ 642,622</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7200				
	100.7200.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	389,439
			Sum	389,439
	100.7200.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	1,300
			Sum	1,300
	100.7200.51.170000.00000			
		VACATION PAY	VAC PAY	19,833
			Sum	19,833
	100.7200.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	89,166
			Sum	89,166
	100.7200.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	31,409
			Sum	31,409
	100.7200.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	3,149
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	17,197
			Sum	20,346
	100.7200.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,068
			Sum	7,068
	100.7200.52.125000.00000			
		OTHER PROFESSIONAL SERV	TECHNOLOGY FUND	52,000
			Sum	52,000
	100.7200.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	10,591
			Sum	10,591
	100.7200.52.325000.00000			
		POSTAGE	POSTAGE	400
			Sum	400
	100.7200.52.340000.00000			
		PRINTING & BINDING	PRINTING	1,250
			Sum	1,250
	100.7200.52.350000.00000			

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
		TRAVEL	BUILDING OFFICIALS ASSOCIATION OF GA	1,550
			Sum	1,550
	100.7200.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	BOAG	500
		PROFESSIONAL MEMBERSHIP	NWGIA	200
		PROFESSIONAL MEMBERSHIP	ICC	250
		PROFESSIONAL MEMBERSHIP	PERMIT TECH ASSOC	100
			Sum	1,050
	100.7200.52.363000.00000			
		MEETING EXPENSES	CONTRACTORS MEETING	530
			Sum	530
	100.7200.52.370000.00000			
		EDUCATION & TRAINING	EDUCATION AND TRAINING	3,000
			Sum	3,000
	100.7200.52.430000.00000			
		VEHICLE REPAIRS & MAINT	VEHICLE REPAIRS AND MAINTANANCE	1,500
			Sum	1,500
	100.7200.53.111000.00000			
		OFFICE SUPPLIES	OFFICE SUPPLIES	1,000
			Sum	1,000
	100.7200.53.111100.00000			
		COPY PAPER	COPY PAPER	350
			Sum	350
	100.7200.53.117000.00000			
		CLOTHING	MONICA ROBINSON	500
		CLOTHING	SCOTT BANKS	500
		CLOTHING	BILL HAND	500
		CLOTHING	MIKE ONEAL	500
		CLOTHING	JAMMIE NEWSOME	500
		CLOTHING	SAMANTHA BAKER	500
			Sum	3,000
	100.7200.53.127000.00000			
		ENERGY-GASOLINE/DIESEL	GASOLINE/FUEL	4,000
			Sum	4,000
	100.7200.53.140000.00000			
		BOOKS & PERIODICALS	NFPA	300
		BOOKS & PERIODICALS	ICC CODE BOOKS	1,100
		BOOKS & PERIODICALS	ICC ONLINE	1,200
		BOOKS & PERIODICALS	NEC	300

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	2,900
	100.7200.53.160000.00000			
		SMALL EQUIPMENT	TOOLS	220
		SMALL EQUIPMENT	THERMAL PAPER	720
			Sum	940
			Grand Total	642,622

**CITY OF KENNESAW****Building Services****Capital Outlay**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.1025.54.220000.00000	GEN GOVT BLDGS VEHICLES	\$ 50,000	\$ 28,000
Total Capital Outlay		\$ 50,000	\$ 28,000

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
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1025				
	100.1025.54.220000.00000			
		VEHICLES	New CE position vehicle	28,000
			Sum	28,000
			Grand Total	28,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Planning & Zoning

Planning and Zoning Department analyzes and enforces land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the city's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the city.

#### **Goals and Objectives**

- Administer the adopted city comprehensive plan and provide short and long term city planning strategy and proposals to the Mayor & Council and the City Management team.
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site review plan review, and ordinance and Comprehensive Plan amendments
- Plan for the efficient and attractive future development of the city
- Provide research and expertise for the planning process and assist in region-wide planning
- Serves as a conduit for community outreach activities that deal with development planning, new projects and master plan activities
- Seek annexation opportunities to resolve "island" situations
- Provides technical assistance as staff liaison to the Planning Commission, Historic Preservation Commission and the Art and Culture Commission.

#### **Department Highlights**

- Migration of zoning files and processing to the new IWORQs permitting system
- Affordable mixed use project approval for seniors –Royal American 76 apartment units located at Sardis & Main Street
- Mixed use development CBD approvals for downtown includes Martha Moore site and commercial parcels along Cobb Pkwy
- City of Kennesaw housing inventory report completed in 2018
- Successful adoption of code amendments that included Adult Entertainment ordinance, donation bin receptacles, entertainment district for North Cherokee street and downtown business district
- Adoption of City Cemetery Strategic Plan
- Adoption of Public Art Master Plan
- First phase of historic district survey assessment preliminary report completed
- Successful adoption of annual CIE/ STWP report to ensure extension of Qualified Local Government (QLG) Status for Kennesaw for 2019-2020
- Noonday Creel trail connectivity planning study in progress through Livable Centers Initiative grant program and partnership with Town Center Community Improvement District

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$221,111



Fiscal Year 2019 Budget: \$218,757

Fiscal Year 2020 Budget: \$226,539

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases related to COLA and associated benefits.

**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 3

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 2

Fiscal Year 2020 Total Authorized Positions: 3

Fiscal Year 2020 Total Funded Positions: 2

- One position (Zoning Clerk) is frozen

**CITY OF KENNESAW**  
**Planning and Zoning**  
**Department 7400**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.7400.51.110000.00000	REGULAR EMPLOYEES	\$ 118,704	\$ 123,879
100.7400.51.145000.00000	HOLIDAY BONUS PAYMENT	400	400
100.7400.51.170000.00000	VACATION PAY	9,549	10,923
100.7400.51.210000.00000	GROUP INSURANCE	21,762	21,762
100.7400.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	9,842	10,343
100.7400.51.240000.00000	RETIREMENT CONTRIBUTIONS	9,971	9,907
100.7400.51.270000.00000	WORKER'S COMPENSATION	7,061	7,579
100.7400.52.126000.00000	PLANNING SERVICES	10,500	12,000
100.7400.52.310000.00000	INS, OTHER THAN EMP BEN	12,706	11,638
100.7400.52.325000.00000	POSTAGE	750	750
100.7400.52.331000.00000	LEGAL PUBLICATION	1,800	1,800
100.7400.52.340000.00000	PRINTING & BINDING	400	200
100.7400.52.350000.00000	TRAVEL	2,000	2,160
100.7400.52.350500.00000	TRAVEL - HPC	-	1,313
100.7400.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,313	1,313
100.7400.52.363000.00000	MEETING EXPENSES	252	252
100.7400.52.370000.00000	EDUCATION & TRAINING	3,775	3,775
100.7400.52.515000.00000	HISTORIC PRES COMM EXP	1,600	1,000
100.7400.53.111000.00000	OFFICE SUPPLIES	445	445
100.7400.53.111100.00000	COPY PAPER	600	600
100.7400.53.140000.00000	BOOKS & PERIODICALS	227	200
100.7400.53.180000.00000	ART & CULTURE COMMISSION	4,800	4,000
100.7400.54.230000.00000	FURNITURE & FIXTURES	300	300
Total Planning & Zoning		<u>\$ 218,757</u>	<u>\$ 226,539</u>

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7400				
	100.7400.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	123,879
			Sum	123,879
	100.7400.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	400
			Sum	400
	100.7400.51.170000.00000			
		VACATION PAY	VAC PAY	10,923
			Sum	10,923
	100.7400.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	21,762
			Sum	21,762
	100.7400.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	10,343
			Sum	10,343
	100.7400.51.240000.00000			
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,308
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	8,599
			Sum	9,907
	100.7400.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	7,579
			Sum	7,579
	100.7400.52.126000.00000			
		PLANNING SERVICES	CONSULTANTS-NEW SOUTH	11,100
		PLANNING SERVICES	INTERSHIPS-SUMMER	900
			Sum	12,000
	100.7400.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	11,638
			Sum	11,638
	100.7400.52.325000.00000			
		POSTAGE	ZONING MATTERS - ALL MAILINGS	750
			Sum	750
	100.7400.52.331000.00000			
		LEGAL PUBLICATION	MDJ LEGALS FOR PUBLIC HEARINGS	1,800
			Sum	1,800

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7400.52.340000.00000			
		PRINTING & BINDING	PRINTING TRAING MATERIALS	200
			Sum	200
	100.7400.52.350000.00000			
		TRAVEL	2-STAFF 2DAY HOTEL STAY	480
		TRAVEL	7-PC MBRS 2DAY HOTEL DAY	1,680
			Sum	2,160
	100.7400.52.350500.00000			
		TRAVEL - HPC	PLANNING ASSOCIATIONS, DSIMMONS AP	1,313
			Sum	1,313
	100.7400.52.361000.00000			
		ORGANIZATIONAL MEMBERS	E	1,313
			Sum	1,313
	100.7400.52.363000.00000			
		MEETING EXPENSES	MEETINGS W/OTHER COMMUNITES AND	252
			Sum	252
	100.7400.52.370000.00000			
		EDUCATION & TRAINING	APA,GAZASTAFFANDPCMEMBERS-7+2	1,827
		EDUCATION & TRAINING	COBB CHAMBER EVENTS	150
		EDUCATION & TRAINING	GAS MILEAGE-PARKING	448
		EDUCATION & TRAINING	APA REGISTRATIONS FOR FORUMS	350
		EDUCATION & TRAINING	GAZATRaining REGISTRATION 2STAFF	500
		EDUCATION & TRAINING	2STAFF MEMBERS EDUCATIONATARC FOR	500
			Sum	3,775
	100.7400.52.515000.00000			
		HISTORIC PRES COMM EXP	HPC FORUMS,INITATIVES	500
		HISTORIC PRES COMM EXP	CO-SPONSOR WORKSHOPS ACWORTH-KE	500
			Sum	1,000
	100.7400.53.111000.00000			
		OFFICE SUPPLIES	STAFF MATERIALS AND SUPPLIES	445
			Sum	445
	100.7400.53.111100.00000			
		COPY PAPER	COPY PAPER COMMUNITY DEVELOPMENT	600
			Sum	600
	100.7400.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS,MATERIAL	200
			Sum	200
	100.7400.53.180000.00000			
		ART & CULTURE COMMISSIO	ARTSCULTURE SUPPLIES,STIPENDS VOLUN	4,000

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
			Sum	4,000
	100.7400.54.230000.00000			
		FURNITURE & FIXTURES	STAFF FURNITURE	300
			Sum	300
			Grand Total	226,539

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### **Department: Economic Development**

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw will continue to see economic growth in 2019 and 2020 through industrial, commercial, residential projects. These projects are concentrated in identified redevelopment areas and corridors including Cobb Parkway, Cherokee Street and downtown as well as in the existing industrial parks. There is currently approximately \$500 M in new investment planned and in the pipeline to be developed over the next 4-5 years.

Kennesaw is benefiting from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educate workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive

#### **Goals & Objectives**

- Retention and expansion of existing businesses
- Recruitment of new businesses
- Recruitment of new development and capital investment
- Job creation
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth.

#### **Department Highlights**

- City's rate of growth in jobs, wages, and home prices continued to increase in 2018; anticipate additional positive performance over the next 3-4 years as additional investment is made in the community
- Observed a reduction in office (3.8%), retail (3.2%) and industrial (4.5%) vacancy rates in 2018
- The commercial & industrial land area to residential land area ratio has improved to 62% commercial & industrial/38% residential
- Approximately 40 new "brick and mortar" businesses opened in 2018.
- New capital investment of \$85 million occurred in 2018. New businesses include, but are not limited to, logistics manufacturing, retail/restaurants, medical services, utility services, construction materials, financial services, and software development.
- The City continues to pursue strategic annexations that analysis demonstrates will have a positive impact on our economy and the City's finances. We completed three annexations totaling approximately 47 acres in 2018. One of the annexations was an existing retail center with 40,000 square feet of space.

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$326,627

Fiscal Year 2019 Budget: \$391,435

Fiscal Year 2020: \$417,147

The highlights of the recommended budget include the following:

- Increase in regular employees is due to projected full staffing of department – Economic Development Officer position has been vacant – with increased activity in the city it is anticipated this position will be filled in FY 2020
- Support for planning services for a redevelopment area market study
- A continuation of wayfinding signage program for downtown, city wide facilities and historic walking tour
- A continuation of downtown art program in cooperation with Kennesaw State University's Master Craftsman program
- Expansion of downtown shared parking agreements

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 3

Fiscal Year 2019 Total Authorized Positions: 3

Fiscal Year 2019 Total Funded Positions: 3

Fiscal Year 2020 Total Authorized Positions: 3

Fiscal Year 2020 Total Funded Positions: 3

**CITY OF KENNESAW**  
**Economic Development**  
**Department 7500**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.7500.51.110000.00000	REGULAR EMPLOYEES	\$ 199,120	\$ 222,648
100.7500.51.145000.00000	HOLIDAY BONUS PAYMENT	600	600
100.7500.51.170000.00000	VACATION PAY	15,375	13,959
100.7500.51.210000.00000	GROUP INSURANCE	32,642	32,642
100.7500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	16,455	18,146
100.7500.51.240000.00000	RETIREMENT CONTRIBUTIONS	23,710	23,183
100.7500.51.270000.00000	WORKER'S COMPENSATION	285	306
100.7500.52.125000.00000	OTHER PROFESSIONAL SERV	15,000	15,000
100.7500.52.126000.00000	PLANNING SERVICES	15,000	15,000
100.7500.52.127000.00000	DESIGN & GRAPHIC DESIGN	10,000	10,000
100.7500.52.310000.00000	INS, OTHER THAN EMP BEN	4,573	4,188
100.7500.52.325000.00000	POSTAGE	300	300
100.7500.52.332000.00000	MARKETING	1,000	1,000
100.7500.52.340000.00000	PRINTING & BINDING	100	100
100.7500.52.350000.00000	TRAVEL	3,500	3,500
100.7500.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,000	1,100
100.7500.52.362000.00000	PROFESSIONAL MEMBERSHIPS	1,000	1,200
100.7500.52.363000.00000	MEETING EXPENSES	1,500	1,500
100.7500.52.364000.00000	SUBSCRIPTIONS	150	150
100.7500.52.370000.00000	EDUCATION & TRAINING	2,500	2,500
100.7500.52.395000.00000	AUTO ALLOWANCE	5,075	5,075
100.7500.52.540000.00000	DOWNTOWN DEVELOP EXPENSE	41,800	44,300
100.7500.53.111000.00000	OFFICE SUPPLIES	400	400
100.7500.53.118000.00000	OPERATING MATERIALS/SUPP	250	250
100.7500.53.140000.00000	BOOKS & PERIODICALS	100	100
Total Economic Development		\$ 391,435	\$ 417,147



# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
7500				
	100.7500.51.110000.00000			
		REGULAR EMPLOYEES	REG EMP	222,648
			Sum	222,648
	100.7500.51.145000.00000			
		HOLIDAY BONUS PAYMENT	HOL BONUS	600
			Sum	600
	100.7500.51.170000.00000			
		VACATION PAY	VAC PAY	13,959
			Sum	13,959
	100.7500.51.210000.00000			
		GROUP INSURANCE	GROUP INSURANCE	32,642
			Sum	32,642
	100.7500.51.220000.00000			
		SOCIAL SEC (FICA) CNTRIB	SS	18,146
			Sum	18,146
	100.7500.51.240000.00000			
		RETIREMENT CONTRIBUTION	REIREMENT CONTRIBUTIONS	21,496
		RETIREMENT CONTRIBUTION	VALIC CITY PORTION	1,687
			Sum	23,183
	100.7500.51.270000.00000			
		WORKER'S COMPENSATION	WORKERS COMPENSATION	306
			Sum	306
	100.7500.52.125000.00000			
		OTHER PROFESSIONAL SERV	PROPERTY APPRAISALS, SURVEYS	15,000
			Sum	15,000
	100.7500.52.126000.00000			
		PLANNING SERVICES	REDEVELOPMENT AREA MARKET STUDY	15,000
			Sum	15,000
	100.7500.52.127000.00000			
		DESIGN & GRAPHIC DESIGN	DOWNTOWN DEVELOPMENT ACTIVITY	5,000
		DESIGN & GRAPHIC DESIGN	WAYFINDING SIGN DESIGN	5,000
			Sum	10,000
	100.7500.52.310000.00000			
		INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	4,188
			Sum	4,188

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7500.52.325000.00000			
		POSTAGE	ED MAILINGS	300
			Sum	300
	100.7500.52.332000.00000			
		MARKETING	ED ADVERTISING OPPORTUNITIES	700
		MARKETING	RIBBON CUTTING SUPPLIES	300
			Sum	1,000
	100.7500.52.340000.00000			
		PRINTING & BINDING	BUSINESS CARDS, ETC	100
			Sum	100
	100.7500.52.350000.00000			
		TRAVEL	MILEAGE/GAS FOR CONFERENCE TRAVEL	200
		TRAVEL	GA DOWNTOWN, GEDA LODGING/PER DI	2,500
		TRAVEL	GCED PROGRAM LODGING	800
			Sum	3,500
	100.7500.52.361000.00000			
		ORGANIZATIONAL MEMBERS	GEDA - RF + MT	800
		ORGANIZATIONAL MEMBERS	GA DOWNTOWN ASSOC- RF + MT	300
			Sum	1,100
	100.7500.52.362000.00000			
		PROFESSIONAL MEMBERSHIP	RF-ULI DUES	440
		PROFESSIONAL MEMBERSHIP	RF- LA LICENSE	185
		PROFESSIONAL MEMBERSHIP	MT- ICMA DUES	200
		PROFESSIONAL MEMBERSHIP	RF- APA DUES	375
			Sum	1,200
	100.7500.52.363000.00000			
		MEETING EXPENSES	ED FORUMS, ETC	510
		MEETING EXPENSES	KBA LUNCHEON	360
		MEETING EXPENSES	COBB CHAMBER MEETINGS	630
			Sum	1,500
	100.7500.52.364000.00000			
		SUBSCRIPTIONS	OTHER PUBLICATIONS	65
		SUBSCRIPTIONS	ATL BUSINESS CHRONICLE	85
			Sum	150
	100.7500.52.370000.00000			
		EDUCATION & TRAINING	GCED CLASSES (CORE + ELECTIVES)	1,000
		EDUCATION & TRAINING	CONFERENCES	1,000
		EDUCATION & TRAINING	MISC TRAINING	500
			Sum	2,500

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
	100.7500.52.395000.00000			
		AUTO ALLOWANCE	FOX	5,075
			Sum	5,075
	100.7500.52.540000.00000			
		DOWNTOWN DEVELOP EXPE	WAYFINDING SIGNAGE PROJECT	35,000
		DOWNTOWN DEVELOP EXPE	ADD'L PARKING AGREEMENTS	2,500
		DOWNTOWN DEVELOP EXPE	HESTER PARKING AGREEMENT	1,800
		DOWNTOWN DEVELOP EXPE	DOWNTOWN ART- KSU	5,000
			Sum	44,300
	100.7500.53.111000.00000			
		OFFICE SUPPLIES	ED OFFICE SUPPLIES	400
			Sum	400
	100.7500.53.118000.00000			
		OPERATING MATERIALS/SUP	GENERAL OPERATING SUPPLIES	250
			Sum	250
	100.7500.53.140000.00000			
		BOOKS & PERIODICALS	BOOKS FOR DEPARTMENT USE	100
			Sum	100
			Grand Total	417,147

**CITY OF KENNESAW**  
**Kennesaw Downtown Development Authority**  
**Fund 760**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
760.0000.34.756500.00000	FARMERS MARKET	\$ 2,080	\$ 2,080
760.0000.34.758500.00000	BEER FESTIVAL REVENUE	8,500	8,500
760.0000.36.100000.00000	INTEREST REVENUES	120	350
760.0000.38.100700.00000	RENTS & ROYALTIES BURGER FI	39,150	39,150
760.0000.39.110000.00000	TRAN IN FROM CITY FOR 2001 BONDS	438,280	436,144
760.0000.39.400000.00000	USE OF PY RESERVES	12,343	10,234
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		<u>\$ 500,473</u>	<u>\$ 496,458</u>
760.7550.51.110000.00000	REGULAR EMPLOYEES	\$ (2,000)	\$ -
760.7550.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(153)	-
760.7550.52.121000.00000	LEGAL SERVICES	(11,000)	(15,000)
760.7550.52.125000.00000	OTHER PROFESSIONAL SERV	(1,500)	(1,500)
760.7550.52.127000.00000	DESIGN & GRAPHIC DESIGN	(500)	(500)
760.7550.52.220500.00000	REPAIRS/MAINT--BUILDINGS	(500)	-
760.7550.52.231000.00000	RENTAL OF LAND & BUILDING	(6,000)	(6,000)
760.7550.52.325000.00000	POSTAGE	(100)	(100)
760.7550.52.330000.00000	ADVERTISING	(500)	(500)
760.7550.52.350000.00000	TRAVEL	(1,500)	(1,500)
760.7550.52.360000.00000	DUES & FEES	(165)	(165)
760.7550.52.363000.00000	MEETING EXPENSES	(100)	(100)
760.7550.52.371000.00000	PROFESSIONAL DEVELOPMENT	(1,000)	(1,000)
760.7550.52.395000.00000	MILEAGE REIMBURSEMENT	(500)	(500)
760.7550.52.514000.00000	DINNER AT DEPOT	(1,350)	(1,125)
760.7550.55.105000.00000	SIGN GRANT PROGRAM	(3,000)	-
760.7550.58.110100.00000	PRINCIPAL -LOAN FROM CITY-BURGERFI	(30,425)	(30,884)
760.7550.58.110200.00000	PRINCIPAL - SERIES 2001	(375,000)	(390,000)
760.7550.58.210100.00000	INTEREST - SERIES 2001	(63,280)	(46,144)
760.7550.58.230100.00000	INTEREST-\$300K LOAN FROM CITY	(1,900)	(1,440)
Total Expenses		<u>\$ (500,473)</u>	<u>\$ (496,458)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
760				
	760.0000.34.756500.00000	FARMERS MARKET	VENDOR FEES	-2,080
	760.0000.34.758500.00000	BEER FESTIVAL REVENUE	BEER FESTIVAL REVENUE	-8,500
	760.0000.36.100000.00000	INTEREST REVENUES	INTEREST	-350
	760.0000.38.100700.00000	RENTS&ROYALTIES(BURGERFI) 2844 S. MA	RENT	-39,150
	760.0000.39.110000.00000	KDDA OPS - CITY FUNDING	Transfer from Gen. Fund for 2001 bon	-436,144
	760.0000.39.400000.00000	USE OF PY RESERVES	PRIOR YEAR RESERVE	-10,234
	760.7550.52.121000.00000	LEGAL SERVICES	KDDA LEGAL FEES	15,000
	760.7550.52.125000.00000	OTHER PROFESSIONAL SERV	PROJECT SUPPORT	1,500
	760.7550.52.127000.00000	DESIGN & GRAPHIC DESIGN	BUSINESS CARDS, NAMETAGS	500
	760.7550.52.231000.00000	RENTAL OF LAND & BUILDNG	D COLLIER	6,000
	760.7550.52.325000.00000	POSTAGE	KDDA MAILINGS	100
	760.7550.52.330000.00000	ADVERTISING	KDDA ADVERTISING - EVENTS, ETC	500
	760.7550.52.350000.00000	TRAVEL	KDDA TRAINING, MEETINGS	1,500
	760.7550.52.360000.00000	DUES & FEES	GA DOWNTOWN ASSOC	165
	760.7550.52.363000.00000	MEETING EXPENSES	MEETINGS	100
	760.7550.52.371000.00000	PROFESSIONAL DEVELOPMENT	KDDA TRAINING/CONFERENCE REGIST	1,000
	760.7550.52.395000.00000	MILEAGE REIMBURSEMENT	REIMBURSEMENT FOR TRAVEL MILEA	500
	760.7550.52.514000.00000	DINNER AT DEPOT	PORTABLE TOILET- 225/MO FOR 5 MO	1,125
	760.7550.58.110100.00000	PRINCIPAL -LOAN FROM CITY-BURGERFI	PRINCIPAL -LOAN FROM CITY-BURGER	30,884
	760.7550.58.110200.00000	PRINCIPAL - SERIES 2001	PRINCIPAL - SERIES 2001	390,000
	760.7550.58.210100.00000	INTEREST - SERIES 2001	INTEREST - SERIES 2001	46,144
	760.7550.58.230100.00000	INTEREST-\$300K LOAN FROM CITY BURGE	INTEREST-\$300K LOAN FROM CITY BU	1,440
Sum				0
Grand Total				0

**CITY OF KENNESAW**  
**Kennesaw Development Authority**  
**Fund 780**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
780.0000.36.100000.00000	INTEREST REVENUES	\$ 40	\$ 400
780.0000.39.310000.00000	LAKESIDE VISTA/'04 SERIES	24,850	24,830
780.0000.39.310500.00000	WALTON RIDENOUR APTS	23,750	23,750
780.0000.39.311000.00000	ALTA RIDENOUR	17,275	16,935
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		<u>\$ 65,915</u>	<u>\$ 65,915</u>
780.7880.52.121000.00000	LEGAL SERVICES	\$ (25,000)	\$ (25,000)
780.7880.52.125000.00000	OTHER PROFESSIONAL SERV	(3,000)	(3,000)
780.7880.52.332000.00000	MARKETING	(250)	(250)
780.7880.52.350000.00000	TRAVEL	(500)	(500)
780.7880.52.363000.00000	MEETING EXPENSES	(200)	(200)
780.7880.52.370000.00000	CONFERENCE FEES	(1,000)	(1,000)
780.7880.52.395000.00000	MILEAGE REIMBURSEMENT	(200)	(200)
780.7880.52.600000.00000	SPECIAL EVENTS	(300)	(300)
780.7880.53.101000.00000	RESERVES	(465)	(465)
780.7880.53.102000.00000	ED STAFF SUPPORT	(10,000)	(10,000)
780.7880.53.103000.00000	BUSINESS DEVELOPMENT	(25,000)	(25,000)
Total Expenses		<u>\$ (65,915)</u>	<u>\$ (65,915)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
780				
	780.0000.36.100000.00000	INTEREST REVENUES	INTEREST	-400
	780.0000.39.310000.00000	LAKESIDE VISTA/'04 SERIES	BOND FEES	-24,830
	780.0000.39.310500.00000	WALTON RIDENOUR APTS	BOND FEES	-23,750
	780.0000.39.311000.00000	ALTA RIDENOUR	BOND FEES	-16,935
	780.7880.52.121000.00000	LEGAL SERVICES	LEGAL SERVICES- KDA	25,000
	780.7880.52.125000.00000	OTHER PROFESSIONAL SERV	KDA PROFESSIONAL SERVICES	3,000
	780.7880.52.332000.00000	MARKETING	KDA PROJECT MARKETING	250
	780.7880.52.350000.00000	TRAVEL	GEDA TRAINING, DA TRAINING	500
	780.7880.52.363000.00000	MEETING EXPENSES	GEDA LUNCHEONS, DA MEETINGS	200
	780.7880.52.370000.00000	CONFERENCE FEES	REGISTRATION FOR CONFERENCES/TR	1,000
	780.7880.52.395000.00000	MILEAGE REIMBURSEMENT	MILEAGE REIMB. CONFERENCE/TRAINI	200
	780.7880.52.600000.00000	SPECIAL EVENTS	SPECIAL EVENT FEES	300
	780.7880.53.101000.00000	RESERVE	KDA RESERVE	465
	780.7880.53.102000.00000	ED STAFF SUPPORT	ED STAFF SUPPORT	10,000
	780.7880.53.103000.00000	BUSINESS DEVELOPMENT	BUSINESS DEVELOPMENT SUPPORT	25,000
Sum				0
Grand Total				0

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for emergency calls and non-emergency calls which require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

#### **Goals & Objectives**

- Meet and exceed service demands as to provide the highest quality customer service to our citizens.
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community.
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service.
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community.

#### **Department Highlights**

CALEA in progress, review set for August

	2017	2018
Non-emergency	91,106	84,215
911	23,705	23,294
Total calls	114,811	107,509
Open records		200

#### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$1,161,150

Fiscal Year 2019 Budget: \$1,094,263

Fiscal Year 2020 Budget: \$1,177,000

The highlights of the recommended budget include the following:

- Increase in regular employees of \$56,428 due to anticipation of being fully staffed for the first time in 3 years
- \$16,800 decrease in PSAP line expense
- \$6,275 decrease in Other Professional Services for one time CALEA site visitation in FY 19
- \$350 is budgeted in department 3800 in the General Fund to cover meeting and other expenses that are not allowable to be charged to the 911 Fund



**Position Summary**

Fiscal Year 2018 Total Authorized Positions: 21

Fiscal Year 2019 Total Authorized Positions: 20

Fiscal Year 2019 Total Funded Positions: 19

- One position (Assistant Director) is frozen

Fiscal Year 2020 Total Authorized Positions: 20

Fiscal Year 2020 Total Funded Positions: 19

- One position (Assistant Director) is frozen

## CITY OF KENNESAW

E911

Fund 215

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
215.0000.34.250000.00000	911 FEES-HARD WIRED-KENNESAW	\$ 270,000	\$ 270,000
215.0000.34.255000.00000	911 FEES - ACW WIRE	125,000	125,000
215.0000.34.290000.00000	911 FEES - CELL PHONES - KENNESAW	475,000	475,000
215.0000.34.295000.00000	911 FEES - ACW CELL	300,000	300,000
215.0000.36.100000.00000	INTEREST REVENUES	190	7,000
Total Revenues and Other Financing Sources		\$ 1,170,190	\$ 1,177,000
215.3800.51.110000.00000	REGULAR EMPLOYEES	\$ (600,000)	\$ (656,428)
215.3800.51.130000.00000	OVERTIME	(85,000)	(85,000)
215.3800.51.145000.00000	HOLIDAY BONUS PAYMENT	(3,000)	(3,400)
215.3800.51.170000.00000	VACATION PAY	(26,203)	(27,985)
215.3800.51.210000.00000	GROUP INSURANCE	(149,032)	(152,332)
215.3800.51.215000.00000	GROUP INSURANCE-RETIREE	(16,043)	(17,000)
215.3800.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(54,637)	(59,120)
215.3800.51.270000.00000	WORKER'S COMPENSATION	(1,212)	(1,301)
215.3800.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	(3,300)	(3,000)
215.3800.52.125000.00000	OTHER PROFESSIONAL SERVICES	(6,275)	-
215.3800.52.310000.00000	INS,OTHER THAN EMP BEN	(22,950)	(21,021)
215.3800.52.323500.00000	T - 1 LINE	(3,600)	(3,600)
215.3800.52.324000.00000	911 PSAP LINE	(36,800)	(20,000)
215.3800.52.325000.00000	POSTAGE	(25)	(25)
215.3800.52.350000.00000	TRAVEL	(5,225)	(6,700)
215.3800.52.360000.00000	DUES & FEES	(3,625)	(3,625)
215.3800.52.363000.00000	MEETING EXPENSES	(250)	(250)
215.3800.52.364000.00000	SUBSCRIPTIONS	(2,823)	(2,997)
215.3800.52.370000.00000	EDUCATION & TRAINING	(3,208)	(3,008)
215.3800.52.420500.00000	SOFTWARE MAINTENANCE	(23,848)	(23,848)
215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	(4,400)	(4,400)
215.3800.52.450000.00000	RADIO REPAIRS & MAINT	(4,420)	(4,420)
215.3800.53.111000.00000	OFFICE SUPPLIES	(2,333)	(2,330)
215.3800.53.111100.00000	COPY PAPER	(1,000)	(1,000)
215.3800.53.117200.00000	UNIFORMS	(2,700)	(2,400)
215.3800.53.160000.00000	SMALL EQUIPMENT	(3,000)	(3,000)
215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	(1,500)	(1,400)
215.3800.53.161000.00000	COMPUTERS-911	(3,800)	(3,800)
215.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	(24,054)	(63,610)
Total Expenditures		\$ (1,094,263)	\$ (1,177,000)

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
215				
	215.0000.34.250000.00000	911 FEES-HARD WIRED-KENNESAW	911 FEES-HARD WIRED--KENNESAW	-270,000
	215.0000.34.255000.00000	911 FEES - ACW WIRE	911 FEES-HARD WIRED-ACWORTH	-125,000
	215.0000.34.290000.00000	911 FEES - CELL PHONES - KENNESAW	911 FEES- CELL PHONES-KENNESAW	-475,000
	215.0000.34.295000.00000	911 FEES - ACW CELL	911 FEES-CELL PHONES-ACWORTH	-300,000
	215.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-7,000
	215.3800.51.110000.00000	REGULAR EMPLOYEES	REG EM[	656,428
	215.3800.51.130000.00000	OVERTIME	OT	85,000
	215.3800.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	3,400
	215.3800.51.170000.00000	VACATION PAY	VAC PAY	27,985
	215.3800.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	152,332
	215.3800.51.215000.00000	GROUP INSURANCE-RETIREE	GR INS RETIREES	17,000
	215.3800.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	59,120
	215.3800.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	1,301
	215.3800.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	New hire Phy, Psy, and Polygraph	3,000
	215.3800.52.310000.00000	INS,OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	21,021
	215.3800.52.323500.00000	T - 1 LINE	T-1 LINE	3,600
	215.3800.52.324000.00000	911 PSAP LINE	911 PSAP Line	20,000
	215.3800.52.325000.00000	POSTAGE	POSTAGE	25
	215.3800.52.350000.00000	TRAVEL	GECC SPRING CONF TRAVEL/HOTEL	1,300
	215.3800.52.350000.00000	TRAVEL	GCIC CONFERENCE TRAVEL/HOTEL	1,150
	215.3800.52.350000.00000	TRAVEL	APCO NATIONAL CONF TRAVEL/HOTEL	1,550
	215.3800.52.350000.00000	TRAVEL	GECC FALL CONF TRAVEL/HOTEL	900
	215.3800.52.350000.00000	TRAVEL	CALEA CONF TRAVEL/HOTEL	1,800
	215.3800.52.360000.00000	DUES & FEES	CALEA ANNUAL PROGRAM FEE	2,945
	215.3800.52.360000.00000	DUES & FEES	GPAC MEMBERSHIP	125
	215.3800.52.360000.00000	DUES & FEES	NENA MEMBERSHIP	137
	215.3800.52.360000.00000	DUES & FEES	PSCAN MEMBERSHIP	50
	215.3800.52.360000.00000	DUES & FEES	APCO 4 MEMBERSHIPS \$92 EACH	368
	215.3800.52.363000.00000	MEETING EXPENSES	MEETING EXPENSES	250
	215.3800.52.364000.00000	SUBSCRIPTIONS	AERO	200
	215.3800.52.364000.00000	SUBSCRIPTIONS	GUARDIAN TRACKING	1,047
	215.3800.52.364000.00000	SUBSCRIPTIONS	POWER DMS	1,750
	215.3800.52.370000.00000	EDUCATION & TRAINING	GECC SPRING REG	260

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	215.3800.52.370000.00000	EDUCATION & TRAINING	GECC FALL REG	100
	215.3800.52.370000.00000	EDUCATION & TRAINING	CALEA CONFERENCE REG	700
	215.3800.52.370000.00000	EDUCATION & TRAINING	APCO NATIONAL REG	480
	215.3800.52.370000.00000	EDUCATION & TRAINING	GCIC CONFERENCE REG	468
	215.3800.52.370000.00000	EDUCATION & TRAINING	911 TRAINING CLASSES	1,000
	215.3800.52.420500.00000	SOFTWARE MAINTENANCE	VIPER/ATT ANNUAL PHONE MAINTEN	20,544
	215.3800.52.420500.00000	SOFTWARE MAINTENANCE	MILNER ANNUAL FEE RECORDING SYS	3,304
	215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	TTY LINE	3,200
	215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	TRANSLATION SERVICE	1,200
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	CHARGERS	800
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	RADIO REPAIRS	2,000
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	HEADSETS	1,440
	215.3800.52.450000.00000	RADIO REPAIRS & MAINT	PHONE JACKS	180
	215.3800.53.111000.00000	OFFICE SUPPLIES	FONTIS	1,080
	215.3800.53.111000.00000	OFFICE SUPPLIES	GENERAL SUPPLIES	1,250
	215.3800.53.111100.00000	COPY PAPER	COPY PAPER	1,000
	215.3800.53.117200.00000	UNIFORMS	\$150 PER EMPLOYEE	2,400
	215.3800.53.160000.00000	SMALL EQUIPMENT	CHAIRS FOR 911 CENTER	3,000
	215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	SHREDDER	600
	215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	GENERAL OFFICE EQUIPMENT	800
	215.3800.53.161000.00000	COMPUTERS - 911	MONITORS	3,000
	215.3800.53.161000.00000	COMPUTERS - 911	COMPUTER ACCESORIES	800
	215.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	TRANSFERS OUT - GENERAL FUND	63,610
Sum				0
Grand Total				0

**CITY OF KENNESAW****E911****Department 3800**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
100.3800.52.363000.00000	MEETING EXPENSES	\$ 350	\$ 1,000
Total General Fund E911		\$ 350	\$ 1,000

# Budget Details by Department

Department	Account	AccountName	DescriptionFld	AmountWithoutDecimals
3800	100.3800.52.363000.00000	MEETING EXPENSES	NON-ELIGIBLE 911 EXPENSES	1,000
			Sum	1,000

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Southern Museum of Civil War & Locomotive History

The Southern Museum of Civil War and Locomotive History collects and preserves objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic southern economic and social issues. The Railroad Education Center Library & Archives offers researchers the opportunity to study collections. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the City and the Kennesaw Museum Foundation for the purpose of the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

#### **Goals and Objectives**

- The overall objective of the Southern Museum is to promote education initiatives and programming through mission-relevant curriculum and community partnerships.
- Raising additional private dollars through the Kennesaw Museum Foundation in support of specific educational projects at the Southern Museum is on-going. The Foundation is focusing on expanding its donor base by partnering with individuals, trusts, and companies that have a vested interest in our community.
- Marketing and promoting public awareness of museum rental venues. It is our goal to increase the volume of business gatherings, social museum rentals, weddings, and train-themed Birthday Parties. Facility rental revenue has already increased 31% this past year.
- Increase number of special events each year - Current events include Trains, Trains, Trains!, Railroad Rendezvous, Civil War Days, Museum Magic, and Polar Express Adventure.
- Increase number of school tours
- Increase gift shop sales
- Devise an exhibition plan for updating gallery components based on current collections. This project will be affected by and begin following relocation of collections into the Repository and Silent Voices.
- Specifically, by the year 2020 the museum wants to demonstrate growth in operational revenue through continued progression in museum and program attendance by 4%, increasing gift shop sales by 6%, tripling rental income, and growing substantial local economic impact (as defined by Cobb Travel and Tourism utilizing the DMAI Impact Calculator) by exceeding \$8 million annual impact.

#### **Museum Highlights**

- The Southern Museum opened the new exhibit Post-Civil War Perspectives: 1865-present which incorporated the Confederate statues formerly located in the museum lobby. Visitors can now explore how opinions and memories concerning the Civil War have changed throughout time.
- The Georgia Capitol Museum donated the entire Merci Boxcar collection to the Southern Museum including additional items which were in storage in Athens. The Kennesaw Museum Foundation purchased significant Civil War artifacts including an U.S Civil War artillery jacket and 1860-64 period woman's dress to add to the museum collection.

- The museum artifact collection was relocated from the old curatorial storage room into the recently opened Railroad Education Center Library and Archives Repository. This marks a significant improvement in storage, preservation, and accessibility for research.
- Southern Museum events offered learning experiences to our community! Led by Trains, Trains, Trains other events included Railroad Rendezvous and Iron Pour (in partnership with Kennesaw State University) Santa's Workshop, African American and Women's History Months programming, Smithsonian Museum Day, and Civil War History Day. On-going programs such as Mommy & Me, Brain Train, Homeschool Workshop Series, and Sensory Friendly Afternoons remain popular.
- The Southern Museum hosted a surprise after hours visit by actor Danny Glover.

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$933,863

Fiscal Year 2019 Budget: \$950,179

Fiscal Year 2020 Budget: \$959,425

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- \$13,400 increase to curatorial supplies to update twenty year old History of Kennesaw exhibits in Depot and to purchase a new art hanging system
- \$5,000 decrease for repairs/maintenance – buildings for one time purchase completed in FY 19

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 12

Fiscal Year 2019 Total Authorized Positions: 12

Fiscal Year 2019 Total Funded Positions: 12

Fiscal Year 2020 Total Authorized Positions: 12

Fiscal Year 2020 Total Funded Positions: 12



## CITY OF KENNESAW

## Museum

## Fund 556

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
556.0000.31.440000.00000	VEHICLE RENTAL TAX	\$ 120,000	\$ 120,000
556.0000.34.730000.00000	SPECIAL EVENT ADMISSION FEES	28,000	28,000
556.0000.34.732500.00000	ARCHIVE FEES	2,000	2,000
556.0000.34.741000.00000	MUSEUM WALK IN ADMISSIONS	130,000	130,000
556.0000.34.741500.00000	MUS. GIFT SHOP SALES	135,000	135,000
556.0000.34.741600.00000	COST OF GOODS SOLD	(60,000)	(60,000)
556.0000.34.750000.00000	EDUC, PROGRAM, GROUP TOURS	25,000	25,000
556.0000.34.790000.00000	FACILITY RENTAL	20,000	20,000
556.0000.36.100000.00000	INTEREST REVENUES	120	1,500
556.0000.38.100500.00000	MUSEUM DONATIONS	1,500	1,500
556.0000.38.101000.00000	MUSEUM DONATIONS - ARTIFACTS	20,000	20,000
556.0000.39.110000.00000	OPERATING TRANSFERS IN HTL/MTL	32,365	13,000
556.0000.39.113000.00000	TRANSFERS IN GENERAL FUND	550,292	523,425
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		\$ 1,004,277	\$ 959,425
556.6172.51.110000.00000	REGULAR EMPLOYEES	\$ (494,795)	\$ (512,276)
556.6172.51.130000.00000	OVERTIME	(1,500)	(1,500)
556.6172.51.145000.00000	HOLIDAY BONUS PAYMENT	(2,250)	(2,250)
556.6172.51.170000.00000	VACATION PAY	(22,120)	(21,418)
556.6172.51.210000.00000	GROUP INSURANCE	(97,927)	(97,927)
556.6172.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(39,831)	(41,115)
556.6172.51.241000.00000	OTHER POST EMPLOYMENT BENEFITS	(15,725)	-
556.6172.51.270000.00000	WORKER'S COMPENSATION	(1,807)	(1,939)
556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	(3,500)	(4,900)
556.6172.52.132000.00000	TECHNICAL DESIGN/GRAPHICS	(1,000)	(1,000)
556.6172.52.220500.00000	REPAIRS/MAINT--BUILDINGS	(5,000)	-
556.6172.52.232000.00000	RENTAL OF EQUIP & VEHCL	(300)	(300)
556.6172.52.310000.00000	INS, OTHER THAN EMP BEN	(36,976)	(33,867)
556.6172.52.325000.00000	POSTAGE	(700)	(700)
556.6172.52.332000.00000	MARKETING	(48,827)	(48,827)
556.6172.52.340000.00000	PRINTING & BINDING	(900)	(900)
556.6172.52.350000.00000	TRAVEL	(3,000)	(3,000)
556.6172.52.360000.00000	DUES & FEES	(500)	(500)
556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	(4,195)	(4,195)
556.6172.52.363000.00000	MEETING EXPENSES	(1,000)	(1,000)
556.6172.52.370000.00000	EDUCATION & TRAINING	(700)	(700)
556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	(1,780)	(1,780)
556.6172.52.395000.00000	MILEAGE REIMBURSEMENT	(300)	(300)
556.6172.52.396000.00000	BANK CHARGES	(6,000)	(6,000)
556.6172.53.111000.00000	OFFICE SUPPLIES	(1,000)	(1,000)
556.6172.53.111100.00000	COPY PAPER	(500)	(500)
556.6172.53.117000.00000	CLOTHING	(700)	(700)
556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	(5,957)	(5,957)

**CITY OF KENNESAW****Museum****Fund 556**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
556.6172.53.118700.00000	CURATORIAL SUPPLIES	(6,000)	(19,400)
556.6172.53.118800.00000	ARCHIVAL SUPPLIES	(5,500)	(5,500)
556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	(7,200)	(7,200)
556.6172.53.119200.00000	SIGNAGE	(1,650)	(1,650)
556.6172.53.121000.00000	WATER/SEWERAGE	(5,500)	(5,500)
556.6172.53.122500.00000	STORMWATER UTILITY	(1,239)	(1,239)
556.6172.53.123000.00000	ENERGY-ELECTRICITY	(115,000)	(115,000)
556.6172.53.123100.00000	STREET LIGHTING	-	(85)
556.6172.53.160600.00000	BLDG MAINT SMALL EQUIP	(300)	(300)
556.6172.53.180000.00000	MISCELLANEOUS	(1,000)	(1,000)
556.6172.53.230000.00000	FURNITURE & FIXTURES	(8,000)	(8,000)
Total Expenses		<u>\$ (950,179)</u>	<u>\$ (959,425)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
556				
	556.0000.31.440000.00000	VEHICLE RENTAL TAX	VEHICLE RENTAL TAX	-120,000
	556.0000.34.730000.00000	SPECIAL EVENT ADMISSION FEES	SPECIAL EVENT ADMISSION FEES REVE	-28,000
	556.0000.34.732500.00000	ARCHIVE FEES	ARCHIVE FEES REVENUE	-2,000
	556.0000.34.741000.00000	MUSEUM WALK IN ADMISSIONS	MUSEUM WALK IN ADMISSIONS REVE	-130,000
	556.0000.34.741500.00000	MUS. GIFT SHOP SALES	MUS. GIFT SHOP SALES REVENUE	-135,000
	556.0000.34.741600.00000	COST OF GOODS SOLD	COST OF GOODS SOLD GIFT SHOP	60,000
	556.0000.34.750000.00000	EDUC, PROGRAM, GROUP TOURS	EDUC, PROGRAM, GROUP TOURS REV	-25,000
	556.0000.34.790000.00000	FACILITY RENTAL	FACILITY RENTAL REVENUE	-20,000
	556.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-1,500
	556.0000.38.100500.00000	MUSEUM DONATIONS	MUSEUM DONATIONS REVENUE	-1,500
	556.0000.38.101000.00000	MUSEUM DONATIONS - ARTIFACTS	MUSEUM DONATIONS ARTIFACTS	-20,000
	556.0000.39.110000.00000	OPERATING TRANSFERS IN HOTEL/MOTEL	TRANSFER IN HOTEL MOTEL	-13,000
	556.0000.39.113000.00000	TRANSFERS IN GENERAL FUND	TRANSFERS IN FROM GF	-523,425
	556.6172.51.110000.00000	REGULAR EMPLOYEES	REG EMP	512,276
	556.6172.51.130000.00000	OVERTIME	OVERTIME	1,500
	556.6172.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	2,250
	556.6172.51.170000.00000	VACATION PAY	VAC PAY	21,418
	556.6172.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	97,927
	556.6172.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	41,115
	556.6172.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	1,939
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	STAFF RETREAT	2,400
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	LOUD SECURITY SYSTEMS	650
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	TECHNOLOGY MAINTENANCE	1,000
	556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	FONTIS WATER	850
	556.6172.52.132000.00000	TECHNICAL DESIGN/GRAPHICS	TECHNICAL DESIGN/GRAPHICS	1,000
	556.6172.52.232000.00000	RENTAL OF EQUIP & VEHCLE	RENTAL OF EQUIP & VEHCLE	300
	556.6172.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABILITY INSURANCE	33,867
	556.6172.52.325000.00000	POSTAGE	POSTAGE	700
	556.6172.52.332000.00000	MARKETING	WEBSITE FEES/MAINTENANCE	8,500
	556.6172.52.332000.00000	MARKETING	SOFTWARE NEEDS	1,500
	556.6172.52.332000.00000	MARKETING	EVENT PHOTOGRAPHY	1,800
	556.6172.52.332000.00000	MARKETING	MISCELLANEOUS	800
	556.6172.52.332000.00000	MARKETING	ADVERTISING	26,227

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	556.6172.52.332000.00000	MARKETING	RACK CARD PRINTING/DISTRIBUTION	10,000
	556.6172.52.340000.00000	PRINTING & BINDING	LETTERHEAD/ENVELOPES	200
	556.6172.52.340000.00000	PRINTING & BINDING	EVENT CARDS	700
	556.6172.52.350000.00000	TRAVEL	AAM CONFERENCE	1,000
	556.6172.52.350000.00000	TRAVEL	EDUCATION CONFERENCES	1,000
	556.6172.52.350000.00000	TRAVEL	SMITHSONIAN CONFERENCE	1,000
	556.6172.52.360000.00000	DUES & FEES	LOCAL/REGIONAL HISTORICAL SOCIET	300
	556.6172.52.360000.00000	DUES & FEES	MDJ	200
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	GEORGIA ASSOC. OF MUSEUMS	250
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	AMERICAN ALLIANCE OF MUSEUMS	300
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	MUSEUM STORE ASSOC.	165
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	SOCIETY OF AMERICAN ARCHIVISTS	155
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	SOCIETY OF GEORGIA ARCHIVISTS	75
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	AMERICAN ASSOC. FOR STATE AND LO	250
	556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	ANNUAL SMITHSONIAN AFFILIATION F	3,000
	556.6172.52.363000.00000	MEETING EXPENSES	COBB CHAMBER	100
	556.6172.52.363000.00000	MEETING EXPENSES	TEAM MEETINGS	300
	556.6172.52.363000.00000	MEETING EXPENSES	PROFESSIONAL MEETING EXPENSE	600
	556.6172.52.370000.00000	EDUCATION & TRAINING	SMITHSONIAN CONFERENCE	700
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	SMITHSONAIN EARLY CHILDHOOD	400
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	ATL METRO TRAVEL ASSOC.	200
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	GEORGIA SOCIAL STUDIES CONFEREN	380
	556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	SOUTHEAST HOMESCHOOL EXPO	800
	556.6172.52.395000.00000	MILEAGE REIMBURSEMENT	MILEAGE REIMBURSEMENT	300
	556.6172.52.396000.00000	BANK CHARGES	MERCHANT/CC FEES	6,000
	556.6172.53.111000.00000	OFFICE SUPPLIES	OFFICE SUPPLIES	1,000
	556.6172.53.111100.00000	COPY PAPER	COPY PAPER	500
	556.6172.53.117000.00000	CLOTHING	STAFF SHIRTS	700
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	OTHER	657
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	EDUCATIONAL PROGRAMMING	4,000
	556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	GIFT SHOP OPERATIONS	1,300
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	HISTORIC DEPOT IMPROVEMENTS	5,000
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	CLEANING AND CATALOGING SUPPLIE	1,400
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	MODULAR WIRE ART RACKS	8,400
	556.6172.53.118700.00000	CURATORIAL SUPPLIES	IMPROVEMENTS AND DISPLAY/EXHIBI	4,600
	556.6172.53.118800.00000	ARCHIVAL SUPPLIES	ENVIRONMENT CONTROL SUPPLIES	500
	556.6172.53.118800.00000	ARCHIVAL SUPPLIES	ARCHIVAL PROCESSING SUPPLIES	5,000

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	VOLUNTEER SUPPLIES	1,200
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	EDUCATION PROGRAMS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	RAILROAD RENDEZVOUS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	TRAINS, TRAINS, TRAINS	1,500
	556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	HISTORIC ARTISANS FAIR	1,500
	556.6172.53.119200.00000	SIGNAGE	EVENT SIGNS	150
	556.6172.53.119200.00000	SIGNAGE	EVENT BANNERS	1,500
	556.6172.53.121000.00000	WATER/SEWERAGE	WATER/SEWERAGE	5,500
	556.6172.53.122500.00000	STORMWATER UTILITY	COK SW	1,239
	556.6172.53.123000.00000	ENERGY-ELECTRICITY	ELECTRICITY	115,000
	556.6172.53.123100.00000	STREET LIGHTING	COK STREETLIGHTING	85
	556.6172.53.160600.00000	BLDG MAINT SMALL EQUIP	BLDG MAINT SMALL EQUIP	300
	556.6172.53.180000.00000	MISCELLANEOUS	MISCELLANEOUS	1,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	GENERAL FURNITURE	1,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	EVENT FURNITURE/ HARDWARE	2,000
	556.6172.53.230000.00000	FURNITURE & FIXTURES	ARCHIVAL FACILITY EQUIPMENT	5,000
Sum				0
Grand Total				0

## *Fiscal Year 2019-2020 Budget Briefing Paper*

### Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens features more than 4,000 species of plants, 30 outdoor sculptures, two koi ponds and a waterfall on 17 acres, all united by woodland paths. Special collections include the Bonsai Exhibit, Paladino Camellia Garden, Rose Garden, largest crevice garden in Georgia, and American Conifer Society Reference Garden. The award-winning Garden with Wings Butterfly House is open each summer drawing thousands of family visitors. The iconic Hiram Butler House, which serves as the welcome center, is a National Register Historic Site.

#### **Goals and Objectives**

- Continue to identify temporary exhibitions and initiate new programming to support revenue growth (SGG)
- Pursue grant funding focusing on plant collections, smart phone technology, visitor services, educational programming (SGG)
- Coordinate with Building Services to implement refurbishment plan for preserving historic Hiram Butler House (SGG)
- Standardize horticulture practices, including plant label criteria; standardize plant recordkeeping (SGG)
- Develop Plant Collections policy (SGG)
- Obtain AAM accreditation for Smith-Gilbert Gardens (SGG)
- Obtain national recognition for specific plant collections through the American Public Garden Association (SGG)
- Build new Education and Visitor Center with 80-100 additional parking spaces through 2011 SPLOST (SGG)

#### **Garden Highlights**

- Secured private donations and grant from the American Hydrangea Society to build a nationally-recognized Hydrangea collection. To date, 60 new cultivars have been added to the collection, including Hydrangea paniculata planted around the Hiram Butler House, creating a more time-appropriate setting for this historic building.
- Planted native plant species in the Butterfly House to showcase best practices for a pollinator-friendly garden.
- Obtained plant donations from four nurseries in Georgia, Tennessee, North Carolina and Alabama. Plants sold as part of the Annual Plant Sale netted thirty percent of total gift shop/plant sales.
- Launched a new seasonal exhibit in June 2018 – TREEmendous Play Houses, designed to engage families in outdoor play and nature exploration.
- Completely redesigned the school field trip program to more strongly align with Georgia Standards of Excellence and take greater advantage of the garden environment. Implemented an outreach plan to extend personal invitation to K-3rd grade teachers in Cobb County inviting them to bring their class on field trip. Result increased spring (March-May) field trip participation by 106 percent.
- Strengthened partnerships and social media presence with Atlanta Audubon Society and a local business, Birdwatcher Supply Company. Result increased participation in conservation education events by 31 percent. Hummingbird Banding grew by 25 percent and Great Backyard Bird Count by 78 percent. Added a new monthly guided bird walk program.
- Launched new program for Scouts by holding our first ever Girl Scout Camp Out.

- Over the previous 12 months, nearly 200 volunteers donated 5,500+ hours, the equivalent of an additional 2.6 FT employees. Their service includes assisting with all garden tasks in all kinds of weather, leading school tours, greeting visitors, helping at special events, building play structures, and much more. In addition to individuals from the community, our volunteer force includes the Master Gardeners of Cobb County, GA Power, Citrix, KSU students, and Kennesaw First Baptist Church.

### **Operating Budget Comments**

Fiscal Year 2018 Budget: \$526,210

Fiscal Year 2019 Budget: \$526,678

Fiscal Year 2020 Budget: \$533,761

The highlights of the recommended budget include the following:

- Total increase is due to normal operational increases
- Continuation of special events to include Hummingbird banding, Easter Egg Hunt, Playhouses,

### **Position Summary**

Fiscal Year 2018 Total Authorized Positions: 7

Fiscal Year 2019 Total Authorized Positions: 7

Fiscal Year 2019 Total Funded Positions: 7

Fiscal Year 2020 Total Authorized Positions: 7

Fiscal Year 2020 Total Funded Positions: 7

**CITY OF KENNESAW**  
**Smith Gilbert Gardens**  
**Fund 557**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
557.0000.33.410200.00000	GRANT	\$ 5,000	\$ 5,000
557.0000.34.735000.00000	SPECIAL EVENTS	10,000	8,000
557.0000.34.736000.00000	RENTAL	15,000	15,000
557.0000.34.741500.00000	GIFT SHOP SALES	17,500	17,500
557.0000.34.741600.00000	COST OF GOODS SOLD	(7,000)	(7,000)
557.0000.34.750000.00000	PROGRAM FEES	22,000	22,000
557.0000.34.791000.00000	TOUR FEES	42,500	44,500
557.0000.36.100000.00000	INTEREST REVENUES	60	60
557.0000.38.100500.00000	DONATIONS	50,000	50,000
557.0000.39.113000.00000	TRANSFER IN - GENERAL FUND	395,336	378,701
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		<u>\$ 550,396</u>	<u>\$ 533,761</u>

557.6171.51.110000.00000	REGULAR EMPLOYEES	\$ (299,107)	\$ (311,762)
557.6171.51.130000.00000	OVERTIME	(1,000)	(1,000)
557.6171.51.145000.00000	HOLIDAY BONUS PAYMENT	(1,350)	(1,400)
557.6171.51.170000.00000	VACATION PAY	(12,669)	(15,019)
557.6171.51.210000.00000	GROUP INSURANCE	(76,166)	(76,166)
557.6171.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	(24,031)	(25,182)
557.6171.51.241000.00000	OTHER POST EMPLOYMENT BENEFITS	(9,390)	-
557.6171.51.270000.00000	WORKER'S COMPENSATION	(71)	(77)
557.6171.52.125000.00000	OTHER PROFESSIONAL SERV	(19,000)	(19,000)
557.6171.52.211000.00000	DISPOSAL	(1,000)	(1,000)
557.6171.52.220000.00000	REPAIRS & MAINTENANCE	(12,000)	(12,000)
557.6171.52.232000.00000	SCULPTURE CONSERVATION	(1,500)	(1,500)
557.6171.52.310000.00000	INS, OTHER THAN EMP BEN	(1,055)	(966)
557.6171.52.325000.00000	POSTAGE	(50)	(50)
557.6171.52.332000.00000	MARKETING	(6,500)	(6,500)
557.6171.52.340000.00000	PRINTING & BINDING	(5,200)	(5,200)
557.6171.52.350000.00000	TRAVEL	(4,800)	(4,800)
557.6171.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	(1,450)	(1,450)
557.6171.52.363000.00000	MEETING EXPENSES	(500)	(500)
557.6171.52.450000.00000	RADIO REPAIRS & MAINT	(400)	(400)
557.6171.53.111000.00000	OFFICE SUPPLIES	(600)	(600)
557.6171.53.111100.00000	COPY PAPER	(300)	(300)
557.6171.53.112000.00000	JANITORIAL SUPPLIES	(50)	(50)
557.6171.53.117000.00000	CLOTHING	(500)	(500)
557.6171.53.118000.00000	OPERATING MATERIALS/SUPP	(8,500)	(8,500)
557.6171.53.118700.00000	PLANT DEVELOPMENT	(8,500)	(8,500)
557.6171.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	(12,000)	(12,000)
557.6171.53.119200.00000	SIGNAGE	(2,000)	(2,000)
557.6171.53.121000.00000	WATER/SEWERAGE	(300)	(300)
557.6171.53.121500.00000	NATURAL GAS	(5,000)	(5,000)
557.6171.53.122500.00000	STORMWATER UTILITY	(289)	(289)



**CITY OF KENNESAW**  
**Smith Gilbert Gardens**  
**Fund 557**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
557.6171.53.123000.00000	ENERGY-ELECTRICITY	(9,000)	(9,000)
557.6171.53.123100.00000	STREET LIGHTING	-	(350)
557.6171.53.127000.00000	ENERGY-GASOLINE/DIESEL	(300)	(300)
557.6171.53.160000.00000	GARDEN MAINT SMALL EQUIPMENT	(600)	(600)
557.6171.53.160500.00000	GENL OFFICE SMALL EQUIP	(1,500)	(1,500)
Total Expenses		<u>\$ (526,678)</u>	<u>\$ (533,761)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
557				
	557.0000.33.410200.00000	GRANT	GRANT - STANLEY SMITH HORTICULTU	-5,000
	557.0000.34.735000.00000	SPECIAL EVENTS	SPONSORSHIPS	-8,000
	557.0000.34.736000.00000	RENTAL	WEDDINGS, PARTIES, VENUE RENTAL	-15,000
	557.0000.34.741500.00000	GIFT SHOP SALES	GIFT SHOP + PLANT SALES	-17,500
	557.0000.34.741600.00000	COST OF GOODS SOLD	COST OF GOODS + PLANTS	7,000
	557.0000.34.750000.00000	PROGRAM FEES	SCHOOL TOURS AND ADULT PROGRA	-22,000
	557.0000.34.791000.00000	TOUR FEES	VISITOR ADMISSION FEES	-44,500
	557.0000.36.100000.00000	INTEREST REVENUES	INTEREST FEES	-60
	557.0000.38.100500.00000	DONATIONS	SGG FOUNDATION	-50,000
	557.0000.39.113000.00000	TRANSFER IN - GENERAL FUND	TRANSFER IN FROM GF	-378,701
	557.6171.51.110000.00000	REGULAR EMPLOYEES	REG EMP	311,762
	557.6171.51.130000.00000	OVERTIME	OVERTIME HOURLY EMPLOYEES	1,000
	557.6171.51.145000.00000	HOLIDAY BONUS PAYMENT	HOL BONUS	1,400
	557.6171.51.170000.00000	VACATION PAY	VAC PAY	15,019
	557.6171.51.210000.00000	GROUP INSURANCE	GROUP INSURANCE	76,166
	557.6171.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	SS	25,182
	557.6171.51.270000.00000	WORKER'S COMPENSATION	WORKERS COMPENSATION	77
	557.6171.52.125000.00000	OTHER PROFESSIONAL SERV	BONSAI, INSTRUCTORS, ETC	19,000
	557.6171.52.211000.00000	DISPOSAL	TREE WASTE, ETC	1,000
	557.6171.52.220000.00000	REPAIRS & MAINTENANCE	INCLUDES 1ST PHASE OF UPDATE FOR	12,000
	557.6171.52.232000.00000	SCULPTURE CONSERVATION	CONSERVE SCULPTURES	1,500
	557.6171.52.310000.00000	INS, OTHER THAN EMP BEN	PROPERTY & LIABLITY INSURANCE	966
	557.6171.52.325000.00000	POSTAGE	STAMPS	50
	557.6171.52.332000.00000	MARKETING	PROMOTIONAL MATERIALS FOR SGG E	6,500
	557.6171.52.340000.00000	PRINTING & BINDING	IN BLOOM MAG + VISITOR MAPS	5,200
	557.6171.52.350000.00000	TRAVEL	APGA, REG CONFERENCE + LOCAL SYM	4,800
	557.6171.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	PROFESSIONAL PLANT ORG: ROSE, BO	1,450
	557.6171.52.363000.00000	MEETING EXPENSES	COBB EXEC WOMEN, CHAMBER	500
	557.6171.52.450000.00000	RADIO REPAIRS & MAINT	RADIOS	400
	557.6171.53.111000.00000	OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES	600
	557.6171.53.111100.00000	COPY PAPER	COPY PAPER	300
	557.6171.53.112000.00000	JANITORIAL SUPPLIES	MISC JANITORIAL SUPP	50
	557.6171.53.117000.00000	CLOTHING	STAFF SHIRTS FOR EVENTS	500

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	557.6171.53.118000.00000	OPERATING MATERIALS/SUPP	FERTILIZER, PINE STRAW, MULCH, ETC	8,500
	557.6171.53.118700.00000	PLANT DEVELOPMENT	ANNUALS AND PERENNIALS FOR COLL	8,500
	557.6171.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	EGG HUNT, HUMMINGBIRD, VOLUNTE	12,000
	557.6171.53.119200.00000	SIGNAGE	WAYFINDING SIGNS + GARDEN INFOR	2,000
	557.6171.53.121000.00000	WATER/SEWERAGE	WATER SEWERAGE	300
	557.6171.53.121500.00000	NATURAL GAS	NATURAL GAS	5,000
	557.6171.53.122500.00000	STORMWATER UTILITY	STORMWATER UTILITY	289
	557.6171.53.123000.00000	ENERGY-ELECTRICITY	ELECTRICITY	9,000
	557.6171.53.123100.00000	STREET LIGHTING	STREET LIGHTING	350
	557.6171.53.127000.00000	ENERGY-GASOLINE/DIESEL	GAS FOR TRUCK AND GATOR	300
	557.6171.53.160000.00000	GARDEN MAINT SMALL EQUIPMENT	WEED EATER, SMALL TOOLS	600
	557.6171.53.160500.00000	GENL OFFICE SMALL EQUIP	GIFT SHOP IMPROVMENT, TABLES FOR	1,500
	<b>Sum</b>			0
	<b>Grand Total</b>			0

**CITY OF KENNESAW****Hotel/Motel Tax****Fund 275**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
275.0000.31.410000.00000	HOTEL/MOTEL	\$ 49,000	\$ 20,000
275.0000.31.412000.00000	40% OF TAX REMITTED	12,740	4,800
275.0000.31.413000.00000	4% COLLECTION FEE	1,225	500
275.0000.36.100000.00000	INTEREST REVENUES	25	200
Total Revenues and Other Financing Sources		<u>\$ 62,990</u>	<u>\$ 25,500</u>
275.4970.52.395600.00000	62.5% TO COBB GALLERIA	\$ (30,625)	\$ (12,500)
275.9100.61.101000.00000	TRANSFERS OUT - MUSEUM	(32,365)	(13,000)
Total Expenditures		<u>\$ (62,990)</u>	<u>\$ (25,500)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
275				
	275.0000.31.410000.00000	HOTEL/MOTEL	HOTEL/MOTEL	-20,000
	275.0000.31.412000.00000	40% OF TAX REMITTED	40% OF TAX REMITTED	-4,800
	275.0000.31.413000.00000	4% COLLECTION FEE	4% COLLECTION FEE	-500
	275.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-200
	275.4970.52.395600.00000	62.5% TO COBB GALLERIA	62.5% TO COBB GALLERIA	12,500
	275.9100.61.101000.00000	TRANSFERS OUT - MUSEUM	TRANSFERS OUT - MUSEUM	13,000
	Sum			0
	Grand Total			0

## CITY OF KENNESAW

## Impact Fee

## Fund 276

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
276.0000.32.195000.00000	IMPACT FEES - PARKS & RECREATION	\$ 40,000	\$ 65,000
276.0000.32.196000.00000	IMPACT FEES - POLICE DEPARTMENT	1,500	2,000
276.0000.36.100000.00000	INTEREST REVENUES	362	2,000
276.0000.39.400000.00000	USE OF PRIOR YEAR RESERVES	156,706	93,568
Total Revenues and Other Financing Sources		<u>\$ 198,568</u>	<u>\$ 162,568</u>
276.4225.52.125000.00000	OTHER PROFESSIONAL SERVICES	\$ -	\$ (45,000)
276.4225.54.145000.00000	PARK IMPROVEMENTS	(54,000)	(75,000)
276.4225.54.146100.00000	CITY WIDE TRAILS CONSTRUCTION	(67,000)	-
276.4225.54.221000.00000	POLICE VEHICLES	(40,000)	-
276.4225.54.252000.00000	POLICE EQUIPMENT	(37,568)	(42,568)
Total Expenditures		<u>\$ (198,568)</u>	<u>\$ (162,568)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
276				
	276.0000.32.195000.00000	IMPACT FEES - PARKS & RECREATION	IMPACT FEES	-65,000
	276.0000.32.196000.00000	IMPACT FEES - POLICE DEPARTMENT	IMPACT FEES	-2,000
	276.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-2,000
	276.0000.39.400000.00000	USE OF PRIOR YEAR RESERVES	USE OF PRIOR YEAR RESERVES	-93,568
	276.4225.52.125000.00000	OTHER PROFESSIONAL SERV	P&R MASTER PLAN UPDATE	45,000
	276.4225.54.145000.00000	PARK IMPROVEMENTS	Expanded Playground at Wren Ridge	25,000
	276.4225.54.145000.00000	PARK IMPROVEMENTS	Inclusive Playgroud	50,000
	276.4225.54.252000.00000	POLICE EQUIPMENT	Flock (LPR)	5,000
	276.4225.54.252000.00000	POLICE EQUIPMENT	LPR (2)	37,568
Sum				0
Grand Total				0

## CITY OF KENNESAW

## Cemetery

## Fund 285

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
285.0000.34.910000.00000	CEMETERY FEES	\$ 5,000	\$ 5,000
285.0000.34.911500.00000	CEMETERY TREES REVENUE	-	700
285.0000.36.100000.00000	INTEREST REVENUES	25	335
285.0000.37.000000.00000	CONTRIBUTION/DONATIONS	500	500
285.0000.37.100000.00000	DONATION - CEM. PRESERVATION	3,000	3,000
285.0000.39.110000.00000	TRANSFERS IN - GENERAL FUND	40,000	7,665
285.0000.39.400000.00000	USE OF PY RESERVES	2,775	7,500
Total Revenues and Other Financing Sources		<u>\$ 51,300</u>	<u>\$ 24,700</u>
285.4950.52.325000.00000	POSTAGE	\$ (500)	\$ (500)
285.4950.52.350000.00000	TRAVEL	(650)	(650)
285.4950.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	(150)	(50)
285.4950.53.118000.00000	OPERATING MATERIALS/SUPP	(12,000)	(8,000)
285.4950.53.118500.00000	CEMETERY TREES	-	(500)
285.4950.54.121000.00000	CEMETERY IMPROVEMENTS	(30,000)	(15,000)
285.4950.54.245000.00000	SOFTWARE	(8,000)	-
Total Expenditures		<u>\$ (51,300)</u>	<u>\$ (24,700)</u>



# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
285				
	285.0000.34.910000.00000	CEMETERY FEES	LOTS, PERMITS, CREMATION GARDEN	-5,000
	285.0000.34.911500.00000	CEMETERY TREES REVENUE	MEMORIAL TREES	-700
	285.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-335
	285.0000.37.000000.00000	CONTRIBUTION/DONATIONS	CONTRIBUTIONS/DONATIONS	-500
	285.0000.37.100000.00000	DONATION - CEM. PRESERVATION FOUND	FOUNDATION DONATION	-3,000
	285.0000.39.110000.00000	TRANSFERS IN - GENERAL FUND	TRANSFER IN FROM GF	-7,665
	285.0000.39.400000.00000	USE OF PY RESERVE	RESERVES	-7,500
	285.4950.52.325000.00000	POSTAGE	POSTAGE	500
	285.4950.52.350000.00000	TRAVEL	TRAVEL	650
	285.4950.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	ORGANIZATIONAL MEMBERSHIPS	50
	285.4950.53.118000.00000	OPERATING MATERIALS/SUPP	OPERATING MATERIALS/SUPPLIES	8,000
	285.4950.53.118500.00000	CEMETERY TREES	TREE PURCHASES	500
	285.4950.54.121000.00000	CEMETERY IMPROVEMENTS	CEMETERY IMPROVEMENTS	15,000
Sum				0
Grand Total				0

**CITY OF KENNESAW**  
**Partially Self Insured**  
**Fund 600**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
600.0000.34.990500.00000	CITY/EMPLOYEE PAYMENTS	\$ 2,757,230	\$ 2,648,545
600.0000.36.100000.00000	INTEREST REVENUES	90	1,500
Total Revenues and Non-Operating Income		<u>\$ 2,757,320</u>	<u>\$ 2,650,045</u>
600.6000.52.120000.00000	ADMINSTRATIVE FEE - HEALTHSCOPE	\$ (89,262)	\$ (76,986)
600.6000.52.121000.00000	BROKER FEES	(36,000)	(65,520)
600.6000.52.123000.00000	AGGREGATE STOP/LOSS	(29,879)	(24,199)
600.6000.52.124000.00000	SPECIFIC STOP/LOSS	(200,307)	(198,503)
600.6000.52.360000.00000	DUES & FEES	(3,832)	(3,718)
600.6000.55.220200.00000	CLAIMS MEDICAL	(1,065,526)	(1,220,214)
600.6000.55.220400.00000	CLAIMS HOSPITAL	(924,268)	(578,261)
600.6000.55.220600.00000	CLAIMS PHARMACY	(408,246)	(482,644)
Total Expenses		<u>\$ (2,757,320)</u>	<u>\$ (2,650,045)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
600				
	600.0000.34.990500.00000	CITY/EMPLOYEE PAYMENTS	CITY/EMPLOYEE PAYMENTS	-2,648,545
	600.0000.36.100000.00000	INTEREST REVENUES	INTEREST	-1,500
	600.6000.52.120000.00000	ADMINSTRATIVE FEE - LIFEWELL	MED/DEN ADMIN FEE MTHLY \$35.25 P	76,986
	600.6000.52.121000.00000	COMMISSIONS	BROKER FEES \$30 PEPM	65,520
	600.6000.52.123000.00000	AGGREGATE STOP/LOSS	ASL PREM \$11.08 PEPM	24,199
	600.6000.52.124000.00000	SPECIFIC STOP/LOSS	ISL PEPM \$90.89/SINGLE	107,977
	600.6000.52.124000.00000	SPECIFIC STOP/LOSS	ISL PEPM \$90.89/FAM	90,526
	600.6000.52.360000.00000	DUES & FEES	ACA FORM 720 PCORI FEE \$2.45 X 293	718
	600.6000.52.360000.00000	DUES & FEES	ACA ANNUAL FORMS 1094	3,000
	600.6000.55.220200.00000	CLAIMS MEDICAL	CLAIMS MEDICAL	1,220,214
	600.6000.55.220400.00000	CLAIMS HOSPITAL	CLAIMS HOSPITAL	578,261
	600.6000.55.220600.00000	CLAIMS PHARMACY	CLAIMS PHARMACY	482,644
	Sum			0
	Grand Total			0

## CITY OF KENNESAW

## URA

## Fund 700

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
700.0000.36.100000.00000	INTEREST REVENUES	\$ 25	\$ 25
700.0000.39.113000.00000	TRANSFERS IN - GENERAL FUND	576,192	393,737
700.0000.39.400000.00000	USE OF PY RESERVES	5,475	-
Total Revenues and Other Financing Sources		<u>\$ 581,692</u>	<u>\$ 393,762</u>
700.7300.52.396000.00000	PAYING AGENT FEES	\$ (5,500)	\$ (5,500)
700.8000.58.110300.00000	PRINCIPAL - SERIES 2003	(180,000)	-
700.8000.58.110600.00000	PRINCIPAL - SERIES 2014 B	(125,000)	(125,000)
700.8000.58.210300.00000	INTEREST - SERIES 2003	(3,555)	-
700.8000.58.210500.00000	INTEREST - SERIES 2014 A	(161,319)	(161,319)
700.8000.58.210600.00000	INTEREST - SERIES 2014 B	(106,318)	(101,943)
Total Expenditures		<u>\$ (581,692)</u>	<u>\$ (393,762)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
700				
	700.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-25
	700.0000.39.113000.00000	TRANSFERS IN - GENERAL FUND	TRAN IN FROM GF	-393,737
	700.7300.52.396000.00000	PAYING AGENT FEES	PAYING AGENT FEES	5,500
	700.8000.58.110600.00000	PRINCIPAL - SERIES 2014 B	PRIN SERIES 2014 B BONDS	125,000
	700.8000.58.210500.00000	INTEREST - SERIES 2014 A	INT SERIES 2014 A BONDS	161,319
	700.8000.58.210600.00000	INTEREST - SERIES 2014 B	INT SERIES 2014 B BONDS	101,943
Sum				0
Grand Total				0

**CITY OF KENNESAW****Street Lights****Fund 565**

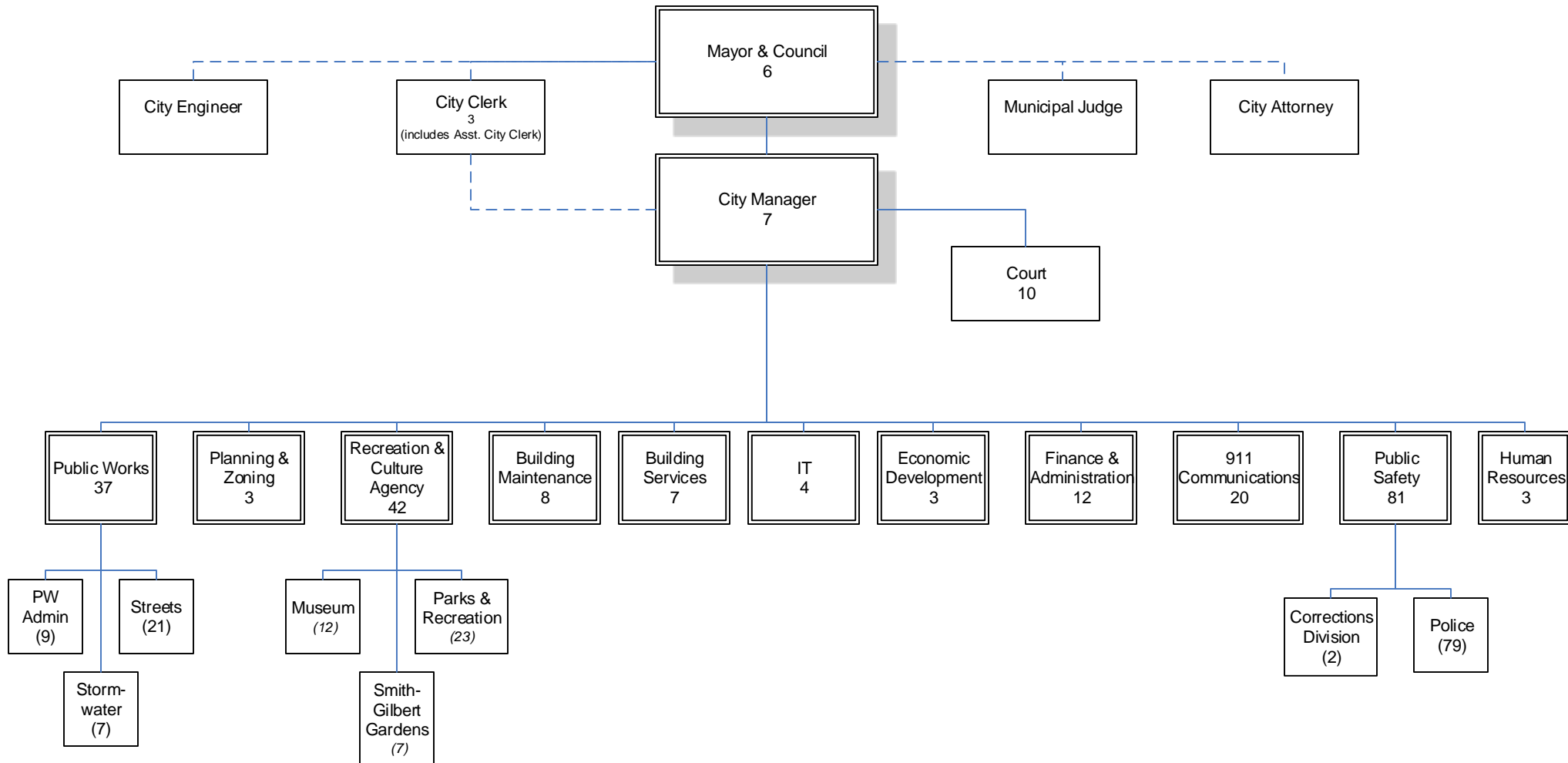
Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
565.0000.34.430000.00000	STREET LIGHTS RESIDENTIAL	\$ 247,200	\$ 249,000
565.0000.34.430500.00000	STREET LIGHTS COMMERCIAL	115,200	112,000
565.0000.36.100000.00000	INTEREST REVENUES	145	600
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		<u>\$ 362,545</u>	<u>\$ 361,600</u>
565.4260.53.123100.00000	STREET LIGHTING	\$ (362,545)	\$ (361,600)
Total Expenses		<u>\$ (362,545)</u>	<u>\$ (361,600)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
565				
	565.0000.34.430000.00000	STREET LIGHTS RESIDENTIAL	STREET LIGHTS RESIDENTIAL	-249,000
	565.0000.34.430500.00000	STREET LIGHTS COMMERCIAL	STREET LIGHTS COMMERCIAL	-112,000
	565.0000.36.100000.00000	INTEREST	INTEREST	-600
	565.4260.53.123100.00000	STREET LIGHTING	STREET LIGHTING	361,600
Sum				0
Grand Total				0

# City of Kennesaw

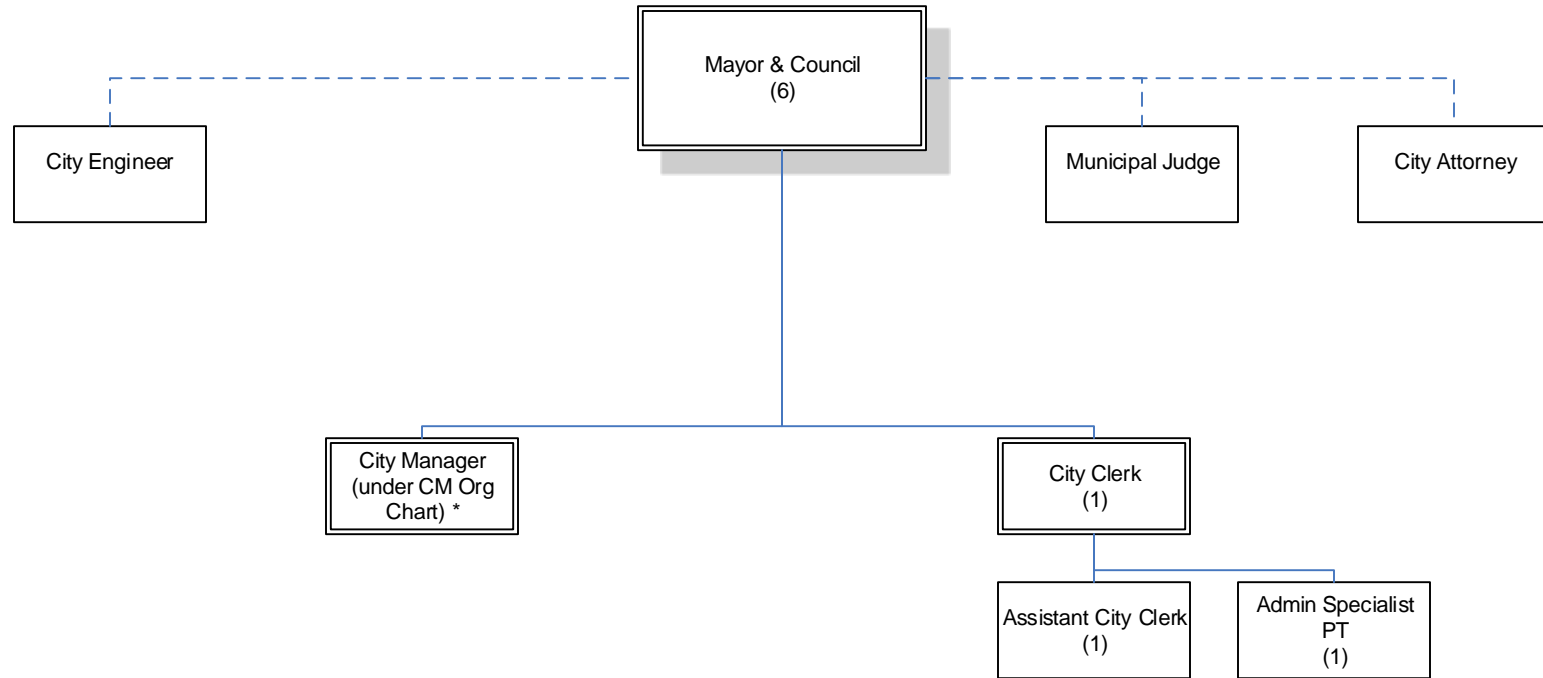
## Organization Chart- City Wide- 241





# Mayor & Council Organization

Authorizations- 9

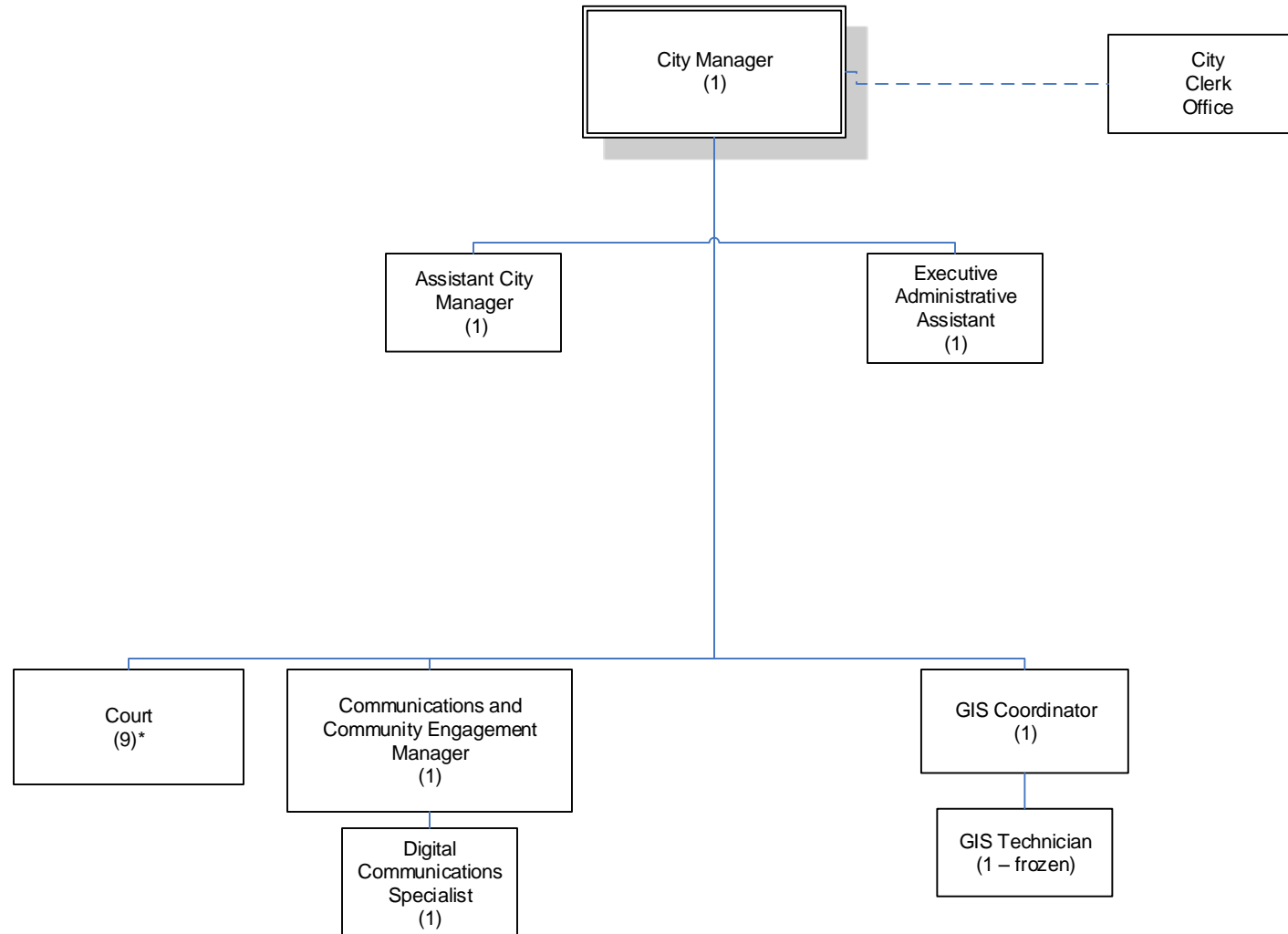


\*positions broken out on separate organizational chart

Updated 5 July 19 FY 20

# City Manager

Authorizations- 7

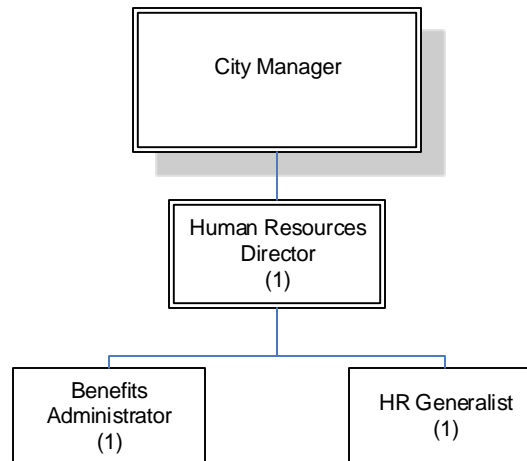


\*positions broken out on separate organizational chart

Updated 5 July 19 FY 20

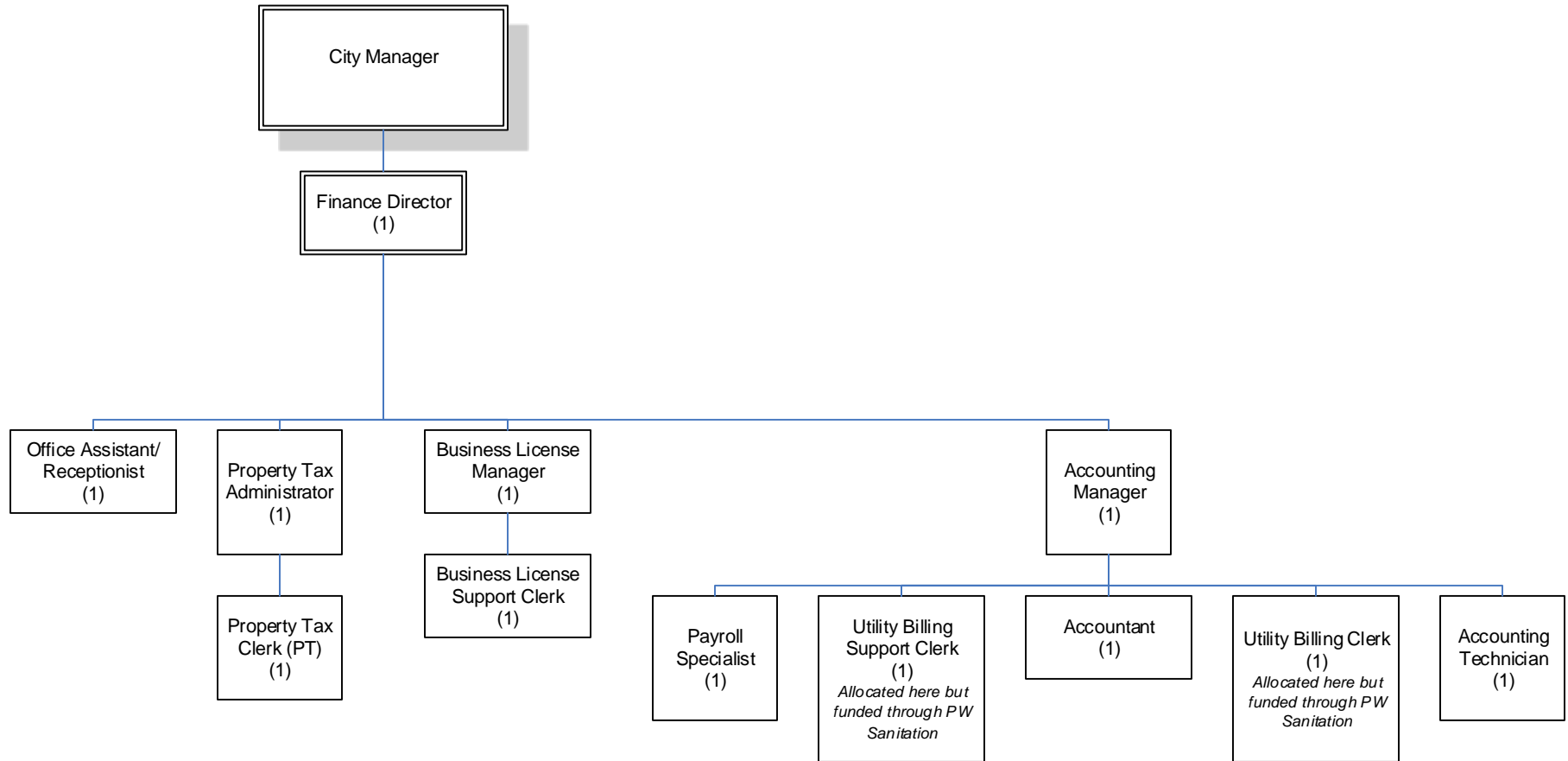
# Human Resources

Authorizations- 3



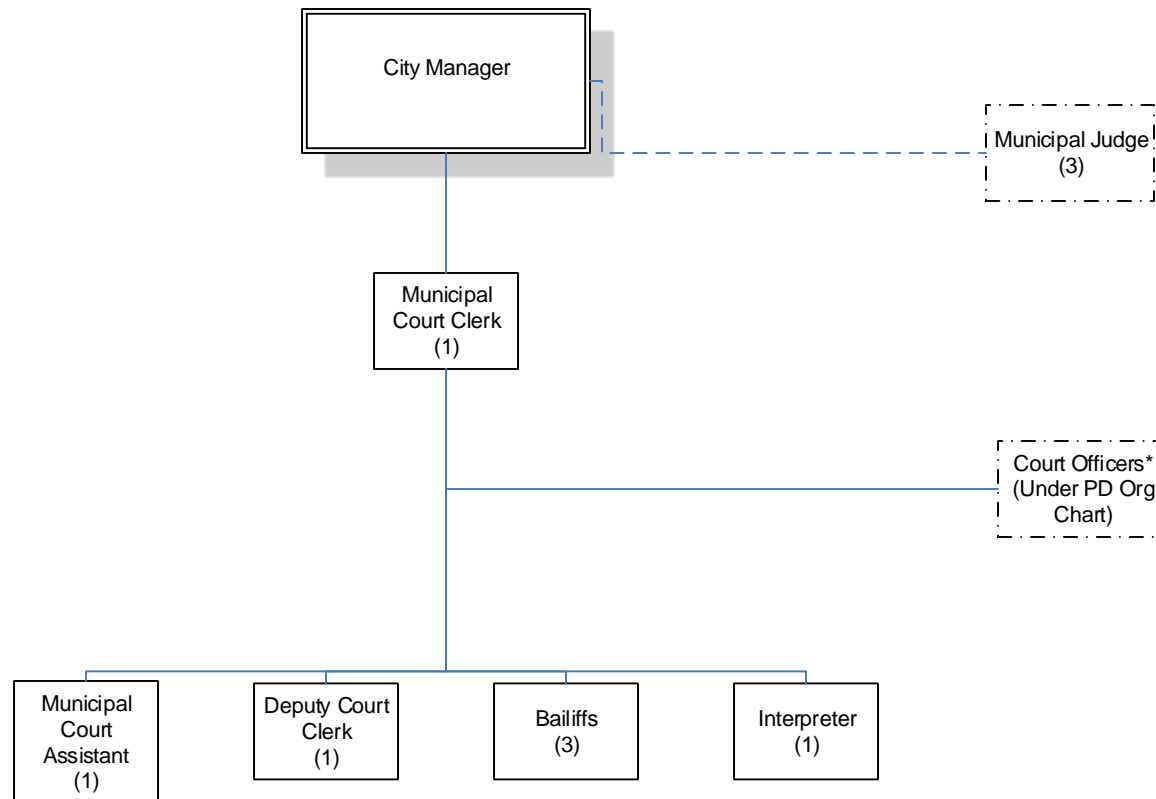
# Finance Department

Authorizations- 12



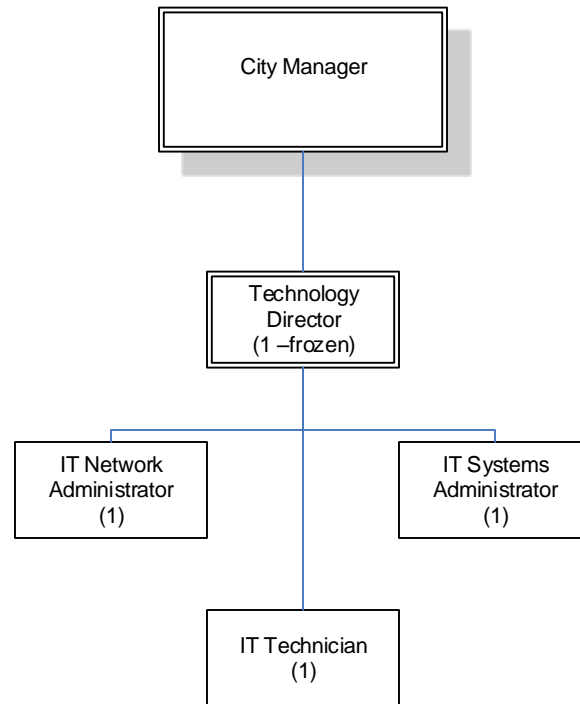
# Municipal Court

Authorizations- 10



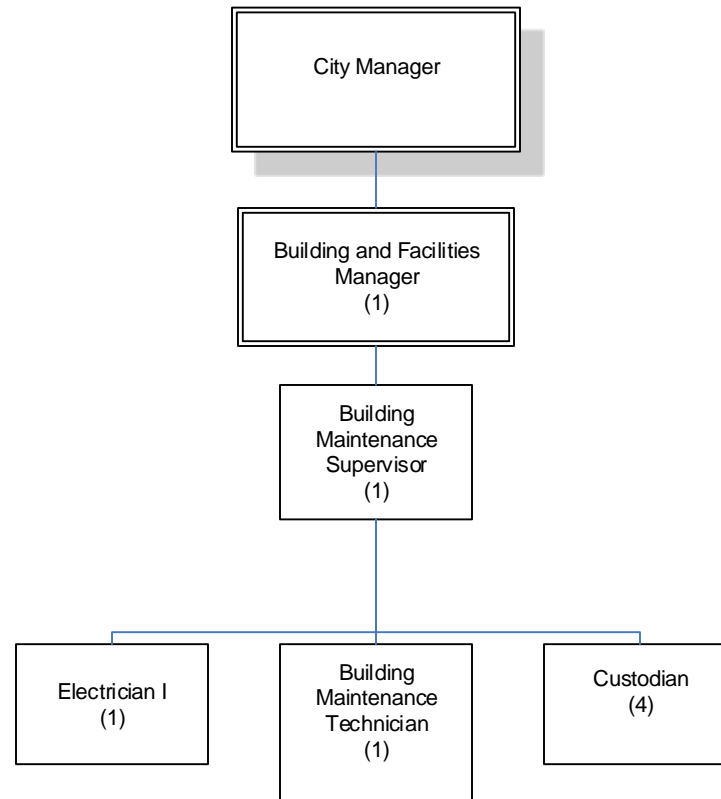
# Information Technology (Central Services)

Authorizations- 4



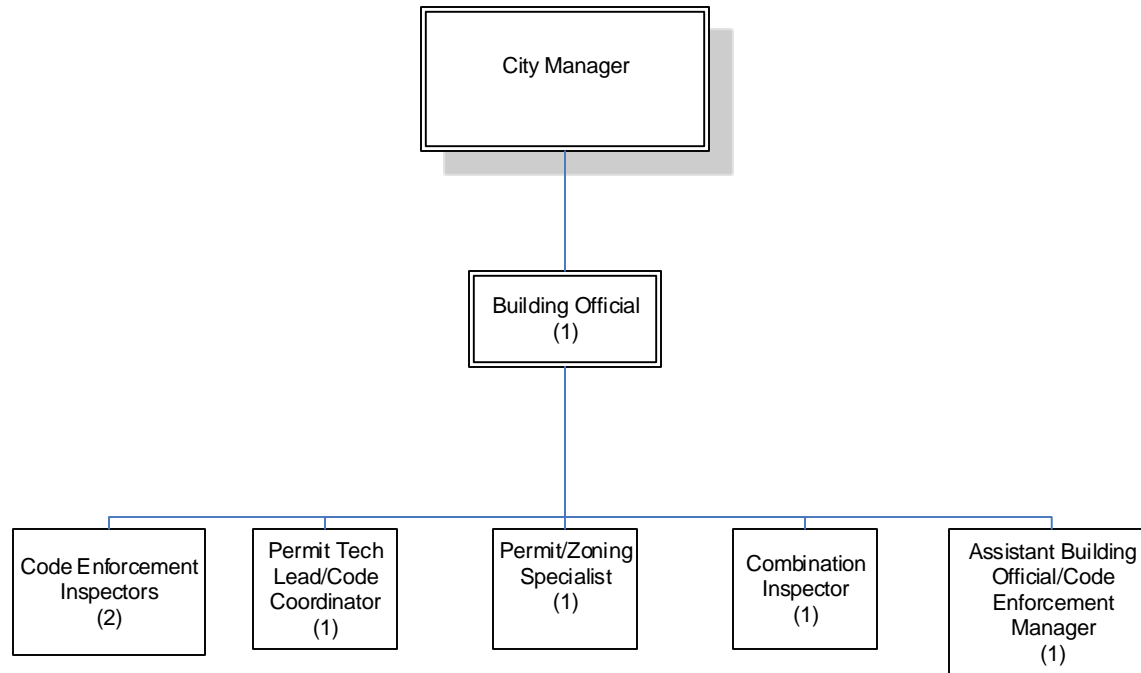
# Building Maintenance

Authorizations- 8



# Building Services

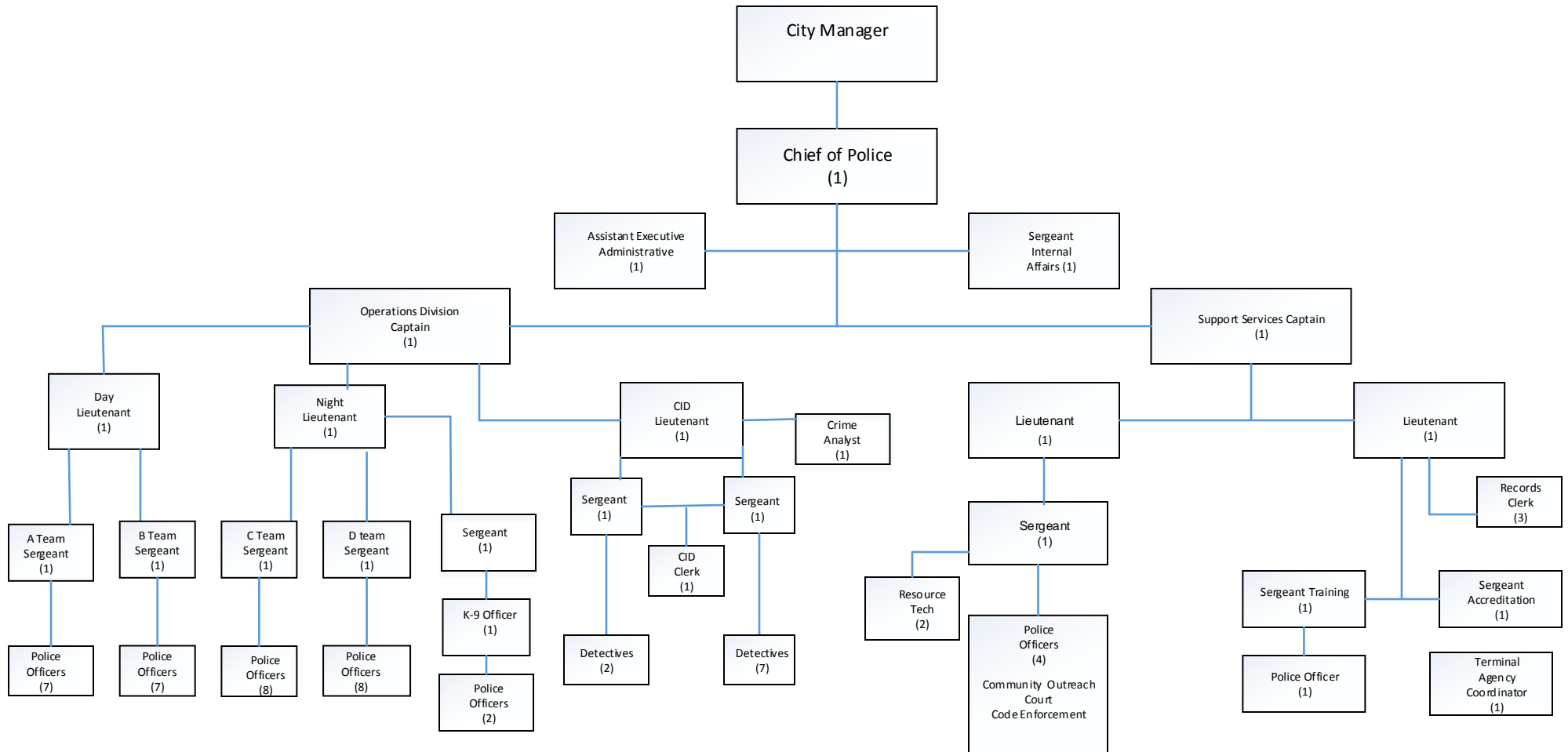
Total Authorizations- 7





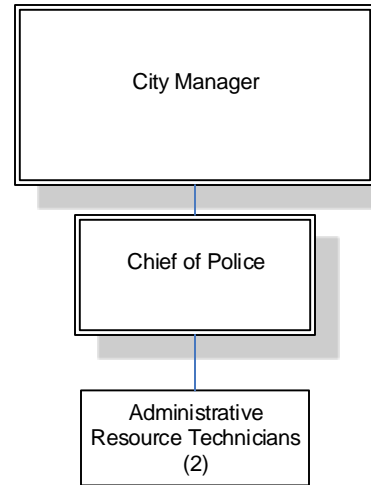
# Police Department

## Authorizations - 81



# Corrections Division

## Authorizations- 2

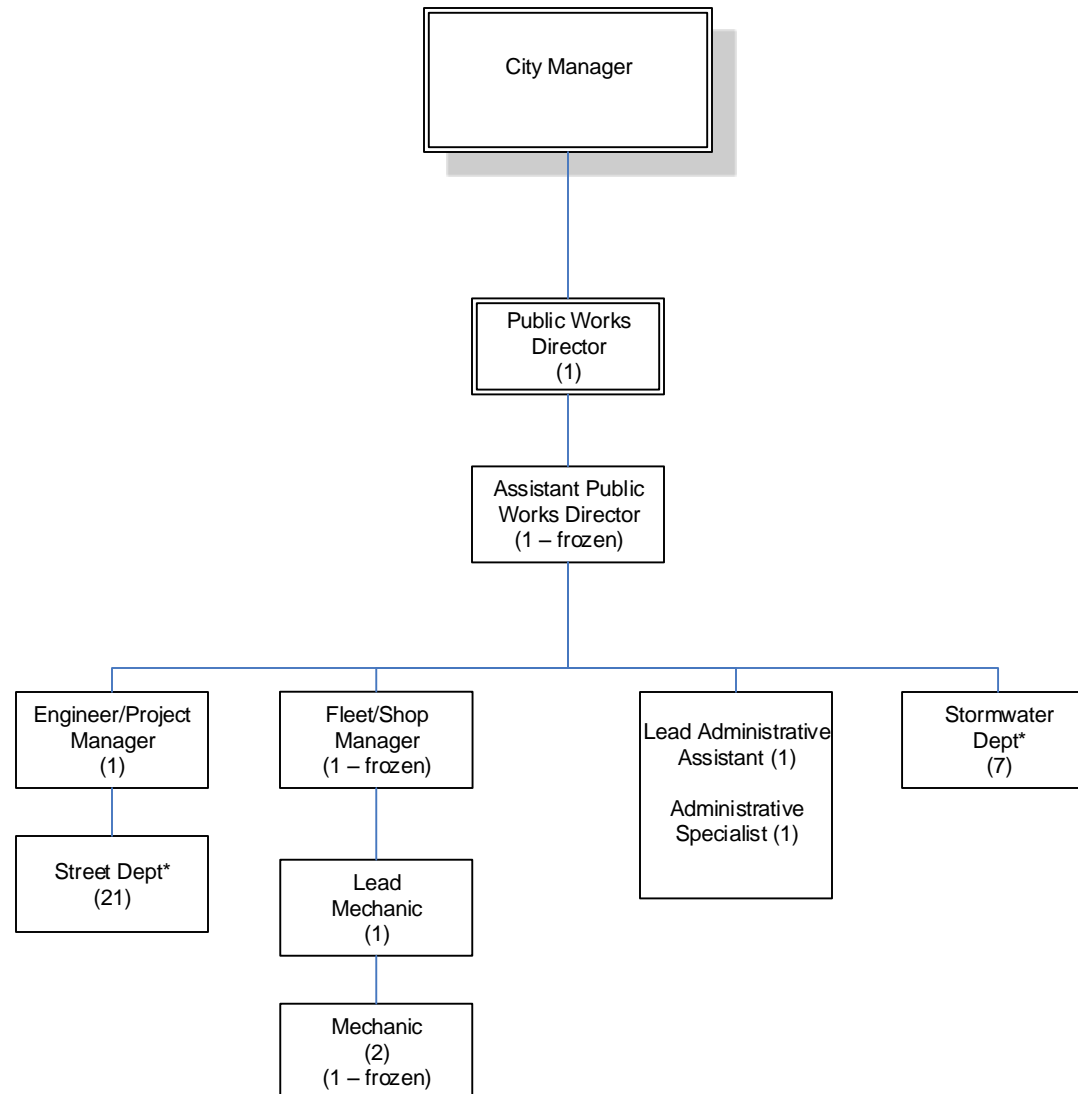


Updated 5 July 19 FY 20

# Public Works Department

Authorizations- 37 total

Administration - 9

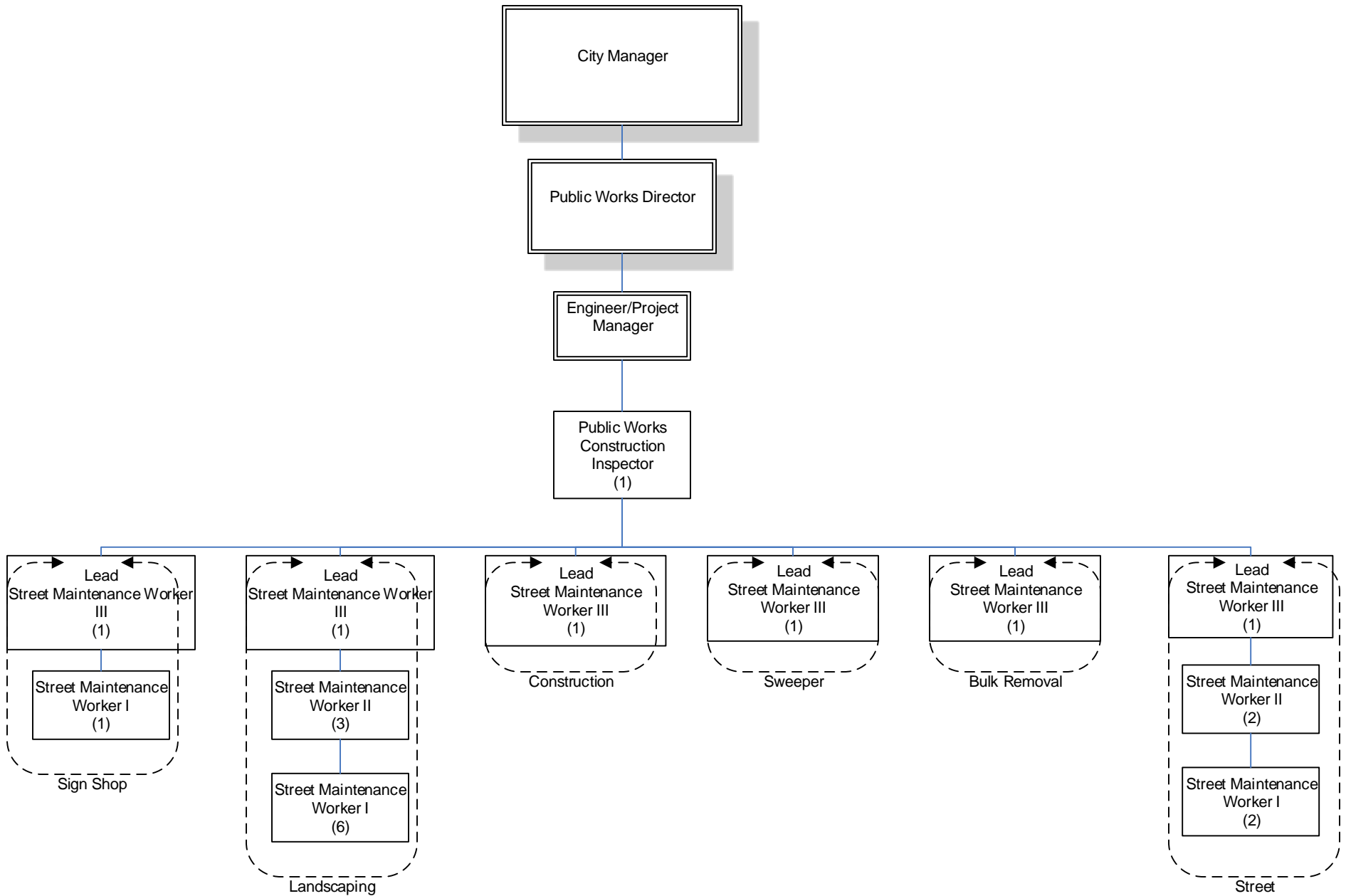


\*positions broken out on separate organizational chart

Updated 5 July 19 FY 20

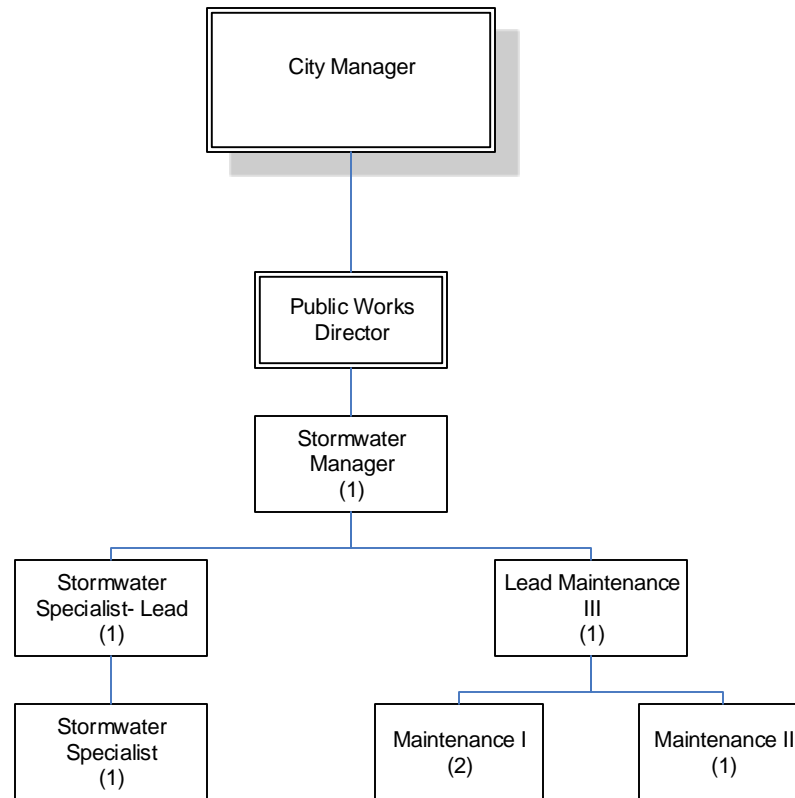
# Public Works- Streets Dept.

Authorizations- 21



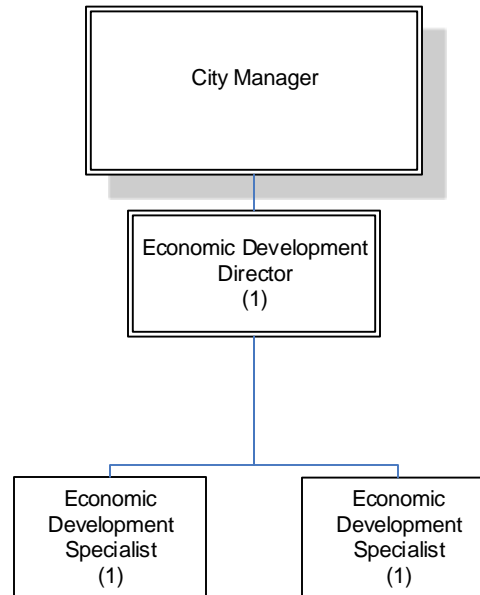
# Public Works Stormwater Dept.

Authorizations- 7



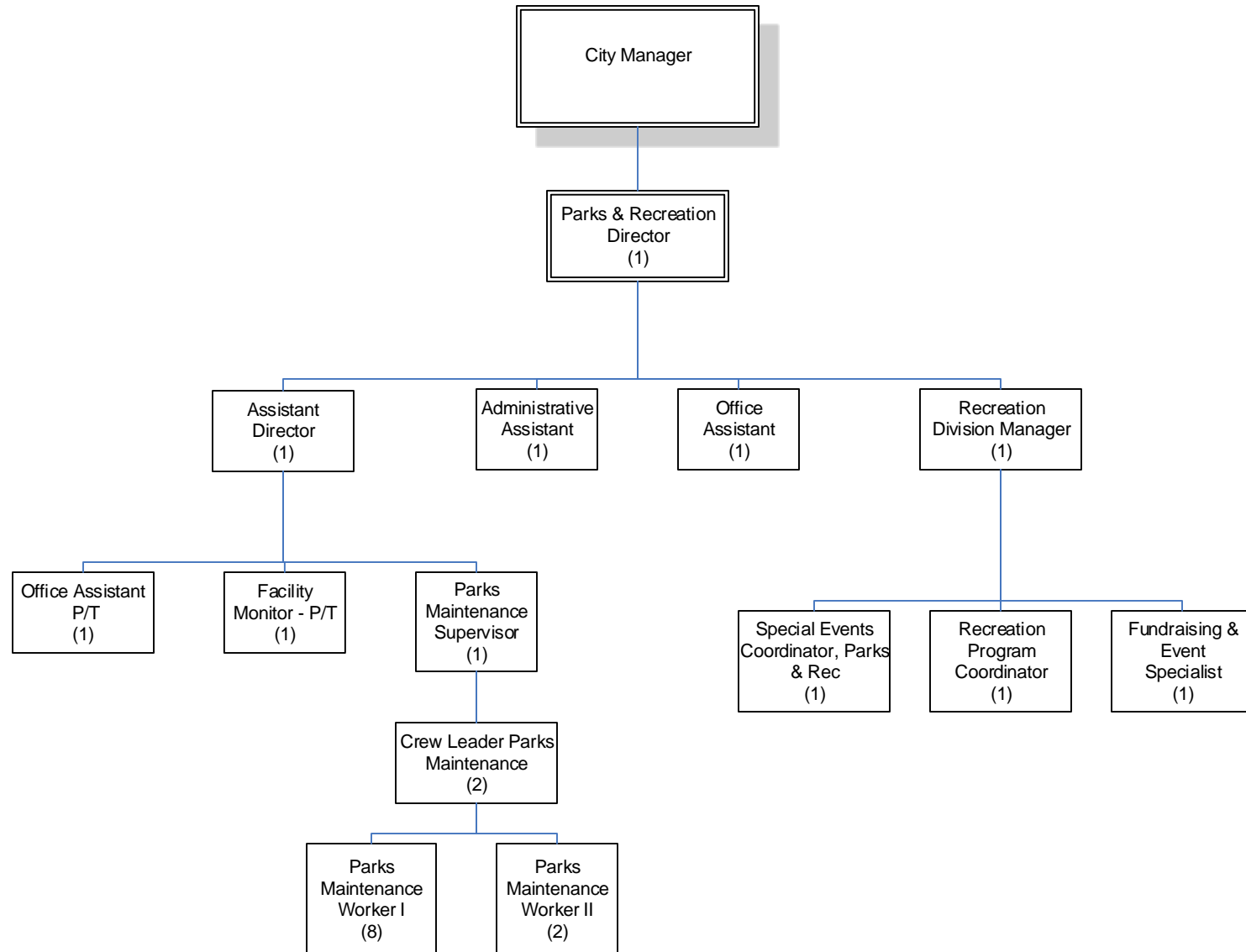
# Economic Development

Authorizations- 3



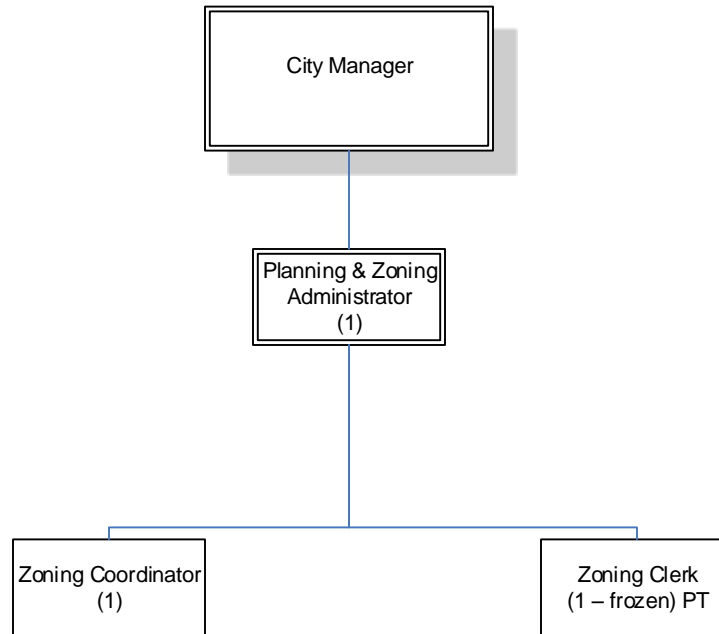
# Parks & Recreation

Authorizations- 23



# Planning and Zoning

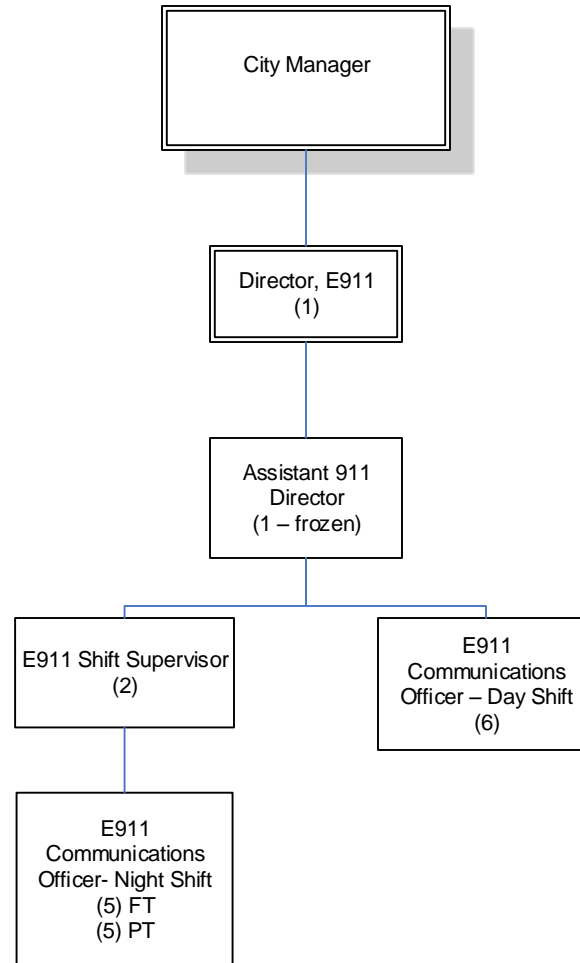
Authorizations- 3





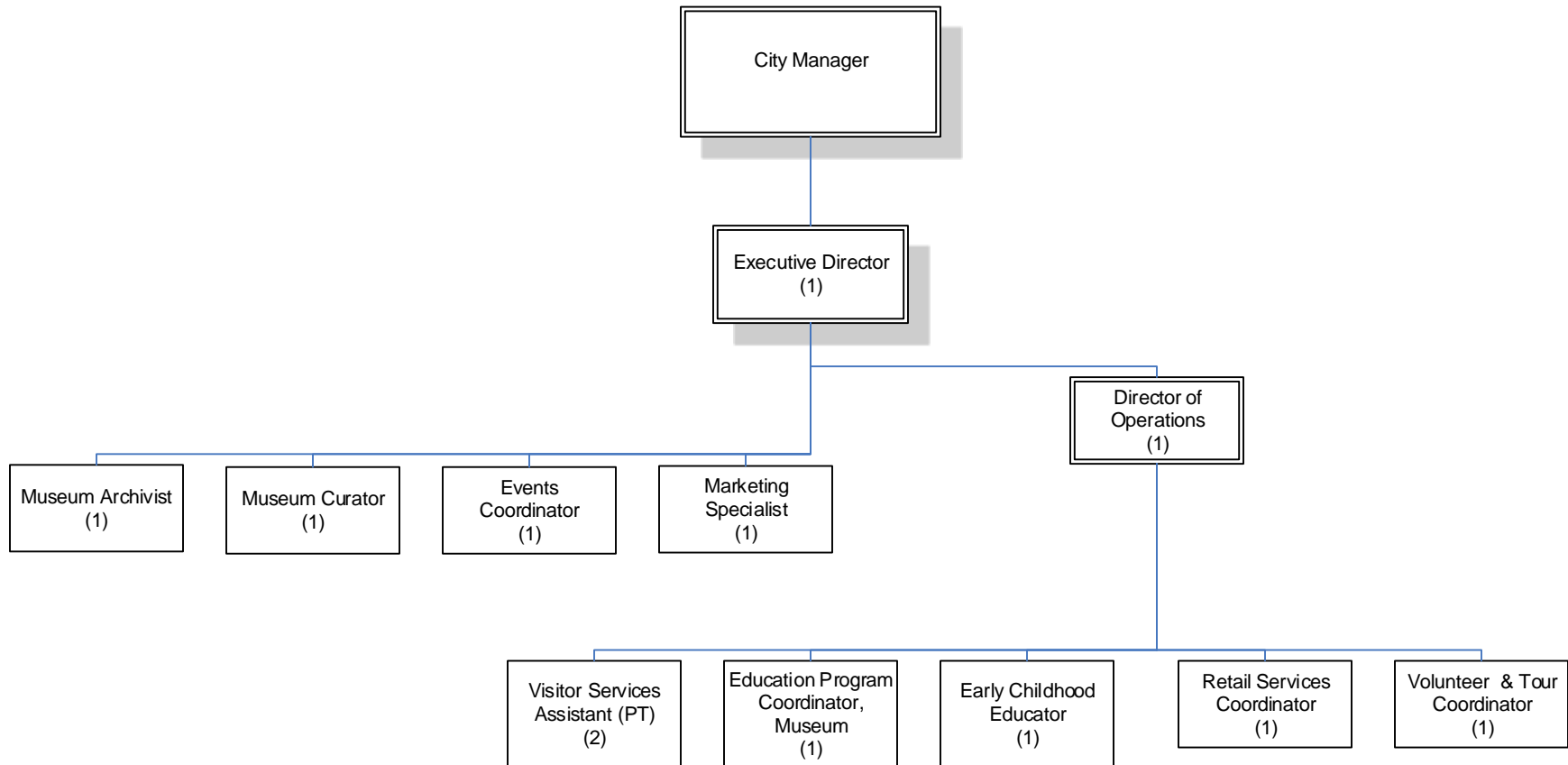
# 911 Division

Authorizations- 20



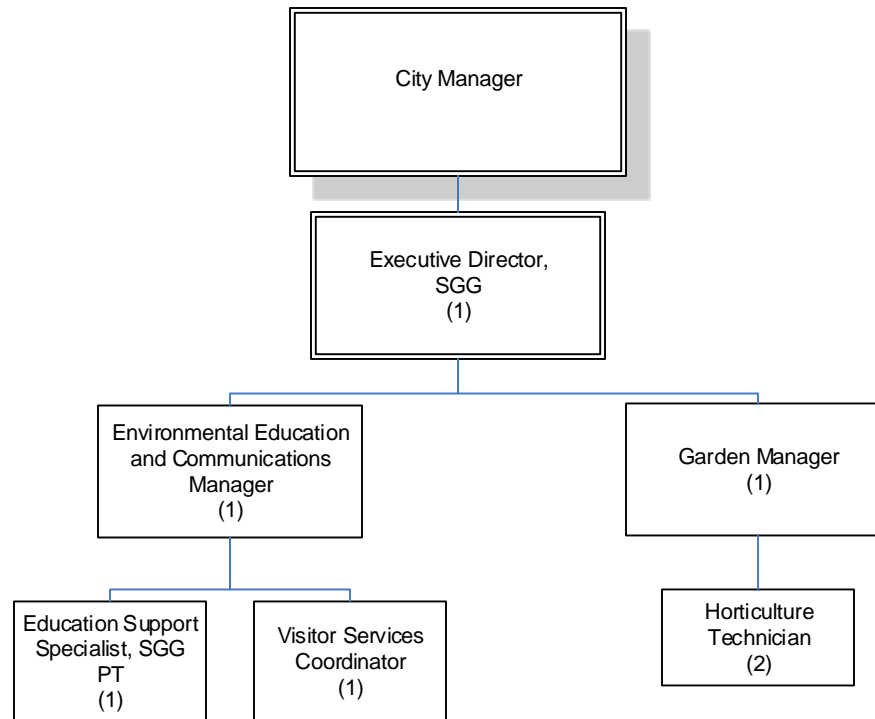
# Southern Museum of Civil War & Locomotive History

Authorizations- 12



# Smith-Gilbert Gardens

Authorizations- 7



person or persons, or any of them, shall have the right, at any time subsequent to the filing of the Declaration and the deposit of the fund into Court but not later than 30 days following the date of service as provided for in the Official Code of Georgia Annotated Sections 32-3-8 through 32-3-10 to file with the Court a notice of appeal, the same to be in writing and made a part of the record in the proceedings.

The said property, as thus affected, is described as follows: SEE PAGE 20-A; 20-B; 20-C; FOR DESCRIPTION This 6<sup>th</sup> day of August, 2019.

Rebecca Keaton  
Clerk Superior Court COBB COUNTY  
Project No.: CSSTP-0006-00(866),  
P.I. 0006866  
County: Cobb County  
Parcel No: 160  
Required R/W: 0.290 acres of land; and certain easement rights;  
PROPERTY OWNERS  
Mountainprize, Inc.; Tax Commissioner of Cobb County.

All that tract or parcel of land lying and being in Land Lot 40 & 41 of Land District 20 of Cobb County, Georgia, being more particularly described as follows:

**Right of Way**  
Beginning at a point of intersection between the southern property line of the condemnees with the existing eastern right of way line of SR 92, said point being 62 feet right of and opposite Station 321+89.46 on the Georgia Highway Project No. CSSTP-0006-00(866), P.I. 0006866; running thence N 9°53'39.7" E a distance of 430.54 feet to a point 62.00 feet right of and opposite station 326+20.01 on said construction centerline laid out for SR 92; thence N 37°59'11.6" E a distance of 27.61 feet to a point 75.00 feet right of and opposite station 326+44.36 on said construction centerline laid out for SR 92; thence N 9°56'52.8" E a distance of 6.81 feet to a point 75.00 feet right of and opposite station 326+51.17 on said construction centerline laid out for SR 92; thence southeasterly 13.821 feet along the arc of a curve (said curve having a radius of 2786.118 feet and a chord distance of 13.821 feet on a bearing of S 42°48'52.5" E) to the point 86.00 feet right of and opposite station 326+42.79 on said construction centerline laid out for SR 92; thence S 12°24'01.7" W a distance of 182.97 feet to a point 78.00 feet right of and opposite station 324+60.00 on said construction centerline laid out for SR 92; thence S 2°30'46.5" E a distance of 102.39 feet to a point 100.00 feet right of and opposite station 323+10.00 on said

Section 32-3-13 through 32-3-19, if the owner, or any of the owners, or any person having a claim against or interest in said property, shall be dissatisfied with the compensation, as estimated in the Declaration of Taking and deposited in Court, such person or persons, or any of them, shall have the right, at any time subsequent to the filing of the Declaration and the deposit of the fund into Court but not later than 30 days following the date of service as provided for in the Official Code of Georgia Annotated Sections 32-3-8 through 32-3-10 to file with the Court a notice of appeal, the same to be in writing and made a part of the record in the proceedings.

The said property, as thus affected, is described as follows: SEE PAGE 20-A; 20-B; 20-C; FOR DESCRIPTION This 6<sup>th</sup> day of August, 2019.

Rebecca Keaton,  
Clerk Superior Court  
COBB COUNTY  
PROJECT NO: CSSTP-0006-00(866),  
P.I. 0006866  
COUNTY: Cobb County  
PARCEL NO: 154A  
REQUIRED R/W: 0.108 acres of land; and certain easement rights;  
Frances D. Broughton; Unnamed Tenant; U.S. Bank Trust National Association, as Trustee for Towd Point Master Funding Trust 2018-PM21; Tax Commissioner of Cobb County.

All that tract or parcel of land lying and being in Land Lot 75 of Land District 20 of Cobb County, Georgia, being more particularly described as follows: Right of Way Beginning at a point on the Western existing right of way line of Acworth Dallas Way, said point being 42.00 feet left of and opposite station 396+85.72 on the construction centerline of ACWORTH DALLAS WAY on Georgia Highway Project No. CSSTP-0006-00(866); running thence northwesterly 105.333 feet along the arc of a curve (said curve having a radius of 103.442 feet on a bearing of N 29°00'42.7" W) to the point 42.00 feet left of and opposite station 397+63.41 on said construction centerline laid out for ACWORTH DALLAS WAY; thence N 7°28'25.7" W a distance of 86.69 feet to a point 35.90 feet left of and opposite station 398+52.37 on said construction centerline laid out for ACWORTH DALLAS WAY; thence N 30°54'38.4" W a distance of 41.20 feet to a point 47.91 feet left of and opposite station 398+91.84 on said construction centerline laid out for ACWORTH DALLAS WAY; thence S 88°40'49.0" E a distance of 21.50 feet to a point 17.52 feet left of and opposite station 399+10.00 on said

which is located at 32 Waddell Street, Marietta, Cobb County, Georgia 30090, during regular business hours, Monday through Friday, 8:00 a.m. until 5:00 p.m., exclusive of holidays. A free copy shall be available to you. Upon request to the clerk, the copy will be mailed to you.

The general nature of the allegations is that parental responsibilities and obligations owed to said child have been effectively abandoned.

**YOU ARE FURTHER NOTIFIED** that while responsive pleadings are not mandatory they are permissible and you are encouraged to file with the clerk of this court and serve upon petitioner's attorney, Justin M. Schneider 272 Washington Avenue, Marietta Georgia 30060, an answer or other responsive pleading within sixty (60) days of the date of the order for service by publication.

All concerned parties are informed that they are entitled to have an attorney represent them and if a party requests appointed counsel and qualifies for such appointment, then the court will appoint counsel at no cost if the party is unable, without financial hardship, to employ counsel.  
Witness the Honorable Amber N. Patterson, Presiding Judge of said court. This 1<sup>st</sup> day of August, 2019.

**SHONELL SFREDDO, CLERK**  
**JUVENILE COURT OF**  
**COBB COUNTY**  
8:9,16,23,30-2019

**MDJ-1252**  
**GNP-17**  
**STORAGE TREASURES AUCTION**  
**ONE FACILITY-MULTIPLE UNITS**

Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:

4902 Lake Acworth Dr. Acworth, GA  
30101 September 10th 2019 at 10 am  
Jason Griffin  
L22  
Household goods  
Anthony Hunter  
K79  
Household Items  
Norman Crawford  
E31  
Household Items  
Cheyenne Snopek  
D125  
Furniture and boxes of household  
Tartisha Peters  
K13  
Household goods  
Logan Snyder

D006 Kevin Allendale  
Sofa, loveseat, armoire  
F022 Efferen Hardnett  
Exercise equipment, suitcases, boxes  
F115 Tony Gonzalez Air hockey table,  
sofa, loveseat  
8:16,23-2019

**MDJ-1255**  
**GNP-16**  
**City of Kennesaw**  
**Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2019-2020 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2019 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2019 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 23, 2019 in the City Clerks office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Debra Taylor,  
City Clerk  
8:23,30;9:6-2019

**MDJ-1256**  
**GNP-17**  
**NOTICE OF PUBLIC SALE**

The following self-storage Cube contents containing household and other goods will be sold for cash by CubeSmart 3595 Old Anderson Farm Rd Austell, GA, 30106 to satisfy a lien September 12th, 2019 approx. 2:00 PM at [www.storage-treasures.com](http://www.storage-treasures.com).

Cube # 0104 David Frommer  
Cube # 0111 Julie Tankersley  
Cube # 0145 Evan Cooper  
Cube # 0160 Darrell Murray  
Cube # 0185 James McNutt  
Cube # 0187 Aubrey Europe  
Cube # 0206 Gregory Mellon  
Cube # 0227 Ricky Lennon  
Cube # 0237 Lemar Blake  
Cube # 0250 Daniels Wyman Mclean Jr  
Cube # 0270 Sheizelle Sneed  
Cube # 0276 Albert Hill  
Cube # 1053 Rhonda Finch  
Cube # 1116 Ghislain Kousame  
Cube # 2022 Stacey Dyer  
Cube # 2033 Ricky Jerrels  
Cube # 2036 Calandra Davis  
Cube # 2043 Kersha Hester  
Cube # 2050 Richard Dingle  
Cube # 2051 Joseph Hunter Jr  
Cube # 2096 Onome Swader  
Cube # 3005 Autumn Savage

Ayesha Thornton Unit 2113 Household items  
Venira Salcher Unit 2815 Household items

The auction will be listed and advertised on [www.storage-treasures.com](http://www.storage-treasures.com). Purchases must be made with cash only and paid at the above referenced facility in order to complete the transaction. Extra Space Storage may refuse any bid and may rescind any purchase up until the winning bidder takes possession of the personal property.

8:23,30-2019

**MDJ-1262**  
**GNP-17**  
**STORAGE TREASURES AUCTION**

Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:

2619 Austell RD SW, Marietta, GA  
30008 at 11:00 AM on September 11th, 2019  
114 Earnest Evans Mattress, Granite counter tops, Dresser set, Tools  
443 Samantha Parks couchbed chest of drawers 6 medium boxes  
116 Paul Antichan Couch, mattress, chairs and tables  
270 Tenecia Craig Furniture, beds, bags and boxes  
200 Susan Bowers Household goods  
1313 Brandi Robertson Household Goods

287E Monica Beck Household goods  
The auction will be listed and advertised on [www.storage-treasures.com](http://www.storage-treasures.com). Purchases must be made with cash only and paid at the above referenced facility in order to complete the transaction. Extra Space Storage may refuse any bid and may rescind any purchase up until the winning bidder takes possession of the personal property.

8:23,30

**MDJ-1263**  
**GNP-17**  
**PUBLIC AUCTION**

Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:

2035 Powers Ferry Rd S.E. Marietta GA 30067 on 9/11/2019 @ 10:00 AM  
4014 Erica Jones - House hold items, bed and boxes  
4065 Christopher Agar - washer/dryer twin bed boxes  
3124 Anterior Leverett - Queen bed, desk, futon

refuse any bid. Payment must be in cash or credit card-no checks. Buyers must secure the units with their own personal locks. To claim tax-exempt status, original RESALE certificates for each space purchased is required. By PS Oraneco, Inc., 701 Western Avenue, Glendale, CA 91201. (818) 244-8080.

**NOTICE OF PUBLIC SALE**  
To satisfy the owner's storage lien, PS Orange Co. Inc. will sell at public lien sale on September 12, 2019, the personal property in the below-listed units, which may include but are not limited to: household and personal items, office and other equipment. The public sale of these items will begin at 09:30 AM and continue until all units are sold.

**PUBLIC STORAGE # 25594, 2490 Herodian Way SE, Smyrna, GA 30080, (678) 374-3147**

**Time: 11:30 AM**  
117 - Dean, Keasha; 158 - Elliott, Marlie; 175 - Mapp, Davina; 268 - Burrell, Rashawnda; 307 - Vallery, Laquanza; 332 - Glover, Stephen; 381 - vanderbilt, yolanda; 384 - Lewis, Jessica; 482 - Gooden, Antonio; 501 - Wilson, Dawn; 508 - Stewart, Bradley; 526 - Paschall, Miles; 611 - Clark, Tamisha; 624 - Johnson, Jessica; 655 - Dilliard, Darreon; 715 - Robinson, Brandon; 813 - Chapman, Tanisha; 825 - Vanderbilt, Cory; 828 - Roy, Tarah  
**PUBLIC STORAGE # 20476, 2791 Cumberland Blvd SE 200, Smyrna, GA 30080, (404) 551-5644**

**Time: 12:00 PM**  
A068 - Roberts, Qunia; B035 - Duncan, Shanta; B053 - Miller, Patrick; B061 - Farmer, Charrell; B075 - Nyame, John; B081 - Stewart, Vernita; B091 - Grimsley, Roxanne; B100 - Edwards, Carol; B102 - Mukuria, Caroline; B142 - Clowers, Lauren; B145 - Jahanfar, Kamran; B158 - Beecham, Aylise; C048 - Swain, Mark; C051 - Nelson, Alpha; C062 - Allen, LeKeitha; C095 - Johnson, Crystal; C113 - Jones, Catina; C159 - Mclean, Tiquan; D087 - Session, Michael; D155 - PENDLETON, NI-KEERIA; D191 - Clay, Eric  
**PUBLIC STORAGE # 75204, 2515 Cumberland Pkwy SE, Atlanta, GA 30339, (678) 608-3803**

**Time: 12:30 PM**  
0134 - Williams, Tamara; 0142 - Oliver, Agnes; 0152 - Thompson, necey; 0214 - Williams, Sherida; 1007 - Johnson, Angela; 1136 - Cunningham, shemica; 1160 - Jackson, Kimberly; 1212 - Jackson, Kimberly Ann; 2072 - Whitner, Karen; 2074 - Tedder, Tamara; 3049 - Lambert, Devon; 4050 - Douglas, Tiffani; 4060 - Griffin, Jodi



**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the FY 2019-2020 Capital Improvement and Special Purpose Local Option Sales Tax (SPLOST) Budget for the City of Kennesaw.
<b>Agenda Comments:</b>	In accordance with Section 4.06 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. This budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The first advertisement in the Marietta Daily Journal was on August 23, 2019 and the second and third advertisements will be August 30, 2019 and September 6, 2019, respectively. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for the September 16, 2019 at the regularly scheduled meeting. Finance Director recommends approval.
<b>Funding Line(s)</b>	

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution	8/21/2019	Resolution
Capital budget book file	8/22/2019	Backup Material
Legal - 08-23-19	8/27/2019	Legal Ad

**CITY OF KENNESAW,  
GEORGIA**

**RESOLUTION NO. 2019- , 2019**

**A RESOLUTION TO ADOPT THE PROPOSED  
CAPITAL IMPROVEMENTS AND SPLOST BUDGETS FOR THE CITY OF  
KENNESAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019  
AND ENDING SEPTEMBER 30, 2020**

**WHEREAS**, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvements Budget (Capital Projects) and SPLOST Budget to the City Council for review for the Fiscal Year beginning October 1, 2019; and

**WHEREAS**, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement Budget (Capital Projects) and SPLOST Budget for the Fiscal Year beginning October 1, 2019; and

**WHEREAS**, Public Hearings regarding the Fiscal Year 2019-2020 Capital Improvements Budget (Capital Projects) and SPLOST Budget for the City of Kennesaw were held on September 3, 2019 and September 16, 2019; and

**WHEREAS**, the Mayor and Council considers the attached Capital Improvements Budget and SPLOST Budget for the Fiscal Year beginning October 1, 2019 to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

**WHEREAS**, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

**SECTION 1.** The attached Capital Improvements Budget and SPLOST Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2019 are hereby adopted. Said detailed Capital Improvement Budget and SPLOST Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

<b>FUND</b>	<b>APPROPRIATION</b>
<b>Capital Improvements Budget Revenue</b>	<b>\$ 5,000,000</b>
<b>SPLOST Budget Revenue</b>	<b>\$ 33,653,961</b>

<b>Capital Improvements Budget Expenditures</b>	<b>\$ 5,000,000</b>
<b>SPLOST Budget Expenditures</b>	<b>\$ 33,653,961</b>

**SECTION 2. BE IT FURTHER RESOLVED THAT** this Resolution shall become effective from and after October 1, 2019.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2019.

ATTEST:

CITY OF KENNESAW

---

Debra Taylor, City Clerk

---

Derek Easterling, Mayor





# DRAFT CAPITAL BUDGET

FISCAL YEAR 2019-2020

Mayor Derek Easterling  
Mayor Pro-Tem Chris Henderson  
David Blinkhorn  
James Eaton  
Pat Ferris  
Tracey Viars



## **FY 2019-2020 Proposed Capital Budget**

*This will be the order of the review*

		PROPOSED BUDGET SUMMARY
FUND	301	CAPITAL PROJECTS
FUND	310	SPLOST

## Exhibit B

**CITY OF KENNESAW**  
**Capital Projects**  
**Fund 301**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
301.0000.36.100000.00000	INTEREST REVENUES	\$ 100	\$ 500
301.0000.38.720000.00000	DEPOT MASTER PLAN-FUTURE REV	4,999,900	4,999,500
Total Revenues and Other Financing Sources		<u>\$ 5,000,000</u>	<u>\$ 5,000,000</u>
301.6240.54.133500.00000	DEPOT MASTER PLAN	\$ (5,000,000)	\$ (5,000,000)
Total Expenditures		<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
301				
	301.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-500
	301.0000.38.720000.00000	DEPOT MASTER PLAN-FUTURE REVENUES	DEPOT MASTER PLAN-FUTURE REVEN	-4,999,500
	301.6240.54.133500.00000	DEPOT MASTER PLAN	DEPOT MASTER PLAN	5,000,000
Sum				0
Grand Total				0

**CITY OF KENNESAW**  
**SPLOST**  
**Fund 310**

Account Number	Account Name	FY 19 Budget - Revised	FY 20 Budget - Entered
310.0000.36.100000.00000	INTEREST REVENUES	\$ 45,000	\$ 350,000
310.0000.39.113800.00000	SPLOST 2005 REVENUE-RUTLEDGE RD WIDENING	165	165
310.0000.39.114400.00000	SPLOST 2005 REVENUE-OLD HIGHWAY 41	3,085,978	2,890,791
310.0000.39.114700.00000	SPLOST 2011 INFRASTRUCTURE PRESER	-	64,128
310.0000.39.114900.00000	SPLOST 2011 SGG EVENT BUILDING	1,159,030	979,244
310.0000.39.115000.00000	SPLOST 2011 DEPOT PARK IMPROV	1,117,374	1,048,142
310.0000.39.115300.00000	SPLOST 2011 REVENUE-CHEROKEE ST.	5,670,635	5,122,318
310.0000.39.115400.00000	SPLOST 2011 REVENUE-STANLEY COLLINS	-	117,877
310.0000.39.115500.00000	SPLOST 2011 REVENUE-PINE MTN RD @41	2,420,120	-
310.0000.39.115700.00000	SPLOST 2011 REVENUE-RESURFACING	-	34,084
310.0000.39.115800.00000	SPLOST 2016 SARDIS STREET OVERPASS	6,000,000	6,000,000
310.0000.39.115900.00000	SPLOST 2016 STORMWATER INFRASTRUCTURE	437,009	437,009
310.0000.39.116000.00000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	3,048,638	2,959,294
310.0000.39.116100.00000	SPLOST 2016 SARDIS STREET EXTENSION PROJECT	2,280,893	2,071,139
310.0000.39.116200.00000	SPLOST 2016 PROPERTY ACQUISITION	1,937,243	1,777,937
310.0000.39.116300.00000	SPLOST 2016 PARK IMPROVEMENTS	1,674,472	1,637,261
310.0000.39.116400.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEMENTS	-	433,392
310.0000.39.116500.00000	SPLOST 2016 FACILITY IMPROVEMENTS	411,605	342,690
310.0000.39.116600.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,500,000	1,500,000
310.0000.39.116700.00000	SPLOST 2016 SMITH GILBERT GARDENS	747,750	747,750
310.0000.39.116800.00000	SPLOST 2016 RESURFACING AND SIDEWALKS	675,117	675,117
310.0000.39.116900.00000	SPLOST 2016 POLICE VEHICLES	14,758	14,758
310.0000.39.117000.00000	RECREATIONAL CENTER	-	4,450,865
Total Revenues		\$ 32,225,787	\$ 33,653,961
310.4228.54.146900.00000	SPLOST 2005 PROJ RUTLEDGE ROAD WIDEN	\$ (165)	\$ (165)
310.4228.54.147700.00000	SPLOST 2005 PROJ OLD HIGHWAY 41	(3,085,978)	(2,890,791)
310.4228.54.147800.00000	SPLOST 2011 INFRASTRUCTURE PRES	-	(64,128)
310.4228.54.148000.00000	SPLOST 2011 SGG EVENT BUILDING	(1,159,030)	(979,244)
310.4228.54.148100.00000	SPLOST 2011 DEPOT PARK IMPROV	(1,117,374)	(1,048,142)
310.4228.54.148400.00000	SPLOST 2011 PROJ CHEROKEE STREET	(5,670,635)	(5,122,318)
310.4228.54.148500.00000	SPLOST 2011 PROJ STANLEY COLLINS	-	(117,877)
310.4228.54.148600.00000	SPLOST 2011 PROJ PINE MTN ROAD	(2,420,120)	-
310.4228.54.148800.00000	SPLOST 2011 PROJ RESURFACING	-	(34,084)
310.4228.54.148900.00000	SPLOST 2016 SARDIS STREET OVERPASS	(6,000,000)	(6,000,000)
310.4228.54.149000.00000	SPLOST 2016 STORMWATER INFRASTRUCTURE	(437,009)	(437,009)
310.4228.54.149100.00000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	(3,048,638)	(2,959,294)
310.4228.54.149200.00000	SPLOST 2016 SARDIS STREET EXTENSION PROJECT	(2,280,893)	(2,071,139)
310.4228.54.149300.00000	SPLOST 2016 PROPERTY ACQUISITION	(1,937,243)	(1,777,937)
310.4228.54.149400.00000	SPLOST 2016 PARK IMPROVEMENTS	(1,674,472)	(1,637,261)
310.4228.54.149500.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEMENTS	-	(433,392)
310.4228.54.149600.00000	SPLOST 2016 FACILITY IMPROVEMENTS	(411,605)	(342,690)
310.4228.54.149700.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	(1,500,000)	(1,500,000)
310.4228.54.149800.00000	SPLOST 2016 SMITH GILBERT GARDENS	(747,750)	(747,750)
310.4228.54.149900.00000	SPLOST 2016 RESURFACING AND SIDEWALKS	(675,117)	(675,117)
310.4228.54.150000.00000	SPLOST 2016 POLICE VEHICLES	(14,758)	(14,758)
310.4228.54.150400.00000	RECREATIONAL CENTER	-	(4,450,865)
310.9100.61.109000.00000	SPLOST PROJ MISC	(45,000)	(350,000)
Total Expenditures		\$ (32,225,787)	\$ (33,653,961)

# Budget Detail by Fund

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
310				
	310.0000.36.100000.00000	INTEREST REVENUES	INTEREST REVENUES	-350,000
	310.0000.39.113800.00000	SPLOST 2005 REVENUE-RUTLEDGE RD WID	SPLOST 2005 REVENUE-RUTLEDGE RD	-165
	310.0000.39.114400.00000	SPLOST 2005 REVENUE-OLD HIGHWAY 41	SPLOST 2005 REVENUE-OLD HIGHWAY	-2,890,791
	310.0000.39.114700.00000	SPLOST 2011 - INFRASTRUCTURE PRESER	SPLOST 2011 INFRASTRUCTURE PRESE	-64,128
	310.0000.39.114900.00000	SPLOST 2011 - SGG EVENT BUILDING	SPLOST 2011 SGG EVENT BUILDING	-979,244
	310.0000.39.115000.00000	SPLOST 2011 - DEPOT PARK IMPROVEMEN	SPLOST 2011 DEPOT PARK IMPROV	-1,048,142
	310.0000.39.115300.00000	SPLOST 2011 REVENUE-CHEROKEE ST.	SPLOST 2011 REVENUE-CHEROKEE ST.	-5,122,318
	310.0000.39.115400.00000	SPLOST 2011 REVENUE-STANLEY COLLINS	SPLOST 2011 REVENUE-STANLEY COLLI	-117,877
	310.0000.39.115700.00000	SPLOST 2011 REVENUE-RESURFACING	SPLOST 2011 REVENUE-RESURFACING	-34,084
	310.0000.39.115800.00000	SPLOST 2016 -SARDIS STREET OVERPASS	SPLOST 2016 SARDIS STREET OVERPAS	-6,000,000
	310.0000.39.115900.00000	SPLOST 2016 STORMWATER INFRASTRUCT	SPLOST 2016 STORMWATER INFRASTR	-437,009
	310.0000.39.116000.00000	SPLOST 2016 -BEN KING ROAD IMPROVEM	SPLOST 2016 BEN KING ROAD IMPROV	-2,959,294
	310.0000.39.116100.00000	SPLOST 2016 SARDIS STREET EXTENSION P	SPLOST 2016 SARDIS STREET EXTENSI	-2,071,139
	310.0000.39.116200.00000	SPLOST 2016 - PROPERTY ACQUISITION	SPLOST 2016 PROPERTY ACQUISITION	-1,777,937
	310.0000.39.116300.00000	SPLOST 2016 PARK IMPROVEMENTS	SPLOST 2016 PARK IMPROVEMENTS	-1,637,261
	310.0000.39.116400.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPR	SPLOST 2016 DALLAS/WATTS DRIVE I	-433,392
	310.0000.39.116500.00000	SPLOST 2016 - FACILITY IMPROVEMENTS	SPLOST 2016 FACILITY IMPROVEMENT	-342,690
	310.0000.39.116600.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	SPLOST 2016 ECONOMIC DEVELOPME	-1,500,000
	310.0000.39.116700.00000	SPLOST 2016 SMITH GILBERT GARDENS	SPLOST 2016 SMITH GILBERT GARDEN	-747,750
	310.0000.39.116800.00000	SPLOST 2016 RESURFACING AND SIDEWA	SPLOST 2016 RESURFACING AND SIDE	-675,117
	310.0000.39.116900.00000	SPLOST 2016 POLICE VEHICLES	SPLOST 2016 POLICE VEHICLES	-14,758
	310.0000.39.117000.00000	RECREATIONAL CENTER	RECREATIONAL CENTER	-4,450,865
	310.4228.54.146900.00000	SPLOST 2005 PROJ-RUTLEDGE ROAD WIDE	SPLOST 2005 PROJ RUTLEDGE ROAD W	165
	310.4228.54.147700.00000	SPLOST 2005 PROJ-OLD HIGHWAY 41	SPLOST 2005 PROJ OLD HIGHWAY 41	2,890,791
	310.4228.54.147800.00000	SPLOST 2011 -INFRASTRUCTURE PRESERV	SPLOST 2011 INFRASTRUCTURE PRES	64,128
	310.4228.54.148000.00000	SPLOST 2011 - SGG EVENT BUILDING	SPLOST 2011 SGG EVENT BUILDING	979,244
	310.4228.54.148100.00000	SPLOST 2011 - DEPOT PARK IMPROVEMEN	SPLOST 2011 DEPOT PARK IMPROV	1,048,142
	310.4228.54.148400.00000	SPLOST 2011 PROJ-CHEROKEE STREET	SPLOST 2011 PROJ CHEROKEE STREET	5,122,318
	310.4228.54.148500.00000	SPLOST 2011 PROJ-STANLEY COLLINS	SPLOST 2011 PROJ STANLEY COLLINS	117,877
	310.4228.54.148800.00000	SPLOST 2011 PROJ-RESURFACING	SPLOST 2011 PROJ RESURFACING	34,084
	310.4228.54.148900.00000	SPLOST 2016 SARDIS STREET OVERPASS	SPLOST 2016 SARDIS STREET OVERPAS	6,000,000
	310.4228.54.149000.00000	SPLOST 2016 STORMWATER INFRASTRUCT	SPLOST 2016 STORMWATER INFRASTR	437,009
	310.4228.54.149100.00000	SPLOST 2016 BEN KING ROAD IMPROVEM	SPLOST 2016 BEN KING ROAD IMPROV	2,959,294

Fund	Account	AccountName	DescriptionFld	AmountWithoutDeci
	310.4228.54.149200.00000	SPLOST 2016 SARDIS STREET EXTENSION P	SPLOST 2016 SARDIS STREET EXTENSI	2,071,139
	310.4228.54.149300.00000	SPLOST 2016 PROPERTY ACQUISITION	SPLOST 2016 PROPERTY ACQUISITION	1,777,937
	310.4228.54.149400.00000	SPLOST 2016 PARK IMPROVEMENTS	SPLOST 2016 PARK IMPROVEMENTS	1,637,261
	310.4228.54.149500.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPR	SPLOST 2016 DALLAS/WATTS DRIVE I	433,392
	310.4228.54.149600.00000	SPLOST 2016 FACILITY IMPROVEMENTS	SPLOST 2016 FACILITY IMPROVEMENT	342,690
	310.4228.54.149700.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	SPLOST 2016 ECONOMIC DEVELOPME	1,500,000
	310.4228.54.149800.00000	SPLOST 2016 SMITH GILBERT GARDENS	SPLOST 2016 SMITH GILBERT GARDEN	747,750
	310.4228.54.149900.00000	SPLOST 2016 RESURFACING AND SIDEWA	SPLOST 2016 RESURFACING AND SIDE	675,117
	310.4228.54.150000.00000	SPLOST 2016 POLICE VEHICLES	SPLOST 2016 POLICE VEHICLES	14,758
	310.4228.54.150400.00000	RECREATIONAL CENTER	RECREATIONAL CENTER	4,450,865
	310.9100.61.109000.00000	TRANSFER OUT - GENERAL FUND	SPLOST PROJ MISC	350,000
Sum				0
Grand Total				0



person or persons, or any of them, shall have the right, at any time subsequent to the filing of the Declaration and the deposit of the fund into Court but not later than 30 days following the date of service as provided for in the Official Code of Georgia Annotated Sections 32-3-8 through 32-3-10 to file with the Court a notice of appeal, the same to be in writing and made a part of the record in the proceedings.

The said property, as thus affected, is described as follows: SEE PAGE 20-A; 20-B; 20-C; FOR DESCRIPTION This 6<sup>th</sup> day of August, 2019.

Rebecca Keaton  
Clerk Superior Court COBB COUNTY  
Project No.: CSSTP-0006-00(866),  
P.I. 0006866  
County: Cobb County  
Parcel No: 160  
Required R/W: 0.290 acres of land; and certain easement rights;  
PROPERTY OWNERS  
Mountainprize, Inc.; Tax Commissioner of Cobb County.

All that tract or parcel of land lying and being in Land Lot 40 & 41 of Land District 20 of Cobb County, Georgia, being more particularly described as follows:

**Right of Way**  
Beginning at a point of intersection between the southern property line of the condemnees with the existing eastern right of way line of SR 92, said point being 62 feet right of and opposite Station 321+89.46 on the Georgia Highway Project No. CSSTP-0006-00(866), P.I. 0006866; running thence N 9°53'39.7" E a distance of 430.54 feet to a point 62.00 feet right of and opposite station 326+20.01 on said construction centerline laid out for SR 92; thence N 37°59'11.6" E a distance of 27.61 feet to a point 75.00 feet right of and opposite station 326+44.36 on said construction centerline laid out for SR 92; thence N 9°56'52.8" E a distance of 6.81 feet to a point 75.00 feet right of and opposite station 326+51.17 on said construction centerline laid out for SR 92; thence southeasterly 13.821 feet along the arc of a curve (said curve having a radius of 2786.118 feet and a chord distance of 13.821 feet on a bearing of S 42°48'52.5" E) to the point 86.00 feet right of and opposite station 326+42.79 on said construction centerline laid out for SR 92; thence S 12°24'01.7" W a distance of 182.97 feet to a point 78.00 feet right of and opposite station 324+60.00 on said construction centerline laid out for SR 92; thence S 2°30'46.5" E a distance of 102.39 feet to a point 100.00 feet right of

Section 32-3-13 through 32-3-19, if the owner, or any of the owners, or any person having a claim against or interest in said property, shall be dissatisfied with the compensation, as estimated in the Declaration of Taking and deposited in Court, such person or persons, or any of them, shall have the right, at any time subsequent to the filing of the Declaration and the deposit of the fund into Court but not later than 30 days following the date of service as provided for in the Official Code of Georgia Annotated Sections 32-3-8 through 32-3-10 to file with the Court a notice of appeal, the same to be in writing and made a part of the record in the proceedings.

The said property, as thus affected, is described as follows: SEE PAGE 20-A; 20-B; 20-C; FOR DESCRIPTION This 6<sup>th</sup> day of August, 2019.

Rebecca Keaton,  
Clerk Superior Court  
COBB COUNTY  
PROJECT NO.: CSSTP-0006-00(866),  
P.I. 0006866  
COUNTY: Cobb County  
PARCEL NO: 154A  
REQUIRED R/W: 0.108 acres of land; and certain easement rights;  
Frances D. Broughton; Unnamed Tenant; U.S. Bank Trust National Association, as Trustee for Towd Point Master Funding Trust 2018-PM21; Tax Commissioner of Cobb County.

All that tract or parcel of land lying and being in Land Lot 75 of Land District 20 of Cobb County, Georgia, being more particularly described as follows: Right of Way Beginning at a point on the Western existing right of way line of Acworth Dallas Way, said point being 42.00 feet left of and opposite station 396+85.72 on the construction centerline of ACWORTH DALLAS WAY on Georgia Highway Project No. CSSTP-0006-00(866); running thence northwesterly 105.333 feet along the arc of a curve (said curve having a radius of 103.442 feet on a bearing of N 29°00'42.7" W) to the point 42.00 feet left of and opposite station 397+63.41 on said construction centerline laid out for ACWORTH DALLAS WAY; thence N 7°28'25.7" W a distance of 86.69 feet to a point 35.90 feet left of and opposite station 398+52.37 on said construction centerline laid out for ACWORTH DALLAS WAY; thence N 30°54'38.4" W a distance of 41.20 feet to a point 47.91 feet left of and opposite station 398+91.84 on said construction centerline laid out for ACWORTH DALLAS WAY; thence S 88°40'49.0" E a distance of 21.50 feet to a point 17.52 feet left of

which is located at 32 Waddell Street, Marietta, Cobb County, Georgia 30090, during regular business hours, Monday through Friday, 8:00 a.m. until 5:00 p.m., exclusive of holidays. A free copy shall be available to you. Upon request to the clerk, the copy will be mailed to you.

The general nature of the allegations is that parental responsibilities and obligations owed to said child have been effectively abandoned.

**YOU ARE FURTHER NOTIFIED** that while responsive pleadings are not mandatory they are permissible and you are encouraged to file with the clerk of this court and serve upon petitioner's attorney, Justin M. Schneider 272 Washington Avenue, Marietta Georgia 30060, an answer or other responsive pleading within sixty (60) days of the date of the order for service by publication.

All concerned parties are informed that they are entitled to have an attorney represent them and if a party requests appointed counsel and qualifies for such appointment, then the court will appoint counsel at no cost if the party is unable, without financial hardship, to employ counsel.  
Witness the Honorable Amber N. Patterson, Presiding Judge of said court. This 1<sup>st</sup> day of August, 2019.

**SHONELL SFREDDO, CLERK  
JUVENILE COURT OF  
COBB COUNTY  
8:9,16,23,30-2019**

**MDJ-1252  
GPN-17  
STORAGE TREASURES AUCTION  
ONE FACILITY-MULTIPLE UNITS**

Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:

**4902 Lake Acworth Dr. Acworth, GA  
30101 September 10th 2019 at 10 am**  
Jason Griffin  
L22  
Household goods  
Anthony Hunter  
K79  
Household Items  
Norman Crawford  
E31  
Household Items  
Cheyenne Snopek  
D125  
Furniture and boxes of household  
Tartisha Peters  
K13  
Household goods  
Logan Snyder

D006 Kevin Allendale  
Sofa, loveseat, armoire  
F022 Efferen Hardnett  
Exercise equipment, suitcases, boxes  
F115 Tony Gonzalez Air hockey table, sofa, loveseat  
8:16,23-2019

**MDJ-1255  
GPN-16  
City of Kennesaw  
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2019-2020 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2019 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2019 at 6:30 p.m.  
A copy of the proposed budget will be available for review after August 23, 2019 in the City Clerks office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Debra Taylor,  
City Clerk  
8:23,30;9:6-2019

**MDJ-1256  
GPN-17  
NOTICE OF PUBLIC SALE**

The following self-storage Cube contents containing household and other goods will be sold for cash by CubeSmart 3595 Old Anderson Farm Rd Austell, GA, 30106 to satisfy a lien September 12th, 2019 approx. 2:00 PM at [www.storage-treasures.com](http://www.storage-treasures.com).

Cube # 0104 David Frommer  
Cube # 0111 Julie Tankersley  
Cube # 0145 Evan Cooper  
Cube # 0160 Darrell Murray  
Cube # 0185 James McNutt  
Cube # 0187 Aubrey Europe  
Cube # 0206 Gregory Mellon  
Cube # 0227 Ricky Lennon  
Cube # 0237 Lemar Blake  
Cube # 0250 Daniels Wyman Mclean Jr  
Cube # 0270 Sheizelle Sneed  
Cube # 0276 Albert Hill  
Cube # 1053 Rhonda Finch  
Cube # 1116 Ghislain Kousame  
Cube # 2022 Stacey Dyer  
Cube # 2033 Ricky Jerrels  
Cube # 2036 Calandra Davis  
Cube # 2043 Kershia Hester  
Cube # 2050 Richard Dingle  
Cube # 2051 Joseph Hunter Jr  
Cube # 2096 Onome Swader  
Cube # 3005 Autumn Savage

Ayesha Thornton Unit 2113 Household items  
Venitra Satcher Unit 2815 Household items

The auction will be listed and advertised on [www.storage-treasures.com](http://www.storage-treasures.com). Purchases must be made with cash only and paid at the above referenced facility in order to complete the transaction. Extra Space Storage may refuse any bid and may rescind any purchase up until the winning bidder takes possession of the personal property.  
8:23,30-2019

**MDJ-1262  
GPN-17**

**STORAGE TREASURES AUCTION**  
Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:

**2619 Austell RD SW, Marietta, GA  
30008 at 11:00 AM on September 11th, 2019**  
114 Earnest Evans Mattress, Granite counter tops, Dresser set, Tools  
443 Samantha Parks couchbed chest of drawers 6 medium boxes  
116 Paul Antichan Couch, mattress, chairs and tables  
270 Tenecia Craig Furniture, beds, bags and boxes  
200 Susan Bowers Household goods  
1313 Brandi Robertson Household Goods  
287E Monica Beck Household goods  
The auction will be listed and advertised on [www.storage-treasures.com](http://www.storage-treasures.com). Purchases must be made with cash only and paid at the above referenced facility in order to complete the transaction. Extra Space Storage may refuse any bid and may rescind any purchase up until the winning bidder takes possession of the personal property.  
8:23,30

**MDJ-1263  
GPN-17**

**PUBLIC AUCTION**  
Extra Space Storage will hold a public auction to sell personal property described below belonging to those individuals listed below at the location indicated:  
**2035 Powers Ferry Rd S.E. Marietta  
GA 30067 on 9/11/2019 at 10:00 AM**  
4014 Erica Jones - House hold items, bed and boxes  
4065 Christopher Agar - washer/dryer twin bed boxes  
3124 Anterior Leverett - Queen bed, desk, futon

refuse any bid. Payment must be in cash or credit card-no checks. Buyers must secure the units with their own personal locks. To claim tax-exempt status, original RESALE certificates for each space purchased is required. By PS Orangeco, Inc., 701 Western Avenue, Glendale, CA 91201. (818) 244-8080.

**NOTICE OF PUBLIC SALE**  
To satisfy the owner's storage lien, PS Orange Co. Inc. will sell at public lien sale on September 12, 2019, the personal property in the below-listed units, which may include but are not limited to: household and personal items, office and other equipment. The public sale of these items will begin at 09:30 AM and continue until all units are sold.

**PUBLIC STORAGE # 25594, 2490 Herodian Way SE, Smyrna, GA 30080, (678) 374-3147**

**Time: 11:30 AM**  
117 - Dean, Keasha; 158 - Elliott, Marlie; 175 - Mapp, Davina; 268 - Burrell, Rashawnda; 307 - Vallery, Laquanza; 332 - Glover, Stephen; 381 - vanderbilt, yolanda; 384 - Lewis, Jessica; 482 - Gooden, Antonio; 501 - Wilson, Dawn; 508 - Stewart, Bradley; 526 - Paschall, Miles; 611 - Clark, Tamisha; 624 - Johnson, Jessica; 655 - Dilliard, Darreon; 715 - Robinson, Brandon; 813 - Chapman, Tanisha; 825 - Vanderbilt, Cory; 828 - Roy, Tarah  
**PUBLIC STORAGE # 20476, 2791 Cumberland Blvd SE 200, Smyrna, GA 30080, (404) 551-5644**

**Time: 12:00 PM**  
A068 - Roberts, Qunia; B035 - Duncan, Shanta; B053 - Miller, Patrick; B061 - Farmer, Charrell; B075 - Nyame, John; B081 - Stewart, Vernita; B091 - Grimsley, Roxanne; B100 - Edwards, Carol; B102 - Mukuria, Caroline; B142 - Clowers, Lauren; B145 - Jahanfar, Kamran; B158 - Beecham, Aylise; C048 - Swain, Mark; C051 - Nelson, Alpha; C062 - Allen, LeKeitha; C095 - Johnson, Crystal; C113 - Jones, Catina; C159 - Mclean, Tiquan; D087 - Session, Michael; D155 - PENDLETON, NI-KEERIA; D191 - Clay, Eric  
**PUBLIC STORAGE # 75204, 2515 Cumberland Pkwy SE, Atlanta, GA 30339, (678) 608-3803**

**Time: 12:30 PM**  
0134 - Williams, Tamara; 0142 - Oliver, Agnes; 0152 - Thompson, necey; 0214 - Williams, Sherida; 1007 - Johnson, Angela; 1136 - Cunningham, shemica; 1160 - Jackson, Kimberly; 1212 - Jackson, Kimberly Ann; 2072 - Whitner, Karen; 2074 - Tedder, Tamara; 3049 - Lambert, Devon; 4050 - Douglas, Tiffani;





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	Approval of the August 12th and August 19th Mayor and City Council special call meeting minutes.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

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**ATTACHMENTS:**

Description	Upload Date	Type
08-12-19 Sp Call Minutes	8/15/2019	Minutes
08-19-19 Sp Call Minutes	8/19/2019	Minutes

**MINUTES OF MAYOR & CITY COUNCIL SPECIAL CALL MEETING**  
**CITY OF KENNESAW**  
**Council Chambers**  
**Monday, August 12, 2019**  
**6:00 p.m.**

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Present: Mayor Derek Easterling  
Mayor Protem Chris Henderson  
Councilmember James Eaton  
Councilmember Tracey Viars  
Councilmember Pat Ferris  
Councilmember David Blinkhorn  
City Manager Jeff Drobney  
City Clerk Debra Taylor  
City Attorney Randall Bentley

**I. INVOCATION**

There was no invocation.

**II. PLEDGE OF ALLEGIANCE**

There was no Pledge of Allegiance.

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

No items.

**V. PRESENTATIONS**

No items

*[The City Attorney swore-in any witnesses or individuals offering comments on the agenda.]*

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

Floor Open for Public Comments on agenda items

Floor Closed to Public Comments on agenda items

**VII. OLD BUSINESS**

No items.

**VIII. NEW BUSINESS**

No items.

**IX. COMMITTEE AND BOARD REPORTS:**

No items.

## **X. PUBLIC HEARING(S)**

- A. First Public Hearing on the proposed RESOLUTION to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal on August 5, 2019 in accordance with O.C.G.A. Section 48-5-32. The second display will be published in the Marietta Daily Journal on August 12, 2019. The second and third public hearings will take place on August 19, 2019 at 10:30 a.m. and 6:30 p.m., respectively.

Finance Director Gina Auld presented the first public hearing on the proposed RESOLUTION to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal in accordance with O.C.G.A. Section 48-5-32. The second and third public hearings will take place on August 19, 2019 at 10:30 a.m. and 6:30 p.m., respectively.

6:02 PM Floor Open for Public Comments

No comments.

6:03 PM Floor Closed to Public Comments

No action will be taken until the regularly scheduled meeting on August 19, 2019.

## **XI. CONSENT AGENDA**

No items.

## **XII. FINANCE AND ADMINISTRATION**

**GINA AULD, Finance Director**

No items.

## **XIII. PUBLIC SAFETY**

**BILL WESTENBERGER, Police Chief**

**LINDA DAVIS, 911 Communications Director**

No items.

## **XIV. INFORMATION TECHNOLOGY**

**RICK ARNOLD, Co-Director**

**JOSHUA GUERRERO, Co-Director**

No items.

**XV. PUBLIC WORKS**

**RICKY STEWART, Director**

**ROBBIE BALENGER, Building & Facilities Manager**

No items.

**XVI. RECREATION AND CULTURE**

**RICHARD BANZ, Museum and Agency Director**

**STEVE ROBERTS, Parks and Recreation Director**

**ANN PARSONS, Smith-Gilbert Gardens Director**

No items.

**XVII. COMMUNITY DEVELOPMENT**

**ROBERT FOX, Economic Development Director**

**DARRYL SIMMONS, Zoning Administrator**

**SCOTT BANKS, Building Official**

No items.

**XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

No items.

**XIX. CITY MANAGERS REPORT – Jeff Drobney**

No items.

**XX. MAYOR’S REPORT**

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

No items.

**XXI. COUNCIL COMMENTS**

No items.

**XXII. EXECUTIVE SESSION –Land, Legal, Personnel**

- A. Pursuant to the provisions of O.C.G.A. §50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

No items.

**XXIII. ADJOURN**

Mayor Easterling adjourned at 6:04 p.m. The next special call meeting will be held Monday, August 19, 2019 at 10:30 a.m. in the Council Chambers. The next regularly

scheduled meeting will be held Monday, August 19, 2019 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.

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Debra Taylor, City Clerk

**MINUTES OF MAYOR & CITY COUNCIL SPECIAL CALL MEETING  
CITY OF KENNESAW  
Council Chambers  
Monday, August 19, 2019  
10:30 a.m.**

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Present: Mayor Derek Easterling  
Mayor Protem Chris Henderson  
Councilmember James Eaton  
Councilmember Tracey Viars  
Councilmember Pat Ferris  
Councilmember David Blinkhorn  
City Manager Jeff Drobney  
Assistant City Clerk Lea Addington  
City Attorney Randall Bentley

**I. INVOCATION**

There was no invocation.

**II. PLEDGE OF ALLEGIANCE**

There was no Pledge of Allegiance.

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

No items.

**V. PRESENTATIONS**

No items

*[The City Attorney swore-in any witnesses or individuals offering comments on the agenda.]*

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

**VII. OLD BUSINESS**

No items.

**VIII. NEW BUSINESS**

No items.

**IX. COMMITTEE AND BOARD REPORTS:**

No items.

**X. PUBLIC HEARING(S)**

- A. Second Public Hearing on the proposed RESOLUTION to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal on August 5, 2019 in accordance with O.C.G.A. Section 48-5-32. The second display was published in the Marietta Daily Journal on August 12, 2019. The first public meeting was held August 12, 2019 and the final public hearing will take place on August 19, 2019 at 6:30 p.m.

Finance Director Gina Auld presented the second public hearing on the proposed RESOLUTION to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal in accordance with O.C.G.A. Section 48-5-32 on August 5 and 12, 2019. The first public hearing was held August 12, 2019 at 6:00 p.m. and the final public hearing will take place this evening at 6:30 p.m.

10:31 AM Floor Open for Public Comments

No comments.

10:32 AM Floor Closed to Public Comments

No action will be taken until the regularly scheduled meeting on August 19, 2019 at 6:30 p.m.

**XI. CONSENT AGENDA**

No items.

**XII. FINANCE AND ADMINISTRATION**

**GINA AULD, Finance Director**

No items.

**XIII. PUBLIC SAFETY**

**BILL WESTENBERGER, Police Chief**

**LINDA DAVIS, 911 Communications Director**

No items.

**XIV. INFORMATION TECHNOLOGY**

**RICK ARNOLD, Co-Director**

**JOSHUA GUERRERO, Co-Director**

No items.

**XV. PUBLIC WORKS**

**RICKY STEWART, Director**

**ROBBIE BALENGER, Building & Facilities Manager**

No items.

**XVI. RECREATION AND CULTURE**

**RICHARD BANZ, Museum and Agency Director**

**STEVE ROBERTS, Parks and Recreation Director**

**ANN PARSONS, Smith-Gilbert Gardens Director**

No items.

**XVII. COMMUNITY DEVELOPMENT**

**ROBERT FOX, Economic Development Director**

**DARRYL SIMMONS, Zoning Administrator**

**SCOTT BANKS, Building Official**

No items.

**XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

No items.

**XIX. CITY MANAGERS REPORT – Jeff Drobney**

No items.

**XX. MAYOR’S REPORT**

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

No items.

**XXI. COUNCIL COMMENTS**

No items.

**XXII. EXECUTIVE SESSION –Land, Legal, Personnel**

- A. Pursuant to the provisions of O.C.G.A. §50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

No items.

**XXIII. ADJOURN**

Mayor Easterling adjourned at 10:33 a.m. The next regularly scheduled meeting will be held Monday, August 19, 2019 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.



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Lea Addington, Assistant City Clerk



**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	Approval of the August 19, 2019 Mayor and City Council regular meeting minutes and Executive Session minutes.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

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**ATTACHMENTS:**

Description	Upload Date	Type
Minutes	8/22/2019	Minutes
Executive Session Affidavit	8/27/2019	Backup Material

**MINUTES OF MAYOR & CITY COUNCIL MEETING**  
**CITY OF KENNESAW**  
**Council Chambers**  
**Monday, August 19, 2019**  
**6:30 p.m.**

---

Present: Mayor Derek Easterling  
Mayor Protem Chris Henderson  
Councilmember James Eaton  
Councilmember Tracey Viars  
Councilmember Pat Ferris  
Councilmember David Blinkhorn  
City Manager Jeff Drobney  
City Clerk Debra Taylor  
City Attorney Randall Bentley

**I. INVOCATION**

The invocation was led by City Attorney Randall Bentley.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by four students from various schools and education levels, as introduced by Mayor Easterling.

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

No items.

**V. PRESENTATIONS**

- A. Presentation of a Proclamation to Ashley Johnson, American Payroll Association representative declaring September 2-6, 2019 as National Payroll Week in the City of Kennesaw and to recognize our own Payroll Administrator Leean Keanum.

Mayor Easterling presented a Proclamation to Ashley Johnson and John Hunt, American Payroll Association representatives, declaring September 2-6, 2019 as National Payroll Week in the City of Kennesaw and to recognize our own Payroll Administrator Leean Keanum. Mayor, City Council, staff and the public gave a round of applause.

*[The City Attorney swore-in any witnesses or individuals offering comments on the agenda.]*

**VI. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

6:36 PM Floor Open for Public Comments on agenda items

No public comments.

6:37 PM Floor Closed to Public Comments on agenda items

**VII. OLD BUSINESS**

No items.

**VIII. NEW BUSINESS**

No items.

**IX. COMMITTEE AND BOARD REPORTS:**

No items.

**X. PUBLIC HEARING(S)**

- A. Consideration to approve an encroachment variance request for property along Pine Mountain Road and Wellcrest Drive submitted by Beazer Gain, LLC. Properties identified as Land Lot 165, Tax Parcels 5, 66, 75 and 4. Applicant is seeking a variance for the encroachment into the City's 50' stream buffer of Butler Creek for the development of proposed road that will provide access for proposed 83 single-family homes. Application was advertised in the Marietta Daily Journal on July 19th and 26th. Property was legally posted on July 22, 2019. The Planning Commission held a meeting on August 07, 2019, made recommendation to postpone the matter to the September hearing cycle of the Planning Commission (September 4, 2019) and Mayor and Council (September 16, 2019). Vote 3-0. STAFF RECOMMENDATION: Based on Planning Commission determination to postpone, Mr. Simmons recommends the postponement to September 04, 2019 Planning Commission and September 16, 2019 Mayor and Council hearing dates.

Zoning Administrator Darryl Simmons presented the request for an encroachment variance request for property along Pine Mountain Road and Wellcrest Drive submitted by Beazer Gain, LLC. The applicant is seeking a variance for the encroachment into the City's 50' stream buffer of Butler Creek for the development of proposed road that will provide access for proposed 83 single-family homes. Application was advertised in the Marietta Daily Journal on July 19th and 26th. Property was legally posted on July 22, 2019. The Planning Commission held a meeting on August 07, 2019, made recommendation to postpone the matter to their September 4<sup>th</sup> meeting and Mayor and Council September 16, 2019 meeting. The public hearing will be re-advertised in the Marietta Daily Journal and posted on the property. An August 13<sup>th</sup> letter from the applicant's attorney, Sams, Larkin, Huff & Balli was distributed and they agree to the postponement dates.

Motion by Councilmember Blinkhorn to postpone the encroachment variance to the September 16<sup>th</sup> Mayor and Council meeting as presented, seconded by Mayor Protem Henderson.

6:40 PM Floor Open to Public Comments

No comments.

6:41 PM Floor Closed to Public Comments

Vote on the motion to postpone was approved unanimously, 5-0. Motion carried.

- B. Final Public Hearing on the proposed RESOLUTION to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal on August 5, 2019 in accordance with O.C.G.A. Section 48-5-32. The second display was published in the Marietta Daily Journal on August 12, 2019. The first public meeting was held August 12, 2019 at 6:00 p.m. and the second public hearing was held August 19, 2019 at 10:30 a.m. Finance Director recommends approval.

Finance Director Gina Auld presented the final public hearing on the proposed Resolution to adopt the Maintenance and Operation (M&O) Millage Rate and the Bond Millage Rate. The City of Kennesaw is proposing a millage rate of 8.0 mills for M&O and 1.5 for the Bond which is the same as last year. The Bond millage rate is levied to fund the debt service on the \$15 million Recreation and Traffic Safety Bonds that were approved by the voters September 21, 2004. The dates of the public hearings and the Current 2019 Tax Digest and 5 Year History of Levy were properly advertised in the Marietta Daily Journal on August 5 and 12, 2019. The first public meeting was held August 12, 2019 at 6:00 p.m. and the second public hearing was held August 19, 2019 at 10:30 a.m. Finance Director recommends approval.

Motion by Councilmember Eaton to approve the resolution authorizing the 8 mills Maintenance and Operation (M&O) rate and 1.5 bond rate as presented, seconded by Mayor Protem Henderson.

6:43 PM Floor Open to Public Comments

No comments.

6:44 PM Floor Closed to Public Comments

Motion by Councilmember Ferris to separate the millage and bond rates, seconded by Councilmember Blinkhorn. Vote taken, approved 3-2 (Councilmembers Eaton and Viars opposed). Motion carried.

Item X-B: **RESOLUTION NO. 2019-30, 2019** Motion by Mayor Protem Henderson to approve the 8 mills Maintenance and Operation (M&O) rate, seconded by Councilmember Viars. Vote taken, approved 4-1 (Councilmember Blinkhorn opposed). Motion carried.

Item X-C: **RESOLUTION NO. 2019-31, 2019** Motion by Councilmember Eaton to approve the 1.5 bond rate, seconded by Mayor Protem Henderson.

Substitute motion by Councilmember Ferris to rollback the bond rate from 1.5 to 1.447, seconded by Councilmember Blinkhorn.

Councilmember Ferris feels the City is in good health and wants to let citizens keep their own money. In this instance, it would average \$4 per year.

Vote taken on the substitute motion, 2-3 (Councilmembers Henderson, Viars and Eaton opposed). Motion failed.

Vote taken on the first motion of a 1.5 bond rate, 3-2 (Councilmembers Ferris and Blinkhorn opposed). Motion carried.

## **XI. CONSENT AGENDA**

A. Approval of the August 5, 2019 Mayor and City Council meeting minutes.

B. Approval of **RESOLUTION NO. 2019-32, 2019** to update portions of the Kennesaw Master Fee Schedule to reflect changes by departments. Staff recommends updates to the Master Fee Schedule to reflect the addition of small cell charges in accordance with House Bill 184; updated fees for cremations and memorial trees; large group fees for student groups touring the Museum and deleting old references; addition of a convenience fee for paying property taxes with a credit card; and minor grammatical corrections. The City Clerk recommends approval.

Motion by Councilmember Blinkhorn to approve the Consent Agenda engross, seconded by Councilmember Viars. Vote taken, approved unanimously 5-0. Motion carried.

## **XII. FINANCE AND ADMINISTRATION** **GINA AULD, Finance Director**

No items.

## **XIII. PUBLIC SAFETY** **BILL WESTENBERGER, Police Chief** **LINDA DAVIS, 911 Communications Director**

No items.

## **XIV. INFORMATION TECHNOLOGY** **RICK ARNOLD, Co-Director** **JOSHUA GUERRERO, Co-Director**

No items.

## **XV. PUBLIC WORKS** **RICKY STEWART, Director** **ROBBIE BALENGER, Building & Facilities Manager**

No items.

## **XVI. RECREATION AND CULTURE** **RICHARD BANZ, Museum and Agency Director** **STEVE ROBERTS, Parks and Recreation Director**

## **ANN PARSONS, Smith-Gilbert Gardens Director**

- A. Authorize a **RESOLUTION NO. 2019-33, 2019** to approve the bid and award contract for the Inclusive Playground at Swift-Cantrell Park. A Request for Proposals was advertised in the Marietta Daily Journal for the enhancement of the Swift-Cantrell playground to make the 18,500 square foot accessible and add new features for inclusion of all kids. Six proposals were received and opened on June 5, 2019. Bids ranged from \$394,000 to \$494,000. Based on the evaluation of the committee, the research of each company and proposal, the Recreation Director recommends award of the contract to Playground Creations for the price of \$449,993.25 and for the Mayor to sign the attached resolution and contract pending legal review. Funding Line: 310.4228.54.149400.00000 SPLOST 2016 PARK IMPROVEMENTS.

Parks & Recreation Director Steve Roberts presented the Resolution to approve the bid and award contract for the Inclusive Playground at Swift-Cantrell Park. The enhancement of the Swift-Cantrell playground is to make the 18,500 square foot accessible and add new features for inclusion of all kids. Six proposals were received and opened on June 5, 2019 and bids ranged from \$394,000 to \$494,000. Based on the evaluation of the committee, the research of each company and proposal, the Recreation Director recommends award of the contract to Playground Creations for the price of \$449,993.25 and for the Mayor to sign the attached resolution and contract. Members of the Swift-Cantrell Park Foundation Therome James, Jennifer Hutch, Ann Pratt, Phil Bobo, Steve Welsh, Lee Elliott and Erika Orcutt expressed their passion to see this project become a realization. They all have a great love of children and are proud to serve those with special needs. The Foundation and staff received a round of applause from the Mayor, Council, staff and public.

Motion by Councilmember Ferris to approve the Resolution as presented, seconded by Councilmember Viars.

Councilmember Ferris added when he was running for office two years ago he attended a Civitan meeting and discussed children in wheelchairs needing play areas. He promised if elected, would take on this project. The Foundation came together with a unifying vision and he thanked each and every member.

Councilmember Viars is really proud. She is aware of all the challenges and is so very happy the Foundation saw the project through.

Councilmember Eaton noted its great seeing the process were the citizens speak and action is taken. He thanked Ann Pratt and all members of the Swift-Cantrell Foundation and appreciates the diverse background of each member. The Foundation has a great track record with the skatepark, splash pad, shade structures and now this inclusive playground. Thank you all.

Staff anticipates the timeline will be 14 weeks to complete the project, and then we will have a big groundbreaking ceremony.

Vote taken, approved unanimously, 5-0. Motion carried.

## **XVII. COMMUNITY DEVELOPMENT**

**ROBERT FOX, Economic Development Director**

**DARRYL SIMMONS, Zoning Administrator**

**SCOTT BANKS, Building Official**

No items.

## **XVIII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

7:01 PM      Floor Open for Public Comments

JOE BOZEMAN (Property Owner): He owns three properties within the City limits and greatly loves this city. He pays as little taxes as possible, so his tenants do. We need some first aide for the Cemetery Commission as we're losing numbers and the Chair's husband is ill and she is unable to attend meetings. It was suggested they lessen their membership from nine to seven. The Historic Society pays to use City facilities and doesn't think they should be charged. Their last meeting at the Depot was 6:30-8:30 PM on the hottest day of the year. Sixty people were stuck waiting outside because the Depot wasn't unlocked as late as 6:45 PM and he was angry. Acworth folks were appalled they have to pay and he feels they are doing a better job in Acworth where they meet every other month. Attorney Randall Bentley explained the State gratuity law. Mr. Bozeman noted his family has given quite a bit of money over the years to paint the Depot, including for the 150th anniversary of the Great Locomotive Chase – couldn't there be quid pro quo? Tell me what he can do to make this happen. Attorney Bentley suggested Mr. Bozeman get the value and we will have a discussion.

PASTOR JAY JONES: He has been here since 2006. He thanked the Chief and Mayor regarding an unpleasant traffic stop that was unnerving. He and his wife were returning home from a long drive and the stop by an officer was unpleasant from their point of view. He has a good grasp of the law and folks he knows – judges and Masons - are telling him to make a fuss and wanted Pastor Jones to do something. Rather than be reactive, he wants to be proactive and have a breakfast to know all the pastors in town and wants this to be a meet/greet for Kennesaw officers as pastors of color.

ANN PRATT (Resident): She recently met a newly relocated resident from Powder Springs with an autistic son and was already bragging on the proposed inclusive park. It's all about the children!

7:22 PM      Floor Closed for Public Comments

## **XIX. CITY MANAGERS REPORT – Jeff Drobney**

City Manager Jeff Drobney announced the Pigs & Peaches Festival will take place this Friday and Saturday and encouraged the public to attend.

## **XX. MAYOR'S REPORT**

A. Mayor and Council (re)appointments to Boards and Commissions. This item is



for (re)appointments made by the Mayor to any Board, Committees, Authority or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

No items.

## **XXI. COUNCIL COMMENTS**

Councilmember David Blinkhorn noted how great it is when a group of citizens get involved to make a difference.

Mayor Protem Chris Henderson is looking forward to Pigs & Peaches. Congratulations to everyone on the next steps for the inclusive playground. He proudly announced he will have a new nephew in a few months.

Councilmember Pat Ferris is very happy with the results of the inclusive park.

Councilmember Tracey Viars is very proud of the playground. She walks Swift-Cantrell Park every day and the park is a great asset for the City.

Mayor Derek Easterling added that small changes make a big difference.

## **XXII. EXECUTIVE SESSION –Land, Legal, Personnel**

- A. Pursuant to the provisions of O.C.G.A. §50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

Motion by Councilmember Viars to enter into Executive Session as allowed by O.C.G.A. Sec. 50-14-3 for the purpose of discussing legal and land, motion seconded by Councilmember Blinkhorn. Vote taken, approved unanimously, 5-0. Motion carried.

7:25 PM      Recess to Executive Session

Mayor, City Council, City Manager, City Clerk, City Attorney, Assistant City Manager and Parks & Recreation Director attended Executive Session.

7:40 PM      Reconvene to Open Session

Councilmember Viars read the Board back into Open Session and directed the Mayor and City Council to execute an affidavit in compliance with O.C.G.A. Sec. 50-14-4, motion seconded by Councilmember Blinkhorn. Vote taken, approved 5-0. Motion carried.

No action taken.

## **XXIII. ADJOURN**

Mayor Easterling adjourned at 7:42 p.m. In observance of Labor Day, the next regularly scheduled meeting will be held Tuesday, September 3, 2019 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.

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Debra Taylor, City Clerk

**MAYOR**

Derek Easterling

**City Manager**

Jeff Drobney

**City Clerk, MMC**

Debra Taylor

**COUNCIL**

Mayor Protem Chris Henderson

James Eaton

Tracey Viars

Pat Ferris

David Blinkhorn

Verification the Mayor and City Council have reviewed Minutes from the

08/19/19 Executive Session.

(please initial next to your name)

Mayor Derek Easterling

DDate: 08/26/2019

Mayor Protem Chris Henderson

CHDate: 8/26/19

Councilmember James Eaton

[Signature]Date: 8/26/19

Councilmember Tracey Viars

[Signature]Date: 8/26/19

Councilmember Pat Ferris

Pat M. FerrisDate: 8/26/2019

Councilmember David Blinkhorn

[Signature]Date: 8/26/2019These Minutes were approved at the September 3, 2019 Mayor and City Council meeting.

ATTEST:

[Signature]

Debra Taylor, City Clerk





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	Receipt of the MetroAtlanta activity reports May-July, 2019.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

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**ATTACHMENTS:**

Description	Upload Date	Type
July Report	8/19/2019	Backup Material
June Report	8/19/2019	Backup Material
May Report	8/19/2019	Backup Material

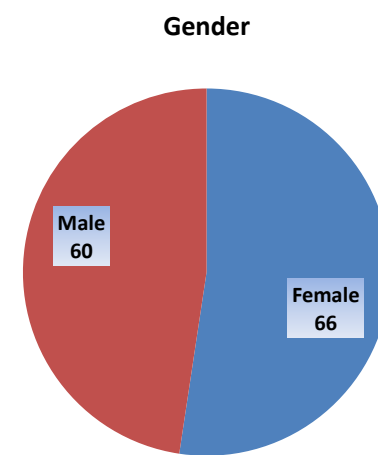
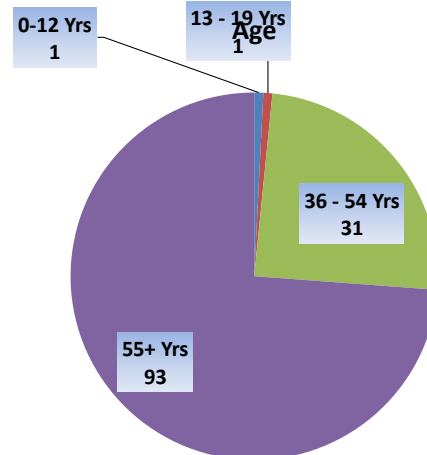
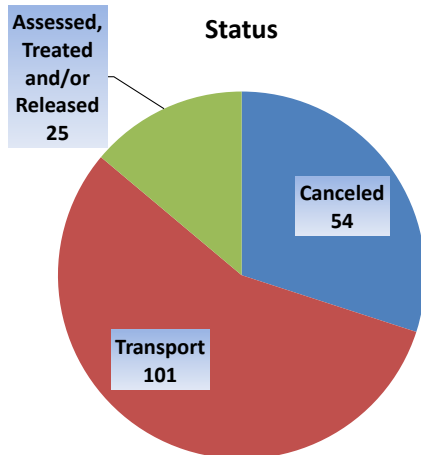
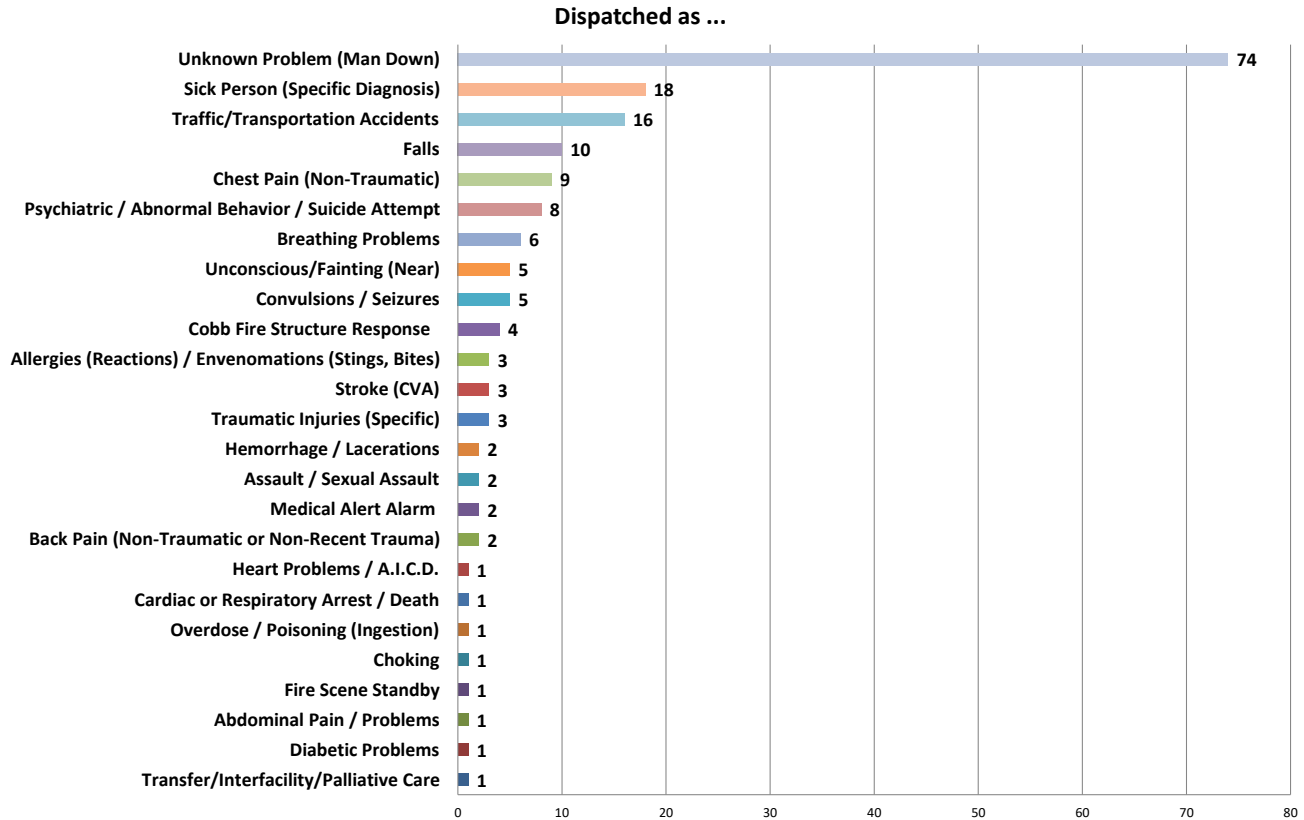
Total Responses	Total
Total	180

Patient Interaction	Total
Total	126

Avg. Response Time	Total
Total	7:25

Cardiac Arrests	Total
Arrest	1
Lucas Used	1

Events	Total
Fire Scene Standby	1
Community Special Event	1
Standby	3



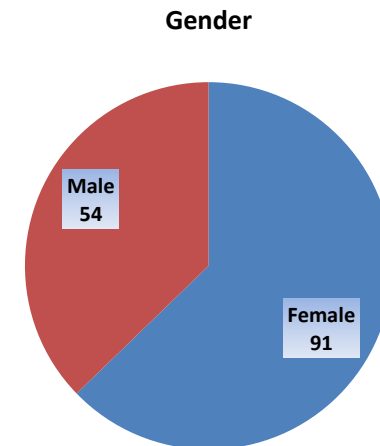
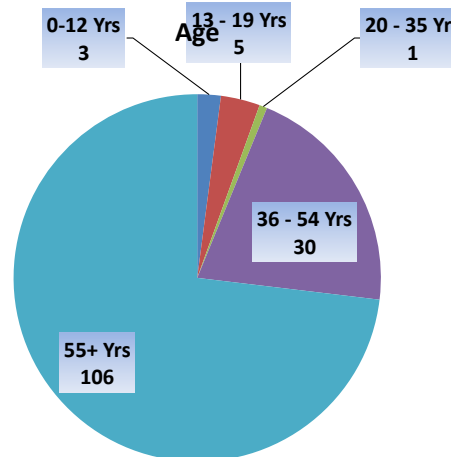
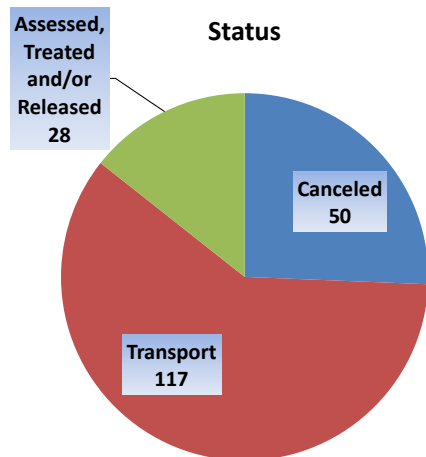
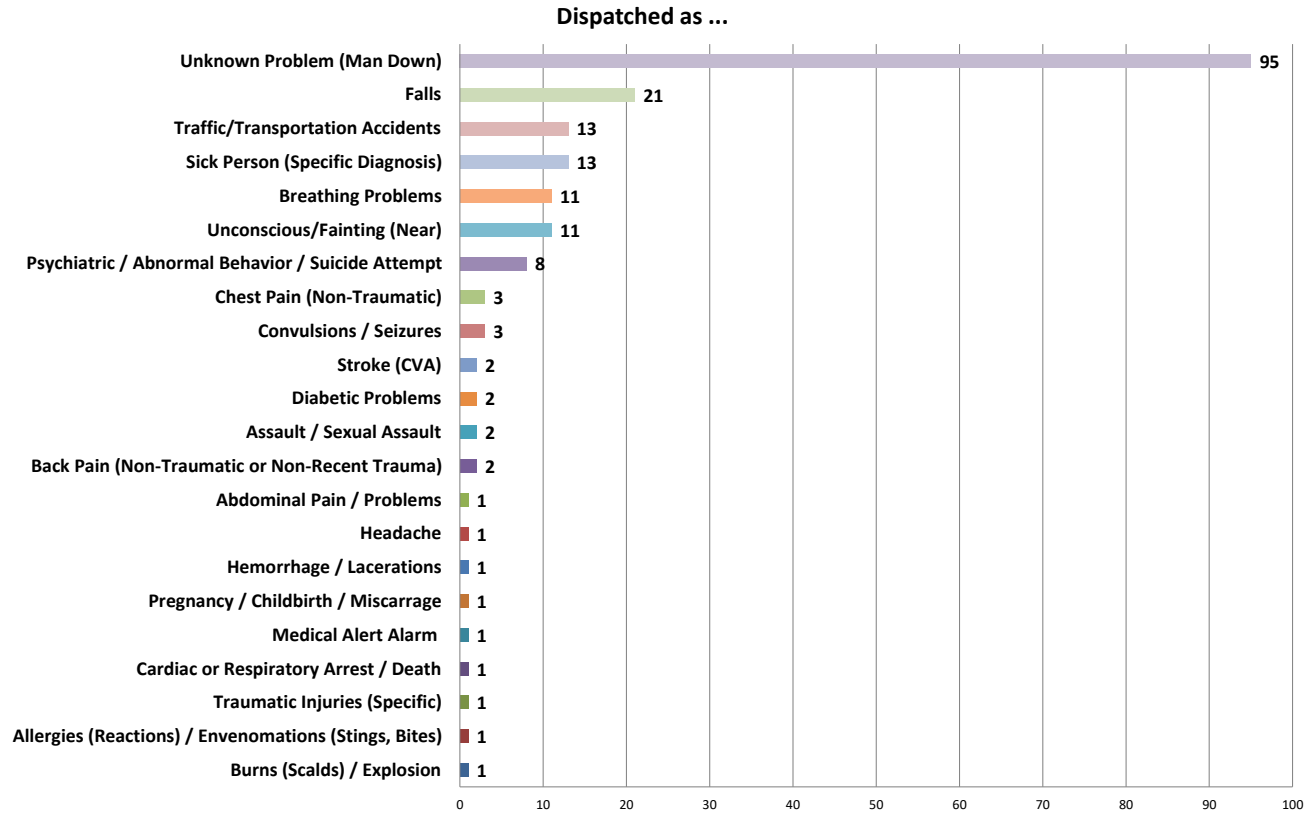
Total Responses	Total
Total	195

Patient Interaction	Total
Total	145

Avg. Response Time	Total
Total	7:24

Cardiac Arrests	Total
Arrest	2
Lucas Used	2

Events	Total
Community Special Event	1



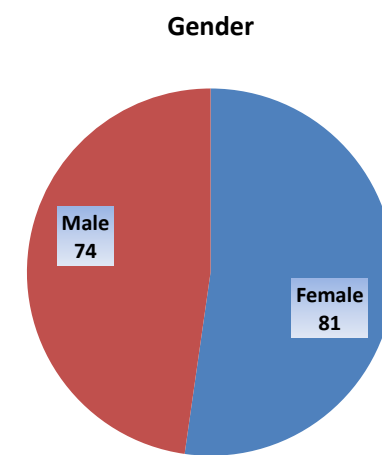
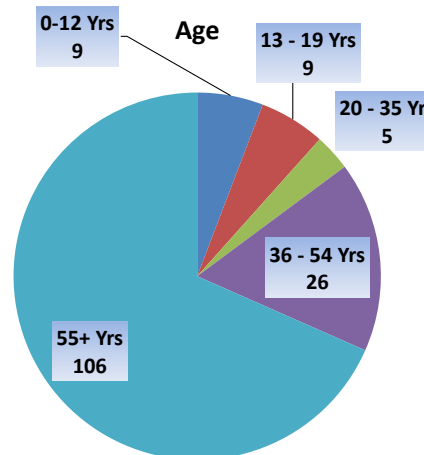
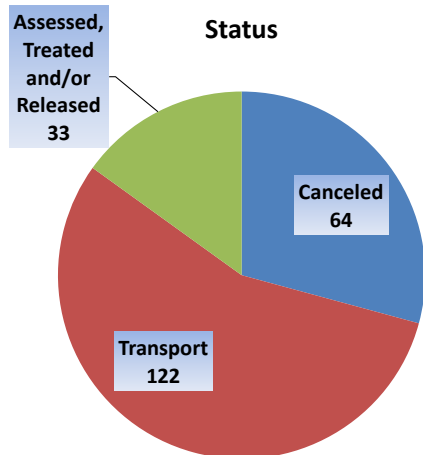
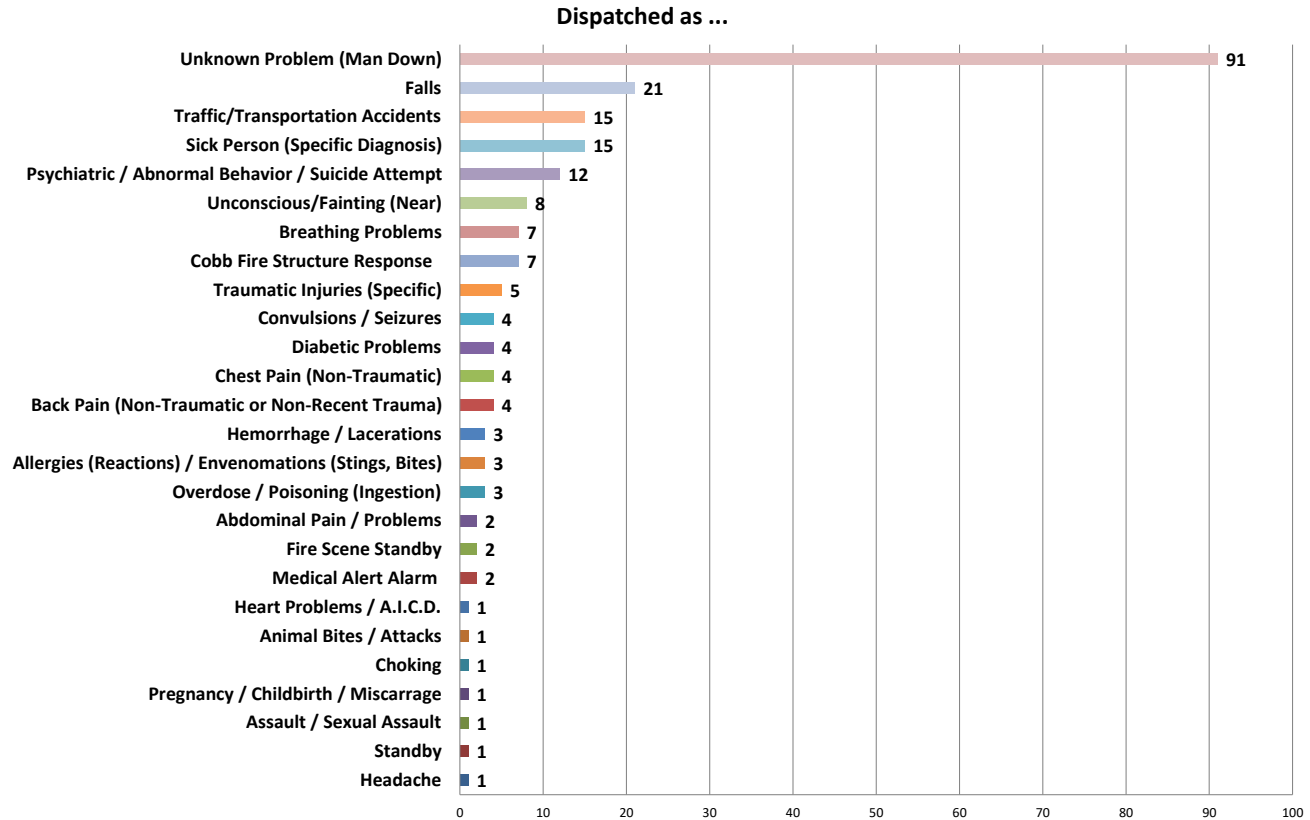
Total Responses	Total
Total	219

Patient Interaction	Total
Total	155

Avg. Response Time	Total
Total	8:37

Cardiac Arrests	Total
Arrest	3
Lucas Used	0

Events	Total
Fire Scene Standby	2
Community Special Event	1
Standby	1





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	Authorize RESOLUTIONS to approve bids and award contracts for the Truck Route Signage Project, Phase I and Phase II.
<b>Agenda Comments:</b>	A Request for Proposals was advertised in the Marietta Daily Journal for the construction and installation of truck route signs. These signs will be installed on N. Main St at Jiles Rd, Jiles Rd at N. Main St and Cherokee St at Jiles Rd as Phase I and Cherokee St at Ben King Rd as Phase II. Each phase was individually advertised and bid. Two bids were received for each project. The proposers for phase I were Carlson Construction Services, LLC with a bid of \$680,754.06 and Brooks Berry Haynie & Associates, Inc. with a bid of \$659,201.96. The proposers for phase II were Carlson Construction Services, LLC with a bid of \$261,306.82 and Brooks Berry Haynie & Associates, Inc. with a bid of \$254,781.17. Based on the evaluation results, the Public Works Director and Croy Engineering recommend award of the contracts for phase I and phase II to Brooks Berry Haynie & Associates, Inc. and Mayor to sign the attached resolutions and contracts pending legal review.
<b>Funding Line(s)</b>	100.1050.54.142500.00000 - ARC-Truck Route Signs

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution Phase I	8/21/2019	Resolution
Recommendation Phase I	8/21/2019	Backup Material
Representation of the Contract Phase I	8/22/2019	Backup Material



Resolution Phase II	8/21/2019	Resolution
Recommendation Phase II	8/21/2019	Backup Material
Representation of the Contract Phase II	8/22/2019	Backup Material
Kennesaw Truck Signage Map	8/27/2019	Maps

**CITY OF KENNESAW  
GEORGIA**

**RESOLUTION NO. 2019-\_\_\_\_, 2019**

**RESOLUTION TO APPROVE A CONTRACT WITH  
BROOKS BERRY HAYNIE & ASSOCIATES, INC.  
FOR THE CONSTRUCTION AND INSTALLATION OF TRUCK ROUTE SIGNAGE,  
PHASE I**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,  
COBB COUNTY, GEORGIA, AS FOLLOWS:**

**WHEREAS**, the City desires to engage a qualified and experienced Contractor to construct and installation of truck route signage, phase I; and

**WHEREAS**, Brooks Berry Haynie & Associates, Inc. has represented to the City they are experienced and qualified to perform those services; and

**WHEREAS**, Brooks Berry Haynie & Associates, Inc. has offered to provide the required construction services for an amount of \$659,201.96.

**BE IT RESOLVED** the Kennesaw City Council authorizes the Mayor to execute a contract with Brooks Berry Haynie & Associates, Inc. to perform described work as shown as Attachment A.

**BE IT FURTHER RESOLVED** this Resolution shall become effective from and after its adoption and execution by the mayor.

PASSED AND ADOPTED by the Kennesaw City Council on this \_\_\_\_ day of September, 2019.

ATTEST:

CITY OF KENNESAW

\_\_\_\_\_  
Debra Taylor, City Clerk

\_\_\_\_\_  
Derek Easterling, Mayor



May 03, 2019

**Re: Recommendation of Award: Kennesaw Truck CMS Phase 1**  
**GDOT PI No: 0012609**  
**Croy Engineering Project No: 1260.06**

Ms. Shannon Dodd, PE  
Project Manager  
GDOT | Office of Program Delivery  
600 West Peachtree St. NW  
Suite 1550  
Atlanta, GA 30308

Dear Ms. Dodd:

Bids were opened and read aloud for the above referenced project on April 26, 2019. Two bids were submitted for this project. Carlson Construction Services, LLC submitted a bid of \$680,754.06 and the low bid was submitted by Brooks Berry Haynie & Associates, Inc. in the amount of \$659,201.96. The estimated cost for this project was \$ 678,490.78.

The required DBE goal for this project is 5%. Brooks Berry Haynie & Associates, Inc. will use JJ DAL Supply, LLC as a DBE Supplier with a 5.27% participation. Carlson Construction Services, LLC also proposed using JJ DAL Supply, LLC as a DBE Supplier. However, they did not list the amount paid and 60% supplier participation amount as instructed. Therefore, Carlson Construction Services, LLC's DBE participation cannot be calculated.

Enclosed for your review is a copy of the tabulation of all bids received for the project, the bid proposal submitted by Brooks Berry Haynie & Associates, Inc., and the DBE Goals submitted by Brooks Berry Haynie & Associates, Inc.

It is our recommendation that the contract be awarded to Brooks Berry Haynie & Associates, Inc. Upon receipt of GDOT's concurrence, we will prepare the contracts and forward them to the Contractor for execution.



Respectfully,

Zachary V. Buffington, PLS, EIT  
Program Manager

Enclosures: Bid Tabulation Sheet  
Bid Proposal (Brooks Berry Haynie & Associates, Inc.)  
DBE Goals (Brooks Berry Haynie & Associates, Inc.)

cc: Mr. Ricky Stewart, City of Kennesaw  
Mr. Yared Altaye, City of Kennesaw  
Mr. Chris Rideout, Croy Engineering  
Mr. Greg Teague, Croy Engineering  
Mr. Wayne McGary, Croy Engineering  
Mr. Dan Dobry, Croy Engineering  
Project File  
Reading File

Project Name: Kennesaw CMS Phase 1 PI No: 0012609						1 Brooks Berry Haynie & Associates, Inc.		2 Carlson Construction Services, LLC		Average Unit Price
No.	Item No.	Description	Quantity	Units		Unit Price	Item Cost	Unit Price	Item Cost	
1	150-1000	TRAFFIC CONTROL - P.I. NO. 0012609	LS	1		\$17,790.00	\$17,790.00	\$26,500.00	\$26,500.00	\$22,145.00
2	210-0100	GRADING COMPLETE - P.I. NO. 0012609	LS	1		\$74,148.00	\$74,148.00	\$45,000.00	\$45,000.00	\$59,574.00
3	631-0007	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12"	EA	2		\$78,846.00	\$157,692.00	\$58,850.00	\$117,700.00	\$68,848.00
4	631-0007	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 12 CHARACTERS, 8"	EA	2		\$15,684.00	\$31,368.00	\$43,450.00	\$86,900.00	\$29,567.00
5	631-8000	TESTING - CMS	LS	1		\$7,068.00	\$7,068.00	\$2,500.00	\$2,500.00	\$4,784.00
6	638-1008	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #1	EA	1		\$41,266.00	\$41,266.00	\$40,200.00	\$40,200.00	\$40,733.00
7	638-1008	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #2	EA	1		\$41,266.00	\$41,266.00	\$40,200.00	\$40,200.00	\$40,733.00
8	639-1009	MONUMENT SIGN, GROUND MOUNTED WITH ELECTRONIC MESSAGE CENTER, STA - CMS #3	EA	1		\$41,266.00	\$41,266.00	\$53,785.00	\$53,785.00	\$47,525.50
9	639-3004	STEEL STRAIN POLE, TP IV 32'	EA	3		\$4,574.00	\$13,722.00	\$7,500.00	\$22,500.00	\$6,037.00
10	641-1100	GUARDRAIL, TP T	LF	95		\$59.15	\$5,619.25	\$42.00	\$3,990.00	\$50.58
11	641-5001	GUARDRAIL ANCHORAGE, TP 1	EA	1		\$1,921.00	\$1,921.00	\$2,450.00	\$2,450.00	\$2,185.50
12	641-5015	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-ABSORBING	EA	1		\$5,048.00	\$5,048.00	\$5,550.00	\$5,550.00	\$5,299.00
13	647-2120	PULL BOX, PB-2	EA	6		\$380.00	\$2,280.00	\$486.39	\$2,918.34	\$433.20
14	647-2130	PULL BOX, PB-3	EA	6		\$545.00	\$3,270.00	\$520.62	\$3,123.72	\$532.81
15	647-2141	PULL BOX, PB-4S	EA	9		\$844.00	\$7,596.00	\$1,050.00	\$9,450.00	\$947.00
16	682-6222	CONDUIT, NONMETL, TP 2, 2 IN	LF	785		\$7.14	\$5,604.90	\$14.00	\$10,990.00	\$10.57
17	682-6233	CONDUIT, NONMETL, TP 3, 2 IN	LF	2800		\$10.55	\$29,540.00	\$12.00	\$33,600.00	\$11.28
18	682-9950	3" DIRECTIONAL BORE	LF	2650		\$6.97	\$18,470.50	\$6.25	\$16,562.50	\$6.61
19	682-9950	5" DIRECTIONAL BORE	LF	75		\$7.17	\$537.75	\$6.50	\$487.50	\$6.84
20	926-2500	3G / 4G CELLULAR ROUTER TYPE - B	EA	3		\$1,529.00	\$4,587.00	\$1,748.90	\$5,246.70	\$1,638.95
21	935-1512	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER	LF	3600		\$1.92	\$6,912.00	\$1.45	\$5,220.00	\$1.69
22	935-3603	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBER	EA	6		\$597.00	\$3,582.00	\$450.00	\$2,700.00	\$523.50
23	935-4010	FIBER OPTIC SPLICE, FUSION	EA	72		\$46.48	\$3,346.56	\$35.00	\$2,520.00	\$40.74
24	935-8000	TESTING - FIBER	LS	1		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
25	937-6000	MICROWAVE RADAR DETECTION ASSEMBLY	EA	3		\$7,515.00	\$22,545.00	\$6,325.10	\$18,975.30	\$6,920.05
26	937-8020	TESTING - MICROWAVE RADAR DETECTION SYSTEM	LS	1		\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$750.00
27	939-2237	GBIC, TYPE D (10KM)	EA	12		\$125.00	\$1,500.00	\$180.00	\$2,160.00	\$152.50
28	939-2300	FIELD SWITCH, TYPE A	EA	6		\$1,762.00	\$10,572.00	\$1,650.00	\$9,900.00	\$1,706.00
29	939-4030	TYPE C CABINET	EA	3		\$5,590.00	\$16,770.00	\$4,475.00	\$13,425.00	\$5,032.50
30	939-4040	TYPE D CABINET	EA	3		\$4,138.00	\$12,414.00	\$7,900.00	\$23,700.00	\$6,019.00
31	939-8000	TESTING - SWITCH	LS	1		\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$750.00
32	999-9999	CONTINGENCY	EA	1		\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00
GRAND TOTAL OF AMOUNTS						\$659,201.96		\$680,754.06		

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
1	TRAFFIC CONTROL - P.I. NO. 0012609 150-1000	1	LS	\$ 17,790.00 Numerals	\$ 17,790.00 Numerals  Seventeen Thousand Seven Hundred Ninety dollars & No Cents Words(unit price only)
2	GRADING COMPLETE - P.I. NO. 0012609 210-0100	1	LS	\$ 74,148.00 Numerals	\$ 74,148.00 Numerals  Seventy Four Thousand one hundred forty eight dollars and no Cents Words(unit price only)
3	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12" 631-0007	2	EA	\$ 78,846.00 Numerals	\$ 157,692.00 Numerals  seventy eight thousand eight hundred forty six dollars and no cents Words(unit price only)
4	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 12 CHARACTERS, 8" 631-0007	2	EA	\$ 15,684.00 Numerals	\$ 31,368.00 Numerals  Fifteen thousand six hundred eighty four dollars and no cents Words(unit price only)
5	TESTING - CMS 631-8000	1	LS	\$ 7,068.00 Numerals	\$ 7,068.00 Numerals  seven Thousand sixty eight dollars and no cents Words(unit price only)
6	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #1 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals  Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)
7	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #2 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals  Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
8	MONUMENT SIGN, GROUND MOUNTED WITH ELECTRONIC MESSAGE CENTER, STA - CMS #3 639-1009	1	EA	\$ <u>41,266.00</u> Numerals	\$ <u>41,266.00</u> Numerals
				Forty one thousand two hundred sixty six dollars and no cents	
				Words(unit price only)	
9	STEEL STRAIN POLE, TP IV 32' 639-3004	3	EA	\$ <u>4,574.00</u> Numerals	\$ <u>13,722.00</u> Numerals
				four thousand five hundred seventy four dollars and no cents	
				Words(unit price only)	
10	GUARDRAIL, TP T 641-1100	95	LF	\$ <u>59.15</u> Numerals	\$ <u>5,619.25</u> Numerals
				Fifty nine dollars and fifteen cents	
				Words(unit price only)	
11	GUARDRAIL ANCHORAGE, TP 1 641-5001	1	EA	\$ <u>1,921.00</u> Numerals	\$ <u>1,921.00</u> Numerals
				one thousand nine hundred twenty one dollars and no cents	
				Words(unit price only)	
12	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-ABSORBING 641-5015	1	EA	\$ <u>5,048.00</u> Numerals	\$ <u>5,048.00</u> Numerals
				five thousand forty eight dollars and no cents	
				Words(unit price only)	
13	PULL BOX, PB-2 647-2120	6	EA	\$ <u>380.00</u> Numerals	\$ <u>2,280.00</u> Numerals
				three hundred eighty dollars and no cents	
				Words(unit price only)	
14	PULL BOX, PB-3 647-2130	6	EA	\$ <u>545.00</u> Numerals	\$ <u>3,270.00</u> Numerals
				Five hundred forty five dollars and no cents	
				Words(unit price only)	

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
15	PULL BOX, PB-4S 647-2141	9	EA	\$ 844.00 Numerals	\$ 7,596.00 Numerals
Eight hundred forty-four dollars and zero cents Words(unit price only)					
16	CONDUIT, NONMETL, TP 2, 2 IN 682-6222	785	LF	\$ 7.14 Numerals	\$ 5,604.90 Numerals
Seven dollars and fourteen cents Words(unit price only)					
17	CONDUIT, NONMETL, TP 3, 2 IN 682-6233	2,800	LF	\$ 10.55 Numerals	\$ 29,540.00 Numerals
Ten dollars and fifty-five cents Words(unit price only)					
18	3" DIRECTIONAL BORE 682-9950	2,650	LF	\$ 6.97 Numerals	\$ 18,470.50 Numerals
Six dollars and ninety-seven cents Words(unit price only)					
19	5" DIRECTIONAL BORE 682-9950	75	LF	\$ 7.17 Numerals	\$ 537.75 Numerals
Seven dollars and seventeen cents Words(unit price only)					
20	3G / 4G CELLULAR ROUTER TYPE - B 926-2500	3	EA	\$ 1,529.00 Numerals	\$ 4,587.00 Numerals
One thousand five hundred twenty-nine dollars and zero cents Words(unit price only)					
21	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER 935-1512	3,600	LF	\$ 1.92 Numerals	\$ 6,912.00 Numerals
One dollar and ninety-two cents Words(unit price only)					



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
22	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBE 935-3603	6	EA	\$ 597.00 Numerals	\$ 3,582.00 Numerals
Five hundred ninety seven dollars and zero cents Words(unit price only)					
23	FIBER OPTIC SPLICE, FUSION 935-4010	72	EA	\$ 46.48 Numerals	\$ 3,346.56 Numerals
Forty-six dollars and forty-eight cents Words(unit price only)					
24	TESTING - FIBER 935-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents Words(unit price only)					
25	MICROWAVE RADAR DETECTION ASSEMBLY 937-6000	3	EA	\$ 7,515.00 Numerals	\$ 22,545.00 Numerals
Seven thousand five hundred fifteen dollars and zero cents Words(unit price only)					
26	TESTING - MICROWAVE RADAR DETECTION SYSTEM 937-8020	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five Hundred dollars and zero cents Words(unit price only)					
27	GBIC, TYPE D (10KM) 939-2237	12	EA	\$ 125.00 Numerals	\$ 1,500.00 Numerals
One hundred twenty-five dollars and zero cents Words(unit price only)					
28	FIELD SWITCH, TYPE A 939-2300	6	EA	\$ 1,762.00 Numerals	\$ 10,572.00 Numerals
One thousand seven hundred sixty-two dollars and zero cents Words(unit price only)					

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
29	TYPE C CABINET 939-4030	3	EA	\$ 5,590.00 Numerals	\$ 16,770.00 Numerals
Five thousand five hundred ninety dollars and zero cents					
Words(unit price only)					
30	TYPE D CABINET 939-4040	3	EA	\$ 4,138.00 Numerals	\$ 12,414.00 Numerals
Four thousand one hundred thirty-eight dollars and zero cents					
Words(unit price only)					
31	TESTING - SWITCH 939-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents					
Words(unit price only)					
32	CONTINGENCY 999-9999	1	EA	\$ \$70,000.00 Numerals	\$ \$70,000.00 Numerals
Seventy Thousand					
Words(unit price only)					

**GRAND TOTAL OF AMOUNTS**

**\$ 659,201.96**

**DBE GOALS**

VENDOR ID: 2BR530

BIDDER'S COMPANY NAME: Brooks Berry Haynie  
& Associates Inc.

PROJECT NO. &amp; COUNTY: 0012609/COBB

LET NO:

LET DATE: 4/26/2019

TOTAL BID: \$659,201.96

THE REQUIRED DBE GOAL ON THIS CONTRACT IS: 5%

I PROPOSE TO UTILIZE THE FOLLOWING DBE CONTRACTORS:

**LIST OF DBE PARTICIPANTS**

VENDOR NUMBER	DBE NAME/ ADDRESS (CITY, STATE)	TYPE OF WORK	*WORK CODE	Race Neutral	Race Conscious	AMOUNT
2JJ007	JJ DAL Supply LLC P.O. Box 393 Tucker GA	Supplier			X	\$58,000.00 ( 60% = \$34,800.00)
TOTAL						\$34,800.00

**\*For Departmental use only. Do not fill in Work codes.****PLEASE NOTE:** Only 60 % of the participation of a DBE Supplier who does not manufacture or install the product will be counted toward the goal. See below for further instructions.

SECTION TWO  
CONTRACT DOCUMENTS

BID BOND  
(Five Percent of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

Brooks Berry Haynie & Associates, Inc. as Principal and

Fidelity and Deposit Company of Maryland as Surety,

are hereby held and firmly bound unto the City of Kennesaw, Georgia as Owner in the

penal sum of Five Percent of Amount Bid Dollars (\$ -5%-)

for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this 26th day of April, 20 19.

The condition of the above obligation is such that whereas the Principal has submitted to the City of Kennesaw, Georgia a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of:

**Kennesaw Truck CMS Phase I**

NOW, THEREFORE,

- (a) If said bid shall be rejected or in the alternate,
- (b) If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said bid) and shall furnish a bond for his faithful performance of said contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void; otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BID BOND  
(Continued)

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

SEAL



Brooks Berry Haynie & Associates, Inc.

Principal

*Jason Owen*

Fidelity and Deposit Company of Maryland

Surety

SEAL

*Carrie J. Key*  
Carrie J. Key, Attorney-In-Fact

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **MICHAEL BOND, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **W. Parker HIX, David C. EADES, Bradley B. LASTINGER and Carrie J. KEY**, all of Atlanta, Georgia, **EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed; **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 5th day of April, A.D. 2018.

**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: \_\_\_\_\_

*Joshua Lecker*  
Assistant Secretary  
Joshua Lecker

*Michael Bond*

Vice President  
Michael Bond

State of Maryland  
County of Baltimore

On this 5th day of April, A.D. 2018, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **MICHAEL BOND, Vice President, and JOSHUA LECKER, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*

Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2019



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
1	TRAFFIC CONTROL - P.I. NO. 0012609 150-1000	1	LS	\$ 17,790.00 Numerals	\$ 17,790.00 Numerals  Seventeen Thousand Seven Hundred Ninety dollars & No Cents Words(unit price only)
2	GRADING COMPLETE - P.I. NO. 0012609 210-0100	1	LS	\$ 74,148.00 Numerals	\$ 74,148.00 Numerals  Seventy Four Thousand one hundred forty eight dollars and no Cents Words(unit price only)
3	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12" 631-0007	2	EA	\$ 78,846.00 Numerals	\$ 157,692.00 Numerals  seventy eight thousand eight hundred forty six dollars and no cents Words(unit price only)
4	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 12 CHARACTERS, 8" 631-0007	2	EA	\$ 15,684.00 Numerals	\$ 31,368.00 Numerals  Fifteen thousand six hundred eighty four dollars and no cents Words(unit price only)
5	TESTING - CMS 631-8000	1	LS	\$ 7,068.00 Numerals	\$ 7,068.00 Numerals  seven Thousand sixty eight dollars and no cents Words(unit price only)
6	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #1 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals  Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)
7	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #2 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals  Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
8	MONUMENT SIGN, GROUND MOUNTED WITH ELECTRONIC MESSAGE CENTER, STA - CMS #3 639-1009	1 EA		\$ <u>41,266.00</u> Numerals	\$ <u>41,266.00</u> Numerals
				Forty one thousand two hundred sixty six dollars and no cents	
				Words(unit price only)	
9	STEEL STRAIN POLE, TP IV 32' 639-3004	3 EA		\$ <u>4,574.00</u> Numerals	\$ <u>13,722.00</u> Numerals
				four thousand five hundred seventy four dollars and no cents	
				Words(unit price only)	
10	GUARDRAIL, TP T 641-1100	95 LF		\$ <u>59.15</u> Numerals	\$ <u>5,619.25</u> Numerals
				Fifty nine dollars and fifteen cents	
				Words(unit price only)	
11	GUARDRAIL ANCHORAGE, TP 1 641-5001	1 EA		\$ <u>1,921.00</u> Numerals	\$ <u>1,921.00</u> Numerals
				one thousand nine hundred twenty one dollars and no cents	
				Words(unit price only)	
12	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-ABSORBING 641-5015	1 EA		\$ <u>5,048.00</u> Numerals	\$ <u>5,048.00</u> Numerals
				five thousand forty eight dollars and no cents	
				Words(unit price only)	
13	PULL BOX, PB-2 647-2120	6 EA		\$ <u>380.00</u> Numerals	\$ <u>2,280.00</u> Numerals
				three hundred eighty dollars and no cents	
				Words(unit price only)	
14	PULL BOX, PB-3 647-2130	6 EA		\$ <u>545.00</u> Numerals	\$ <u>3,270.00</u> Numerals
				Five hundred forty five dollars and no cents	
				Words(unit price only)	



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
15	PULL BOX, PB-4S 647-2141	9	EA	\$ 844.00 Numerals	\$ 7,596.00 Numerals
				Eight hundred forty-four dollars and zero cents Words(unit price only)	
16	CONDUIT, NONMETL, TP 2, 2 IN 682-6222	785	LF	\$ 7.14 Numerals	\$ 5,604.90 Numerals
				Seven dollars and fourteen cents Words(unit price only)	
17	CONDUIT, NONMETL, TP 3, 2 IN 682-6233	2,800	LF	\$ 10.55 Numerals	\$ 29,540.00 Numerals
				Ten dollars and fifty-five cents Words(unit price only)	
18	3" DIRECTIONAL BORE 682-9950	2,650	LF	\$ 6.97 Numerals	\$ 18,470.50 Numerals
				Six dollars and ninety-seven cents Words(unit price only)	
19	5" DIRECTIONAL BORE 682-9950	75	LF	\$ 7.17 Numerals	\$ 537.75 Numerals
				Seven dollars and seventeen cents Words(unit price only)	
20	3G / 4G CELLULAR ROUTER TYPE - B 926-2500	3	EA	\$ 1,529.00 Numerals	\$ 4,587.00 Numerals
				One thousand five hundred twenty-nine dollars and zero cents Words(unit price only)	
21	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER 935-1512	3,600	LF	\$ 1.92 Numerals	\$ 6,912.00 Numerals
				One dollar and ninety-two cents Words(unit price only)	

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
22	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBE 935-3603	6	EA	\$ 597.00 Numerals	\$ 3,582.00 Numerals
Five hundred ninety seven dollars and zero cents Words(unit price only)					
23	FIBER OPTIC SPLICE, FUSION 935-4010	72	EA	\$ 46.48 Numerals	\$ 3,346.56 Numerals
Forty-six dollars and forty-eight cents Words(unit price only)					
24	TESTING - FIBER 935-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents Words(unit price only)					
25	MICROWAVE RADAR DETECTION ASSEMBLY 937-6000	3	EA	\$ 7,515.00 Numerals	\$ 22,545.00 Numerals
Seven thousand five hundred fifteen dollars and zero cents Words(unit price only)					
26	TESTING - MICROWAVE RADAR DETECTION SYSTEM 937-8020	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five Hundred dollars and zero cents Words(unit price only)					
27	GBIC, TYPE D (10KM) 939-2237	12	EA	\$ 125.00 Numerals	\$ 1,500.00 Numerals
One hundred twenty-five dollars and zero cents Words(unit price only)					
28	FIELD SWITCH, TYPE A 939-2300	6	EA	\$ 1,762.00 Numerals	\$ 10,572.00 Numerals
One thousand seven hundred sixty-two dollars and zero cents Words(unit price only)					

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE I**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
29	TYPE C CABINET 939-4030	3	EA	\$ 5,590.00 Numerals	\$ 16,770.00 Numerals
Five thousand five hundred ninety dollars and zero cents					
Words(unit price only)					
30	TYPE D CABINET 939-4040	3	EA	\$ 4,138.00 Numerals	\$ 12,414.00 Numerals
Four thousand one hundred thirty-eight dollars and zero cents					
Words(unit price only)					
31	TESTING - SWITCH 939-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents					
Words(unit price only)					
32	CONTINGENCY 999-9999	1	EA	\$ \$70,000.00 Numerals	\$ \$70,000.00 Numerals
Seventy Thousand					
Words(unit price only)					

**GRAND TOTAL OF AMOUNTS**

**\$ 659,201.96**

### BID PROPOSAL (Continued)

Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

The above prices shall include all labor, materials, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

The undersigned further agrees that, in case of failure on his part to execute said contract and bond within ten (10) days after the award thereof, the check or bond accompanying his bid and the money payable thereon shall become the property of the Owner; otherwise, the check or bond accompanying this proposal shall be returned to the Bidder.

The Bidder declares that he understands that the quantities shown on the proposal are subject to adjustment by either increase or decrease, and that should the quantities of any of the items of work be increased, the undersigned proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, he also understands that payment will be made on actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in the quantities and that actual quantities will be determined upon completion of work, at which time adjustment will be made to the contract amount by direct increase or decrease.

Attached hereto is a bid bond or certified check on the form of  
bid bond, in the amount of 5% of bid according  
to conditions under "Information For Bidders" and the provisions therein.

The full name and residence of persons or parties interested in the foregoing bids, as principals, are named as follows:

Jason Owen

600 Discovery Place

Mableton, GA 30126

BID PROPOSAL  
(Continued)

Dated at: 4/26/2019

The 25<sup>th</sup> day of April, 2019.



Brenda Brandy Harris

By Karin Buhle

(Title: Vice President)

CONTRACTOR AFFIDAVIT PURSUANT TO O.C.G.A. 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of The City of Kennesaw, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

61995

Federal Work Authorization User Identification Number

10/17/2007

Date of Authorization

Brooks Berry Haynie & Associates Inc.

Name of Contractor

Kennesaw Truck CMS Phase 1

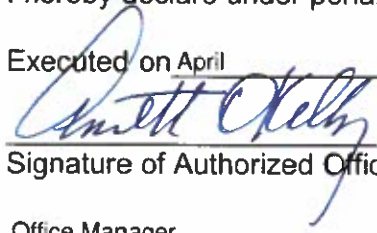
Name of Project

City of Kennesaw

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on April 25th, 2019 in Mableton (city) Georgia (state).

  
Signature of Authorized Officer or Agent

Office Manager

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS 25th DAY OF April, 2019

  
NOTARY PUBLIC

My Commission Expires: 11/11/19



**DBE GOALS**

VENDOR ID: 2BR530

BIDDER'S COMPANY NAME: Brooks Berry Haynie  
& Associates Inc.

PROJECT NO. &amp; COUNTY: 0012609/COBB

LET NO:

LET DATE: 4/26/2019

TOTAL BID: \$659,201.96

THE REQUIRED DBE GOAL ON THIS CONTRACT IS: 5%

I PROPOSE TO UTILIZE THE FOLLOWING DBE CONTRACTORS:

**LIST OF DBE PARTICIPANTS**

<b>VENDOR NUMBER</b>	<b>DBE NAME/ ADDRESS (CITY, STATE)</b>	<b>TYPE OF WORK</b>	<b>*WORK CODE</b>	<b>Race Neutral</b>	<b>Race Conscious</b>	<b>AMOUNT</b>
2JJ007	JJ DAL Supply LLC P.O. Box 393 Tucker GA	Supplier			X	\$58,000.00 ( 60% = \$34,800.00)
TOTAL						\$34,800.00

**\*For Departmental use only. Do not fill in Work codes.****PLEASE NOTE:** Only 60 % of the participation of a DBE Supplier who does not manufacture or install the product will be counted toward the goal. See below for further instructions.

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**NON-COLLUSION CERTIFICATION**

I hereby certify that I have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

It is understood and agreed that this Proposal is one of several competitive bids made to the Department of Transportation, and in consideration of mutual agreements of the bidders, similar hereto, and in consideration of the sum of One Dollar cash in hand paid, receipt whereof is hereby acknowledged, the under signed agrees that this Proposal shall be an option, which is hereby given by the undersigned to the Department of Transportation to accept or reject this Proposal at any time within thirty (30) calendar days from the date on which this sealed proposal is opened and read, unless a longer period is specified in the Proposal or the successful bidder agrees in writing to a longer period of time for the award, and in consideration of the premises, it is expressly covenanted and agreed that this Proposal is not subject to withdrawal by the Proposer or Bidder, during the term of said option.

I hereby acknowledge receipt of the following checked amendments of the Proposal, Plans, Specifications and/or other documents pertaining to the Contract.

Amendment Nos.: I understand that failure to confirm the receipt of amendments is cause for rejection of bids.

(COMPANY NAME)



Signature of Contractor

Jason Owen

Printed Name of Signee

President

Title

(SEAL)







STATE OF GEORGIA  
Office of the Secretary of State  
Georgia Construction Industry Licensing Board  
LICENSE NO. ~~OF G.~~ UC301102  
Brooks Berry Haynie And Associates Inc

~~600 Discovery Place~~  
~~Mableton GA 30126~~

Utility Contractor

EXP DATE - 04/30/2021 Status: Active  
Issue Date: 02/18/2002

Above is your wall certificate license. A pocket-sized license card is below.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site - [www.sos.state.ga.us/plb](http://www.sos.state.ga.us/plb).

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing  
237 Coliseum Drive  
Macon GA 31217  
Phone: (478) 207-2440  
Toll Free: (844) 753-7825  
[www.sos.state.ga.us/plb](http://www.sos.state.ga.us/plb)



Brooks Berry Haynie And Associates Inc  
600 Discovery Place  
Mableton GA 30126



STATE OF GEORGIA  
Office of the Secretary of State  
Georgia Construction Industry Licensing Board  
License No. ~~OF G.~~ UC301102  
Brooks Berry Haynie And Associates Inc

~~600 Discovery Place~~  
~~Mableton GA 30126~~  
Utility Contractor

EXP DATE - 04/30/2021 Status: Active  
Issue Date: 02/18/2002

	<b>STATE OF GEORGIA</b> <b>Brian P. Kemp, Secretary of State</b> State Construction Industry Licensing Board Electrical Contractor- Non Restricted	
	License No. EN213554	Status: Active
<b>Andrew Scott O'Kelley</b> <b>600 Discovery Place</b> <b>Mableton GA 30126</b>		
Issued: 12/19/2003 Expires: 6/30/2020		
		Real-time license verification is available at <a href="http://sos.georgia.gov/PLB">sos.georgia.gov/PLB</a>


The Certificate above may be used for wall display.

The Card below may be used as the pocket identification card.

Notify the Board office of name/address changes at:

Georgia Secretary of State  
 Professional Licensing Boards  
 237 Coliseum Drive  
 Macon, GA 31217-3858

Or visit us online at:  
<http://www.sos.ga.gov/plb/>

	<b>STATE OF GEORGIA</b> <b>Brian P. Kemp, Secretary of State</b> State Construction Industry Licensing Board Electrical Contractor- Non Restricted License No. EN213554 - Active	
	<b>Andrew Scott O'Kelley</b> <b>600 Discovery Place</b> <b>Mableton GA 30126</b>	
Issued 12/19/2003 Expires 6/30/2020		
		Real-time license verification is available at <a href="http://sos.georgia.gov/PLB">sos.georgia.gov/PLB</a>

**CITY OF KENNESAW  
GEORGIA**

**RESOLUTION NO. 2019-\_\_\_\_, 2019**

**RESOLUTION TO APPROVE A CONTRACT WITH  
BROOKS BERRY HAYNIE & ASSOCIATES, INC.  
FOR THE CONSTRUCTION AND INSTALLATION OF TRUCK ROUTE SIGNAGE,  
PHASE II**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,  
COBB COUNTY, GEORGIA, AS FOLLOWS:**

**WHEREAS**, the City desires to engage a qualified and experienced Contractor to construct and installation of truck route signage, phase II; and

**WHEREAS**, Brooks Berry Haynie & Associates, Inc. has represented to the City they are experienced and qualified to perform those services; and

**WHEREAS**, Brooks Berry Haynie & Associates, Inc. has offered to provide the required construction services for an amount of \$254,781.17.

**BE IT RESOLVED** the Kennesaw City Council authorizes the Mayor to execute a contract with Brooks Berry Haynie & Associates, Inc. to perform described work as shown as Attachment B.

**BE IT FURTHER RESOLVED** this Resolution shall become effective from and after its adoption and execution by the mayor.

PASSED AND ADOPTED by the Kennesaw City Council on this \_\_\_\_ day of September, 2019.

ATTEST:

CITY OF KENNESAW

\_\_\_\_\_  
Debra Taylor, City Clerk

\_\_\_\_\_  
Derek Easterling, Mayor



May 03, 2019

**Re: Recommendation of Award: Kennesaw Truck CMS Phase 2**  
**GDOT PI No: 0015699**  
**Croy Engineering Project No: 1260.06**

Ms. Shannon Dodd, PE  
Project Manager  
GDOT | Office of Program Delivery  
600 West Peachtree St. NW  
Suite 1550  
Atlanta, GA 30308

Dear Ms. Dodd:

Bids were opened and read aloud for the above referenced project on April 26, 2019. Two bids were submitted for this project. Carlson Construction Services, LLC submitted a bid of \$261,306.82 and the low bid was submitted by Brooks Berry Haynie & Associates, Inc. in the amount of \$254,781.17. The estimated cost for this project was \$285,588.00.

The required DBE goal for this project is 5%. Brooks Berry Haynie & Associates, Inc. will use JJ DAL Supply, LLC as a DBE Supplier with a 13.65% participation. Carlson Construction Services, LLC also proposed using JJ DAL Supply, LLC as a DBE Supplier. However, they did not list the amount paid and 60% supplier participation amount as instructed. Therefore, Carlson Construction Services, LLC's DBE participation cannot be calculated.

Enclosed for your review is a copy of the tabulation of all bids received for the project, the bid proposal submitted by Brooks Berry Haynie & Associates, Inc., and the DBE Goals submitted by Brooks Berry Haynie & Associates, Inc.

It is our recommendation that the contract be awarded to Brooks Berry Haynie & Associates, Inc. Upon receipt of GDOT's concurrence, we will prepare the contracts and forward them to the Contractor for execution.



Respectfully,

Zachary V. Buffington, PLS, EIT  
Program Manager

Enclosures: Bid Tabulation Sheet  
Bid Proposal (Brooks Berry Haynie & Associates, Inc.)  
DBE Goals (Brooks Berry Haynie & Associates, Inc.)

cc: Mr. Ricky Stewart, City of Kennesaw  
Mr. Yared Altaye, City of Kennesaw  
Mr. Chris Rideout, Croy Engineering  
Mr. Greg Teague, Croy Engineering  
Mr. Wayne McGary, Croy Engineering  
Mr. Dan Dobry, Croy Engineering  
Project File  
Reading File

Project Name: Kennesaw CMS Phase 2 PI No: 0015699						1 Brooks Berry Haynie & Associates, Inc.		2 Carlson Construction Services, LLC		Average Unit Price
No.	Item No.	Description	Quantity	Units		Unit Price	Item Cost	Unit Price	Item Cost	
1	150-1000	TRAFFIC CONTROL - P.I. NO. 0015699	LS	1		\$12,040.00	\$12,040.00	\$6,500.00	\$6,500.00	\$9,270.00
2	210-0100	GRADING COMPLETE - P.I. NO. 0015699	LS	1		\$19,320.00	\$19,320.00	\$25,000.00	\$25,000.00	\$22,160.00
3	631-0007	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12"	EA	1		\$78,846.00	\$78,846.00	\$64,000.00	\$64,000.00	\$71,423.00
4	631-8000	TESTING - CMS	LS	1		\$2,400.00	\$2,400.00	\$1,000.00	\$1,000.00	\$1,700.00
5	638-1008	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #4	EA	1		\$41,266.00	\$41,266.00	\$55,200.00	\$55,200.00	\$48,233.00
6	639-3004	STEEL STRAIN POLE, TP IV 32'	EA	1		\$4,574.00	\$4,574.00	\$7,500.00	\$7,500.00	\$6,037.00
7	641-1100	GUARDRAIL, TP T	LF	50		\$59.15	\$2,957.50	\$42.00	\$2,100.00	\$50.58
8	641-5001	GUARDRAIL ANCHORAGE, TP 1	EA	1		\$1,921.00	\$1,921.00	\$2,450.00	\$2,450.00	\$2,185.50
9	641-5015	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-ABSORBING	EA	1		\$5,048.00	\$5,048.00	\$5,550.00	\$5,550.00	\$5,299.00
10	647-2120	PULL BOX, PB-2	EA	2		\$380.00	\$760.00	\$486.39	\$972.78	\$433.20
11	647-2130	PULL BOX, PB-3	EA	2		\$545.00	\$1,090.00	\$520.62	\$1,041.24	\$532.81
12	647-2141	PULL BOX, PB-4S	EA	3		\$844.00	\$2,532.00	\$1,075.60	\$3,226.80	\$959.80
13	682-6222	CONDUIT, NONMETL, TP 2, 2 IN	LF	300		\$7.14	\$2,142.00	\$14.00	\$4,200.00	\$10.57
14	682-6233	CONDUIT, NONMETL, TP 3, 2 IN	LF	1300		\$10.55	\$13,715.00	\$12.00	\$15,600.00	\$11.28
15	682-9950	3" DIRECTIONAL BORE	LF	900		\$6.97	\$6,273.00	\$6.25	\$5,625.00	\$6.61
16	682-9950	5" DIRECTIONAL BORE	LF	135		\$7.17	\$967.95	\$6.50	\$877.50	\$6.84
17	926-2500	3G / 4G CELLULAR ROUTER TYPE - B	EA	1		\$1,529.00	\$1,529.00	\$1,748.90	\$1,748.90	\$1,638.95
18	935-1512	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER	LF	1210		\$1.92	\$2,323.20	\$1.45	\$1,754.50	\$1.69
19	935-3603	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBER	EA	2		\$597.00	\$1,194.00	\$450.00	\$900.00	\$523.50
20	935-4010	FIBER OPTIC SPLICE, FUSION	EA	24		\$46.48	\$1,115.52	\$35.00	\$840.00	\$40.74
21	935-8000	TESTING - FIBER	LS	1		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
22	937-6000	MICROWAVE RADAR DETECTION ASSEMBLY	EA	1		\$7,515.00	\$7,515.00	\$6,325.10	\$6,325.10	\$6,920.05
23	937-8020	TESTING - MICROWAVE RADAR DETECTION SYSTEM	LS	1		\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$750.00
24	939-2237	GBIC, TYPE D (10KM)	EA	4		\$125.00	\$500.00	\$180.00	\$720.00	\$152.50
25	939-2300	FIELD SWITCH, TYPE A	EA	2		\$1,762.00	\$3,524.00	\$1,650.00	\$3,300.00	\$1,706.00
26	939-4030	TYPE C CABINET	EA	1		\$5,590.00	\$5,590.00	\$4,475.00	\$4,475.00	\$5,032.50
27	939-4040	TYPE D CABINET	EA	1		\$4,138.00	\$4,138.00	\$7,900.00	\$7,900.00	\$6,019.00
28	939-8000	TESTING - SWITCH	LS	1		\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$750.00
29	999-9999	CONTINGENCY	EA	1		\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
GRAND TOTAL OF AMOUNTS						\$254,781.17		\$261,306.82		

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
1	TRAFFIC CONTROL - P.I. NO. 0015699 150-1000	1	LS	\$ 12,040.00 Numerals	\$ 12,040.00 Numerals
					Twelve thousand forty dollars and zero cents Words(unit price only)
2	GRADING COMPLETE - P.I. NO. 0015699 210-0100	1	LS	\$ 19,320.00 Numerals	\$ 19,320.00 Numerals
					Nineteen thousand three hundred twenty dollars and zero cents Words(unit price only)
3	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12" 631-0007	1	EA	\$ 78,846.00 Numerals	\$ 78,846.00 Numerals
					seventy eight thousand eight hundred forty six dollars and no cents Words(unit price only)
4	TESTING - CMS 631-8000	1	LS	\$ 2,400.00 Numerals	\$ 2,400.00 Numerals
					Two thousand four hundred dollars and zero cents Words(unit price only)
5	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #4 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals
					Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)
6	STEEL STRAIN POLE, TP IV 32' 639-3004	1	EA	\$ 4,574.00 Numerals	\$ 4,574.00 Numerals
					four thousand five hundred seventy four dollars and no cents Words(unit price only)
7	GUARDRAIL, TP T 641-1100	50	LF	\$ 59.15 Numerals	\$ 2,957.50 Numerals
					Fifty nine dollars and fifteen cents Words(unit price only)

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
8	GUARDRAIL ANCHORAGE, TP 1 641-5001	1	EA	\$ 1,921.00 Numerals	\$ 1,921.00 Numerals  one thousand nine hundred twenty one dollars and no cents Words(unit price only)
9	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-AB: 641-5015	1	EA	\$ 5,048.00 Numerals	\$ 5,048.00 Numerals  five thousand forty eight dollars and no cents Words(unit price only)
10	PULL BOX, PB-2 647-2120	2	EA	\$ 380.00 Numerals	\$ 760.00 Numerals  three hundred eighty dollars and no cents Words(unit price only)
11	PULL BOX, PB-3 647-2130	2	EA	\$ 545.00 Numerals	\$ 1,090.00 Numerals  Five hundred forty five dollars and no cents Words(unit price only)
12	PULL BOX, PB-4S 647-2141	3	EA	\$ 844.00 Numerals	\$ 2,532.00 Numerals  Eight hundread forty four dollars and no cents Words(unit price only)
13	CONDUIT, NONMETL, TP 2, 2 IN 682-6222	300	LF	\$ 7.14 Numerals	\$ 2,142.00 Numerals  Seven dollars and fourteen cents Words(unit price only)
14	CONDUIT, NONMETL, TP 3, 2 IN 682-6233	1,300	LF	\$ 10.55 Numerals	\$ 13,715.00 Numerals  Ten dollars and Fifty Five Cents Words(unit price only)



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
15	3" DIRECTIONAL BORE 682-9950	900	LF	\$ 6.97 Numerals	\$ 6,273.00 Numerals
				Six dollars and ninety-seven cents	Words(unit price only)
16	5" DIRECTIONAL BORE 682-9950	135	LF	\$ 7.17 Numerals	\$ 967.95 Numerals
				Seven dollars and seventeen cents	Words(unit price only)
17	3G / 4G CELLULAR ROUTER TYPE - B 926-2500	1	EA	\$ 1,529.00 Numerals	\$ 1,529.00 Numerals
				One thousand five hundred twenty-nine dollars and no cents	Words(unit price only)
18	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER 935-1512	1,210	LF	\$ 1.92 Numerals	\$ 2,323.20 Numerals
				One dollar and ninety-two cents	Words(unit price only)
19	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBER 935-3603	2	EA	\$ 597.00 Numerals	\$ 1,194.00 Numerals
				Five hundred ninety-seven dollars and no cents	Words(unit price only)
20	FIBER OPTIC SPLICE, FUSION 935-4010	24	EA	\$ 46.48 Numerals	\$ 1,115.52 Numerals
				Forty-six dollars and forty-eight cents	Words(unit price only)
21	TESTING - FIBER 935-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
				Five hundred dollars and no cents	Words(unit price only)

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
22	MICROWAVE RADAR DETECTION ASSEMBLY 937-6000	1	EA	\$ 7,515.00 Numerals	\$ 7,515.00 Numerals
Seven thousand five hundred fifteen dollars and zero cents Words(unit price only)					
23	TESTING - MICROWAVE RADAR DETECTION SYSTEM 937-8020	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five Hundred dollars and zero cents Words(unit price only)					
24	GBIC, TYPE D (10KM) 939-2237	4	EA	\$ 125.00 Numerals	\$ 500.00 Numerals
One hundred twenty-five dollars and zero cents Words(unit price only)					
25	FIELD SWITCH, TYPE A 939-2300	2	EA	\$ 1,762.00 Numerals	\$ 3,524.00 Numerals
One thousand seven hundred dollars sixty-two and zero cents Words(unit price only)					
26	TYPE C CABINET 939-4030	1	EA	\$ 5,590.00 Numerals	\$ 5,590.00 Numerals
Five thousand five hundred ninety dollars and zero cents Words(unit price only)					
27	TYPE D CABINET 939-4040	1	EA	\$ 4,138.00 Numerals	\$ 4,138.00 Numerals
Four thousand one hundred thirty-eight dollars and zero cents Words(unit price only)					
28	TESTING - SWITCH 939-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents Words(unit price only)					

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
29	CONTINGENCY	1	EA	\$ 30,000.00	\$ 30,000.00
	999-9999			Numerals	Numerals
				Thirty Thousand	
				Words(unit price only)	

**GRAND TOTAL OF AMOUNTS**

**\$ 254,781.17**

### DBE GOALS

VENDOR ID: 2BR530

BIDDER'S COMPANY NAME: Brooks Berry Haynie & Associates Inc.

PROJECT NO. & COUNTY: 0015699/COBB

LET NO:

LET DATE: 4/26/2019

TOTAL BID: \$254,781.17

THE REQUIRED DBE GOAL ON THIS CONTRACT IS: 5%

I PROPOSE TO UTILIZE THE FOLLOWING DBE CONTRACTORS:

### LIST OF DBE PARTICIPANTS

VENDOR NUMBER	DBE NAME/ ADDRESS (CITY, STATE)	TYPE OF WORK	*WORK CODE	Race Neutral	Race Conscious	AMOUNT
2JJ007	JJ DAL Supply LLC P.O. Box 393 Tucker GA	Supplier			X	\$58,000.00 (60% x \$34,800.00)
TOTAL						\$34,800.00

**\*For Departmental use only. Do not fill in Work codes.**

**PLEASE NOTE:** Only 60 % of the participation of a DBE Supplier who does not manufacture or install the product will be counted toward the goal. See below for further instructions.

SECTION TWO  
CONTRACT DOCUMENTS

BID BOND  
(Five Percent of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

Brooks Berry Haynie & Associates, Inc. as Principal and  
Fidelity and Deposit Company of Maryland as Surety,

are hereby held and firmly bound unto the City of Kennesaw, Georgia as Owner in the  
penal sum of Five Percent of Amount Bid Dollars (\$ -5%-)

for the payment of which, well and truly to be made, we hereby jointly and severally bind  
ourselves, our heirs, executors, administrators, successors and assigns.

Signed this 26th day of April, 20 19.

The condition of the above obligation is such that whereas the Principal has submitted  
to the City of Kennesaw, Georgia a certain bid attached hereto and hereby made a part  
hereof to enter into a contract in writing for the construction of:

**Kennesaw Truck CMS Phase 2**

NOW, THEREFORE,

- (a) If said bid shall be rejected or in the alternate,
- (b) If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said bid) and shall furnish a bond for his faithful performance of said contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void; otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BID BOND  
(Continued)

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

SEAL



Brooks Berry Haynie & Associates, Inc.

Principal

*James Owen*

Fidelity and Deposit Company of Maryland

Surety

SEAL

*Carrie J. Key*  
Carrie J. Key, Attorney-In-Fact

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **MICHAEL BOND, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **W. Parker HIX, David C. EADES, Bradley B. LASTINGER and Carrie J. KEY, all of Atlanta, Georgia, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 5th day of April, A.D. 2018.

**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: \_\_\_\_\_

*Joshua Lecker*  
Assistant Secretary  
Joshua Lecker

*Michael Bond*

Vice President  
Michael Bond

State of Maryland  
County of Baltimore

On this 5th day of April, A.D. 2018, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **MICHAEL BOND, Vice President, and JOSHUA LECKER, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*

Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2019



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
1	TRAFFIC CONTROL - P.I. NO. 0015699 150-1000	1	LS	\$ 12,040.00 Numerals	\$ 12,040.00 Numerals
					Twelve thousand forty dollars and zero cents Words(unit price only)
2	GRADING COMPLETE - P.I. NO. 0015699 210-0100	1	LS	\$ 19,320.00 Numerals	\$ 19,320.00 Numerals
					Nineteen thousand three hundred twenty dollars and zero cents Words(unit price only)
3	PERMANENT CHANGEABLE MESSAGE SIGN, TYPE A, COLOR, 20MM PITCH, 4 X 16 CHARACTERS, 12" 631-0007	1	EA	\$ 78,846.00 Numerals	\$ 78,846.00 Numerals
					seventy eight thousand eight hundred forty six dollars and no cents Words(unit price only)
4	TESTING - CMS 631-8000	1	LS	\$ 2,400.00 Numerals	\$ 2,400.00 Numerals
					Two thousand four hundred dollars and zero cents Words(unit price only)
5	STR SUPPORT FOR OVERHEAD SIGN, TP VIII, STA - CMS #4 638-1008	1	EA	\$ 41,266.00 Numerals	\$ 41,266.00 Numerals
					Forty one thousand two hundred sixty six dollars and no cents Words(unit price only)
6	STEEL STRAIN POLE, TP IV 32' 639-3004	1	EA	\$ 4,574.00 Numerals	\$ 4,574.00 Numerals
					four thousand five hundred seventy four dollars and no cents Words(unit price only)
7	GUARDRAIL, TP T 641-1100	50	LF	\$ 59.15 Numerals	\$ 2,957.50 Numerals
					Fifty nine dollars and fifteen cents Words(unit price only)



**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
8	GUARDRAIL ANCHORAGE, TP 1 641-5001	1	EA	\$ 1,921.00 Numerals	\$ 1,921.00 Numerals  one thousand nine hundred twenty one dollars and no cents Words(unit price only)
9	GUARDRAIL TERMINAL, TP 12A, 31 INCH, TANGENT, ENERGY-AB: 641-5015	1	EA	\$ 5,048.00 Numerals	\$ 5,048.00 Numerals  five thousand forty eight dollars and no cents Words(unit price only)
10	PULL BOX, PB-2 647-2120	2	EA	\$ 380.00 Numerals	\$ 760.00 Numerals  three hundred eighty dollars and no cents Words(unit price only)
11	PULL BOX, PB-3 647-2130	2	EA	\$ 545.00 Numerals	\$ 1,090.00 Numerals  Five hundred forty five dollars and no cents Words(unit price only)
12	PULL BOX, PB-4S 647-2141	3	EA	\$ 844.00 Numerals	\$ 2,532.00 Numerals  Eight hundread forty four dollars and no cents Words(unit price only)
13	CONDUIT, NONMETL, TP 2, 2 IN 682-6222	300	LF	\$ 7.14 Numerals	\$ 2,142.00 Numerals  Seven dollars and fourteen cents Words(unit price only)
14	CONDUIT, NONMETL, TP 3, 2 IN 682-6233	1,300	LF	\$ 10.55 Numerals	\$ 13,715.00 Numerals  Ten dollars and Fifty Five Cents Words(unit price only)

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
15	3" DIRECTIONAL BORE 682-9950	900	LF	\$ 6.97	\$ 6,273.00
				Numerals	Numerals
				Six dollars and ninety seven Cents	
				Words(unit price only)	
16	5" DIRECTIONAL BORE 682-9950	135	LF	\$ 7.17	\$ 967.95
				Numerals	Numerals
				Seven dollars and seventeen cents	
				Words(unit price only)	
17	3G / 4G CELLULAR ROUTER TYPE - B 926-2500	1	EA	\$ 1,529.00	\$ 1,529.00
				Numerals	Numerals
				One thousand five hundred twenty-nine dollars and zero cents	
				Words(unit price only)	
18	OUTSIDE PLANT FIBER OPTIC CABLE, DROP, SINGLE MODE, 12 FIBER 935-1512	1,210	LF	\$ 1.92	\$ 2,323.00
				Numerals	Numerals
				One dollar and ninety-two cents	
				Words(unit price only)	
19	FIBER OPTIC CLOSURE, FDC PRE-TERMINATED, TYPE A, 12-FIBER 935-3603	2	EA	\$ 597.00	\$ 1,194.00
				Numerals	Numerals
				Five hundred ninety-seven dollars and zero cents	
				Words(unit price only)	
20	FIBER OPTIC SPLICE, FUSION 935-4010	24	EA	\$ 46.48	\$ 1,115.52
				Numerals	Numerals
				Forty-six dollars and forty-eight cents	
				Words(unit price only)	
21	TESTING - FIBER 935-8000	1	LS	\$ 500.00	\$ 500.00
				Numerals	Numerals
				Five hundred dollars and zero cents	
				Words(unit price only)	

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
22	MICROWAVE RADAR DETECTION ASSEMBLY 937-6000	1	EA	\$ 7,515.00 Numerals	\$ 7,515.00 Numerals
Seven thousand five hundred fifteen dollars and zero cents Words(unit price only)					
23	TESTING - MICROWAVE RADAR DETECTION SYSTEM 937-8020	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five Hundred dollars and zero cents Words(unit price only)					
24	GBIC, TYPE D (10KM) 939-2237	4	EA	\$ 125.00 Numerals	\$ 500.00 Numerals
One hundred twenty-five dollars and zero cents Words(unit price only)					
25	FIELD SWITCH, TYPE A 939-2300	2	EA	\$ 1,762.00 Numerals	\$ 3,524.00 Numerals
One thousand seven hundred dollars sixty-two and zero cents Words(unit price only)					
26	TYPE C CABINET 939-4030	1	EA	\$ 5,590.00 Numerals	\$ 5,590.00 Numerals
Five thousand five hundred ninety dollars and zero cents Words(unit price only)					
27	TYPE D CABINET 939-4040	1	EA	\$ 4,138.00 Numerals	\$ 4,138.00 Numerals
Four thousand one hundred thirty-eight dollars and zero cents Words(unit price only)					
28	TESTING - SWITCH 939-8000	1	LS	\$ 500.00 Numerals	\$ 500.00 Numerals
Five hundred dollars and zero cents Words(unit price only)					

**City of Kennesaw, Georgia**  
**KENNESAW TRUCK CMS PHASE II**  
**PROPOSAL**

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	TOTAL AMOUNT
29	CONTINGENCY	1	EA	\$ 30,000.00	\$ 30,000.00
	999-9999			Numerals	Numerals
				Thirty Thousand	
				Words(unit price only)	

**GRAND TOTAL OF AMOUNTS**

**\$ 254,781.17**

### BID PROPOSAL (Continued)

Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

The above prices shall include all labor, materials, removal, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

The undersigned further agrees that, in case of failure on his part to execute said contract and bond within ten (10) days after the award thereof, the check or bond accompanying his bid and the money payable thereon shall become the property of the Owner; otherwise, the check or bond accompanying this proposal shall be returned to the Bidder.

The Bidder declares that he understands that the quantities shown on the proposal are subject to adjustment by either increase or decrease, and that should the quantities of any of the items of work be increased, the undersigned proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, he also understands that payment will be made on actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in the quantities and that actual quantities will be determined upon completion of work, at which time adjustment will be made to the contract amount by direct increase or decrease.

Attached hereto is a bid bond or certified check on the form of  
bid bond, in the amount of 5% of bid according  
to conditions under "Information For Bidders" and the provisions therein.

The full name and residence of persons or parties interested in the foregoing bids, as principals, are named as follows:

Jason Owen

600 Discovery Place

Mableton, GA 30126

BID PROPOSAL  
(Continued)

Dated at: 4/26/2019

The 25<sup>th</sup> day of April, 2019.



Brooks Berry Hognie

By Kevin Burkhardt

(Title: Vice President)

CONTRACTOR AFFIDAVIT PURSUANT TO O.C.G.A. 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of The City of Kennesaw, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

61995

Federal Work Authorization User Identification Number

10/17/2007

Date of Authorization

Brooks Berry Haynie & Associates Inc.

Name of Contractor

Kennesaw Truck CMS Phase 2

Name of Project

City of Kennesaw

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on April, 25th, 2019 in Mableton (city) Georgia (state).

  
Signature of Authorized Officer or Agent

Office Manager

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS 25th DAY OF April, 2019

  
NOTARY PUBLIC

My Commission Expires: 11/11/19



### DBE GOALS

VENDOR ID: 2BR530

BIDDER'S COMPANY NAME: Brooks Berry Haynie & Associates Inc.

PROJECT NO. & COUNTY: 0015699/COBB

LET NO:

LET DATE: 4/26/2019

TOTAL BID: \$254,781.17

THE REQUIRED DBE GOAL ON THIS CONTRACT IS: 5%

I PROPOSE TO UTILIZE THE FOLLOWING DBE CONTRACTORS:

### LIST OF DBE PARTICIPANTS

VENDOR NUMBER	DBE NAME/ ADDRESS (CITY, STATE)	TYPE OF WORK	*WORK CODE	Race Neutral	Race Conscious	AMOUNT
2JJ007	JJ DAL Supply LLC P.O. Box 393 Tucker GA	Supplier			X	\$58,000.00 (60% x \$34,800.00)
TOTAL						\$34,800.00

**\*For Departmental use only. Do not fill in Work codes.**

**PLEASE NOTE:** Only 60 % of the participation of a DBE Supplier who does not manufacture or install the product will be counted toward the goal. See below for further instructions.



**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**NON-COLLUSION CERTIFICATION**

I hereby certify that I have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly entered into any agreement, participated in any collusion, nor otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

It is understood and agreed that this Proposal is one of several competitive bids made to the Department of Transportation, and in consideration of mutual agreements of the bidders, similar hereto, and in consideration of the sum of One Dollar cash in hand paid, receipt whereof is hereby acknowledged, the under signed agrees that this Proposal shall be an option, which is hereby given by the undersigned to the Department of Transportation to accept or reject this Proposal at any time within thirty (30) calendar days from the date on which this sealed proposal is opened and read, unless a longer period is specified in the Proposal or the successful bidder agrees in writing to a longer period of time for the award, and in consideration of the premises, it is expressly covenanted and agreed that this Proposal is not subject to withdrawal by the Proposer or Bidder, during the term of said option.

I hereby acknowledge receipt of the following checked amendments of the Proposal, Plans, Specifications and/or other documents pertaining to the Contract.

Amendment Nos.: I understand that failure to confirm the receipt of amendments is cause for rejection of bids.

(COMPANY NAME)

  
Signature of Contractor

Jason Owen

Printed Name of Signee

President

Title





STATE OF GEORGIA  
Office of the Secretary of State  
Georgia Construction Industry Licensing Board  
LICENSE NO. ~~0167~~ UC301102  
Brooks Berry Haynie And Associates Inc

~~600 Discovery Place~~  
~~Mableton GA 30126~~

Utility Contractor

EXP DATE - 04/30/2021 Status: Active  
Issue Date: 02/18/2002

Above is your wall certificate license. A pocket-sized license card is below.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – [www.sos.state.ga.us/plb](http://www.sos.state.ga.us/plb).

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing  
237 Coliseum Drive  
Macon GA 31217  
Phone: (478) 207-2440  
Toll Free: (844) 753-7825  
[www.sos.state.ga.us/plb](http://www.sos.state.ga.us/plb)

Brooks Berry Haynie And Associates Inc  
600 Discovery Place  
Mableton GA 30126



STATE OF GEORGIA  
Office of the Secretary of State  
Georgia Construction Industry Licensing Board  
License No. ~~0167~~ UC301102  
Brooks Berry Haynie And Associates Inc

~~600 Discovery Place~~  
~~Mableton GA 30126~~

Utility Contractor

EXP DATE - 04/30/2021 Status: Active  
Issue Date: 02/18/2002



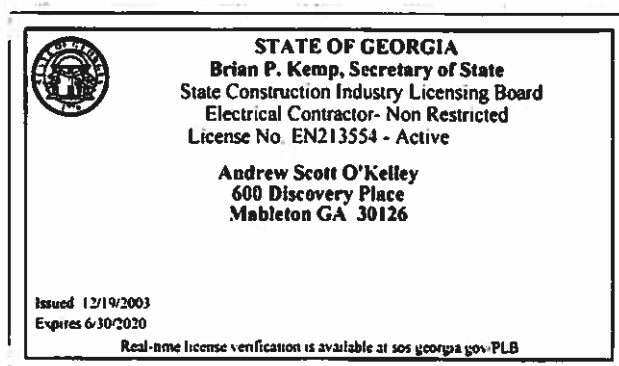
The Certificate above may be used for wall display.

The Card below may be used as the pocket identification card.

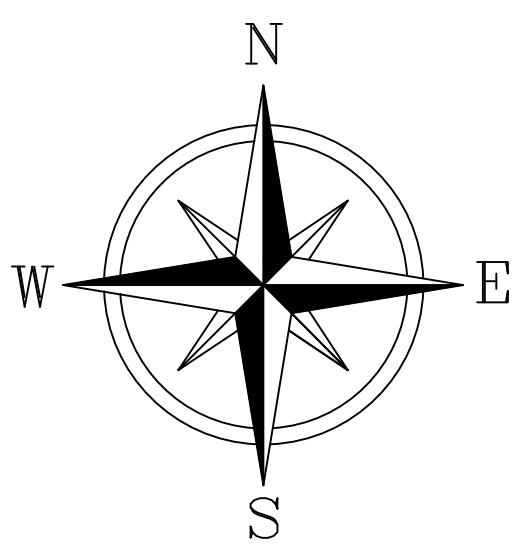
Notify the Board office of name/address changes at:

Georgia Secretary of State  
Professional Licensing Boards  
237 Coliseum Drive  
Macon, GA 31217-3858

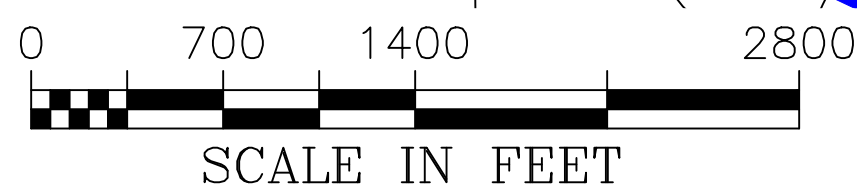
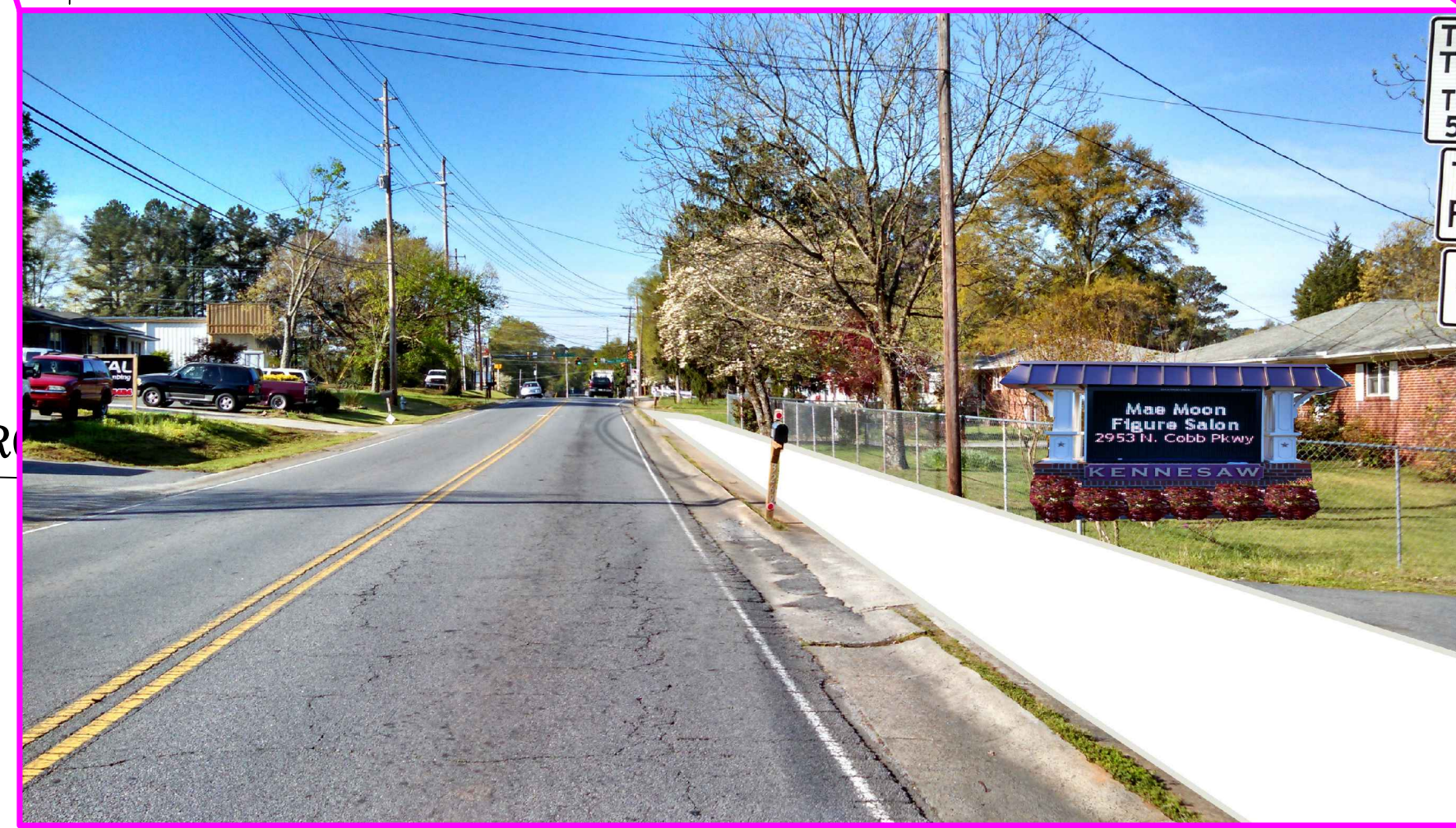
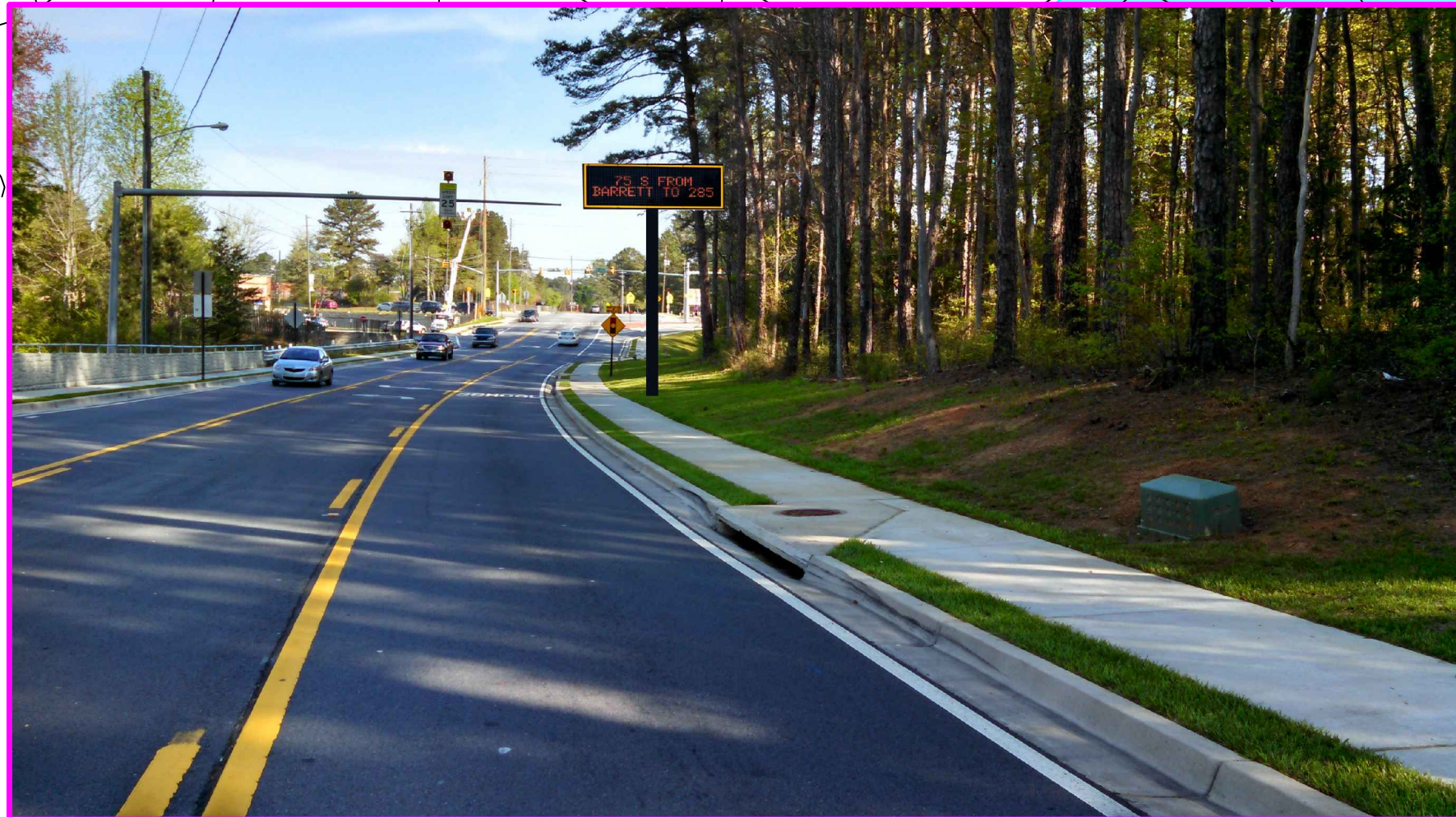
Or visit us online at:  
<http://www.sos.ga.gov/plb/>







LEGEND	
INTERSTATE PRINCIPAL ARTERIAL	
PRINCIPAL ARTERIAL	
MINOR ARTERIAL STREET	
COLLECTOR STREET	
LOCAL	
RAILROAD	







**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	Approve RESOLUTION authorizing Croy Engineering, LLC Proposal for Architectural & Engineering Design Services for the Kennesaw Recreation Center project located in Adams Park.
<b>Agenda Comments:</b>	In 2016 Kennesaw voters approved the 2016 SPLOST that included funding for a new Recreation Center. Croy Engineering, LLC has submitted to the City a proposal to provide Architectural and Engineering Design Services. The new Recreation Center will be approximately 39,700 square feet in size. Phase One will be approximately 21,500 square feet and Phase 2 approximately 18,200 square feet. The project will be fully designed under this proposal but will be designed to be constructed in two phases. A detailed Scope of Services is attached. The Scope of Services includes land surveying, civil engineering and architectural design, construction documents, and construction administration. Total cost is \$741,840 to be funded through SPLOST. The Parks and Recreation Director recommends approval and for the Council to authorize the Mayor to sign.
<b>Funding Line(s)</b>	310.4228.54.150400.00000 2016 SPLOST Recreation Center

**ATTACHMENTS:**

Description	Upload Date	Type
Resolution	8/22/2019	Resolution
Proposal From Croy	8/21/2019	Backup Material

**CITY OF KENNESAW  
GEORGIA**

**RESOLUTION NO. 2019- \_\_\_, 2019**

**RESOLUTION TO APPROVE A CONTRACT WITH CROY ENGINEERING, LLC FOR  
LAND SURVEYING, CIVIL ENGINEERING AND ARCHITECTURAL SERVICES ON  
THE RECREATION CENTER AT ADAMS PARK**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,  
COBB COUNTY, GEORGIA, AS FOLLOWS:**

**WHEREAS**, the City wishes to engage a qualified and experienced company to provide land surveying, civil engineering and architectural services for the recreation center at Adams Park; and

**WHEREAS**, Croy Engineering, LLC has represented to the City of Kennesaw they are experienced and qualified to provide such services; and

**WHEREAS**, Croy Engineering, LLC has offered to provide these for land surveying, civil engineering and architectural services, for the amount of \$741,840.00.

**NOW, THEREFORE, BE IT RESOLVED** the City Council hereby authorizes the Mayor to execute a contract with Croy Engineering, LLC to provide land surveying, civil engineering and architectural services for the Recreation Center at Adams Park.

PASSED AND ADOPTED by the Kennesaw City Council on this \_\_\_\_day of August, 2019.

ATTEST:

CITY OF KENNESAW

\_\_\_\_\_  
Debra Taylor, City Clerk

\_\_\_\_\_  
Derek Easterling, Mayor



August 20, 2019

Jeff Drobney, PhD.  
City Manager  
City of Kennesaw  
2529 J.O. Stephenson Avenue  
Kennesaw, GA 30144

**RE: Kennesaw Recreation Center Building  
Proposal for Land Surveying, Civil Engineering, and Architectural Services  
Croy Project Number: 1260.048**

Dear Jeff:

CROY is pleased to submit this Proposal for Architectural & Engineering Design Services for the Kennesaw Recreation Center project located at Adams Park. The new Recreation Center will be approximately 39,700 square feet in size. Phase One will be approximately 21,500 square feet and Phase 2 approximately 18,200 square feet. The project will be fully designed under this proposal but will be designed to be constructed in two phases. Services to be provided are described in further detail below.

### **Scope of Services**

#### ***Land Surveying Services***

CROY will prepare a survey database via field run data collection. Services included with this phase are as follows:

- Establish survey control on Georgia State Plane Datum
- Provide existing topographic information (Planimetric & DTM) for the project site
- SUE Level B study to determine approximate horizontal locations of underground utilities within the project limits

*CROY Budget: \$8,300*

*CROFT Budget: \$0*

**Land Surveying Services Budget: \$8,300**

### ***Civil Engineering Services***

- **Civil Pre-Design**

CROY will organize one (1) project investigation meeting with the local permitting agency to obtain site specific information pertaining to the specific project requirements for permitting, zoning, buffers, setbacks, and any off-site improvements that may be required for a land disturbance permit. Other services included with this phase are as follows:

- Pre-Design Site Visit: One (1) site visit – The Georgia Department of Natural Resources requires the erosion control plan preparer to visit the site prior to the start of design
- Fire Flow Testing

- **Civil Design Development**

CROY will develop preliminary plans per the Client's requirements, architectural Schematic Design, and our understanding of the proposed project. Services included with this phase are as follows:

- Preliminary Site Plan
- Preliminary Grading Plan
- Preliminary Utility Plan

- **Civil Construction Documents**

CROY will prepare a set of Civil Construction Documents in sufficient detail for permitting with the authorities having jurisdiction and for bidding by subcontractors of the CMAR. Items included in the Civil Construction Documents are as follows:

- Cover Sheet
- Existing Conditions Plan
- Site Demolition Plan
- Site Plan
- Utility Plans
- Grading Plan
- Storm Drainage Design (Including Profiles)
- Civil Construction Details
- Erosion and Sediment Control BMP Design.



- **Civil Permitting Phase Services**

CROY will provide permitting services for the Land Disturbance Permit, and the GA EPD Notice of Intent (NOI) and the Notice of Termination (NOT). The following services are included:

- Construction Document Submission
- Plan Review Meeting(s)
- Construction Document Revisions and Resubmission
- Prepare NOI and EPD Documents

- **Civil Construction Phase Services**

CROY will provide civil site construction phase services including visiting the site at the initial, 50%, and 100% intervals of completion. The scheduling of these site visits will be coordinated with the Client. Other services included with this phase are as follows:

- Construction Phase Meetings: CROY will attend two (2) Owner and Contractor meetings during the site construction phase of the project
- Shop Drawing Review
- Response to Request for Clarifications (RFC's) and Request for Information (RFI's)
- Level 2 Certified Erosion Control Design Professional Site Visit and Certification

*CROY Budget: \$55,940*

*CROFT Budget: \$0*

**Civil Engineering Services Budget: \$55,940**

## ***Architectural Services***

- **Architectural Design Development**

The Design Development phase consists of advancing the design documents in accordance with the approved Schematic Design. The design team will produce renderings and drawings that include floor plans, roof plan, building sections, exterior elevations, finishes, seating details and typical wall sections. The overall structural systems as well as the mechanical, electrical and plumbing systems will be defined in drawing and narrative form. The drawings will be presented for your review, comment and approval. These documents will also be used by the CMAR to verify that the project is still on budget.

- **Architectural Construction Documents**

The approved Design Development drawings will be the basis for the Construction Documents. In general, CROFT will prepare Construction Documents in sufficient detail for permitting with the Authorities Having Jurisdiction, for bidding by subcontractors of the CMAR and for use construction of the Recreation Center. Services that will be performed for this phase will include:

- Architecture
- Interior Design
- Structural Engineering
- Mechanical/Plumbing Engineering
- Electrical Engineering
- Permitting

- **Architectural Construction Administration (Phase 1 only)**

CROFT will provide site construction administration services including the participation in biweekly Owner-Architect-Contractor (OAC) meetings, site observations of construction progress, review of shop drawings and submittals, responses/clarifications to contractor requests for information (RFI), and review of contractor pay applications. Specific service details performed during this phase are as follows:

- Site Visits/Meetings: Twenty-four (24) OAC meetings; Twelve (12) additional visits by the Architect; Eight (8) visits total by the Structural, Mechanical and Electrical Engineers, Four (4) visits by the Civil Engineer.
- Punch List Preparation- Construction Administration also includes preparation of a punch list at Substantial Completion and a final punch list walk-thru with the Contractor and City.
- Shop Drawing/Submittal Review will be limited to no more than two reviews per submission of the requested shop drawings/submittals in the construction specifications.

*CROY Budget: \$0*

*CROFT Budget: \$677,600*

**Architectural Services Budget: \$677,600**

## Fee Schedule

Service	Description	Fee
<b>Land Surveying</b>		<b>\$8,300</b>
<b>Civil Engineering</b>		<b>\$55,940</b>
	<i>Civil Pre-Design</i>	\$1,355
	<i>Civil Design Development</i>	\$9,610
	<i>Civil Construction Documents</i>	\$31,940
	<i>Civil Permitting Phase Services</i>	\$7,265
	<i>Civil Construction Phase Services</i>	\$5,770
<b>Architectural</b>		<b>\$677,600</b>
	<i>Architectural Design Development</i>	\$350,600
	<i>Architectural Construction Documents</i>	\$196,600
	<i>Architectural Construction Administration (Phase 1 only)</i>	\$130,400
	<b>PROJECT TOTAL</b>	<b>\$741,840</b>

## Invoicing

This work will be completed as an hourly not to exceed fee project. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments.

This proposal incorporates, as if fully set forth herein, the terms and conditions of the Professional Services Agreement for Engineering Services dated February 27, 2013, between Croy Engineering, LLC and the City of Kennesaw. If this proposal is acceptable to you, please sign below indicating your approval and return (1) signed copy for our files. This letter of agreement will serve as Croy Engineering's Notice to Proceed.

Thank you for this opportunity to submit this proposal. If you have any questions, please contact me at (770) 971-5407.

Respectfully,



Zach Buffington, PLS, EIT  
Program Manager

200 Cobb Parkway North | Building 400, Suite 413 | Marietta, Georgia 30062 | 770.971.5407  
croyengineering.com



APPROVED

City of Kennesaw

Signed \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

cc: Marty Hughes, City of Kennesaw  
Steve Roberts, City of Kennesaw  
Ricky Stewart, City of Kennesaw  
Project File  
Reading File



**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	Approval for a consolidation Plat submitted by East Park JV, LLC for property along Cherokee Street, Grant Drive and McCollum Parkway.
<b>Agenda Comments:</b>	Properties identified within Land Lot 99 of the 20th District, 2nd Section, Cobb County. Owner of the properties East Park JV, LLC is requesting to consolidate Tracts 1 and Tract 2 into one parcel of land for commercial development as part of a Master Planned Community. A consolidation plat was approved by the Mayor and Council on February 04, 2019 to consolidate addresses and adding tract information, zoning notes. The development concept was part of an approval by the Mayor and Council under Ordinance No. 2017-11 on December 7, 2017. The Plan Review Committee recommends approval of the consolidation plat.
<b>Funding Line(s)</b>	

**ATTACHMENTS:**

Description	Upload Date	Type
Combination Plat -East Park Village8x10	8/13/2019	Backup Material
Aerial Location Map	8/26/2019	Maps
East Park Village Plat Application	8/19/2019	Backup Material
2017-11 Rezoning Ordinance	8/19/2019	Backup Material
Plan Review Committee Approval Letter 8.13.19	8/13/2019	Backup Material

RECORDING INFORMATION		GENERAL NOTES	
1. DATE	1/21/2014	2. PROJECT	7400
3. SITE LOCATION	10000	4. SHEET NO. OF 10	10
5. DRAWING NO.	10000	6. SCALE	1"=20'
7. DRAWING NO.	10000	8. DATE	1/21/2014
9. DRAWING NO.	10000	10. DATE	1/21/2014
11. DRAWING NO.	10000	12. DATE	1/21/2014
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91. DRAWING NO.	10000	92. DATE	1/21/2014
93. DRAWING NO.	10000	94. DATE	1/21/2014
95. DRAWING NO.	10000	96. DATE	1/21/2014
97. DRAWING NO.	10000	98. DATE	1/21/2014
99. DRAWING NO.	10000	100. DATE	1/21/2014

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**PURPOSE STATEMENT**  
THE PURPOSE OF THIS PLAT IS TO CONVEY TRACTS 1  
AND 2 (SEE THE PARIR) OF LAND

**ARE A SUMMARY**  
THE AREA TRACT 1 - 43,361 S.F. OR 0.986 AC  
THE AREA TRACT 2 - 29,523 S.F. OR 0.686 AC

**TOTAL UNIMPROVED AREA - 72,884 S.F. OR 1.672 AC**

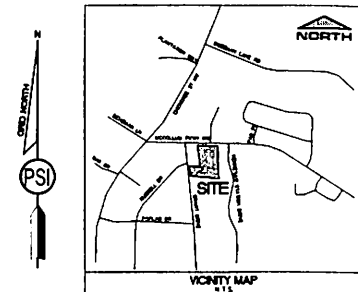
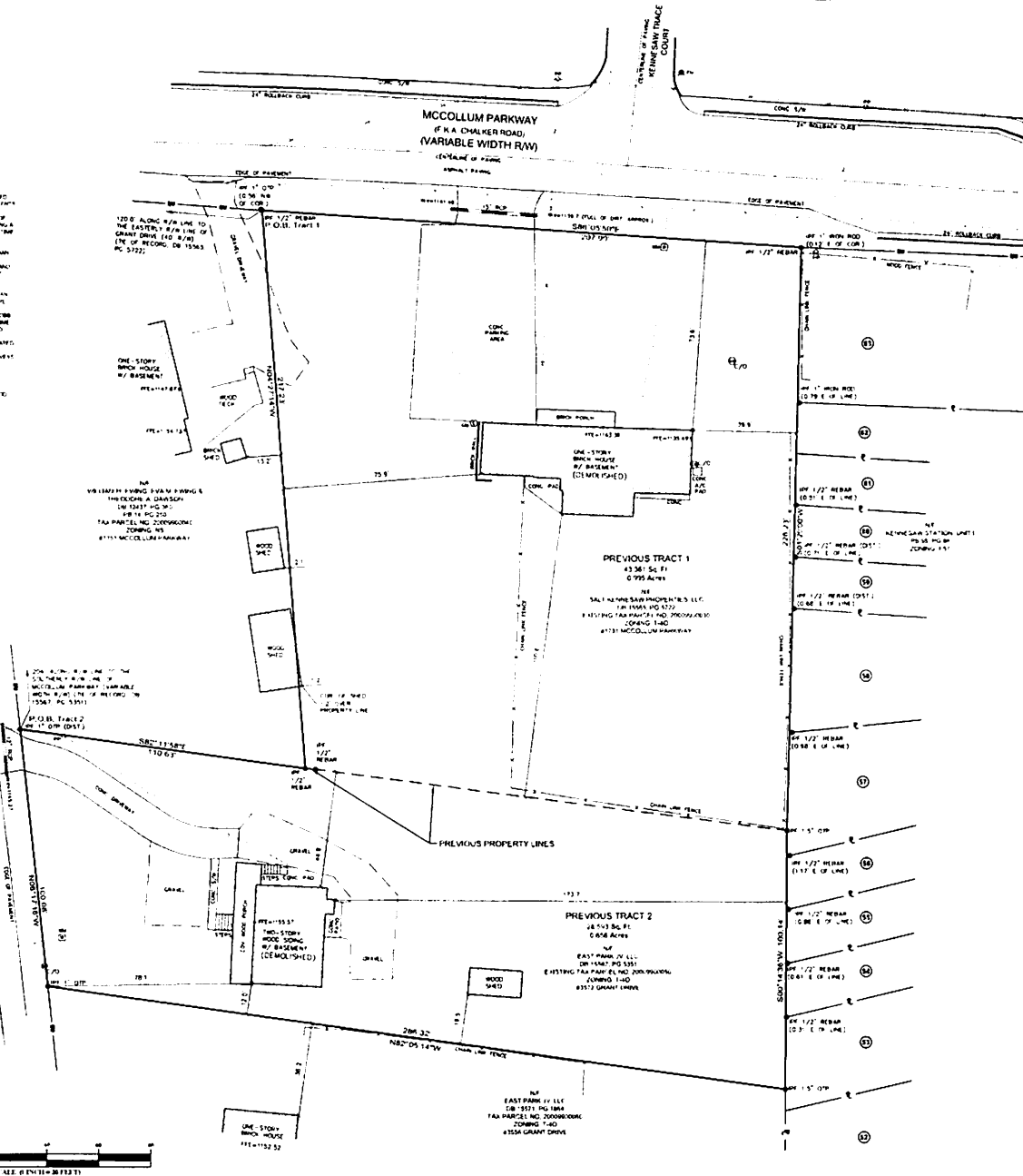
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CORR COUNTY DEVELOPMENT CERTIFICATIONS  
This plan has been submitted to the Bureau and having been found to comply with the Bureau's  
Development Standards and the Bureau's Urban Development Code is approved in accordance with the  
provisions and distribution of all private utility easements and other improvements as applicable to  
the project and the standard design specifications and it is hereby certified as being

[illegible]

1731 MCCOLLUM PARKWAY &  
3572 GRANT DRIVE



DATE JUL 17 2019	COUNTY CORB	CITY PENNEBAY	Sheet No. 1 of
DISTRICT 20TH	LAND LOT 50	SECTION 2nd	
DRAWN BY BO	ENGINEER BY BO		
SCALE 1" = 20'	DATE OF FIELD WORK 5-16-19		

## LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND lying and being in the City of Kennesaw, Land Lot 99, 20th District, 2nd Section, Cobb County, Georgia, and being more particularly described as follows:





**COMMENCING** at the intersection of the easterly R/W line of Grant Drive (40' R/W) with the southerly R/W line of McCollum Parkway (variable width R/W); THENCE running in a southeasterly direction along said southerly R/W line of McCollum Parkway a distance of 120.0' feet to a 1/2" rebar found at the **POINT OF BEGINNING**;

THENCE continuing along said southerly R/W line of McCollum Parkway South 86 degrees 05 minutes 50 seconds East a distance of 207.99 feet to a 1/2" rebar found; THENCE leaving said R/W line of McCollum Parkway South 01 degrees 20 minutes 00 seconds West a distance of 226.23 feet to a 1.5" open top pipe found; THENCE South 00 degrees 14 minutes 36 seconds West a distance of 100.14 feet to a 1.5" open top pipe found; THENCE North 82 degrees 05 minutes 14 seconds West a distance of 286.32 feet to a 1" open top pipe found on the easterly R/W line of Grant Drive; THENCE running along said easterly R/W line of Grant Drive North 06 degrees 17 minutes 16 seconds West a distance of 100.08 feet to a 1" open top pipe found; THENCE leaving said R/W line of Grant Drive South 82 degrees 11 minutes 58 seconds East a distance of 110.63 feet to a 1/2" rebar found; THENCE North 04 degrees 27 minutes 14 seconds West a distance of 217.23 feet to a 1/2" rebar found on the southerly R/W line of McCollum Parkway; said point being the **POINT OF BEGINNING**.

Said tract or parcel of land containing 71,954 square feet, or 1.652 acres.





-  ZONING
-  KENNESAW CITY LIMITS
-  COBB COUNTY
-  LAND LOT

## Final Plat

 Subject Properties

**Tracts 1 & 2**  
Land Lot 99, Tax Parcels 3 & 4



**CITY OF KENNESAW**  
PLANNING & ZONING DEPT.  
770-590-8268

*Deirdre Easterting*  
MAYOR  
*Dorian Taylor*  
CITY CLERK



Scale: 1" = 150'  
Print Date: 8/26/2019  
PRP2019\_002\_Aerial\_ap





Community Development  
Planning & Zoning Department  
2529 J. O. Stephenson Avenue  
770-590-8268

Date Received 8/12/19  
Staff's Initials PS

**PRELIMINARY, FINAL AND REVISE PLAT APPLICATION**

*\* Required Fee \$250.00 \**

Preliminary Plat \_\_\_\_\_ Final Plat \_\_\_\_\_ Revised Plat X Parcel Combination \_\_\_\_\_ Parcel Split \_\_\_\_\_

Is this property located within the Kennesaw Historic District (yes) \_\_\_\_\_ (no) X

**A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND PLAN REVIEW STAFF PRIOR TO THE SUBMISSION OF THE APPLICATION IS MANDATORY.**

DEVELOPMENT NAME East Park Village Number of Units \_\_\_\_\_

PURPOSE OF DEVELOPMENT Master planned community

WHAT IS THE REVISION BEING MADE Revise Plat

ADDRESS OF PROPERTY 3550 Cherokee St. Kennesaw 30144

Parcel ID \_\_\_\_\_ Lot Size 1.652 acres Present Zoning T4-O

Current Use Vacant Proposed Use Commercial use

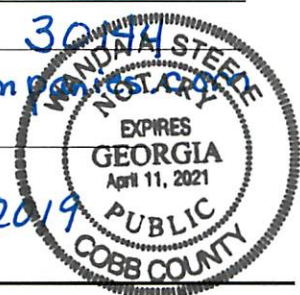
APPLICANT East Park JV, LLC

Applicant address 3008 Cherokee St. Kennesaw, GA 30144

(Phone #) 770-212-2233 Email Address chowie@sanctuary.com

Applicant Signature [Signature]

Signed, sealed and delivered in presence of: Wanda A. Steele 7/26/2019  
Notary Date



REPRESENTATIVE East Park JV, LLC (Phone #) 770-212-2233 Email Address chowie@sanctuary.com

Representative Signature [Signature]

Signed, sealed and delivered in presence of: Wanda A. Steele 7/26/2019  
Notary Date



TITLEHOLDER East Park JV, LLC (Phone #) 770-212-2233

Titleholder Signature [Signature] Address 3008 Cherokee St. Kennesaw 30144

Signed, sealed and delivered in presence of Notary Wanda A. Steele Date 7/26/2019



Community Development  
Planning & Zoning Department  
2529 J. O. Stephenson Avenue  
770-590-8268

## CAMPAIGN DISCLOSURE REPORT<sup>1</sup> BY APPLICANT<sup>2</sup>

**A separate form must be completed by each applicant**

Has the applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating two hundred fifty dollars (\$250.00) or more or made gifts having in the aggregate a value of two hundred fifty dollars (\$250.00) or more to a member or members of the Mayor and Council or Planning Commission who will consider the application? No

If "Yes," the applicant and the attorney representing the applicant must file a disclosure report with the Mayor and Council of the City of Kennesaw within ten (10) days after this application is first filed.

Please supply the following information that will be considered as the required disclosure:

The name of the member(s) of the Mayor and Council or Planning Commission to whom the campaign contribution or gift was made:

---

---

The dollar amount of each campaign contribution made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application and the date of each such contribution:

---

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An enumeration and description of each gift having a value of two hundred fifty dollars (\$250.00) or more made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application:

I certify that the foregoing information is true and correct, this 26<sup>th</sup> day of July, 2019

  
\_\_\_\_\_  
**Applicants Signature**

<sup>1</sup> If the answer to any of the above is "Yes," then the member of the Mayor and Council or Planning Commission must immediately disclose the nature and extent of such interest, in writing, to the Mayor and Council of the City of Kennesaw, Georgia. A copy should be filed with this application. Such disclosures shall be a public record and available for public inspection at any time during normal working hours.

<sup>2</sup> Applicant means any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action.

## RECOMENDING INFORMATION

[illegible]

GENERAL NOTES

1. 1" SCALE: 1" = 10'-0"

2. 1/2" SCALE: 1" = 10'-0"

3. 1/4" SCALE: 1" = 10'-0"

4. 1/8" SCALE: 1" = 10'-0"

5. 1/16" SCALE: 1" = 10'-0"

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7. 1/64" SCALE: 1" = 10'-0"

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62. 1/2305843009213693952" SCALE: 1" = 10'-0"

63. 1/4611686018427387904" SCALE: 1" = 10'-0"

64. 1/9223372036854775808" SCALE: 1" = 10'-0"

65. 1/18446744073709551616" SCALE: 1" = 10'-0"

66. 1/36893488147419103232" SCALE: 1" = 10'-0"

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69. 1/295147905179352825856" SCALE: 1" = 10'-0"

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71. 1/1180591620717411303424" SCALE: 1" = 10'-0"

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75. 1/18889465931478580854784" SCALE: 1" = 10'-0"

76. 1/37778931862957161709568" SCALE: 1" = 10'-0"

77. 1/75557863725914323419136" SCALE: 1" = 10'-0"

78. 1/151115727451828646838272" SCALE: 1" = 10'-0"

79. 1/302231454903657293676544" SCALE: 1" = 10'-0"

80. 1/604462909807314587353088" SCALE: 1" = 10'-0"

81. 1/1208925819614629174706176" SCALE: 1" = 10'-0"

82. 1/2417851639229258349412352" SCALE: 1" = 10'-0"

83. 1/4835703278458516698824704" SCALE: 1" = 10'-0"

84. 1/9671406556917033397649408" SCALE: 1" = 10'-0"

85. 1/19342813113834066795298816" SCALE: 1" = 10'-0"

86. 1/38685626227668133590597632" SCALE: 1" = 10'-0"

87. 1/77371252455336267181195264" SCALE: 1" = 10'-0"

88. 1/154742504910672534362390528" SCALE: 1" = 10'-0"

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105. 1/2028240960365167042394725

## SURVEY NOTES

1. THE FIRST DATA WERE OBTAINED FROM THE FIRST 1000 RECORDS IN A DATA FILE OF 1000 RECORDS. THE FIRST 1000 RECORDS WERE OBTAINED FROM THE FIRST 1000 RECORDS IN A DATA FILE OF 1000 RECORDS.
2. THE SECOND DATA WERE OBTAINED FROM THE SECOND 1000 RECORDS IN A DATA FILE OF 1000 RECORDS. THE SECOND 1000 RECORDS WERE OBTAINED FROM THE SECOND 1000 RECORDS IN A DATA FILE OF 1000 RECORDS.
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9. THE NINTH DATA WERE OBTAINED FROM THE NINTH 1000 RECORDS IN A DATA FILE OF 1000 RECORDS. THE NINTH 1000 RECORDS WERE OBTAINED FROM THE NINTH 1000 RECORDS IN A DATA FILE OF 1000 RECORDS.
10. THE TENTH DATA WERE OBTAINED FROM THE TENTH 1000 RECORDS IN A DATA FILE OF 1000 RECORDS. THE TENTH 1000 RECORDS WERE OBTAINED FROM THE TENTH 1000 RECORDS IN A DATA FILE OF 1000 RECORDS.

**FLOOD HAZARD NOTE**  
 BY CHANGING PLOTTING ONLY 1.5 INCHES WITH DESIGNATED  
 WITHIN A 30 YEAR FLOOD HAZARD AREA FOR THE FLOOD  
 EXPLANATION MAP 15.1 AND 15.2 WITH 15.1 AND 15.2  
 EXPLANATION MAP 15.1 AND 15.2 WITH 15.1 AND 15.2  
 EXPLANATION MAP 15.1 AND 15.2 WITH 15.1 AND 15.2

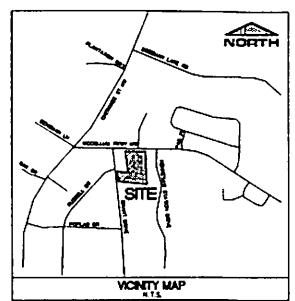
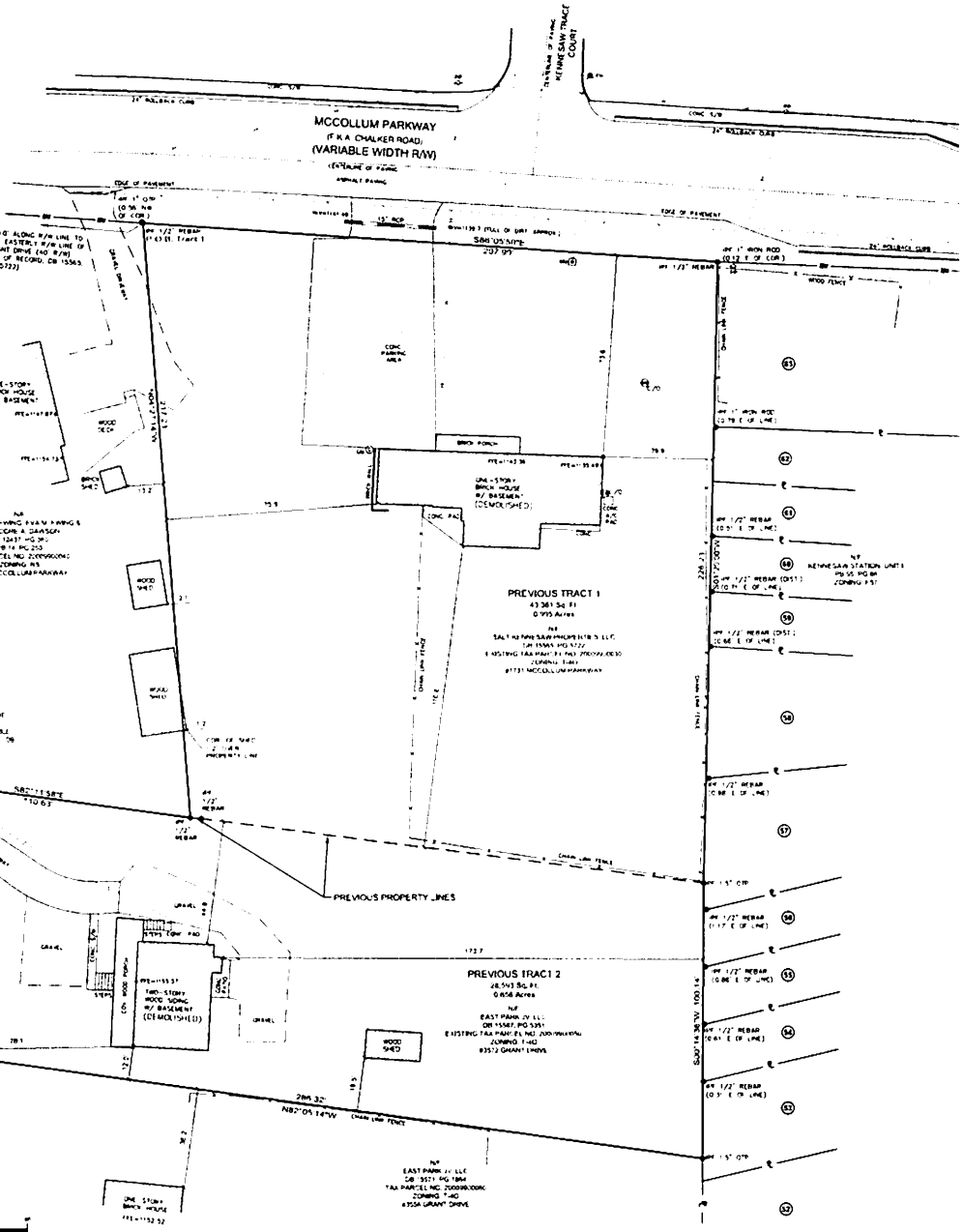
**PURPOSE STATEMENT**  
THE PURPOSE OF THIS PLAN IS TO COMPENSATE TRUSTEES AND DIRECTORS FOR A LIMITED TERM.

AFE A SUMMARY  
 ONE KILS TRACT 1 43 301 58 (N 0 80 47)  
 ONE KILS TRACT 2 24 523 59 (N 0 80 47)

Time of Day	Sleeping	Sedentary	Light	Moderate	Vigorous
0	30	20	10	10	10
1	35	20	10	10	10
2	35	20	10	10	10
3	35	20	10	10	10
4	35	20	10	10	10
5	30	25	10	10	10
6	25	30	10	10	10
7	20	30	10	10	10
8	15	25	10	10	10
9	10	20	10	10	10
10	10	20	10	10	10
11	10	20	10	10	10
12	10	20	10	10	10
13	10	20	10	10	10
14	10	20	10	10	10
15	10	20	10	10	10
16	10	20	10	10	10
17	10	20	10	10	10
18	10	20	10	10	10
19	10	20	10	10	10
20	10	20	10	10	10
21	10	20	10	10	10
22	10	20	10	10	10
23	10	20	10	10	10
24	30	20	10	10	10

THIS PAGE WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSONS MENTIONED ON THE ATTACHMENT. THE CENTER'S TELEPHONE SAME CENTER'S TELEPHONE IS NOT EXTENDED TO ANY UNMANNED AIRCRAFT. AN UNMANNED AIRCRAFT BY THE BUREAU FOR

GRAPHIC SCALE (1 INCH = 20 FEET)

[illegible][illegible]

COCA COUNTY DEVELOPMENT CERTIFICATIONS

The undersigned, being duly qualified in knowledge and having been sworn to comply with the provisions of the Development Standards and the provisions of the Development Code, do hereby certify that the above is a true and correct copy of the plans, specifications and other documents in accordance with the provisions of the Development Code and the provisions of the Development Code and the provisions of the Development Code.

COCA COUNTY DEVELOPMENT CERTIFICATIONS

[illegible]

1731 MCCOLLUM PARKWAY &  
3572 GRANT DRIVE



DATE JUL 17 2019	COUNTY CORB	CITY PINESDA	Sheet Number  1 of 1
DISTRICT 10TH	LAND LOT 30	SECTION 2NE	
DRAWN BY: BO	CHECKED BY: BO		
SCALE 1" = 20'	DATE OF FIELD WORK 5-18-19		



## LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND lying and being in the City of Kennesaw, Land Lot 99, 20th District, 2nd Section, Cobb County, Georgia, and being more particularly described as follows:

**COMMENCING** at the intersection of the easterly R/W line of Grant Drive (40' R/W) with the southerly R/W line of McCollum Parkway (variable width R/W); **THENCE** running in a southeasterly direction along said southerly R/W line of McCollum Parkway a distance of 120.0' feet to a 1/2" rebar found at the **POINT OF BEGINNING**;

**THENCE** continuing along said southerly R/W line of McCollum Parkway South 86 degrees 05 minutes 50 seconds East a distance of 207.99 feet to a 1/2" rebar found; **THENCE** leaving said R/W line of McCollum Parkway South 01 degrees 20 minutes 00 seconds West a distance of 226.23 feet to a 1.5" open top pipe found; **THENCE** South 00 degrees 14 minutes 36 seconds West a distance of 100.14 feet to a 1.5" open top pipe found; **THENCE** North 82 degrees 05 minutes 14 seconds West a distance of 286.32 feet to a 1" open top pipe found on the easterly R/W line of Grant Drive; **THENCE** running along said easterly R/W line of Grant Drive North 06 degrees 17 minutes 16 seconds West a distance of 100.08 feet to a 1" open top pipe found; **THENCE** leaving said R/W line of Grant Drive South 82 degrees 11 minutes 58 seconds East a distance of 110.63 feet to a 1/2" rebar found; **THENCE** North 04 degrees 27 minutes 14 seconds West a distance of 217.23 feet to a 1/2" rebar found on the southerly R/W line of McCollum Parkway; said point being the **POINT OF BEGINNING**.

Said tract or parcel of land containing 71,954 square feet, or 1.652 acres.

After recording return to:  
Lawrence C. Kasmen, Esq.  
Berman Fink Van Horn P.C.  
3475 Piedmont Road, NE, Suite 1100  
Atlanta, Georgia 30305  
1731 McCollum Pkwy

After recording return to:  
Calloway Title & Escrow, LLC  
**David W. Dudley 2-35099 (A)**  
4170 Ashford Dunwoody Rd. Ste. 525  
Atlanta, Georgia 30319

**LIMITED WARRANTY DEED**

THIS **LIMITED WARRANTY DEED**, made as of this 17th day of August 2018, by and between **SALT KENNESAW PROPERTIES, LLC**, a Georgia limited liability company ("Grantor"), and **EAST PARK JV, LLC**, a Georgia limited liability company ("Grantee") whose address is 2110 Powers Ferry Road, Suite 150, Atlanta, Georgia 30339 (the terms Grantor and Grantee to include their respective successors, legal representatives, and assigns where the context hereof requires or permits).

**W I T N E S S E T H:**

Grantor, for and in consideration of the sum of TEN AND NO/100 (\$10.00) DOLLARS, and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt, adequacy, and sufficiency of which being hereby acknowledged, has granted, bargained, sold, and conveyed, and by these presents does hereby grant, bargain, sell, and convey unto Grantee, subject only to those matters set forth on **Exhibit B** attached hereto and incorporated herein by this reference (such matters, collectively, the "**Permitted Exceptions**"), all that tract or parcel of land lying and being in the City of Kennesaw, Cobb County, State of Georgia being more particularly described on **Exhibit A** attached hereto and incorporated herein by this reference; together with, all and singular, the following: (a) buildings, improvements and fixtures located thereon, and (b) all permits, licenses, privileges, rights, members, easements and appurtenances thereto, including but not limited to all trees, shrubbery, plants, naturally-occurring minerals, gas, oil or subsurface rights therein or thereunder, to the same being, belonging or in any way appertaining thereto with respect thereto or arising therefrom (the foregoing, collectively, the "**Property**").

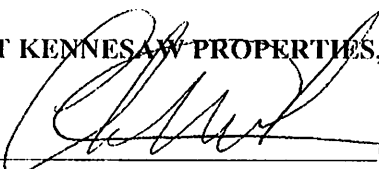
TO HAVE AND TO HOLD the above-described Property to the only proper use, benefit, and behoof of Grantee forever, in FEE SIMPLE.

AND, SUBJECT ONLY TO the Permitted Exceptions, Grantor will warrant and forever defend the right and title to the Property unto Grantee against the claims of all persons claiming by, through or under Grantor, but not otherwise.

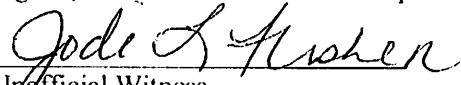
IN WITNESS WHEREOF, Grantor has signed and sealed this Limited Warranty Deed, the day and year first above written.

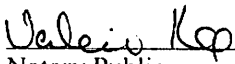
GRANTOR:

SALT KENNESAW PROPERTIES, L.L.C

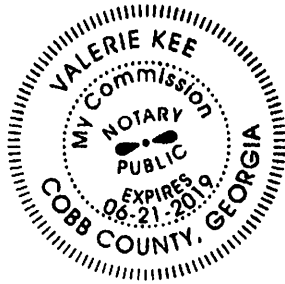
By:  (SEAL)  
Chad Howie, as Manager

Signed, sealed and delivered in the presence of:

  
Unofficial Witness

  
Notary Public  
My commission expires: 6-21-19

(Affix Seal)



## **EXHIBIT "A"**

(Legal Description)

All that tract or parcel of land lying and being in Land Lot 99 of the 20th District, 2nd Section of Cobb County, Georgia and being more particularly described as follows:

Beginning at an iron pin located on the Southerly Right of Way line of McCollum Parkway f/k/a Chalker Road (a variable Right of Way) 120.0 feet East, as measured along the Southerly Right of Way line of McCollum Parkway, from the corner formed by the intersection of the Southerly Right of Way line of McCollum Parkway with the Easterly Right of Way line of Grant Drive; thence South 85 degrees 59 minutes 05 seconds East, along the Southerly Right of Way line of McCollum Parkway, 208.04 feet to an iron pin; thence South 01 degrees 27 minutes 03 seconds West 226.11 feet to an iron pin; thence North 82 degrees 36 minutes 39 seconds West 186.81 feet to an iron pin; thence North 04 degrees 22 minutes 05 seconds West 217.21 feet to an iron pin located on the Southerly Right of Way line of McCollum Parkway and the Point of Beginning; said tract containing 0.995 acres of land as shown and delineated on that certain plat of survey prepared for High Tech Dental Lab, Inc. and Regions Bank by Braswell Engineering, Inc., dated April 1, 1998.

Said property being known as 1731 McCollum Parkway, Kennesaw, Georgia 30144, according to the present system of numbering in Cobb County, Georgia.

Exhibit B

Permitted Exceptions

1. All taxes for the year 2018 and subsequent years, not yet due and payable, and any additional taxes for the current year or any prior years resulting from a reassessment, amendment or re-billing of city or county taxes subsequent to the Effective Date.





Printed: 7/29/2019

**Cobb County Online Tax Receipt**

Thank you for your payment!

**CARLA JACKSON** TAX COMMISSIONER  
**HEATHER WALKER** CHIEF DEPUTY  
 Phone: 770-528-8600  
 Fax: 770-528-8679

Payer:  
 BALDWIN M CHRISTOPHER & MARY T

**BALDWIN M CHRISTOPHER & MARY T****Payment Date: 8/29/2018**

Tax Year	Parcel ID	Due Date	Appeal Amount			Taxes Due
2018	20009900050	10/15/2018	Pay:	N/A	or	\$0.00
Interest	Penalty	Fees	Total Due	Amount Paid	Balance	
\$0.00	\$0.00	\$0.00	\$0.00	\$2,637.05	\$0.00	



Scan this code with your  
 mobile phone to view this  
 bill!!!

Printed: 7/29/2019



**CARLA JACKSON** TAX COMMISSIONER  
**HEATHER WALKER** CHIEF DEPUTY  
Phone: 770-528-8600  
Fax: 770-528-8679

**Cobb County Online Tax Receipt**

Thank you for your payment!

Payer:  
MCGUIRE STEVE

**MCGUIRE STEVE****Payment Date: 8/29/2018**

Tax Year	Parcel ID	Due Date	Appeal Amount			Taxes Due
2018	20009900030	10/15/2018	Pay:	N/A	or	\$0.00
Interest	Penalty	Fees	Total Due	Amount Paid	Balance	
\$0.00	\$0.00	\$0.00	\$0.00	\$1,455.72	\$0.00	



Scan this code with your  
mobile phone to view this  
bill!!!

**CITY OF KENNESAW, GEORGIA**

**ORDINANCE NO. 2017-11, 2017**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE  
CITY OF KENNESAW, GEORGIA SO AS TO CHANGE THE ZONING DISTRICT  
DESIGNATIONS FROM CITY O&I, LI, MHP, NRC, NS AND R-15 TO CITY T4O AND  
T4L UNDER THE ADOPTED FORM BASED CODE DISTRICTS  
(LAND LOT 99)**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,  
COBB COUNTY, GEORGIA, AS FOLLOWS:**

**WHEREAS**, Sanctuary Properties, made application to amend the Official Zoning Map of the City of Kennesaw, Georgia so as to change the zoning designation from **City O&I, LI, MHP, NRC, NS and R-15 to City T4O and T4L under the adopted form based code districts** for properties in Land Lot 99, 100, (as more particularly described below); and

**WHEREAS**, notice was advertised in the Marietta Daily Journal on October 20, 2017 and October 27, 2017, of a public hearing before the Kennesaw Planning Commission held at a Special Called Meeting of November 8, 2017 and the Mayor and Council at two Special Called Meetings of November 15, 2017 and December 7, 2017; and

**WHEREAS**, the Kennesaw Planning Commission held a public hearing on this proposal at a meeting held on November 8, 2017; and

**WHEREAS**, the Mayor and Council held two public hearings to consider this proposal at a meetings held on November 15, 2017 and December 7, 2017; and

**WHEREAS**, the Mayor and Council have determined that the proposed amendment to the Official Zoning Map is in the public interest and meets the standards established in the Kennesaw Zoning Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY  
OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

**SECTION 1.** The Official Zoning Map of the City of Kennesaw, Georgia is hereby amended so as to change the zoning district designation from **City O&I, LI, MHP, NRC, NS and R-15 to City T4O and T4L under the adopted form based code districts** for the following described properties:

**LEGAL DESCRIPTION  
for  
EASTPARK VILLAGE – WEST SIDE**

All that tract or parcel of land lying and being located in Land Lot 99 of the 20th District, 2nd Section, City of Kennesaw, Cobb County, Georgia and being more particularly described as follows:

**COMMENCING** at a point at the intersection of the westerly right-of-way of Cherokee Street (R/W Varies) and the southerly right-of-way of Dobbins Drive (40' R/W); said point being the **POINT OF BEGINNING**;

THENCE proceeding into a curve to the left having a radius of 1,220.00 feet, an arc distance of 187.14 feet, S02°08'09"E with a chord distance of 186.96 feet to a point;

thence S06°31'49"E a distance of 473.81 feet to a point;

thence S84°38'14"W a distance of 203.82 feet to a point;

thence S04°30'32"E a distance of 61.84 feet to a point;

thence S08°21'47"E a distance of 38.22 feet to a point;

thence N84°38'14"E a distance of 204.78 feet to a point;

thence S06°31'49"E a distance of 100.02 feet to a point;

thence S84°36'42"W a distance of 201.57 feet to a point;

thence S04°59'42"E a distance of 68.81 feet to a point;

thence N82°35'56"W a distance of 28.02 feet to a point;

thence S18°32'14"W a distance of 68.58 feet to a point;

thence S73°45'25"E a distance of 277.41 feet to a point;

thence proceeding into a curve to the right having a radius of 893.71 feet, an arc distance of 470.72 feet, S14°34'20"W with a chord distance of 465.30 feet to a point;

thence S30°01'48"W a distance of 188.79 feet to a point;

thence N88°31'36"W a distance of 407.40 feet to a point;

thence N00°24'24"E a distance of 135.04 feet to a point;

thence N00°09'38"E a distance of 197.26 feet to a point;

thence N01°06'25"W a distance of 391.30 feet to a point;

thence N00°46'38"W a distance of 372.66 feet to a point;

thence N15°29'17"W a distance of 50.00 feet to a point;

thence N00°46'00"W a distance of 654.71 feet to a point;

thence N87°49'04"E a distance of 49.99 feet to a point;

thence S88°28'58"E a distance of 73.43 feet to a point;

thence proceeding into a curve to the right having a radius of 635.51 feet, an arc distance of 167.24 feet, S81°32'32"E with a chord distance of 166.76 feet to a point;

thence S71°52'29"E a distance of 133.02 feet to a point;

thence S70°22'27"E a distance of 139.76 feet to a point;

and back to the POINT OF BEGINNING.

**Said Property being designated as Eastpark Village - West Side;  
containing 942,801 square feet or 21.64 acres.**

**Legal Description is solely based on the assemblage of each individual parcel's recorded legal description and/or recorded plat; no field survey was completed to obtain or verify such information.**

**LEGAL DESCRIPTION**  
for  
**EASTPARK VILLAGE – EAST SIDE**

All that tract or parcel of land lying and being located in Land Lot 99 of the 20th District, 2nd Section, City of Kennesaw, Cobb County, Georgia and being more particularly described as follows:

**COMMENCING** at a point at the intersection of the easterly right-of-way of Cherokee Street (R/W Varies) and the southerly right-of-way of McCollum Parkway (R/W Varies); said point being the **POINT OF BEGINNING**;

THENCE N84°26'45"E a distance of 174.91 feet to a point;

thence N84°27'04"E a distance of 113.18 feet to a point;

thence N84°41'00"E a distance of 100.00 feet to a point;

thence S88°33'43"E a distance of 40.98 feet to a point;

thence N88°04'47"E a distance of 321.42 feet to a point;

thence S04°48'11"E a distance of 1,039.23 feet to a point;

thence S86°21'47"W a distance of 254.40 feet to a point;

thence S07°26'43"E a distance of 266.06 feet to a point;

thence N73°09'43"W a distance of 131.80 feet to a point;

thence N42°33'50"W a distance of 138.20 feet to a point;  
thence N21°33'46"W a distance of 63.35 feet to a point;  
thence N06°14'04"W a distance of 100.01 feet to a point;  
thence N07°27'05"W a distance of 99.89 feet to a point;  
thence S88°34'08"W a distance of 246.26 feet to a point;  
thence S03°49'18"E a distance of 94.00 feet to a point;  
thence S84°33'05"W a distance of 19.00 feet to a point;  
thence S02°05'09"E a distance of 104.78 feet to a point;  
thence N84°05'54"E a distance of 16.51 feet to a point;  
thence S22°23'40"E a distance of 27.50 feet to a point;  
thence S02°12'18"E a distance of 162.35 feet to a point;  
thence N83°38'15"E a distance of 15.04 feet to a point;  
thence N02°12'18"W a distance of 137.12 feet to a point;  
thence S85°32'40"E a distance of 165.09 feet to a point;  
thence S08°56'24"W a distance of 110.81 feet to a point;  
thence S13°42'03"W a distance of 41.40 feet to a point;  
thence S01°14'45"E a distance of 200.00 feet to a point;  
thence S83°33'38"W a distance of 305.04 feet to a point;  
thence S87°02'52"W a distance of 40.00 feet to a point;  
thence S02°28'27"E a distance of 343.56 feet to a point;  
proceeding into a curve to the left having a radius of 2,040.00 feet, an arc distance of 88.47 feet, S86°13'12"W with a chord distance of 88.46 feet to a point;  
thence S84°58'39"W a distance of 255.98 feet to a point;  
thence N06°31'49"W a distance of 177.69 feet to a point;  
thence N84°45'04"E a distance of 202.49 feet to a point;

thence N05°31'50"W a distance of 30.00 feet to a point;  
thence N10°45'12"W a distance of 48.60 feet to a point;  
thence N06°19'44"W a distance of 100.27 feet to a point;  
thence S87°07'16"W a distance of 94.72 feet to a point;  
thence S86°16'25"W a distance of 105.33 feet to a point;  
thence N06°31'49"W a distance of 183.27 feet to a point;  
thence N06°31'49"W a distance of 193.12 feet to a point;  
proceeding into a curve to the right having a radius of 1,160.00 feet, an arc distance of 267.13 feet, N00°04'01"E with a chord distance of 266.55 feet to a point;  
thence N07°39'08"E a distance of 40.01 feet to a point;  
proceeding into a curve to the right having a radius of 1,160.00 feet, an arc distance of 577.18 feet, N22°53'41"E with a chord distance of 571.24 feet to a point;  
thence N37°08'56"E a distance of 411.70 feet to a point;  
and back to the POINT OF BEGINNING.

Said Property being designated as Eastpark Village - East Side; containing 1,594,035 square feet or 36.59 acres.

Legal Description is solely based on the assemblage of each individual parcel's recorded legal description and/or recorded plat; no field survey was completed to obtain or verify such information.

**SECTION 2. BE IT FURTHER ORDAINED THAT** the amendment to the Official Zoning Map outlined in Section 1 above is adopted to change the zoning district designation from **CITY O&I, LI, MHP, NRC, NS and R-15 to City T4O and T4L under the adopted form based code districts with the following conditions:**

1. Master Plan subject to all recommendations and findings from the DRI regional review by ARC & GRTA
2. Maximum number of residential units for this development to be capped at 850 residential units that will be a mixture of housing types that include, Market Rate apartments, 55+ senior age restricted condominiums and senior age restricted apartments that includes rent by the bed structure and market rate townhomes.
3. Development concept plan dated 11/7/17 and prepared by Miller Architecture submitted as part of this application is subject to minor revisions and staff

administrative approval as required for the six special districts as long as the residential maximum units are not exceeded.

4. Development concept plan and development proposal will incorporate open space and greenway areas and a 5.46 +/- acre of public park.
5. Development concept plan dated 11/7/17 and prepared by Miller Architecture will be subject to providing the list of proposed uses of retail specialty shops, outdoor open market, grocery store, restaurants, office space, 102 room hotel and commercial self-storage and all neighborhood friendly retail that is compatible with this development area as per the adopted city of Kennesaw comprehensive plan.
6. Master plan subject to conditions to be finalized under separate development agreement between the applicant and City of Kennesaw regarding the construction timeline and issuance of certificates of occupancy for residential and commercial components.
7. Applicant to coordinate ROW improvement project for Cherokee Street under SPLOST program to ensure that the project does not undermine city improvement project timeline.
8. Pre and post construction hydrology report to ensure that storm water runoff is addressed and there are no negative effects to adjacent properties.
9. Detailed landscaping buffer schedule and detail will incorporate evergreen trees and solid fencing along all property lines abutting residential and commercial properties not part of the master plan development. Landscaping buffer plan and landscaping plan will be subject to plan review approval. Tree variety to be in compliance with city of Kennesaw landscaping ordinance and buffer ordinance in the Unified Development Code.
10. Reversionary clause to be incorporated and approved by all parties that states that construction must be implemented within two years of date of approval. Failure to implement any development activity will result in the subject parcels being restored to original zoning district with all privileges for land uses to the property owners.
11. Applicant to pursue any opportunity to reduce the overall residential density impact by reduction of residential units in any of the residential components of the master plan.

**SECTION 3. BE IT FURTHER ORDAINED THAT** it is hereby declared to be the intention of this Ordinance that its sections, paragraphs, sentences, clauses, and phrases are severable, and if any section, paragraph, sentence, clause, and phrase is declared to be unconstitutional or invalid, it shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance.



**SECTION 4. BE IT FURTHER ORDAINED THAT** this Ordinance shall become effective from and after its adoption and execution by the Mayor, pursuant to Section 2.11 of the City Charter of the City of Kennesaw.

PASSED AND ADOPTED by the Kennesaw City Council on this 7<sup>th</sup> day of December, 2017

ATTEST:

  
\_\_\_\_\_  
Debra Taylor, City Clerk

CITY OF KENNESAW:

  
\_\_\_\_\_  
Derek Easterling, Mayor





Community Development Department  
Plan Review Committee

Plan Review Coordinator

Scott Banks

Darryl Simmons, Zoning Administrator

Wayne McGary, Acting Public Works Director

Yared Altaye, Engineer/Project Specialist

Grey Won, Stormwater Manager

To: Mayor and Council

From: Plan Review Committee

Date: August 13, 2019

All members of the Plan Review Committee and comments being addressed have verified final consolidation plat submitted by East Park JV, LLC for properties along Cherokee Street, Grant Drive and McCollum Parkway. The plat is to consolidate Tract 1 and Tract 2 into one parcel and is in compliance and ready for your consideration and approval.

Scott Banks, Plan Review Coordinator

8-13-19

Date





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	Authorization for approval of two (2) model home permit applications submitted by Kerley Family Homes. Model units identified as Lot 65 and Lot 70, located within the Cantrell Crossing Subdivision.
<b>Agenda Comments:</b>	Properties were rezoned in 2018 under ordinance 2018-04-2018 with stipulations on said tract of land containing 8.043 acres more or less. Building Services Department has reviewed the building plans for the two model homes and confirmed that the site has proper access to water supply within 500 feet of the proposed buildings. Please refer to the attached correspondence from the Building Official, Scott Banks. Staff recommends approval.
<b>Funding Line(s)</b>	

**ATTACHMENTS:**

Description	Upload Date	Type
Model Home Location plat	8/22/2019	Maps
Arial	8/22/2019	Maps
Renderings 1	8/22/2019	Backup Material
Renderings 2	8/22/2019	Backup Material
Fire Hydrant compliance letter, SBanks	8/22/2019	Backup Material
Model Home Request Application - Cantrell Crossing	8/19/2019	Backup Material
Applicant's Water Access and Fire Hydrant letter	8/19/2019	Backup Material
Preliminary Plat approval minutes PC 8.1.18	8/19/2019	Minutes
Rezoning Ordinance - Rutledge and Main	8/21/2019	Ordinance

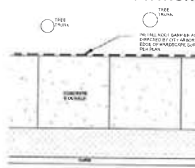
# **PARKING TREES**

Min. 3" Cal Shade Tree for parking areas. See Dashed Circles for Indication of Trees Provided for Parking Areas.

PARKING TREES TO BE NON-COLUMNAR VARIETIES.

- Minimum of 5 Species Have Been Provided,
- Maximum 30% of any One Genus

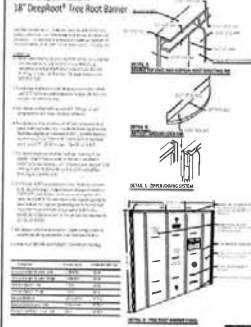
## **ROOT BARRIER LOCATION**



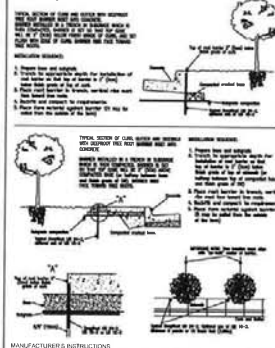
NOT TO SCALE

ROOT BARRIER TO BE PROVIDED AT BACK SIDEWALKS LOCATED IN PUBLIC RIGHT-OF-WAY.

## **UB 18-2 Specifications**



## **Linear Application of DeepRoot Tree Root Barriers at Time of Installing Concrete Sidewalks and Curb**



MANUFACTURER'S INSTRUCTIONS

REVISIONS  
DATE: 11/18/18  
BY: J. Smith

24 HOUR CONTACT  
MR. JEFF SMITH  
404.328.6280

CLIENT  
LDS PARTNERS, LLC  
LDS PARTNERS, LLC  
1000 W. 10TH STREET, SUITE 600  
ATLANTA, GA 30359  
404-915-3420

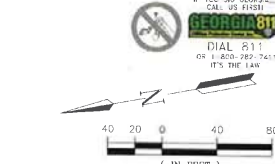
LAND PLANNING AND DESIGN, LLC  
1000 W. 10TH STREET, SUITE 600  
ATLANTA, GA 30359  
404-915-3420



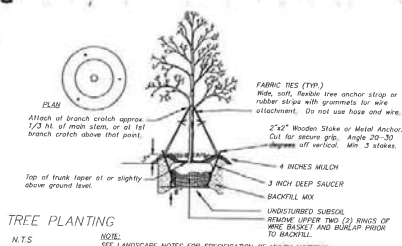
TREE REPLACEMENT PLAN  
FOR  
CANTRELL CROSSING  
LAND LOT 127 & 140, 12TH DISTRICT, 2ND SECTION, CITY OF KENNESAW, GEORGIA

NOTE:  
ENTRANCE PLANTINGS AND MEDIAN PLANTINGS SHALL BE THE RESPONSIBILITY OF THE HOMEOWNER'S ASSOCIATION (HOA).

RECOMPENSE TREE



\* Highlighted are Model Homes.



## **TREE PLANTING**

N.T.S.

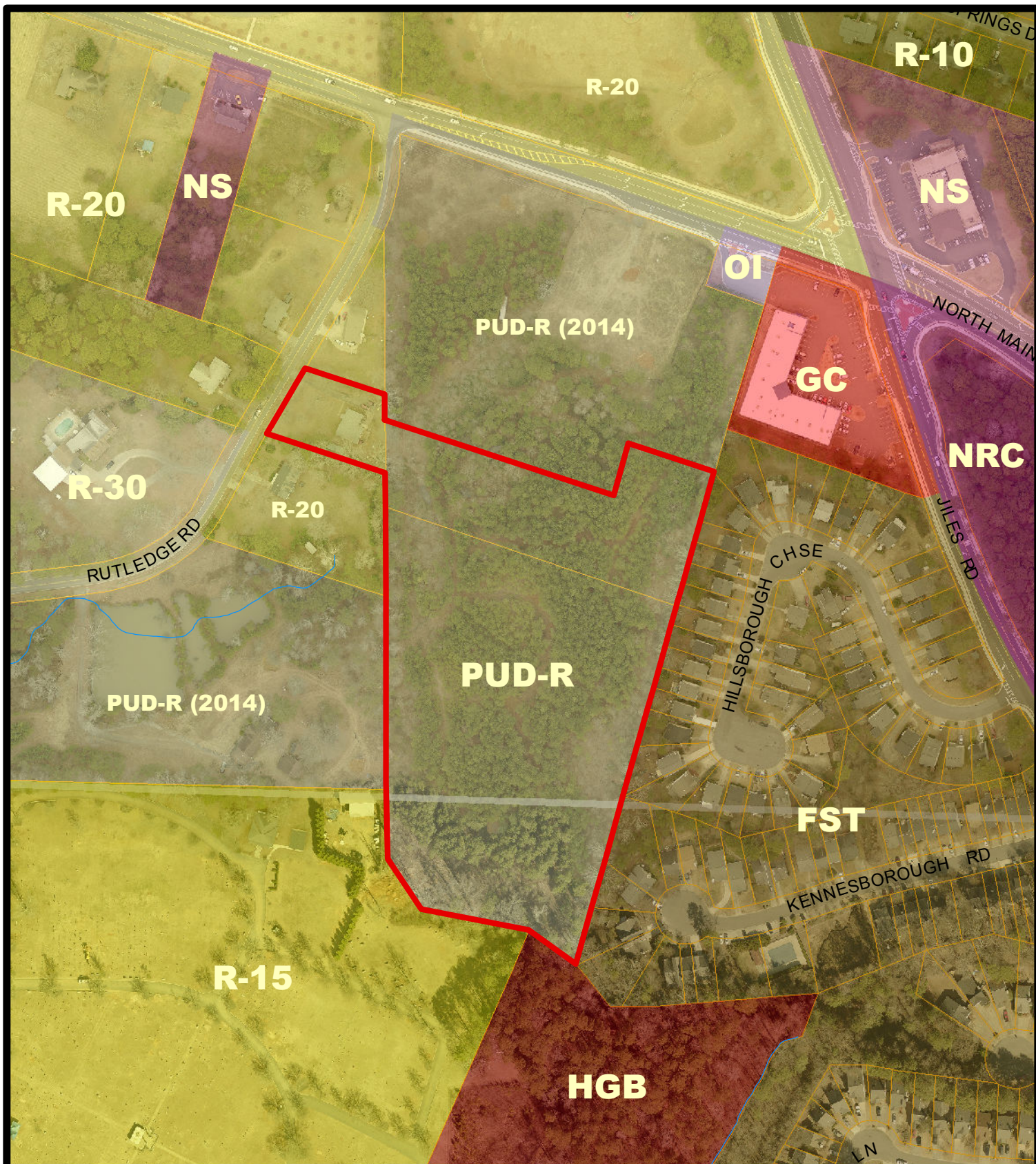
NOTE:  
SEE LANDSCAPE NOTES FOR SPECIFICATION OF MULCH MATERIAL.  
RETAIN STAKING DEVICE FOR MINIMUM ONE YEAR ON WEEDING SHADE TREES.





COMMON NAME	BOTANICAL NAME	QUANTITY	MINIMUM SIZE	PROPOSED HEIGHT	TRAFFIC PER UNIT	TOTAL UNITS	GENUS %
MULLEN ELM	Ulmus americana	12	3" CAL	18-25'	8	1000	0.05
TRIDENT MAPLE	Acer buergerianum	9	3" CAL	14-20'	8	720	0.04
RED BARKED DOGWOOD	Fraxinus velutina	23	3" CAL	18-25'	8	2320	0.13
RED BARKED DOGWOOD	Fraxinus velutina	9	3" CAL	18-25'	8	720	0.04
WILLOW DOG	Quercus phellos	12	3" CAL	14-20'	8	1000	0.07
NELLIE & STEVENS KELLY	Baccharis halimifolia	24	3"	5'			0.13
VIRGINIA PINE	Pinus virginiana	44	3"	5'			0.24
GREEN GRANT HYDRANGEA	Hydrangea serrata	24	3"	5'			0.13
RED BARKED DOGWOOD	Fraxinus velutina	19	3" B&L	18'	8	1520	0.10
<b>TOTAL # TREES</b>		<b>183</b>				<b>7610</b>	<b>1.0000</b>


11/18/18 City Comments


DATE: 11/18/18  
JOB NO.: 18071741  
DRAWN BY: J. Smith  
CHECKED BY: J. Smith  
SCALE: 1" = 40'  
SHEET: L101





LAND CASES		LAND USE OR ZONING	
		FROM	TO
AV	LU		
AX	<b>RZ2018-01</b>	<b>R-20, PUD-R</b>	<b>PUD-R</b>
DX	AV – Administrative Variance AX – Annexation	 ZONING	
HBR	DX – De-annexation HBR – Historic Board Review	 KENNESAW CITY LIMITS	
SLUP	LU – Land Use RZ – Re-zoning	 COBB COUNTY	
ZV	SLUP – Special Land Use ZV – Variance	 LAND LOT	

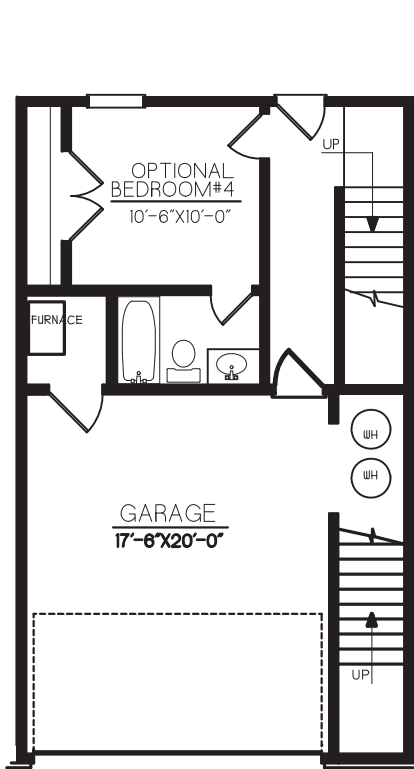
**3088 Rutledge Rd & 3057 N Main St**  
**Land Lot 127, Tax Parcels 2, 9, & 23**  
 Subject Properties



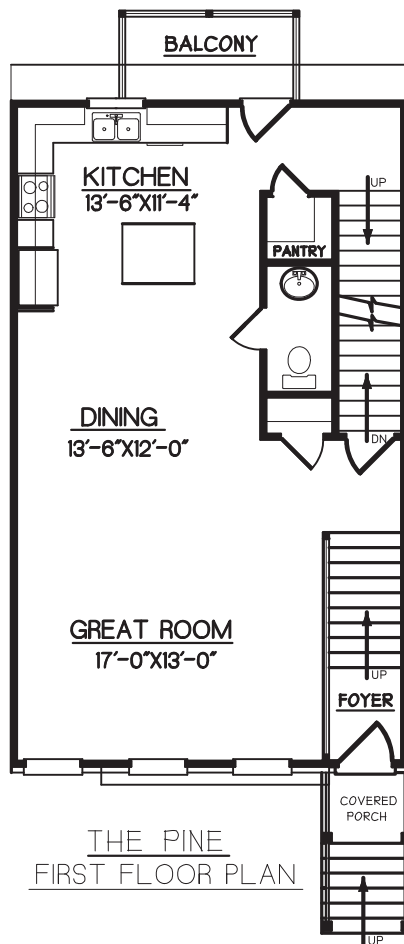
**CITY OF KENNESAW**  
 PLANNING & ZONING DEPT.  
 770-590-8268

Scale: 1" = 221'  
 Print Date: 1/9/2018  
 RZ2018\_01\_AerialMod

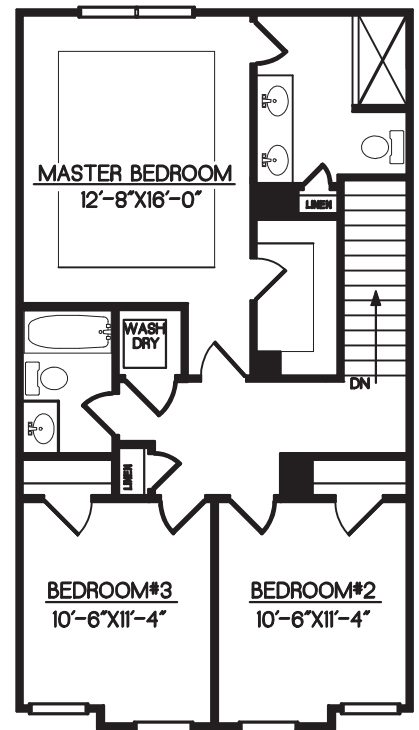




THE PINE  
BASEMENT PLAN



THE PINE  
FIRST FLOOR PLAN



THE PINE  
SECOND FLOOR PLAN



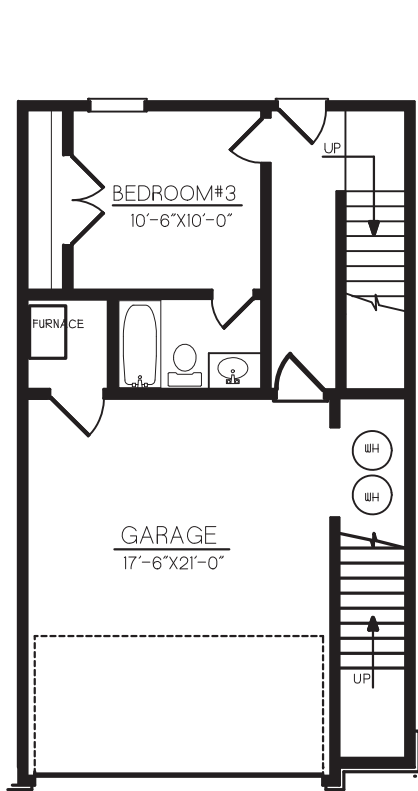
THE PINE  
FRONT ELEVATION A-3



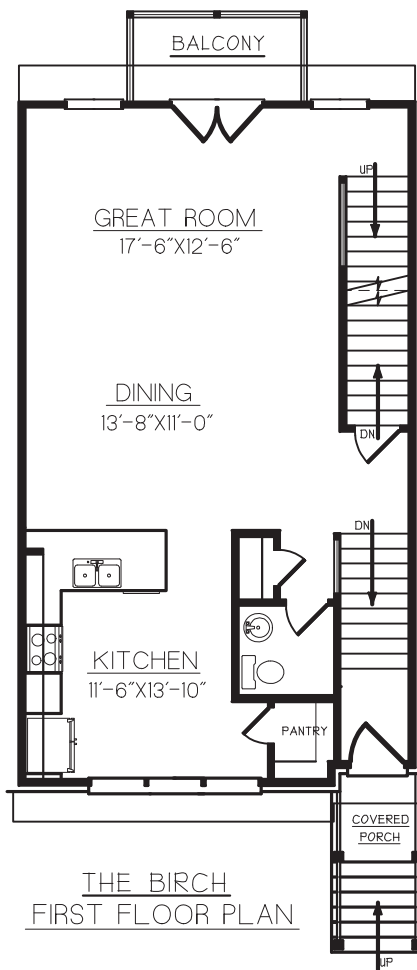
THE PINE  
FRONT ELEVATION A-2



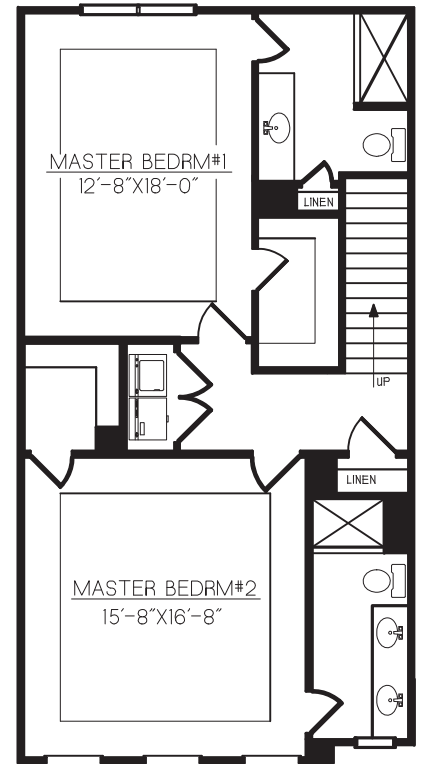
THE PINE  
FRONT ELEVATION A-1



THE BIRCH  
BASEMENT PLAN



THE BIRCH  
FIRST FLOOR PLAN



THE BIRCH  
SECOND FLOOR PLAN



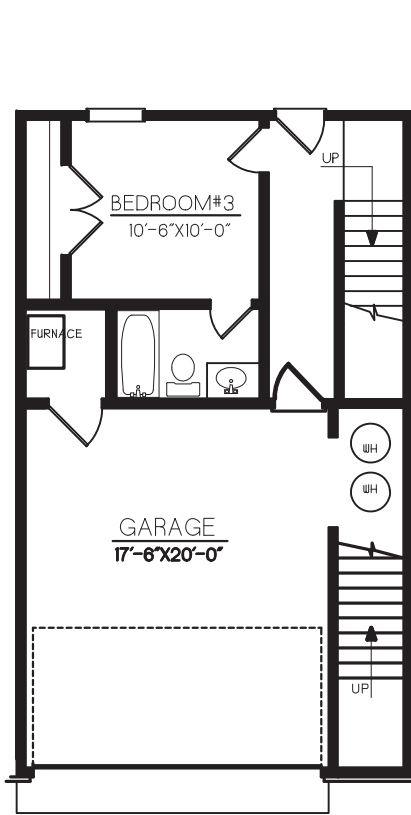
THE BIRCH  
FRONT ELEVATION A-1



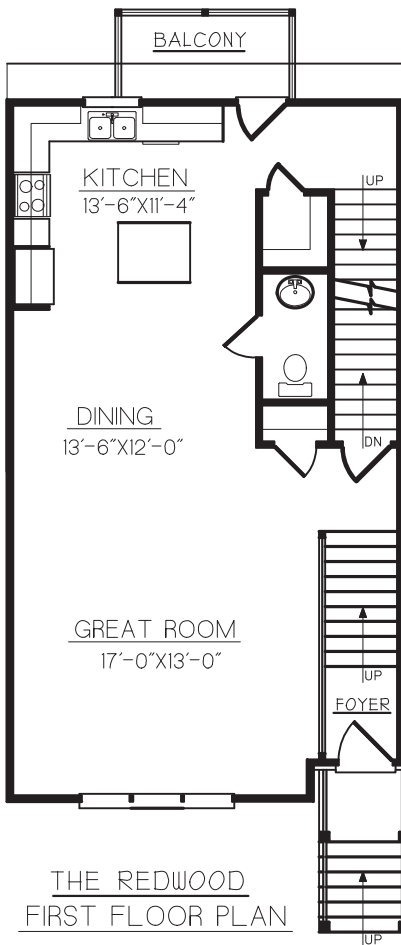
THE BIRCH  
FRONT ELEVATION A-2



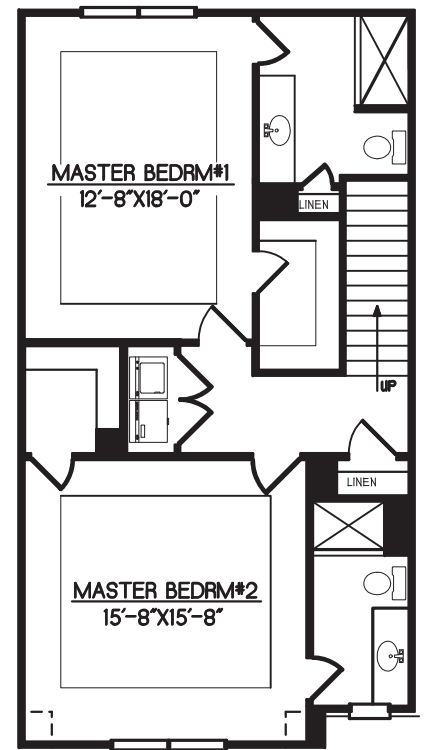
THE BIRCH  
FRONT ELEVATION A-3



THE REDWOOD  
BASEMENT PLAN



THE REDWOOD  
FIRST FLOOR PLAN



THE REDWOOD  
SECOND FLOOR PLAN



THE REDWOOD  
FRONT ELEVATION A-1



THE REDWOOD  
FRONT ELEVATION A-2





It's all about  
*value*



THE ATLANTA  
FRONT ELEVATION A-1



THE ATLANTA  
FRONT ELEVATION A-2



THE ATLANTA  
FRONT ELEVATION A-3



*Family Owned and Operated*  
[www.kerleyfamilyhomes.com](http://www.kerleyfamilyhomes.com)

All information is believed to be accurate but is not warranted and is subject to errors, omissions, changes or withdrawal without notice.  
©2017 Equal Housing Opportunity





It's all about *value*



**THE AUSTIN  
FRONT ELEVATION A-1**



**THE AUSTIN  
FRONT ELEVATION A-2**



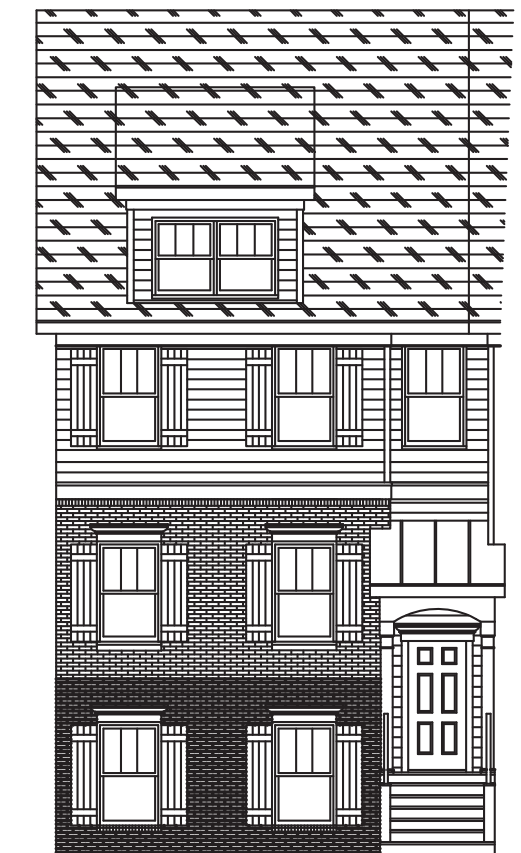
**THE AUSTIN  
FRONT ELEVATION A-3**



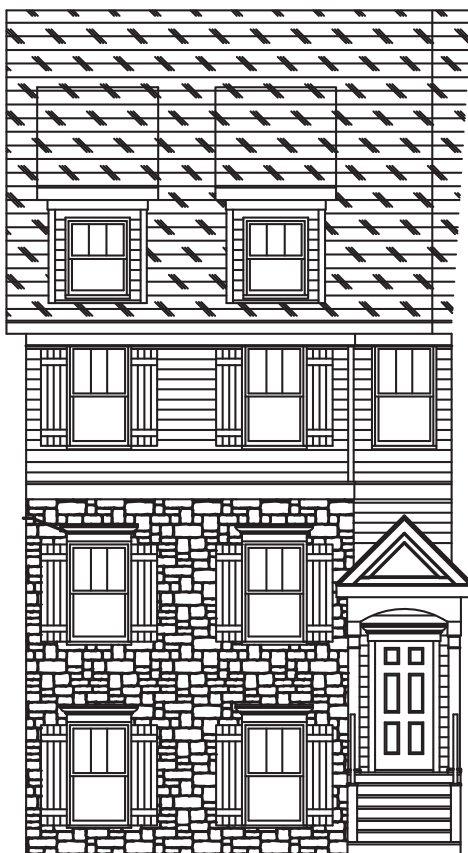
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All information is believed to be accurate but is not warranted and is subject to errors, omissions, changes or withdrawal without notice.  
©2017 Equal Housing Opportunity





THE JACKSON  
FRONT ELEVATION A-1



THE JACKSON  
FRONT ELEVATION A-2



THE JACKSON  
FRONT ELEVATION A-3



Community Development Department

Scott Banks, Building Official

To: Mayor and Council

From: Scott Banks

Date: August 22, 2019

Model Home Permit request for Cantrell Crossing, Rutledge Road @ Main Street in Land Lot 127, 140. This letter is to confirm that the proposed model homes in this subdivision meets the site fire requirements of having adequate access and a fire hydrant within 500 feet, and is ready for your consideration.

Rcvd 8/9



## MODEL HOME CONSTRUCTION APPLICATION

Is this property located within the Kennesaw Historic District (yes) \_\_\_\_\_ (no) \_\_\_\_\_?

**\*\*Note:** If property is identified as being located within the Kennesaw Historic District and there are to be any exterior improvements or changes to be made such as, façade, parking, landscaping, signage, etc. applicant must follow application procedures to the Historic Preservation Commission. Please consult with Planning and Zoning Staff.

**A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.**

Model Home Location /Address 3088 Rutledge Rd NW, Kennesaw GA 30144

Land Lot 1273140 Tax Parcel 2,23039 Lot Size \_\_\_\_\_ Present Zoning PUD

Resident Population \_\_\_\_\_ Housing Units 6 Other Buildings 70 lots, 11 buildings

APPLICANT Kerley Family Homes APPLICANT EMAIL MWhitton@Kerleyfamilyhomes.com

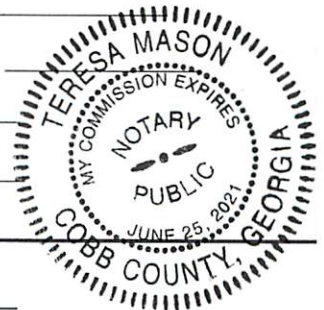
Applicant address 750 Chastain Corner Marietta GA 30064

(Home#) \_\_\_\_\_ (Fax#) \_\_\_\_\_ (Work#) (770) 792-5500 (Cell#) \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Signed, sealed and delivered in presence of: \_\_\_\_\_

Notary



REPRESENTATIVE \_\_\_\_\_

(Fax #) \_\_\_\_\_ (Work#) \_\_\_\_\_ (Cell#) \_\_\_\_\_

Representative Signature \_\_\_\_\_

Signed, sealed and delivered in presence of: \_\_\_\_\_

Notary

TITLEHOLDER: KFH Development Telephone: (770) 792-5500

Signature: \_\_\_\_\_ Address: \_\_\_\_\_

delivered in presence of: \_\_\_\_\_

Notary



Signed, sealed and





**Community Development  
Planning & Zoning Department**  
2529 J.O. Stephenson Ave. Kennesaw, GA 30144

**CAMPAIGN DISCLOSURE REPORT<sup>1</sup> BY APPLICANT<sup>2</sup>**

**A separate form must be completed by each applicant**

Has the applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating two hundred fifty dollars (\$250.00) or more or made gifts having in the aggregate a value of two hundred fifty dollars (\$250.00) or more to a member or members of the Mayor and Council or Planning Commission who will consider the application?

If "Yes," the applicant and the attorney representing the applicant must file a disclosure report with the Mayor and Council of the City of Kennesaw within ten (10) days after this application is first filed.

Please supply the following information that will be considered as the required disclosure:

The name of the member(s) of the Mayor and Council or Planning Commission to whom the campaign contribution or gift was made:

N/A

The dollar amount of each campaign contribution made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application and the date of each such contribution:

N/A

An

enumeration and description of each gift having a value of two hundred fifty dollars (\$250.00) or more made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application:

I certify that the foregoing information is true and correct, this 5<sup>th</sup> day of Aug, 2019

**Applicants Signature**

<sup>1</sup> If the answer to any of the above is "Yes," then the member of the Mayor and Council or Planning Commission must immediately disclose the nature and extent of such interest, in writing, to the Mayor and Council of the City of Kennesaw, Georgia. A copy should be filed with this application. Such disclosures shall be a public record and available for public inspection at any time during normal working hours.

<sup>2</sup> Applicant means any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action.

**PROPERTY ADDRESSES:**

PROPERTY ADDRESSES HAVE NOT BEEN ASSIGNED AT THE TIME OF PREPARATION OF THIS PERMIT

**BUILDING SETBACKS:**

FRONT - 5'  
SIDE - 5'  
REAR - 30'  
MINIMUM 20' BETWEEN BUILDINGS

**ZONED:**

PUD

**PRIMARY PERMIT:**

THERE IS AN ACTIVE PRIMARY PERMITTEE FOR THIS PROJECT. CONTRACTOR SHALL REFERENCE THE PRIMARY PERMITTEES APPROVED PLAN FOR E&S DETAILS NOT PROVIDED WITH THIS PLAN.

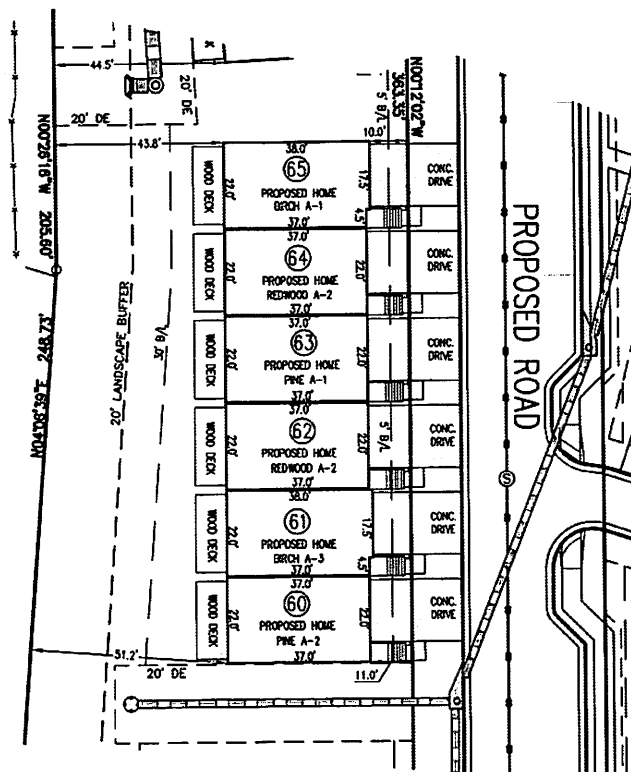
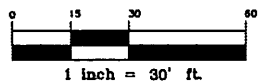
THE SOLE PURPOSE OF THIS DRAWING IS TO SHOW THE PROPOSED LOCATIONS OF 5 PROPOSED TOWNHOMES TO BE CONSTRUCTED. THE FOOTPRINTS OF THESE PROPOSED RESIDENCES WERE FURNISHED BY THE BUILDER.

IT IS THE BUILDER'S RESPONSIBILITY TO ENSURE THAT ALL FUTURE OVERHANGS, ROOF LINES, AND ADDITIONS TO THIS STRUCTURE MEET ALL ZONING AND DEVELOPMENT RESTRICTIONS.

**MODEL HOME DRAWING FOR:**

**KERLEY FAMILY HOMES**

BEING LOTS 60, 61, 62, 63, 64 & 65 CANTRELL CROSSING RESIDENTIAL SUBDIVISION  
LOCATED IN LAND LOT 127  
IN THE 20TH DISTRICT, 2ND SECTION  
IN THE CITY OF KENNESAW  
COBB COUNTY, GEORGIA  
SCALE: 1" = 30' DATE: JULY 18, 2019



**FLOOD INFORMATION:**

THIS PROPERTY IS NOT WITHIN A FEMA 100 YEAR FLOOD ZONE 'A' ACCORDING TO FEMA MAP #13067C0019H, DATED: OCTOBER 5, 2018.



**centerline**

Surveying and Land Planning, Inc.  
1301 SHILOH ROAD, SUITE 1210, KENNESAW, GA 30144  
PHONE: (770) 424-0028 FAX: (770) 424-2399

LSF#001298

1 of 1  
619039-1



# MODEL HOME CONSTRUCTION APPLICATION

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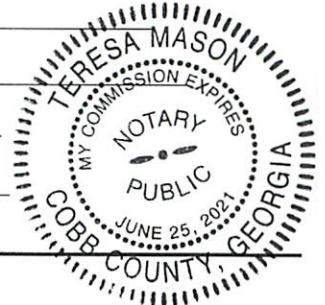
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(Home#) \_\_\_\_\_ (Fax#) \_\_\_\_\_ (Work#) (770) 792-5500 (Cell#) \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Signed, sealed and delivered in presence of: \_\_\_\_\_

Notary



REPRESENTATIVE \_\_\_\_\_

(Fax #) \_\_\_\_\_ (Work#) \_\_\_\_\_ (Cell#) \_\_\_\_\_

Representative Signature \_\_\_\_\_

Signed, sealed and delivered in presence of: \_\_\_\_\_

Notary

TITLEHOLDER: KFH Development Telephone: (770) 792-5500

Signature: \_\_\_\_\_ Address: \_\_\_\_\_ Signed, sealed and delivered in presence of: \_\_\_\_\_

Notary







**Community Development  
Planning & Zoning Department  
2529 J.O. Stephenson Ave. Kennesaw, GA 30144**

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**Applicants Signature**

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SIDE - 5'  
REAR - 30'  
MINIMUM 20' BETWEEN BUILDINGS

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PUD

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APPROVED PLAN FOR E&S DETAILS NOT  
PROVIDED WITH THIS PLAN.

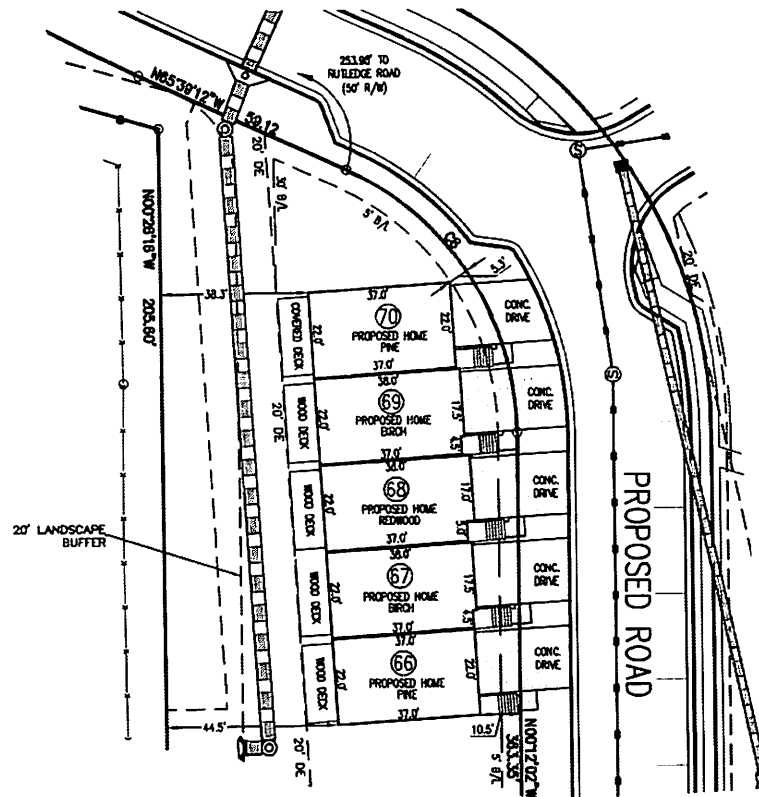
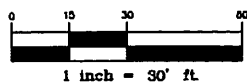
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FUTURE OVERHANGS, ROOF LINES, AND ADDITIONS TO THIS  
STRUCTURE MEET ALL ZONING AND DEVELOPMENT  
RESTRICTIONS.

**MODEL HOME DRAWING FOR:**

**KERLEY FAMILY HOMES**

BEING LOTS 66, 67, 68, 69 & 70 CANTRELL CROSSING RESIDENTIAL SUBDIVISION  
LOCATED IN LAND LOT 127  
IN THE 20TH DISTRICT, 2ND SECTION  
IN THE CITY OF KENNESAW  
COBB COUNTY, GEORGIA  
SCALE: 1" = 30' DATE: JULY 26, 2019



**FLOOD INFORMATION:**

THIS PROPERTY IS NOT WITHIN A FEMA 100 YEAR FLOOD  
ZONE 'A' ACCORDING TO FEMA MAP #13067C0019H, DATED:  
OCTOBER 5, 2018.

**CURVE TABLE:**

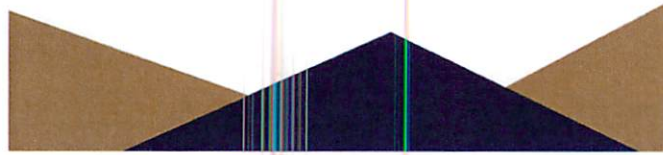
CURVE #	RADIUS	LENGTH	CHORD	BEARING
C8	75.00'	85.68'	81.09'	N32°55'37"W

**centerline**

Surveying and Land Planning, Inc.  
1301 SHILOH ROAD, SUITE 1210, KENNESAW, GA. 30144  
PHONE: (770) 424-0028 FAX: (770) 424-2899

LSF001298

1 of 1  
619007-1



**RIDGE PLANNING AND ENGINEERING®**

1290 KENNESTONE CIRCLE, BLDG A, SUITE 200 • MARIETTA, GA 30066  
OFFICE 770.938.9000

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August 13, 2019

Matt Coutu  
Woodland Asset Management, LLC  
227 Sandy Springs Place, Ste D339  
Sandy Springs, GA 30328

Re: Cantrell Crossing

Dear Mr. Coutu:

This letter is to confirm that the proposed model homes in this subdivision meet the site fire requirements of having adequate access and a fire hydrant within 500 feet.

Please let me know if you have any questions or need additional information.

Sincerely

A handwritten signature in blue ink, appearing to be 'Jeff Smith', with a stylized, looped design.

Jeff Smith, PE  
Principal



## *"Planning Forward"*

*Doug Rhodes, Chairman  
Cindi Michael, Vice-Chair  
Keisha Danielle Edwards  
Cam Perdue, Dan Harrison,  
Donald Bergwall,  
Joshua Logelin*

### PLANNING COMMISSION Meeting Minutes

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August 8, 2018

7:00PM

City Hall Council Chambers

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#### **I. Call Meeting to Order/Roll Call**

Meeting of the Kennesaw Planning Commission called to order by Chairman Rhodes at 6:00pm in the Council Chambers, 2529 J.O. Stephenson Avenue. Roll call taken with the following members present: Doug Rhodes, Cindi Michael, Donald Bergwall, Cam Perdue, Keisha Edwards, Dan Harrison and Joshua Logelin.

City staff Darryl Simmons, Zoning Administrator, Diane Wroblewski, Zoning Coordinator, and Council Member, Patrick Ferris were present.

#### **II. Approval of minutes: July 11, 2018**

##### **Action on Minutes** – July 11, 2018

Motion made by Donald Bergwall and seconded by Keisha Edwards to approve the minutes of the July 11, 2018, meeting as submitted. **Vote: 6-0. Yeas: Donald Bergwall, Keisha Edwards, Cindi Michael, Dan Harrison, Joshua Logelin and Cam Perdue. Nays: None.**

#### **III. Preliminary Plat:** Presented by staff, Darryl Simmons, Planning and Zoning Administrator

- **PP2018-04 Preliminary Plat** Consideration to approve a preliminary plat for 3057 Main Street for a development known as Cantrell Crossing. Request made by Jeff Smith for the 70 town home development in the Planned Unit Development (PUD-R) District in Land Lot 127.

Darryl Simmons, Zoning Administrator, presented the matter of preliminary plat for Cantrell Crossing. The property was rezoned and approved by Mayor and Council on January 16, 2018, with conditions/stipulations under Ordinance 2018-04, 2018

Preliminary plat approved for proposed layout and infrastructure for this project with final plat approval to be submitted to Mayor and Council before any construction permits are issued.

Applicant, Mr. Jeff Smith, came forward noting his submittal was for a proposed 70-unit townhome development based on the conditions/stipulation of rezoning to PUD-R (Planned Unit Development Residential), which allows/incorporates a number of small pocket parks available to residents within the development.

Meeting opened and closed to public with no one present on behalf of this application.

Motion made by Cindi Michael, seconded by Cam Perdue to approve the preliminary plat as submitted.

***Vote: 6-0. Yeas: Cindi Michael, Cam Perdue, Donald Bergwall, Keisha Edwards, Dan Harrison, and Joshua Logelin. Nays: None.***

#### **IV. Staff Comments – None**

#### **V. Adjournment**

There being no further business, motion made and seconded to adjourn this meeting at 6:30p.m. Motion carried. Vote: 6-0. The next meeting scheduled for September 05, 2018.

Respectfully submitted

*Diane Wroblewski*

Diane Wroblewski, Zoning Coordinator

**CITY OF KENNESAW, GEORGIA**

**ORDINANCE NO. 2018-04, 2018**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE  
CITY OF KENNESAW, GEORGIA SO AS TO CHANGE THE ZONING DISTRICT  
DESIGNATION FROM CITY R-20 & PUD-R to CITY PUD-R  
PROPERTIES LOCATED AT  
3057 MAIN STREET AND 3088 RUTLEDGE ROAD  
(LAND LOT 127 & 140 TAX PARCELS 2, 230 & 9)**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,  
COBB COUNTY, GEORGIA, AS FOLLOWS:**

**WHEREAS**, LDS PARTNERS, LLC, made application to amend the Official Zoning Map of the City of Kennesaw, Georgia so as to change the zoning designation from CITY R-20 & PUD-R to CITY PUD-R for properties located at 3057 Main Street, 3088 Rutledge Road identified as Land Lot 127 & 140 Tax Parcels 2, 230 & 9 (as more particularly described below); and

**WHEREAS**, notice was advertised in the Marietta Daily Journal on December 16, 2017 and December 23, 2017, of a public hearing before the Kennesaw Planning Commission held on January 03, 2018 and the Mayor and Council on January 16, 2018; and

**WHEREAS**, the Kennesaw Planning Commission held a public hearing on this proposal at a meeting held on January 03, 2018; and

**WHEREAS**, the Mayor and Council held a public hearing to consider this proposal at a meeting held on January 16, 2018; and

**WHEREAS**, the Mayor and Council have determined that the proposed amendment to the Official Zoning Map is in the public interest and meets the standards established in the Kennesaw Zoning Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY  
OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

**SECTION 1.** The Official Zoning Map of the City of Kennesaw, Georgia is hereby amended so as to change the zoning district designation from **CITY R-20 & PUD-R to CITY PUD-R** for the following described properties:

**RUTLEDGE ROAD LEGAL DESCRIPTION**

ALL THAT TRACT OR PARCEL OF LAND LYING IN AND BEING A PART OF LAND LOT 127 AND 140, 20<sup>TH</sup> DISTRICT, 2<sup>ND</sup> SECTION, CITY OF KENNESAW, COBB COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF NORTH MAIN STREET HAVING A 50' RIGHT OF WAY AND THE

EASTERLY RIGHT OF WAY OF RUTLEDGE ROAD HAVING A 50' RIGHT OF WAY; THENCE CONTINUING ALONG THE SAID RIGHT OF WAY OF RUTLEDGE ROAD IN SOUTHWESTERLY DIRECTION A DISTANCE OF 426.89 FEET TO A 1"OTP SAID 1"OTP BEING THE TRUE POINT OF BEGINNING;

THENCE FROM THE POINT OF BEGINNING AS THUS ESTABLISHED LEAVING THE SAID RIGHT OF WAY OF RUTLEDGE ROAD SOUTH 73 DEGREES 40 MINUTES 49 SECONDS EAST A DISTANCE OF 137.68 FEET TO A 1"OTP; THENCE south 00 DEGREES 20 MINUTES 21 SECONDS east A DISTANCE OF 44.55 FEET TO A POINT; THENCE SOUTH 71 DEGREES 44 MINUTES 30 SECONDS EAST A DISTANCE OF 393.71 FEET TO A POINT; THENCE north 86 DEGREES 04 MINUTES 39 SECONDS east A DISTANCE OF 11.33 FEET TO A POINT; THENCE north 15 DEGREES 42 MINUTES 26 SECONDS east A DISTANCE OF 85.81 FEET TO A POINT; THENCE south 71 DEGREES 44 MINUTES 30 SECONDS east A DISTANCE OF 153.04 FEET TO A POINT; THENCE SOUTH 16 DEGREES 00 MINUTES 38 SECONDS WEST A DISTANCE OF 235.56 FEET TO A POINT; THENCE SOUTH 16 DEGREES 00 MINUTES 38 SECONDS WEST A DISTANCE OF 326.60 FEET TO A ½"REBAR; THENCE SOUTH 15 DEGREES 59 MINUTES 12 SECONDS WEST A DISTANCE OF 290.63 FEET TO A ½"REBAR; THENCE NORTH 54 DEGREES 18 MINUTES 09 SECONDS WEST A DISTANCE OF 96.88 FEET TO A ½"REBAR; THENCE NORTH 79 DEGREES 08 MINUTES 24 SECONDS WEST A DISTANCE OF 183.03 FEET TO A POINT; THENCE NORTH 33 DEGREES 30 MINUTES 44 SECONDS WEST A DISTANCE OF 100.73 FEET TO A POINT; THENCE NORTH 01 DEGREES 20 MINUTES 44 SECONDS WEST A DISTANCE OF 128.01 FEET TO A ½"REBAR; THENCE NORTH 00 DEGREES 05 MINUTES 13 SECONDS EAST A DISTANCE OF 317.65 FEET TO A 1"OTP-DISTURBED; THENCE NORTH 00 DEGREES 26 MINUTES 54 SECONDS WEST A DISTANCE OF 139.47 FEET TO A POINT; THENCE NORTH 00 DEGREES 26 MINUTES 54 SECONDS WEST A DISTANCE OF 68.34 FEET TO A 1"OTP; THENCE NORTH 74 DEGREES 04 MINUTES 36 SECONDS WEST A DISTANCE OF 204.67 FEET TO A ½"REBAR ON THE SAID RIGHT OF WAY OF RUTLEDGE ROAD; THENCE CONTINUING ALONG THE SAID RIGHT OF WAY OF RUTLEDGE ROAD NORTH 31 DEGREES 03 MINUTES 05 SECONDS EAST A DISTANCE OF 123.98 FEET TO A 1"OTP; SAID 1"OTP BEING THE TRUE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINS 8.403 ACRES MORE OR LESS.

**SECTION 2. BE IT FURTHER ORDAINED THAT** the amendment to the Official Zoning Map outlined in Section 1 above is adopted to change the zoning district designation from **CITY R-20 & PUD-R to CITY PUD-R** with stipulations as follows:

1. Maximum number of units on this portion of the previously approved PUD-R is 70 units, yielding a density of 8.3 units per acre for this portion of the neighborhood. The overall density of the PUD-R shall remain a maximum of 7.78 units per acre.
2. Minimum driveway depth of twenty (20) feet from sidewalk so no vehicle or portion of vehicles crossing into the sidewalk. Sidewalks will be consistent with the attached LDS site plan.
3. Architecture for the townhomes will be similar to the attached rendering submitted by the applicant to include: The Atlanta; The Austin, The Jackson, The Pine, The Birch and The Redwood.



4. Maximum height of all townhomes not to exceed forty-five (45) feet.
5. Maximum building coverage to be 40%.
6. Minimum house size shall be 1,400 sq. feet.
7. Front setbacks will be a minimum of five (5) feet as depicted on the site plan. However, the driveways will be a minimum of twenty (20) feet in length from the edge of the sidewalk to the front of the garage ensuring that cars can park on the driveway.
8. Major side setbacks will be five (5) feet from the right-of-way. However, no structure shall be closer than eighteen (18) feet from the curb on the roadway, or 10 feet from the curb of a parallel parking curb.
9. Minimum side-setback between structures will be fifteen (15) feet.
10. Major rear-yard setback will be thirty (30) feet from the exterior property line.
11. Minimum rear-yard setback will be thirty (30) feet from back of structure to back of structure (interior lots).
12. Open space to be provided within development to be a minimum of 25% or 2 acres excluding ponds and will include a pocket park and courtyard area as shown on the Zoning Plan by Ridge Planning and Engineering dated 11/13/17.
13. There shall be a minimum twenty (20) foot maintained buffer along the exterior of the development except as shown on the site plan, and where it is adjacent to property that was zoned PUD-R in 2014. Said buffer may be graded and replanted in accordance with the adopted city of Kennesaw landscaping ordinance.
14. School bus stops and potential shelters will be coordinated with the Board of Education.
15. Applicant will work to ensure that a proper buffer is enforced for the rear of the property subject to City Codes and staff verification with the cemetery and Winkenhofer Funeral Home. The final buffer adjacent to the cemetery shall be reviewed and approved by the city staff and the Plan Review Committee (PRC).
16. The Covenants will give the Homeowners Association control over rental restrictions. There will be a ten (10) % cap on the number of units that can be rented. The rental cap shall be incorporated into the covenants.
17. The Applicant agrees that construction activity will begin within two years of the approval date of the rezoning. If no construction activity is initiated, then the subject property will automatically revert back to the original zoning and all previous imposed conditions.
18. Developer will install street lights similar to type used in downtown Kennesaw.

**SECTION 3. BE IT FURTHER ORDAINED THAT** it is hereby declared to be the intention of this Ordinance that its sections, paragraphs, sentences, clauses, and phrases are severable, and if any section, paragraph, sentence, clause, and phrase is declared to be unconstitutional or invalid, it shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance.

**SECTION 4. BE IT FURTHER ORDAINED THAT** this Ordinance shall become effective from and after its adoption and execution by the Mayor, pursuant to Section 2.11 of the City Charter of the City of Kennesaw.


PASSED AND ADOPTED by the Kennesaw City Council on this 16<sup>th</sup> day of January, 2018.



ATTEST:

  
Debra Taylor, City Clerk

CITY OF KENNESAW:

  
Derek Easterling, Mayor





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	Receipt of the July 2019 Crime Statistics.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

---

**ATTACHMENTS:**

Description	Upload Date	Type
July 2019 Crime Stats	8/8/2019	Maps



To: Chief Westenberger

Re: July 2019 Crime Stats

	July 2019	Prev. Month + -	YTD	Prev. Year + -
<b>Incidents</b>	1150	N.C.	7957	-177
<b>Citations</b>	774	+185	5005	-468
<b>Warnings*</b>	934	+132	6373	+1186
<b>Arrests</b>	74	+15	397	-177
<b>Part 1 Crime</b>	51	-2	293	+20
Homicide	0	NC	0	NC
Rape	1	+1	3	-3
Robbery	0	NC	5	-1
Aggravated Assault	3	-1	18	+2
Larceny	40	-6	226	+23
Burglary	0	-1	18	-10
Auto Theft	7	+4	23	+9
Arson	0	NC	0	NC

\*Does not include verbal warnings.

Sincerely,

*Wm. Craig Graydon*

Lieutenant Craig Graydon  
Commander – Criminal Investigations Division





**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

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<b>Title of Item:</b>	City Manager reports, discussions and updates.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

---



**Regular Meeting Agenda  
9/3/2019 6:30 PM  
Council Chambers**

<b>Title of Item:</b>	Mayoral and City Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor and/or City Council to any Board, Committee, Authority or Commission requiring an appointment to fill any vacancy, resignation, and to create or dissolve committees, as deemed necessary.
<b>Agenda Comments:</b>	
<b>Funding Line(s)</b>	

**ATTACHMENTS:**

Description	Upload Date	Type
Board Liaisons	3/28/2019	Backup Material
911 Advisory Board	4/2/2019	Backup Material
Art & Culture Commission	8/12/2019	Backup Material
Cemetery Preservation Commission	8/27/2019	Backup Material
City/Sports Association	1/7/2019	Backup Material
Construction Board of Adjustment and Appeals	1/7/2019	Backup Material
Depot Park Amphitheatre Committee	4/16/2019	Backup Material
Ethics Board	1/29/2019	Backup Material
Events Committee	7/15/2019	Backup Material
Historic Preservation Commission	7/9/2019	Backup Material
Keep Kennesaw Beautiful	7/15/2019	Backup Material
Kennesaw Citizens Advisory Committee	5/1/2019	Backup Material
Kennesaw Development Authority	1/7/2019	Backup Material

Kennesaw Downtown Development Authority	1/24/2019	Backup Material
License Review Board	1/7/2019	Backup Material
Planning Commission	1/7/2019	Backup Material
Public Art Commission	3/6/2019	Backup Material
Recreation Center Development Committee	1/7/2019	Backup Material
Urban Redevelopment Agency	1/7/2019	Backup Material

# 2019 Mayor's Appointments

<b>COUNCIL LIAISON TO BOARDS</b>
<b>ART &amp; CULTURE COMMISSION</b>
David Blinkhorn
<b>CITY SPORTS EXECUTIVE</b>
Pat Ferris
Chris Henderson
<b>CEMETERY PRESERVATION</b>
James Eaton
David Blinkhorn
<b>KEEP KENNESAW BEAUTIFUL</b>
Tracey Viars
<b>HPC</b>
Pat Ferris
<b>KDA</b>
Chris Henderson
<b>KDDA</b>
Tracey Viars
<b>PLANNING COMMISSION</b>
David Blinkhorn
<b>YOUTH COUNCIL</b>
<b>COUNCIL APPT OF MAYOR PRO TEM</b>
Chris Henderson

**COURTS** (term indefinite):

PHILIP TAYLOR, Chief Judge

CHARLES CHESBRO, Assisting Judge

JOEL SIEGEL, Judge Emeritus

H. LUKE MAYES (Assisting Probable Cause Judge)

BENTLEY, BENTLEY & BENTLEY, Law Firm and Solicitor

MAULDIN & JENKINS, LLC, Auditor

CROY ENGINEERING, City Engineer

JEFF DROBNEY, City Manager

DEBRA TAYLOR, City Clerk

## 2019 KENNESAW/ACWORTH 9-1-1 ADVISORY BOARD

**Members ratified by the City Council**

**Meet as needed**

MEMBERS	PHONE, FAX, EMAIL
Jeff Drobney Kennesaw City Manager	770-424-8274(w) <a href="mailto:jdrobney@kennesaw-ga.gov">jdrobney@kennesaw-ga.gov</a>
Brian Bulthuis Acworth City Manager	770-974-3112 (w) <a href="mailto:bbulthuis@acworth.org">bbulthuis@acworth.org</a>
Bill Westenberger Kennesaw Chief of Police	770-422-2505 (w) 678-414-9651 (c) <a href="mailto:wwestenberger@kennesaw-ga.gov">wwestenberger@kennesaw-ga.gov</a>
Wayne Dennard Acworth Chief of Police	770-974-1232 (w) 770-652-9948 (c ) <a href="mailto:wdennard@acworth.org">wdennard@acworth.org</a>
Pat Ferris, Primary Kennesaw Councilmember	404-599-5761 (c) <a href="mailto:pferris@kennesaw-ga.gov">pferris@kennesaw-ga.gov</a>
Chris Henderson, Alternate Kennesaw Councilmember	404-599-6189 (c) <a href="mailto:chenderson@kennesaw-ga.gov">chenderson@kennesaw-ga.gov</a>
Tim Richardson Acworth Alderman	770-974-3112 (City Hall) <a href="mailto:trichardson@acworth.org">trichardson@acworth.org</a>
Gene Pugliese Acworth Alderman	770-974-3112 (City Hall) <a href="mailto:gpugliese@acworth.org">gpugliese@acworth.org</a>
Linda Davis Kennesaw 911 Director	404-664-3665 (c) <a href="mailto:ldavis@kennesaw-ga.gov">ldavis@kennesaw-ga.gov</a>
Randy Crider Cobb County Fire	770-528-8000 (w) <a href="mailto:randy.crider@cobbcounty.org">randy.crider@cobbcounty.org</a>
Metro Ambulance	Devan Seabaugh 770-693-8402 (w) <a href="mailto:Devan.Seabaugh@MAAS911.com">Devan.Seabaugh@MAAS911.com</a>



## 2019 ART AND CULTURE COMMISSION

**Est. by Ordinance 2013-15; 7 members (1 architect, 1 art council or foundation member, 2 residents, 1 college/university professor or student, 1 City business owner, 1 KDA member); staggered 2-year and 3-year terms; Commission meets 3<sup>rd</sup> Thursday of each month at 6:30 PM in the Council/Court Chambers.**

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Karen Backus, Chair	2705 Windsor Ct NW Kennesaw 30144 <a href="mailto:backuskaren@gmail.com">backuskaren@gmail.com</a> 404-229-7529	2019 [2 yr term]
Clemens Bak	13 Boones Ridge Parkway Acworth 30102 <a href="mailto:crbakdesign@yahoo.com">crbakdesign@yahoo.com</a> 770-676-4156	2019 [3 yr term]
Daniel Barnard	3365 Fawn Trail Marietta, GA 30066 Danielbarnard68@att.net (c) 678-551-3823	2019 [3 yr term]
Valerie Dibble	9609 Loblolly Lane Roswell 30075 <a href="mailto:vdibble@kennesaw.edu">vdibble@kennesaw.edu</a> 404-702 2960 (cell)	2019 [2 yr term]
Kim R Meacham, Secretary	3793 N Hampton Dr., Kennesaw 30144 <a href="mailto:krmeacham@bellsouth.net">krmeacham@bellsouth.net</a> (c) 770.354.6963	2019 [3 yr term]
Jessica Patterson	4522 Rambling Road Kennesaw 30144 <a href="mailto:jkpatterson12@gmail.com">jkpatterson12@gmail.com</a> 404 713-5345	2019 [2 yr term]
Carol Sills	1514 Barksdale Court NW Kennesaw 30152 <a href="mailto:csills2859@att.net">csills2859@att.net</a> 678-290-9199	2019 [3 yr term]
Staff Liaison: Darryl Simmons	(770) 424-8274 ext 3121 <a href="mailto:dsimmons@kennesaw-ga.gov">dsimmons@kennesaw-ga.gov</a>	---
Council Liaison: David Blinkhorn	<a href="mailto:dblinkhorn@kennesaw-ga.gov">dblinkhorn@kennesaw-ga.gov</a> 404-599-6185	---
P&R Staff Liaison: Amanda Glass	<a href="mailto:aglass@kennesaw-ga.gov">aglass@kennesaw-ga.gov</a> 770-424-8274 ext 3205	

Kennesaw Council Chambers  
2529 J. O. Stephenson Avenue, Kennesaw 30144

## 2019 CEMETERY PRESERVATION COMMISSION

Cemetery Preservation Commission Members – 9 members - 4 year staggered terms. Created by Ordinance No. 2001-03, updated by Ord. No. 2002-33, 2007-28 and 2014-06. Meets every 2<sup>nd</sup> Thursday at 4:00 p.m. in City Hall Training Room.

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Mark Bishop	5636 Forest Place Acworth, GA 30102 <a href="mailto:mark.bishop@comcast.net">mark.bishop@comcast.net</a> <del>678-910-9859</del>	Dec 2021
Joe Bozeman, Jr. Vice Chair	<a href="mailto:Jbox807349@aol.com">Jbox807349@aol.com</a> 1510 Wimbledon Dr., NW Kennesaw, GA 30144 (c) 404-444-2018 (h) 770-428-1607	Dec. 2021
Mickey Bozeman	3359 Kimberly Road Kennesaw 30144 <a href="mailto:charlesbozeman@comcast.net">charlesbozeman@comcast.net</a> (c) 770-315-7505	Dec. 2020
Andrew Bramlett	Honorary Commission Member <a href="mailto:lpbramlett@hotmail.com">lpbramlett@hotmail.com</a>	
Lewis P. Bramlett Secretary	2990 Summerfield Court Kennesaw 30152 <a href="mailto:lpbramlett@hotmail.com">lpbramlett@hotmail.com</a> (c) 770-235-5888	Dec. 2020
Mary Helyn Hagin Chair	<a href="mailto:mhhagin@gmail.com">mhhagin@gmail.com</a> (h) 770-427-5563 (c) 404-316-2154 1459 Ridgeway Drive Acworth, GA 30102	Dec. 2020
Loriann White	1140 Liberty Grove Road Alpharetta 30004 (404) 406-0617 <a href="mailto:loriannwhite83@gmail.com">loriannwhite83@gmail.com</a>	Dec. 2021
<i>Vacant</i>		Dec. 2017
<i>Vacant</i>		Dec. 2020
Council Liaison: James Eaton, Primary	(c) 404-496-2565 <a href="mailto:jeaton@kennesaw-ga.gov">jeaton@kennesaw-ga.gov</a>	---
Council Alternate: David Blinkhorn	(c) 404-599-6185 <a href="mailto:dblinkhorn@kennesaw-ga.gov">dblinkhorn@kennesaw-ga.gov</a>	

Staff Liaison: Jeff Drobney City Manager	<a href="mailto:jdrobney@kennesaw-ga.gov">jdrobney@kennesaw-ga.gov</a>	---
Staff Liaison: Lea Addington, Assistant City Clerk	<a href="mailto:laddington@kennesaw-ga.gov">laddington@kennesaw-ga.gov</a>	---
Staff Liaison: Ricky Stewart Public Works Director	<a href="mailto:rstewart@kennesaw-ga.gov">rstewart@kennesaw-ga.gov</a>	---
Staff Liaison: Rod Bowman, Public Works Sexton	<a href="mailto:rbowman@kennesaw-ga.gov">rbowman@kennesaw-ga.gov</a>	

# 2019 CITY/SPORTS ASSOCIATION EXECUTIVE COMMITTEE

Committee meets the 3<sup>rd</sup> Tuesday of January, April, July and October @ 7:30 AM  
at the Ben Robertson Community Center, Administrative Conference Room.  
Ordinance No. 2007-07 Establishing.

MEMBERS	PHONE, FAX, EMAIL
Jeff Drobney	<a href="mailto:jdrobney@kennesaw-ga.gov">jdrobney@kennesaw-ga.gov</a>
Steve Roberts, Parks & Recreation Director	<a href="mailto:sroberts@kennesaw-ga.gov">sroberts@kennesaw-ga.gov</a>
Deann Aldridge (President, Kennesaw Futbol Club)	<a href="mailto:Ahight15@gmail.com">Ahight15@gmail.com</a> cell: 678-428-2636
Brandi Miller (President, Kennesaw Girls Softball)	<a href="mailto:bmiller.masondev@gmail.com">bmiller.masondev@gmail.com</a> cell: 770-329-8741
Zack Typher (Kennesaw Baseball), Chair	<a href="mailto:presidenttofkba@gmail.com">presidenttofkba@gmail.com</a> cell: 678-749-8018 home:
Kenny Phillips (President, Kennesaw Youth Football Association)	<a href="mailto:phillipskenn@gmail.com">phillipskenn@gmail.com</a> Cell: 404-396-9181
Billy Warren, P&R Assistant Director	<a href="mailto:bwarren@kennesaw-ga.gov">bwarren@kennesaw-ga.gov</a> cell: (404) 664-2771
Trici Styles, Secretary	<a href="mailto:dstyles@kennesaw-ga.gov">dstyles@kennesaw-ga.gov</a> 770-422-9714 ext. 3211
Pat Ferris Council Liaison	<a href="mailto:pferris@kennesaw-ga.gov">pferris@kennesaw-ga.gov</a> 404-599-5761
Chris Henderson Alternate Council Liaison	<a href="mailto:chenderson@kennesaw-ga.gov">chenderson@kennesaw-ga.gov</a> 404-599-6189
Joshua Hunter P&R, Program Coordinator	<a href="mailto:jhunter@kennesaw-ga.gov">jhunter@kennesaw-ga.gov</a> 770-422-9714 ext. 3013

## 2019 CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS

Board formed by Ordinance No. 2006-06 and Resolution No. 2006-31, 2006. 7 members, will include an architect/engineer, building contractor, electrical contractor, mechanical contractor, plumbing contractor, and two (2) at-large positions. 4-year terms. Board meets on an as-needed basis. Bylaws adopted by Resolution 2006-51.

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Mike Graham	Mike Graham Construction Inc. 3481 Canton Road Marietta, GA 30066 <a href="mailto:mgci89@yahoo.com">mgci89@yahoo.com</a> Phone: 770-928-6036	Dec. 2022
Don Massaro	Integrity Fire Extinguisher LLC 1606 Donovans Ridge Kennesaw, GA 30152 <a href="mailto:integrityextg@gmail.com">integrityextg@gmail.com</a> Phone: 404-680-3328	Dec. 2022
Dennis McKeon, Sr. Vice-Chairman	D. McKeon Heating & Air Conditioning Inc. 2260 Moon Station Court Bldg 300 Kennesaw, GA 30144 <a href="mailto:dennis@dmckeon.com">dennis@dmckeon.com</a> Phone: 770-425-8779	Dec. 2022
Rob Moon	Stone Forest Materials General Manager 2501 South Main Street Kennesaw, GA 30144 <a href="mailto:rob@stoneforest.net">rob@stoneforest.net</a> Phone: 770-590-1700	Dec. 2022
Jim Quigley Chairman	North Cobb Electrical Services, Inc. P.O. Box 613 Kennesaw, GA 30156 <a href="mailto:jquigley@ncobbelectrical.com">jquigley@ncobbelectrical.com</a> Phone: 678-449-6028	Dec. 2022
Greg Teague	Croy Engineering 200 Cobb Parkway North #413 Marietta, GA 30062 <a href="mailto:gteague@croyengineering.com">gteague@croyengineering.com</a> Phone: 770-971-5407	Dec. 2022
<i>Vacant</i>		Dec. 2022
Scott Banks, Building Official	City of Kennesaw 2529 J.O. Stephenson Avenue Kennesaw 30144 <a href="mailto:sbanks@kennesaw-ga.gov">sbanks@kennesaw-ga.gov</a> 404-964-3298	---

## 2019 DEPOT PARK AMPHITHEATRE COMMITTEE

Meets as needed. Established April 15, 2019

MEMBERS	PHONE, FAX, EMAIL
Mike Everhart	<a href="mailto:michael@greatgigdance.com">michael@greatgigdance.com</a> 678-793-8435
Bob Fox	<a href="mailto:rfox@kennesaw-ga.gov">rfox@kennesaw-ga.gov</a> 770-424-8274 ext.3101
Gary Hasty, KDDA rep.	<a href="mailto:ghasty@kennesaw-ga.gov">ghasty@kennesaw-ga.gov</a> (c) 404-219-1801
Dale Hughes	<a href="mailto:dale@jeremiah360.com">dale@jeremiah360.com</a> 678-575-4396
Marty Hughes	<a href="mailto:mhughes@kennesaw-ga.gov">mhughes@kennesaw-ga.gov</a> 770-424-8274 ext. 3017
Keith Perissi	<a href="mailto:keithperissi@mindspring.com">keithperissi@mindspring.com</a> 678-575-4396
Steve Roberts	<a href="mailto:sroberts@kennesaw-ga.gov">sroberts@kennesaw-ga.gov</a> 770-424-8274 ext 3210
Tracey Viars	<a href="mailto:tvians@kennesaw-ga.gov">tvians@kennesaw-ga.gov</a> 404-822-8589
Candice Wharton	<a href="mailto:candicewharton@gmail.com">candicewharton@gmail.com</a> 770-596-2594
Joyce Yung	<a href="mailto:joycekyung@bellsouth.com">joycekyung@bellsouth.com</a> 404-987-9181

## 2019 ETHICS BOARD MEMBERS

**5 members, 2-year terms - Board meets 3<sup>rd</sup> Tuesday of April & October, 6:30 p.m. in the Ben Robertson Community Center. Qualifications: City resident with residency of 12 months prior to serving as a member. Shall not be a member of any other board or commission. Established by Ordinance dated December 19, 1994.**

MEMBERS	PHONE, FAX, E-MAIL	TERM EXPIRES
Brian Boughner	<a href="mailto:bkboughner@bellsouth.net">bkboughner@bellsouth.net</a> 678-595-5759	Dec. 2019
Ron Davis	2619 Winterthur Main NW Kennesaw, GA 30144 <a href="mailto:Rodavis57@gmail.com">Rodavis57@gmail.com</a> 404-909-9157	Dec. 2020
Chelsey Kinsinger	3153 Kirkwood Drive NW Kennesaw, GA <a href="mailto:chelsey.kinsinger@gmail.com">chelsey.kinsinger@gmail.com</a> 404-543-4970	Dec. 2019
Robert Quigley	2633 Morningside Trail Kennesaw, GA 30144 <a href="mailto:rquigley@cobbcounty.org">rquigley@cobbcounty.org</a> (c) 404-941-4603 (w) 770-499-4617	Dec. 2020
Karen Whipple	3748 Park Trace, Kennesaw Ga 30144 <a href="mailto:kwhipple@bellsouth.net">kwhipple@bellsouth.net</a> 404-538-8085	Dec. 2019

## 2019 EVENTS COMMITTEE

Effective February 1, 2010, appointed by the Mayor. Members comprised of the following department heads or their designees – Parks & Recreation, Police, Public Works, Smith-Gilbert Gardens, Museum, Public Relations, Assistant to City Manager, Economic Development, and Building Services. Committee meets on the 1<sup>st</sup> Thursday of each month at 3:30 PM at Ben Robertson Community Center, and has the authority to make policy decisions. One vote per department.

DEPARTMENT	E-MAIL & PHONE
<b>PARKS &amp; RECREATION</b> Amanda Glass  Brittani Farmer  Steve Roberts	<a href="mailto:aglasss@kennesaw-ga.gov">aglasss@kennesaw-ga.gov</a> 770-422-9714 ext 3028 <a href="mailto:bfarmer@kennesaw-ga.gov">bfarmer@kennesaw-ga.gov</a> 770-422-9714 ext 3013 <a href="mailto:sroberts@kennesaw-ga.gov">sroberts@kennesaw-ga.gov</a> 770-422-9714 ext 3210
<b>POLICE</b> <i>Vacant</i>  Sgt. Adam Hainline	<a href="mailto:ahainline@kennesaw-ga.gov">ahainline@kennesaw-ga.gov</a> 404-423-8271
<b>PUBLIC WORKS</b> Ricky Stewart  David Wilson	<a href="mailto:rstewart@kennesaw-ga.gov">rstewart@kennesaw-ga.gov</a> 678-458-4179 <a href="mailto:dwilson@kennesaw-ga.gov">dwilson@kennesaw-ga.gov</a> 404-857-6263
<b>SMITH-GILBERT GARDENS</b> Mark Wolfe	<a href="mailto:mwolfe@kennesaw-ga.gov">mwolfe@kennesaw-ga.gov</a> 770-919-0248 ext 3249
<b>MUSEUM</b> <i>Vacant</i>  Nichole Alexander	<a href="mailto:nalexander@kennesaw-ga.gov">nalexander@kennesaw-ga.gov</a>
<b>CITY MANAGER</b> <i>Vacant</i>	
<b>COMMUNICATIONS</b> Rebecca Graham	<a href="mailto:bgraham@kennesaw-ga.gov">bgraham@kennesaw-ga.gov</a> 770-424-8274 ext 3018
<b>ECONOMIC DEVELOPMENT</b> Miranda Jones-Taylor	<a href="mailto:mjones@kennesaw-ga.gov">mjones@kennesaw-ga.gov</a> 678-255-7836
<b>BUILDING SERVICES</b> Scott Banks	<a href="mailto:sbanks@kennesaw-ga.gov">sbanks@kennesaw-ga.gov</a> 678-794-0730
<b>FACILITIES</b> Robbie Balenger	<a href="mailto:rbalenger@kennesaw-ga.gov">rbalenger@kennesaw-ga.gov</a> 678-674-3387
<b>KDDA</b> Mark Allen	<a href="mailto:mark@lazyguybrands.com">mark@lazyguybrands.com</a>



## 2019 HISTORIC PRESERVATION COMMISSION

**7 members, 2-year terms - Board meets 3<sup>rd</sup> Tuesday @ 8:00 a.m. in Council Chambers. Qualifications: City and County residents with a majority being City residents. Members serve 2 year terms.**

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Mary Baldwin Secretary	3846 Maybreeze Road Kennesaw 30144 <a href="mailto:marykb@gmail.com">marykb@gmail.com</a> (c) 770-401-2121	Dec 2020
Rachel Butler	4192 Gramercy Main Kennesaw 30144 <a href="mailto:rachelzmadrid@gmail.com">rachelzmadrid@gmail.com</a> 770-842-9902	Dec 2019
Mike Ferguson	3939 Jim Owens Road Kennesaw 30152 <a href="mailto:Mferguson3939@gmail.com">Mferguson3939@gmail.com</a> (c) 770-235-2302	Dec. 2020
Patrick Gallagher	2575 Fairlawn Downs NW Kennesaw 30144 <a href="mailto:pgallagher@partneresi.com">pgallagher@partneresi.com</a> <a href="mailto:patgallagher2019@gmail.com">patgallagher2019@gmail.com</a> 404-661-2420	Dec. 2020
Brandi May Chair	4318 Brighton Way Kennesaw, GA 30144 (c) 770-500-0598 <a href="mailto:maybrandi@att.net">maybrandi@att.net</a>	Dec. 2019
Robert Sterling	3843 Nowlin Road Kennesaw 30144 <a href="mailto:bsterling@dot.ga.gov">bsterling@dot.ga.gov</a> (c) 770-885-5669	Dec 2020
Kevin Whipple	1261 Wynford Colony NW Marietta 30064 <a href="mailto:whipple.kevin@gmail.com">whipple.kevin@gmail.com</a> (c) 404-309-4988	Dec. 2019
Council Liaison: Pat Ferris	404-599-5761 <a href="mailto:pferris@kennesaw-ga.gov">pferris@kennesaw-ga.gov</a>	---
Staff Liaison: Darryl Simmons	(w) (770) 424-8274 <a href="mailto:dsimmons@kennesaw-ga.gov">dsimmons@kennesaw-ga.gov</a>	
Staff Liaison: Jeff Drobney	(w) (770) 424-8274 <a href="mailto:jdrobney@kennesaw-ga.gov">jdrobney@kennesaw-ga.gov</a>	---

## 2019 KEEP KENNESAW BEAUTIFUL BOARD

Formerly GreenSpace Committee then Environmental Committee. Created 06/20/05 Resolution No 2005-39, revised 02/06/12 Resolution No. 2012-10. The Board shall consist of no less than seven (7) members. Membership is open to City residents, Cobb County residents, and City staff, with the majority of members being City residents; the residency requirements may be waived in the event there are not enough interested City residents to fill a majority of vacant memberships. City Council members may serve as liaison members of the Board but shall not be voting members; Mayor is an ex-officio member. Members (re)appointed by the Mayor and City Council. Two-year terms. Meets the 2nd Thursday of each month, 6:00 p.m. in the Chambers.

MEMBERS	PHONE, EMAIL, ADDRESS	TERM EXPIRES
Aaron Budsock	3214 Shirley Drive NW Kennesaw 30144 <a href="mailto:aaron.m.budsock@gmail.com">aaron.m.budsock@gmail.com</a> (c) 404-987-3783	Dec. 2020
Annette Clark:	2931 Stilesboro Ridge Court Kennesaw 30152 <a href="mailto:annetteclark4116@att.net">annetteclark4116@att.net</a> (c) 770-597-4116	Dec. 2019
Carrie Pinson	3147 Justice Mill Court NW Kennesaw 30144 <a href="mailto:clpinson@comcast.net">clpinson@comcast.net</a> (c) 770-310-5222	Dec. 2020
Kimberly Taylor	4420 Wooded Oaks NW Kennesaw 30152 <a href="mailto:kimberlytaylor102012@gmail.com">kimberlytaylor102012@gmail.com</a> (c) 678-815-4880	Dec. 2020
Trent Trees	3423 Owens Pass Kennesaw, GA 30152 (h & w) 770-917-8699 <a href="mailto:trenttrees@aol.com">trenttrees@aol.com</a>	Dec. 2020
Grey Won, Public Works Staff Liaison	(c) 470-651-8610 <a href="mailto:gwon@kennesaw-ga.gov">gwon@kennesaw-ga.gov</a>	
Mayor Derek Easterling, ex-officio member	(c) 404-496-2563 <a href="mailto:deasterling@kennesaw-ga.gov">deasterling@kennesaw-ga.gov</a>	
Ricky Stewart, Public Works Director ex-officio member	(c) 678-458-4179 <a href="mailto:rstewart@kennesaw-ga.gov">rstewart@kennesaw-ga.gov</a>	
Council Liaison: Ex-officio member Tracey Viars	(c) 404-822-8589 <a href="mailto:tvians@kennesaw-ga.gov">tvians@kennesaw-ga.gov</a>	

## 2019 KENNESAW CITIZENS ADVISORY COMMITTEE

Meets the 4th Thursday of each month (except Nov. & Dec. then they meet on 3<sup>rd</sup> Thursday) at 6:30 p.m. in the Training Room, established March 30, 2011. An advisory committee to the City Manager; 2-year terms

MEMBERS	PHONE, EMAIL, ADDRESS	TERM EXPIRES
Bobby Copeland, Secretary	P.O Box 1119 Kennesaw, GA 30156 323-816-7347 <a href="mailto:bcopelan2003@yahoo.com">bcopelan2003@yahoo.com</a>	Dec. 31, 2019
Jacque Cullins	P. O. Box 475, Kennesaw 30156-0475 770-422-7667 <a href="mailto:Jc7667@aol.com">Jc7667@aol.com</a>	Dec. 31, 2020
Glenn Dawkins	2641 Ives Way NW Kennesaw 30152 <a href="mailto:dawkinsg@gmail.com">dawkinsg@gmail.com</a> (c) 954-247-8573	Dec. 31, 2020
Carlene Fregeolle	2549 Park Drive NW Kennesaw 30144 <a href="mailto:carlenefregeolle@yahoo.com">carlenefregeolle@yahoo.com</a> 678-464-4146	Dec. 31, 2019
<del>Karen Gitau</del>	<del>2749 Country Creed Way NW Kennesaw 30152 <a href="mailto:Karen-gitau@yahoo.com">Karen-gitau@yahoo.com</a> 404-414-7244</del>	<del>Dec. 31, 2019</del>
<del>Teresa Huey</del>	<del>2081 Twelve Oaks Circle NW <a href="mailto:thuey2@bellsouth.net">thuey2@bellsouth.net</a> 770-429-8079 (h) 678-200-5162 (c)</del>	<del>Dec. 31, 2019</del>
Antonio Jones	1870 Grant Court NW Kennesaw 30144 <a href="mailto:Antoniojones89@gmail.com">Antoniojones89@gmail.com</a> 267-625-3379 (c)	Dec. 31, 2019
Bill Maxson	2500 S. Main Street Kennesaw, GA 30144 (c) 404-823-3177 (w) 770-423-1969 <a href="mailto:wamaxson@aol.com">wamaxson@aol.com</a>	Dec. 31, 2019
Michelle Newman	1620 Clifton Downs Court Kennesaw 30144 404-416-9243 (c) <a href="mailto:new8241@bellsouth.net">new8241@bellsouth.net</a>	Dec. 31, 2019
Kathy Rechsteiner	3291 McGarity Lane Kennesaw 770-330-3297 (c) <a href="mailto:Srechst3@kennesaw.edu">Srechst3@kennesaw.edu</a>	Dec. 31, 2020
David Shock, Chair	2010 Jebbs Ct. NW Kennesaw 30144 <a href="mailto:Davidshock30144@outlook.com">Davidshock30144@outlook.com</a> 770-425-0590	Dec. 31, 2020
Candice Wharton	1957 Barrett Knoll Circle Kennesaw 30152 <a href="mailto:candicewharton@gmail.com">candicewharton@gmail.com</a> (c) 770-596-2594	Dec. 31, 2020
Joyce Yung Vice Chair	2046 Ellison Way 404-987-9181 <a href="mailto:Joycekyung@bellsouth.net">Joycekyung@bellsouth.net</a>	Dec. 31, 2019

## 2019 KENNESAW DEVELOPMENT AUTHORITY

7 members 4-year terms created by Resolution 1995-15 - Board meets the 3<sup>rd</sup> Wednesday of each month at 6:00 p.m. in Council Chambers. Qualifications: The directors shall be taxpayers residing in the county or municipal corporation for which the authority is created, and their successors shall be appointed as provided by the resolution provided for in Code Section 36-62-4. The governing authority of a county or municipality may appoint no more than one member of the governing authority as a director.

MEMBERS	PHONE, FAX, EMAIL	TERM EXP.
Richard Blevins, Jr.	3895 Collier Trace Kennesaw 30144 <a href="mailto:richardblevins@cobbcountylaw.com">richardblevins@cobbcountylaw.com</a> (w) 678-354-2290 (c) 678-428-2264	Dec. 2021
Jay Brimberry	4225 Highcroft Main NW Kennesaw 30144 <a href="mailto:jbrimberry@kennesaw-ga.gov">jbrimberry@kennesaw-ga.gov</a> (c) 678-794-5332	Dec. 2019
Bob Cook	3618 N. Hampton Drive Kennesaw <a href="mailto:bcook@kennesaw-ga.gov">bcook@kennesaw-ga.gov</a> (c) 678-524-9953 (h&w) 770-422-2487	Dec. 2019
Lisa Neff	3843 Princeton Oaks Kennesaw 30144 <a href="mailto:Lneff@kennesaw-ga.gov">Lneff@kennesaw-ga.gov</a> (c) 678-491-9179	Dec. 2019
Keith Palmer	2318 Holden Way Kennesaw 30144 <a href="mailto:kpalmer@kennesaw-ga.gov">kpalmer@kennesaw-ga.gov</a> 404-983-4099	Dec. 2021
Nimesh Patel	4154 Havenwood Court Kennesaw, GA 30144 <a href="mailto:npatel@kennesaw-ga.gov">npatel@kennesaw-ga.gov</a> (H & cell) 404-597-1063	Dec. 2021
Matt Riedemann	4111 Kentmere Main NW Kennesaw 30144 <a href="mailto:mriedemann@kennesaw-ga.gov">mriedemann@kennesaw-ga.gov</a> (c) 678-231-4579	Dec. 2021
Wanda Steele (Staff)	(w) 770-424-8274 <a href="mailto:wsteele@kennesaw-ga.gov">wsteele@kennesaw-ga.gov</a>	
Council Liaison: Chris Henderson	(c) 404-599-6189 <a href="mailto:chenderson@kennesaw-ga.gov">chenderson@kennesaw-ga.gov</a>	
Staff Liaison: Bob Fox	(w) 770-424-8274 <a href="mailto:rfox@kennesaw-ga.gov">rfox@kennesaw-ga.gov</a>	---

## 2019 KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY

7 members, 4-year terms - Board meets 2<sup>nd</sup> Tuesday at 7:30 am in the Council/Court Chambers.

Qualifications are: (a) City resident, and/or (b) Owner/Operator of business in Downtown Development Area and resident of County, or (c) Owner/Operator of a business in the Downtown Development Area and a resident of the State of Georgia (1 member only); 8 hours of training in downtown development and redevelopment programs within 12 months. Created by Resolution 1995-16, OCGA 36-42-7

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Mark Allen	2950 Moon Station Road NW Kennesaw 30144 <a href="mailto:mallen@kennesaw-ga.gov">mallen@kennesaw-ga.gov</a> (w) 770-485-0081 (c) 678-480-9740	Dec. 2021
Joe W. Badgett, Jr.	3166 Cherokee Street Kennesaw, Ga 30144 (w) 770-928-4550 (c) 404-435-7850 <a href="mailto:jbadgett@kennesaw-ga.gov">jbadgett@kennesaw-ga.gov</a>	Dec. 2021
Gary Hasty,	2887 Boone Dr., NW Kennesaw, GA 30144 (w) 404 216-7299 (c) 404-219-1801 <a href="mailto:ghasty@kennesaw-ga.gov">ghasty@kennesaw-ga.gov</a>	Dec. 2019
Donna Hogan	2126 Randolph Circle Kennesaw 30144 (c) 404-787-6599 <a href="mailto:dhogan@kennesaw-ga.gov">dhogan@kennesaw-ga.gov</a>	Dec 2019
Chad Howie	3008 Cherokee Street NW Kennesaw 30144 <a href="mailto:chowie@kennesaw-ga.gov">chowie@kennesaw-ga.gov</a> (w) 770-702-1223 (c) 770-789-3350	Dec. 2021
David Lyons,	3573 Bramwell Crossing Kennesaw, GA 30144 (cell) 678-300-6302 <a href="mailto:dlyons@kennesaw-ga.gov">dlyons@kennesaw-ga.gov</a>	Dec. 2019
Leslie Steinle	3895 Greensward View NW Kennesaw 30144 <a href="mailto:lsteinle@kennesaw-ga.gov">lsteinle@kennesaw-ga.gov</a> (w) 678-581-6567 (c) 205-706-7999	Dec 2021
Council Liaison: Tracey Viars	(c) 404-822-8589 <a href="mailto:tviars@kennesaw-ga.gov">tviars@kennesaw-ga.gov</a>	
Staff Liaison: Bob Fox	(w) 770-424-8274 ext 3101 <a href="mailto:rfox@kennesaw-ga.gov">rfox@kennesaw-ga.gov</a>	
Staff: Miranda Jones-Taylor (recording secty)	(w) 770-424-8274 <a href="mailto:mjones@kennesaw-ga.gov">mjones@kennesaw-ga.gov</a>	

## 2019 LICENSE REVIEW BOARD

Effective October 1, 2002. 3 members. Board meets as necessary to consider Due Cause Hearings. Qualifications: Either a resident of the City or have an ownership interest as principal shareholder, general partner or sole proprietor in at least one business located in the City of Kennesaw. A maximum of 1 alcoholic beverage license holder, if any, may serve on the Board. Post 1 and 2 serve 2-year terms, Post 3 serves 1 year terms. No term limits.

MEMBERS	PHONE, FAX, E-MAIL	TERM EXPIRES
Post 1 David Burns	2410 Confederate Trail Kennesaw, GA 30152 (h) 770-420-2441 (c) 404-314-3744 <a href="mailto:crazyvol@bellsouth.net">crazyvol@bellsouth.net</a> <a href="mailto:DBurns@IAAI.com">DBurns@IAAI.com</a>	Dec. 2020
Post 2 Maulik (Jr.) Patel	2778 Main St, Kennesaw, GA 30144 <a href="mailto:maulikhetal513@gmail.com">maulikhetal513@gmail.com</a> (c) 678-858-4755	Dec. 2020
Post 3 Kevin Tidwell	2865 Shillings Chase Court Kennesaw, GA 30152 (c) 404-273-4517 <a href="mailto:kevinctidwell@gmail.com">kevinctidwell@gmail.com</a>	Dec. 2019

For hearings, also contact:		
Attorney Jamie Wingler	Bentley, Bentley & Bentley 272 Washington Avenue Marietta, GA 30060 <a href="mailto:jamie.wingler@bbandblaw.com">jamie.wingler@bbandblaw.com</a>	770-422-2300 770-424-5820 (fax)
Attorney Sam Hensley	Bentley, Bentley & Bentley 241 Washington Avenue, NE Marietta, GA 30060 <a href="mailto:sphensleyjr@hotmail.com">sphensleyjr@hotmail.com</a>	770-422-2300 770-424-5820 (fax)

## 2019 PLANNING COMMISSION MEMBERS

**7 members, 3-year terms - Board meets 1st Wednesday at 7:00pm in Council Chambers.  
Qualifications: City resident, registered voter.**

MEMBERS	PHONE, FAX, EMAIL	TERMS EXPIRES
Donald Bergwall	3140 Brookeview Lane NW Kennesaw <a href="mailto:jdbergwall@aol.com">jdbergwall@aol.com</a> (c) 937-243-2673	Dec. 2020
Keisha Danielle Edwards	4245 Carillon Trace NW Kennesaw 30144 <a href="mailto:kdanielleedwards@yahoo.com">kdanielleedwards@yahoo.com</a> (c) 404-491-5103	Dec. 2019
Dan Harrison, III	1487 Shoup Court NW Kennesaw 30152 (h + cell) 954-560-6924 <a href="mailto:danielbharrison@hotmail.com">danielbharrison@hotmail.com</a>	Dec. 2019
Joshua Logelin	4243 Brighton Way NW Kennesaw 30144 <a href="mailto:joshua.logelin@gmail.com">joshua.logelin@gmail.com</a> (c) 919-271-7596	Dec. 2019
Cindi Michael, Vice Chair	2998 North Main Street Kennesaw 30144 (c) 770-422-0463 <a href="mailto:cmichael@kennesaw-ga.gov">cmichael@kennesaw-ga.gov</a>	Dec. 2020
Cam Perdue	2986 Carrie Drive Kennesaw 30144 (c) 404-944-1179 <a href="mailto:perduecam@yahoo.com">perduecam@yahoo.com</a> and <a href="mailto:cam.perdue@orionbuild.design">cam.perdue@orionbuild.design</a>	Dec. 2019
Doug Rhodes, Chair	5670 Deerfield Place Kennesaw, GA 30144 (w) 770-684-0102 (cell) 770-362-5181 <a href="mailto:dougrhodes@att.net">dougrhodes@att.net</a>	Dec. 2020
Council Liaison: David Blinkhorn	404-599-6185 <a href="mailto:dblinkhorn@kennesaw-ga.gov">dblinkhorn@kennesaw-ga.gov</a>	
Staff Liaison: Darryl Simmons, Zoning Administrator	(w) 770-590-8268 ext 3121 (cell) 404-392-0870 <a href="mailto:dsimmons@kennesaw-ga.gov">dsimmons@kennesaw-ga.gov</a>	
Diane Wrobleski, Staff/Secretary	(w) 770-590-8268 ext 3120 <a href="mailto:dwrobleski@kennesaw-ga.gov">dwrobleski@kennesaw-ga.gov</a>	

## 2019 PUBLIC ART COMMISSION

Est. April 17, 2017; 5 members (1 KDDA, 2 Art & Culture Commissioners, Zoning Administrator, 1 Downtown Development Coordinator); 2-year terms; Commission meets as needed.

MEMBERS	PHONE, FAX, EMAIL	TERM EXPIRES
Art & Culture: Jessie Blowers	4234 West Mill Trail Kennesaw 30152 <a href="mailto:blowers.jessie@gmail.com">blowers.jessie@gmail.com</a> 678-756-1066 (c)	Dec 2019
Art & Culture: Karen Backus	2705 Windsor Ct NW Kennesaw 30144 <a href="mailto:backuskaren@gmail.com">backuskaren@gmail.com</a> 404-229-7529	Dec 2019
KDDA: Gary Hasty	2887 Boone Dr., NW Kennesaw, GA 30144 <a href="mailto:ghasty@kennesaw-ga.gov">ghasty@kennesaw-ga.gov</a> (w) 404 216-7299 (c) 404-219-1801	Dec 2019
Zoning Administrator Darryl Simmons	<a href="mailto:dsimmons@kennesaw-ga.gov">dsimmons@kennesaw-ga.gov</a> 770-424-8274 ext. 3121	
Downtown Development Coordinator Miranda Jones-Taylor	<a href="mailto:mjones@kennesaw-ga.gov">mjones@kennesaw-ga.gov</a> 770-424-8274	

Kennesaw Council Chambers  
2529 J.O. Stephenson Avenue, Kennesaw 30144



## 2019 RECREATION CENTER DEVELOPMENT COMMITTEE

**Temporary Committee – Committee meets as-needed in the  
Ben Robertson Community Center, 2753 Watts Drive, Kennesaw  
Established April 16, 2018**

<b>MEMBERS</b>	<b>PHONE, FAX, E-MAIL</b>
Tom Bills	Cobb County Parks & Recreation <a href="mailto:Tom.Bills@cobbcountry.org">Tom.Bills@cobbcountry.org</a>
Mike Dixon	<a href="mailto:Michaeldixon6560@gmail.com">Michaeldixon6560@gmail.com</a>
Jeff Drobney, Chair	City Manager, City of Kennesaw <a href="mailto:jdrobney@kennesaw-ga.gov">jdrobney@kennesaw-ga.gov</a>
Jacee Garrett	<a href="mailto:jaceegarrett@gmail.com">jaceegarrett@gmail.com</a>
Jimmy Gisi	Parks & Recreation Director, Cobb County <a href="mailto:jgisi@cobbcounty.org">jgisi@cobbcounty.org</a>
Chris Henderson	Councilmember, City of Kennesaw <a href="mailto:chenderson@kennesaw-ga.gov">chenderson@kennesaw-ga.gov</a>
Brianca Louis	Student, Kennesaw Mountain High Sch. <a href="mailto:briancamlouis17@gmail.com">briancamlouis17@gmail.com</a>
Samuel McGlashan	<a href="mailto:samuelmcglashan@gmail.com">samuelmcglashan@gmail.com</a>
Catherine Mockalis	<a href="mailto:catherinemockalis@gmail.com">catherinemockalis@gmail.com</a>
Cindi Michaels	Vice Chair, Planning Commission <a href="mailto:cmichaels@kennesaw-ga.gov">cmichaels@kennesaw-ga.gov</a>
David Shock	Secretary, Kennesaw Citizens Advisory Committee <a href="mailto:dshock@kennesaw.edu">dshock@kennesaw.edu</a>

Steve Roberts	Parks & Recreation Director, Kennesaw <a href="mailto:sroberts@kennesaw-ga.gov">sroberts@kennesaw-ga.gov</a>
Billy Warren	Building Facilities Manager, Kennesaw <a href="mailto:bwarren@kennesaw-ga.gov">bwarren@kennesaw-ga.gov</a>
Halli Watson	

## 2019 URBAN REDEVELOPMENT AGENCY

**Appointed August 18, 2003. Urban Redevelopment Agency shall consist of three members who shall serve terms of office of three years.  
Activated through Resolution #2003-13 (9/02/03)**

**Board meets on an as-needed basis.**

MEMBERS	PHONE, FAX, E-MAIL	TERM ENDS
Cindy Giles, Vice Chair	3418 English Oaks Drive Kennesaw, GA 30144 (c) 678-524-3594 <a href="mailto:cindygiles@bellsouth.net">cindygiles@bellsouth.net</a>	09/01/19
Arthur Hunt, Chair	770-423-0137 (w) 770-423-0020 (h) 6065 Woodland Court, 30152 <a href="mailto:huntrube@bellsouth.net">huntrube@bellsouth.net</a>	09/01/20
Herb Richardson, Secretary	2025 Dobbins Drive Kennesaw 30144 <a href="mailto:68herb@gmail.com">68herb@gmail.com</a> 770-265-9734 (cell)	09/01/21

11/15/04: Mayor Church appointed Arthur Hunt to complete the term of Charles Respert who moved out of the area.

11/15/04 Mayor Church reappointed Steve Zimba for another 3 year term.

01/18/05 M+C appointed Tom Headlee to replace Steve Shelton for term ending 9/01/06

07/18/06: Accepted letter of resignation from Steve Zimba

10/02/06: Appointed Mike Sesan and Theresa Ledford

10/11/06: Accepted resignation from Tom Headlee Jr.

11/05/07: Reappointed Mike Sesan to another 3 year term ending 9/1/10

01/05/09: Reappointed Arthur Hunt to another 3 year term ending 9/1/11

01/20/09: Accepted resignation from Theresa Ledford

03/02/09: Appointed Herb Richardson to fill term of Theresa Ledford ending 9/1/09

09/08/09: Reappointed Herb Richardson for another 3 year term ending 9/1/12

09/30/10: Mike Sesan did not want to be reelected to the URA committee

09/07/10: Tim Evans appointed by M&C to replace Mike Sesan for 3 year term ending 9/1/13

11/07/11: Arthur Hunt reappointed with term ending 2014

02/20/12: Tim Evans resigned and moved out of state

08/20/12: Herb Richardson reappointed with term ending 2015

01/07/13: Cindy Giles appointed to complete the term of Tim Evans

09/08/15: Herb Richardson reappointed with term ending 2018

09/06/16: Cindy Giles reappointed with term ending 2019

09/05/17: Arthur Hunt reappointed with term ending 2020

08/20/18 Herb Richardson reappointed with term ending 2021